

**VISION ZERO TASK FORCE MEETING**  
**MONDAY, February 13, 2023, 5:00 P.M.**  
**MINUTES**

**1. Call to Order**

---

A. Call to Order – Meeting was called to order at 5:04 p.m. by Town Manager Rick Ledwith.

Present: **Town Staff:** Mayor Cantor, Mark Bassett, Adrienne Billings-Smith, Eric Dency, Rick Ledwith, Duane Martin, Renee McCue, John Phillips, Greg Sommer, Larry Terra, **Residents:** Sandy Castellon, Tom Condon, Erin Conneely, Mary Donegan, Elizabeth Hanlon, Karen Harrington, Ed Pawlak (virtual), Jay Stange

**2. Introductions**

---

A. Mayor Cantor welcomed the Task Force. Task Force members introduced themselves and shared their interest in serving on the Task Force.

**3. Vision Zero Task Force Goals**

---

A. Rick Ledwith presented goals of Task Force which included development of Action Plan, Task Force Vision/Principles, Roles and Responsibilities. Task Force discussed.

**4. Roadway Safety Study and Bicycle Facility Plan Update RFP Status**

---

A. Duane Martin provided an update on the Town's Request For Proposal to identify and consultant to assist with a roadway safety study and bicycle facility plan. Strong response to RFP, expect to interview and hire a consultant by the March Task Force meeting. Task Force discussed

**5. Town-wide Crash Dashboard**

---

A. Task Force discussed the housing the dashboard on the Vision Zero website. Consultant will assist with the dashboard.

**6. Annual Meeting Calendar**

A. Task Force identified future meeting dates: March 20, April 17, and May 22, all in person at 5:00 pm.

B. Task Force to provide feedback via survey to identify sub-committee interest, smaller road-design changes to implement while the Action Plan is being developed, a logo to help differentiate Vision Zero and a vision/mission statement.

**7. Adjournment**

---

The meeting was adjourned at 6:50 p.m.