

Minutes
PTO Meeting Agenda
Thursday, November 17, 2022
In person only

Attendees: Tina McCracken, Jenn Scott, Meg Bigelow, Courtney Moore, Marley Baker, Kaitlin Daniels, Alice Lynch, Erin Younker, Tyler Burns, Amber Taylor, Deanne Baker, Carrie Shaw, Ellen Glunt, Amber Leader, Amber Goldizen, Destane Morris

1. Pledge of Allegiance and meeting start at 330pm

2. Old and New Business

a. Upcoming Meeting Dates to be held in the Art Room at 3:30 pm

- i. Dec 8, Jan 19, Feb 16, Mar 16, April 20, May 18
- ii. Summer Meeting July 20, 4pm in the Art Room at the Elementary to go over plans for the 2023-2024 school year

b. Fundraisers -

i. Marianna's -

1. We sold 1920 items with profit of @ \$3801.34. Delivery is Friday November 18th at 1pm. Parents can pick up the orders from 2 to 4 pm. We need people to help with organizing the orders when they get here. Please sign up to help!! A sign-up sheet was sent out to PTO members with Clearances on November 12th.
2. One order needs \$5 paid, family is aware and will pay upon pick up; another overpaid – money is attached to the order form

ii. Funds2Org -

1. Boxes were put in the Elementary and High School. We already have 4.5 bags of shoes; each bag has 25 pair of shoes.
2. Can someone be in charge of getting and setting up boxes in other areas? Please do not donate anything you would not send to a thrift store. Shoes must be presentable and something you would still wear outside your home. Those with paint splatters and severe toe scuff marks are not acceptable.

iii. Santa's Workshop -

1. Scheduled for December 12-16. Do not need to buy much this year, we have a good bit of things leftover from previous years.
2. Need volunteers for 6 days; Many volunteers are still needed to help set up, clean up, and help students to shop. Tina sent out a sign-up sheet to Members with Clearances. Need at least 5 per day. Logan Kennedy has volunteered his class time to bring students in and his help. This helps with scheduling student shop times.
 - a. Mr. Kennedy will provide his class schedule to help us plan our time.
3. Could Santa Come too? Tina has the suit, Mr. Burns will be handle getting Santa to the workshop at the days/times requested

iv. Milk and Cookies with Santa -

1. To be held on December 22, after school. Students will sign up and bring back permission slips. The time will be determined soon – not immediately after school, check gym usage for sports also
2. Photo opportunities will be available – parents will be responsible for taking photos at the event
3. Potential to use the cafeteria and lower area; discussion about a photo backdrop for pictures
4. Students will walk through, sit on Santa's lap for a picture and then have cookies in the cafeteria
5. Cookies will be provided by PTO
6. We need a Santa!

c. Activities -

i. Trunk or Treat -

1. a HUGE success !! We had over 300 children come!! All the teachers who decorated were wonderful and all the parents who donated candy are extremely appreciated!! We had a total of 19 cars, each faculty member bringing their own candy. Donations supplied by parents and PTO were almost depleted. We had a total of 2 ½ large tubs of candy donated and we have 3 or 4 bags leftover. Leftover, unopened candy will be used for the Easter Egg hunt in the Spring.

ii. Coffee Cart -

1. Still very appreciated. Coffee cart dates are as follows: Dec 8, Jan 13 & 31, Feb 15 & 28, March 15 & 31, April 14 & 28. If anyone would like to help, please reach out to Tina and she will make a schedule. We are featuring Chocolate for November and Featured Holiday Creamers for December

iii. Teacher Conference Lunches -

1. We have supplied lunches in the past. Are we supplying lunches this year?
 - a. Teacher conferences are virtual this year, no lunches are necessary

iv. Door Decorating Contest -

1. In the past, teachers and their students have decorated their classroom doors. The winning classroom would then receive a prize.
2. Most teachers present stated they would participate
3. Take pictures of each door and post on Facebook/Dojo for parents to see and vote

v. Ugly Sweater Contest

1. Will be having the contest again this year
2. Door Decorating and Ugly Sweater Contest on December 16th – voting for both

vi. Christmas trees

1. Does anyone know where the Christmas trees we used last year came from? I would like to do student decorated trees again this year if no one else is doing them.
2. Tina to check with Chloe to see if students could make ornaments during art class

3. Tax Exemption Application

- a. We would like to apply for a sales tax exemption. In order to do this we will pay our tax expert \$200 to handle the paperwork and make sure all is done properly. The exemption will last 5 years and will save us a lot of money. The sales tax on the Hoagie Order was \$604. It will pay for itself in our next Marianna's Fundraiser in the spring.
 1. Carrie 1st; Amber Taylor & Alice Lynch second
 2. Tina to move forward with Brad completing the paperwork

4. One School, One Book

- a. Email from Laura Mellott. They are planning for May. They are having trouble getting other schools involved to get an author to come out in order to share costs. She hopes to have a book chosen and a cost analysis done by our January meeting.
- b. Check with Carolyn Motter, she has illustrated children's books and works with authors