



Health Savings Account ELECTION and CHANGE FORM

Bozeman School District is offering you a High Deductible Health Plan (HDHP) coupled with a Health Savings Account (HSA). Please fill out the form in full and select the appropriate box in regards to any changes you are making. Please note that election limits are based on the *calendar year* and not on BSD7's plan year.

Employee Name: _____

Phone Number: _____ Today's Date: _____

◀ I choose to **START** a HSA deduction from my paycheck

\$ _____
Amount per Paycheck

◀ I choose to **CANCEL** my HSA deduction from my paycheck

Effective Date: _____

◀ I choose to **CHANGE** my HSA deduction in my paycheck

\$ _____
New Monthly Amount

With the High Deductible Health Plan you may elect to have contributions deducted from your paycheck **pre-tax*** and deposited directly into the Health Savings Account setup through First Security Bank. BSD7's plan year runs from September through August. Therefore, the limits may be divided over 2 district plan years. It is the responsibility of the employee to maintain accurate HSA account balances and expenditure records to be in compliance with the IRS rules and regulations. For information on the current year IRS contribution maximum, please contact the Benefits Specialist.

Employee Signature

Date