

**Crawfordsville Community School Corporation
Board of Education – Regular Meeting
Thursday, September 8, 2022, at 6:00 P.M.
Crawfordsville Middle School - 705 Wallace Avenue**

MINUTES

I. Roll Call

All Board Members and Administrators were present at the meeting. Also present were, Chloe Carter, Brady Rhodes, Kylie McFarland, Alexis Carson, Monte Thompson, Jennie Swick, and Tina McGrady (Journal Review).

II. CHARACTER COUNTS! Corporation - *Pillar of Citizenship*

III. Pledge of Allegiance

IV. Consent Agenda: Previous Meeting Minutes, Construction Accounts Payable Voucher, Payroll Claims Vouchers, Register of Accounts Payable Voucher, and Surplus Items

Kathleen Brown made a motion to approve the Consent Agenda including Previous Meeting Minutes, Construction Accounts Payable Voucher, Payroll Claims Vouchers, Register of Accounts Payable Voucher, and Surplus Items. Susan Albrecht seconded the motion. The motion passed unanimously.

V. Old Business - None at this time.

VII. New Business

- a. Consider Choir Trip - Music in the Parks - Kings Island - Jennie Swick, CMS/CHS Choir Teacher

Jennie Swick, CHS/CMS Choir Teacher advised the Board of the upcoming Music in the Parks 2023 choir trip to Great Wolf Lodge and Kings Island set for May 5th and 6th. While the competition is on May 5th, the group will be going to Kings Island for a day of fun on the 6th. Costs are as follows: students: \$190.00 and chaperones: \$160.00. Chaperones will be requested to complete the 2022/2023 Volunteer Background Check. A cake roll fundraiser is planned for students to earn money to go towards the trip costs.

The students did attend this competition last year winning the overall competition.

Kent Minnette made a motion to approve the Choir Trip - Music in the Parks - Kings Island. Susan Albrecht seconded the motion. The motion passed unanimously.

- b. Consider Student International Travel Opportunity: Spring Break 2024 - Chloe Carter, CHS Science Teacher

Chloe Carter, Biology Teacher at CHS, and Brady Rhodes, EF Educational Tours Representative, advised the Board of organizing a nine-day 2024 European trip for juniors and seniors featuring tours of historic locations such as London, Dublin, Wales, and the Irish and English countryside through the largest and most established international student travel company in the world, EF Educational Tours. The trip will coincide with CCSC's Spring Break in 2024 in order to minimize students missing valuable instructional time. The cost of the trip would be \$3,469.00 (\$199 monthly payments). The ratio of chaperones to students will be 1 to 6. Students will also be accompanied by CHS staff while EF Tours provides the services of a full-time director as well as licensed local guides.

Kathleen Brown made a motion to approve the Student International Travel Opportunity: Spring Break 2024. Kent Minnette seconded the motion. The motion passed unanimously.

- c. Consider Montgomery County Community Foundation Health and Welfare Grant Application

Dr. Bowling advised the grant is to provide health and welfare funds to assist our students and families with health-related needs. The grant helps pay for medical and mental health visits, vision exams, dental exams, and over-the-counter and prescription medications. Funds go directly to school nurses who decide where the need is. Dr. Bowling, therefore, recommended approval of the grant.

Kathleen Brown made a motion to approve the Montgomery County Community Foundation Health and Welfare Grant. Kent Minnette seconded the motion. The motion passed unanimously.

- d. Consider West Central Special Services Joint Service Agreement

Dr. Bowling advised this agreement is reviewed and signed by the Board annually to set up services that are provided for our Special Education Co-op and how the costs are going to be calculated. Dr. Bowling advised there are no changes from the 2022 agreement and therefore recommended approval.

Ellen Ball made a motion to approve the West Central Special Services Joint Services and Supply Fund Agreement for Special Education 2023. Kathleen Brown seconded the motion. The motion passed unanimously.

- e. Consider Transfer from the Education Fund to Rainy Day Fund

Dr. Bowling advised the Board that custodians and maintenance were paid out of the General Fund but now have to be paid out of the Operations Funds which now requires us to transfer money from the Educational Fund to the Operations Fund. The State has a threshold as to how much you can transfer from the Education Fund to the Operations Fund. Funds have been built up in the Education Fund

that should go to pay for custodial and maintenance payroll resulting in the need to have funds being transferred to the Rainy Day Fund. Dr. Bowling recommended approval to transfer up to \$2,000,000.00 from the Education Fund to the Rainy Day Fund.

Ellen Ball made a motion to approve the Transfer from the Education Fund to Rainy Day Fund. Susan Albrecht seconded the motion. The motion passed unanimously.

- f. Consider Resolution for Reversal of Transfer to Rainy Day Fund
Dr. Bowling advised the high school textbook funds are now consolidated through the central office resulting in a surplus of funds in the account. Dr. Bowling recommended approval to move funds in the amount of \$188,635.73 back to the Rainy Day Fund that was approved at the June 7th meeting.

