



**Board Minutes  
CPCS Governing Board**

**October 11,2022**

**Board Attendees:**

- Karen Antonacio (Secretary)
- Kevin Emerson (Board Chair)
- Angela Funya (Charter Director)
- Pam McLeod
- Erin Gray
- Melissa Deniham (Vice Chair)
- Sandy Imbriale (Ed. Director)
- Shannon Norris (Treasurer)-Absent

**Public Attendees:**

- Caressa Saturne
- Deb Gilligan

Agenda Item	Action
Convened at 05:31 PM	None
Agenda Items	DISCUSSION
<ul style="list-style-type: none"> <li>● Public Comment</li> <li>● Discussion               <ul style="list-style-type: none"> <li>○ Moving next board meeting to November 15th at 5:30 pm</li> <li>○ Approval of minutes from September Board Meeting</li> </ul> </li> <li>● Old Business               <ul style="list-style-type: none"> <li>○ <u>Discussion: Board Goals for 2022-2023 (Ange)</u> - Roles and Responsibilities have been updated. The Board Goals are an internal document to be used for new board members and those who wish to know more about the Governing Board of CPCS.</li> <li>○ <u>Discussion: Standing Committees and Membership for 2022-2023 (Ange)</u>- Updated and should be included in handbook for Board members. Internal document. Committees are aligned with By Laws. Board goals in the strategic plan are appropriate. This document should be used for stakeholders to understand goals for each year. <i>Suggestion: Highlight goals in plan to make easier to read,</i></li> </ul> </li> <li>● New Business               <ul style="list-style-type: none"> <li>○ Discussion: School Improvement Plan (Sandy)- Working document. Includes two goals- Academics and Climate/SEL. Strategies in both goals are for staff, students and families.</li> </ul> </li> </ul>	DISCUSSION

<p>Leadership team prepared and shared with district leadership. District provided feedback. Leadership team also felt that this document fits well with the Boards Strategic Plan.</p> <ul style="list-style-type: none"> <li>○ Discussion: Quarterly Financial, Audit Review (Ange) <ul style="list-style-type: none"> <li>■ Clean Audit - no findings</li> <li>■ No questions about quarterly financials</li> <li>■ Draft Operating Budget being developed with guidelines from Blueprint. Line items will need to be identified within specific categories to show that money is being spent as required. Leadership will discuss and determine what new FTEs will be included. Draft will be shared with the governing board prior to next month's meeting.</li> </ul> </li> <li>○ Discussion: DEI statement (Ange)- Leadership, MTSS and staff provided feedback for the statement and the Governing Board made revisions. Board agreed that statement should be focus area #3 and create strategies for the SIT plan. Ange will add strategies to this section of the plan.</li> <li>○ Discussion: Revise CCSA By-laws to take into consideration the new CPCS administrative structure and a few other technical tweaks. (Kevin) <ul style="list-style-type: none"> <li>■ Action: Unanimously approved by board</li> </ul> </li> <li>○ Discussion: New Board Roles and Responsibilities Document <ul style="list-style-type: none"> <li>■ Action: Unanimously approved by board</li> </ul> </li> <li>● Discussion: New Board Member- Caressa Saturne Action: Unanimously approved by board</li> </ul>	
<p><b>Action Items:</b></p> <ul style="list-style-type: none"> <li>● Equity statement and strategies added to SIT plan (Ange)</li> </ul>	<p>Board Chair Charter Director</p>
<p><b>Adjourn at 6:51 pm</b></p>	