



VIRGINIA BEACH CITY PUBLIC SCHOOLS
CHARTING THE COURSE

Renewal Shared Housing Form (2023-2024)

THIS DOCUMENT WILL NOT BE ACCEPTED IF NOT COMPLETELY FILLED OUT

Please only complete this document if you already have a current Share Housing Form with all required documentation on file with your student's school. If you do not have a form on file, please complete the Initial Share Housing Form. The leaseholder/homeowner is not required to be present for the renewal; however, he/she must provide the required documents listed below. Failure to provide the required documentation will result in the withdrawal of your child(ren) from school.

This section is to be completed by the Parent(s)/Legal Guardian(s) of the student:

Student's Name: _____ School: _____

Name of Parent(s)/Legal Guardian(s): _____

Previous Address: _____

Phone number of Parent(s)/Legal Guardian(s): _____

Name of Homeowner/Lease Holder: _____

Phone number of Homeowner/Lease Holder: _____ Date Shared Housing Began: _____

Shared Housing Address: _____, Virginia Beach, VA _____

Reason for Request/Reason Left Previous Residence: _____

Car(s) License Plate Number(s): _____

- My child and I continue to maintain our nighttime residence every night during the school week at the address listed above not solely for school purposes.
- I have no other residence in Virginia Beach or elsewhere.
- The documentation presented as proof of residence attests to my permanent move. (The original residence must be abandoned and may not be used by any family member.)
- I will notify the school principal of any change in residency with three (3) days.
- I understand that I cannot leave the child(ren) for any length of time in the care of a non-custodial relative or adult.

- If any of this information is false, I may be liable for payment of tuition.
- I understand that I can be charged with a Class 4 misdemeanor for knowingly making a false statement concerning the residence of a child in a particular school division or school zone.
- I understand that a home inspection may be made to verify residency.
- I understand that if the Shared Housing is in an apartment complex, the manager will be contacted for verification.
- By signing below, I affirm that the information above is true and accurate under penalty of Section 22.1-3.2 of the Code of Virginia.

Required Documents:

Leaseholder/Homeowner:

Parent/Legal Guardian:

- Most recent utility bill (gas, electric, water only)

- Driver's license or DMV ID with current address
- AND ONE OF THE FOLLOWING WITH CURRENT ADDRESS-
- Bank statement
- Vehicle registration
- Paycheck stub
- Voter registration card

Signature of Leaseholder/Homeowner _____ Date _____

Signature of Parent/Legal Guardian/Adult Student _____ Date _____