Kathleen Brown made a motion to approve the Resolution for Reversal of Transfer to Rainy Day Fund. Kent Minnette seconded the motion. The motion passed unanimously.

- g. Public Hearing Concerning Collective Bargaining
Dr. Bowling advised that the bargaining laws require us to hold a public hearing to get public input before the school corporation starts formal bargaining with the Teachers Association.

President, Steve McLaughlin opened Public Hearing Concerning Collective Bargaining. With no public questions or comments, the hearing was closed.

- h. Public Hearing Concerning 2023 Budget, Capital Projects Plan, and Bus Replacement Plan
Dr. Bowling advised at the last board meeting (August 18), the 2023 Budget was approved for advertisement for public viewing. The next step is to open a public hearing for the public to provide their input on the advertised budget. Dr. Bowling then recommended the hearing be opened.

President, Steve McLaughlin opened the Public Hearing Concerning the 2023 Budget, Capital Projects Plan, and Bus Replacement Plan. With no public questions or comments, the hearing was closed.

- i. Consider Resolution to Adopt Capital Projects Plan
Dr. Bowling advised that the Capital Projects Plan is a listing of the capital expenditure expected to be done throughout the next three-year period and therefore recommended approval.

Kathleen Brown made a motion to approve the Resolution to Adopt Capital Projects Plan. Ellen Ball seconded the motion. The motion passed unanimously.

ii. Consider Resolution to Adopt Bus Replacement Plan

Dr. Bowling advised there was once a Bus Replacement Fund that is no longer. There is now a Bus Replacement Plan consisting of a listing of buses that are planned to be replaced in the next five-year period and therefore recommended approval.

Susan Albrecht made a motion to approve the Resolution to Adopt Bus Replacement Plan. Kent Minnette seconded the motion. The motion passed unanimously.

iii. Consider Resolution to Reduce 2022 Appropriations

Cash balances are appropriated in the Operations Fund and the Education Fund in case they are needed. This resolution is annually reviewed to reduce the appropriation so it is available for a future year; such as 2023. This resolution grants authority to the Superintendent to lower appropriation balances needed to more accurately reflect expenditures from July 1 through December 31, 2022. Dr. Bowling recommended the Board approve the resolution.

Kathleen Brown made a motion to approve the Resolution to Reduce 2022 Appropriations. Kent Minnette seconded the motion. The motion passed unanimously.

i. Public Hearing Concerning Fifth Amendment to Lease

Dr. Ryker advised the School Corporation is funding this project through lease financing, as it has done with other past construction/renovation projects. Lease financings are used by school corporations across the State of Indiana in order to borrow for renovation and construction.

The Crawfordsville High School campus is currently subject to a financing lease. Therefore, we are amending that lease to increase the lease rental due from the School Corporation. In exchange for the increased lease rental, the Building Corporation will use the bond proceeds to make the needed construction and improvements. The increased lease rental as shown as a maximum amount in the Fifth Amendment to Lease will be sufficient to pay the principal and interest due to the bondholders.

Dr. Ryker recommended that the Board open the meeting for the public hearing on whether the lease rental contained in the lease agreement is “fair and reasonable” for the construction or improvements being made.

President, Steve McLaughlin opened the hearing on whether the lease rental agreement contained in the lease agreement is “fair and reasonable”.

Kylie McFarland shared her concerns as to the placement of the proposed administrative building on the high school grounds and the utilization of the parking in that area.

Dr. Ryker informed the impact on parking would consist of thirteen (13) parking spaces that could be made up in other areas. The design idea is to enhance the setting and not to take away from it.

Kathleen Brown added from a budgetary standpoint that we needed to look at the land that we already own. Otherwise, this project that is already expensive would be much more expensive. It would be fiscally responsible to use land that we already own.

With no other questions and/or comments, the public hearing was closed.

- i. Consider Resolution Authorizing Execution of Fifth Amendment to Lease
Dr. Ryker advised as required by the School Leasing Statute (IC 20-47-3), after a hearing, the School Board must approve the Fifth Amendment to Lease and authorize the officers to execute such Agreement. This Lease is the agreement whereby the School Corporation will levy the required property tax to pay the lease payments. The lease payments will be paid to the Building Corporation and used to pay the bondholders. Without the Lease, bondholders will have no assurance that the Building Corporation will repay the bonds. The Lease is the mechanism by which the property tax collections can get to the bondholders. Dr. Ryker recommended that the Board approve the Resolution Authorizing Execution of Fifth Amendment to Lease.

Susan Albrecht made a motion to approve the Resolution Authorizing Execution of Fifth Amendment to Lease. Kathleen Brown seconded the motion. The motion passed unanimously.

- ii. Consider Resolution Reapproving Building Corporation
Dr. Ryker advised in order for the Building Corporation, a not-for-profit Indiana Corporation, to issue tax-exempt bonds, the IRS requires that the School Board re-approve the Building Corporation and authorize it to issue tax-exempt bonds on behalf of the School Corporation.

Dr. Ryker recommended that the Board approve the Resolution Reapproving the Building Corporation.

Kent Minnette made a motion to approve the Resolution Reapproving Building Corporation. Ellen Ball seconded the motion. The motion passed unanimously.

iii. Consider Resolution Assigning Construction Bids/Contracts to Building Corporation

Dr. Ryker advised the Building Corporation owns the real estate on which the Administration Center building will be constructed. The Building Corporation will also be the issuer of the bonds. The bond proceeds will be held by the trustee bank and will be used to pay the contractors for the construction projects. As a result, the construction bids and contracts will need to be with the Building Corporation because the Building Corporation will hold the money to pay the contractors. The School Corporation receives the bids and/or contracts and awards the bids and/or contracts under State law but then assigns those bids and/or contracts to the Building Corporation.

Dr. Ryker recommended that the Board approve the Resolution Assigning Construction Bids and Contracts to the Building Corporation.

Kathleen Brown made a motion to approve the Resolution Assigning Construction Bids and Contracts to the Building Corporation. Ellen Ball seconded the motion. The motion passed unanimously.

iv. Consider Resolution Approving Third Supplement to Master Continuing Disclosure Undertaking and Issuing Bonds

Dr. Ryker advised the Securities and Exchange Commission requires that a school corporation enters into a Third Supplement to Master Continuing Disclosure Undertaking before it issues bonds. The School Corporation has previously entered into this type of agreement. The agreement requires that the School Corporation agree to timely provide certain financial information to the SEC and provide notice of any material events.

Dr. Ryker recommended that the Board approve the Resolution Approving the Third Supplement to the Master Continuing Disclosure Undertaking and Issuing Bonds.

Susan Albrecht made a motion to approve the Resolution Approving Third Supplement to Master Continuing Disclosure Undertaking and Issuing Bonds. Kent Minnette seconded the motion. The motion passed unanimously.

VIII. Personnel

- a. Consider Resignation of Emma Bales - Aide at Willson
- b. Consider Resignation of Angela Clements - Assistant at Nicholson
- c. Consider Resignation of Rylea Dewlen - Assistant at Hose

Kathleen Brown made a motion to approve the resignations of Emma Bales, Angela Clements, and Rylea Dewlen. Kent Minnette seconded the motion. The motion passed unanimously.

IX. Change of Position - None at this time.

X. Associate Superintendent's Report

Safety and Wellness

- Anonymous Reporting Program - Dr. Ryker and Mark Melton, Asst. Principal at CHS submitted an application for this free program to provide the students with anonymous reporting. This amazing program staffed by the Sandy Hook Foundation provides an opportunity for us to have a top-notch program to help students to have a safer environment consisting of screening calls, and reporting to the school corporation and/or police department if they believe it is something that is urgent.
- Safety Team Meeting
 - Fall CMS Reunification and Spring Hose Reunification currently reviewing all procedures for reunification.

Curriculum, Instruction, and Assessment

- CHS football players read at Hose during late start Wednesday throughout the rest of the football season. Enjoyed by all students and players.

Professional Development

- Math Vertical Alignment Seminar completed resulting in teacher commitments, problem-solving, and working on providing the State assessment vocabulary into lessons.
- ELA next week and Science in the next five weeks
- The Athenian Oracle - Students excelling. We are continuing to provide excellence in care.

XI. Superintendent's Report

Grant

Laura Newman, a PE teacher at Nicholson, was able to secure a grant through the American Heart Association. The grant allows the students from 7:30 to 7:50 A.M. to get moving by setting up fifteen (15) stations before school starts. Great work Laura!

Superintendent Association

Dr. Bowling was asked to present at the Superintendent Association New Superintendent Seminar.

Employment Relations Board (IEERB)

Dr. Bowling met with IEERB concerning our contract with teachers. The meeting went very well concerning the seven-year clause of the teacher contract.

Purdue

Dr. Bowling met with representatives from Purdue School of Education regarding a future teacher initiative that gives current college students who want to be teachers early field experiences every semester. We wanted to make sure that they knew we were available and excited about the program.

Chamber of Commerce

Emerald Educator - Gary Linn was honored as a long-time educator for Crawfordsville Schools. Congratulations Gary!

XII. Other - None at this time

XIII. Board Member Communication - None at this time.

XIV. Patron Comments - None at this time.

XV. Adjournment

Ellen Ball made a motion to adjourn the meeting. Kathleen Brown seconded the motion. The meeting adjourned at 6:55 P.M.