

RECORD OF PROCEEDINGS

Minutes of Lisbon Exempted Village Board of Education

Regular Meeting

Thursday, December 15, 2022

The Regular Meeting of the Lisbon Exempted Village Board of Education was held in the conference room in the Board of Education Office at 317 North Market Street, Lisbon, OH 44432 at 5:00 p.m. on Thursday, December 15, 2022.

The opening prayer was given by Rev. Bob Garwood of the First Christian Church, Lisbon.

The meeting was called to order by the President, TK Hiscox.

The Pledge of Allegiance was led by the president.

The following members were present:

Mr. Charles Bell, Mrs. Martina Grimm, Mr. TK Hiscox, and Mr. James Smith.

Absent: Mr. Gary Peruchetti

ADOPTION OF MINUTES

22-12-15

The minutes of the Regular Meeting held Thursday, November 17, 2022 were approved following a motion by Mr. Smith and a second by Mr. Bell. On roll call the vote was: Ayes – Mr. Smith, Mr. Bell, Mrs. Grimm, and Mr. Hiscox. Nays – none. The president declared the motion carried.

AGENDA ADDITIONS, DELETIONS, CORRECTIONS

ADDITIONS

ITEM IX-H Accept the resignation of a Classified employee.

ITEM IX-I Issue a one-year Limited Classified Contract.

ITEM IX-J Authorizes and directs the Board President to issue a Step 4 Grievance response.

CORRECTION

ITEM IX-B Enter into a contract with S.A. Comunale Co. Inc.

RECEPTION OF VISITORS/CORRESPONDENCE

22-12-15

Kyle Bing, Keith Edenfield, Pastor Bob Garwood, Steve Hlaudy, Dan Kemats, Patty Smith, Roger Tullis, and Dan Votaw.

TREASURER'S REPORT

FINANCIAL REPORT

22-12-15-0210

Following a motion by Mrs. Grimm and a second by Mr. Smith, the Lisbon Exempted Village Board of Education approved the Treasurer's Financial Report as written. On roll call the vote was: Ayes – Mrs. Grimm, Mr. Smith, Mr. Bell, and Mr. Hiscox. Nays – none. The president declared the motion carried.

PAYMENT OF LISTED BILLS

22-12-15-0211

Following a motion by Mr. Bell and a second by Mr. Smith, the Lisbon Exempted Village Board of Education approved listed bills for payment in the amount of \$ 1,323,307.83. On roll call the vote was: Ayes – Mr. Bell, Mr. Smith, Mrs. Grimm, and Mr. Hiscox. Nays – none. The president declared the motion carried.

DATE OF NEXT REGULAR MEETING

22-12-15

The date of the next regular meeting will be Thursday, January 12, 2023, 5:00 p.m. in the conference room in the Board of Education Office at 317 N. Market St., Lisbon, OH 44432.

NEW BUSINESS

APPOINT A PRESIDENT PRO TEM

22-12-15-0212

Following a motion by Mrs. Grimm and a second by Mr. Bell, the Lisbon Exempted Village Board of Education approved Jennifer Coldsnow as President Pro Tem for the Reorganizational Meeting in January, 2023. On roll call the vote was: Ayes – Mrs. Grimm, Mr. Bell, Mr. Smith, and Mr. Hiscox. Nays – none. The president declared the motion carried.

S.A. COMUNALE CO., ANNUAL INSPECTIONS

22-12-15-0213

Following a motion by Mr. Smith and a second by Mr. Bell, the Lisbon Exempted Village Board of Education entered into a contract with S.A.Comunale Co., Inc., Warren, Ohio for annual inspection at McKinley Elementary and David Anderson Jr./Sr. High School for the period beginning January 1, 2023 through December 31, 2023 for the following services:

McKinley Elementary School

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Wet Sprinkler Inspection, Dry Sprinkler Inspection
Backflow Test and Inspection - cost \$475.00

David Anderson Jr./Sr. High School

Wet Sprinkler Inspection and Fire Pump Test and Inspection
Fire Alarm Test and Inspection – cost of \$1,050.00

On roll call the vote was: Ayes – Mr. Smith, Mr. Bell, Mrs. Grimm, and Mr. Hiscox. Nays – none.
The president declared the motion carried.

FIRST SEMESTER ONLINE INSTRUCTORS

22-12-15-0214

Following a motion by Mrs. Grimm and a second by Mr. Smith, the Lisbon Exempted Village Board of Education established \$75.00 per student per course as the stipend for online instructors for the first semester 2022-2023 School Year and approve the following staff members:

Ashley Wallace – 4 Students

Jim Watt – 6 Students

Jon Burnell – 17 Students

Dave Crismon – 6 Students

Michael Miller – 7 Students

Natalie Vantilburg – 8 Students

Karly Rudibaugh – 4 Students

On roll call the vote was: Ayes – Mrs. Grimm, Mr. Smith, Mr. Bell, and Mr. Hiscox. Nays – none.
The president declared the motion carried.

DISTRICT NUTRITION COMPLIANCE REPORT

22-12-15-0215

Following a motion by Mr. Smith and a second by Mr. Bell, the Lisbon Exempted Village Board of Education approved the enclosed District Nutrition Compliance Report as adopted by the State of Ohio for both Nutrition and Food Safety. On roll call the vote was: Ayes – Mr. Smith, Mr. Bell, Mrs. Grimm, and Mr. Hiscox. Nays. – none. The president declared the motion carried.

ELEMENTARY GUIDANCE COUNSELOR RETIREMENT

22-12-15-0216

Following a motion by Mr. Bell and a second by Mrs. Grimm, the Lisbon Exempted Village Board of Education approved the retirement of Melissa Kemats, Guidance Counselor at McKinley Elementary School effective May 31, 2023. On roll call the vote was: Ayes – Mr. Bell, Mrs. Grimm, Mr. Smith, and Mr. Hiscox. Nays – none. The president declared the motion carried.

ANNUAL MAINTENANCE FOR THE SC STRATEGIC SOLUTIONS, LLC

22-12-15-0217

Following a motion by Mr. Smith and a second by Mr. Bell, the Lisbon Exempted Village Board of Education approved an agreement with SC Strategic Solutions, LLC for Document Archival with Requisition System & USAS Integration which includes Electronic Forms Module with Workflow System, Receipts Module, and Scanner at a cost of \$10,068.59 for this year. On roll call the vote was: Ayes – Mr. Smith, Mr. Bell, Mrs. Grimm, and Mr. Hiscox. Nays – none. The president declared the motion carried.

STIPEND FOR COMPLETION OF PD-BRIDGE-TO-PRACTICE ACTIVITIES

22-12-15-0218

Following a motion by Mrs. Grimm and a second by Mr. Bell, the Lisbon Exempted Village Board of Education approved the following staff to be paid \$250 out of Title II Professional Development Funds for completing the Bridge-to-Practice activities. This work was additional paperwork the staff completed in addition to attending LETRS professional development trainings over the past two years. This will finish the LETRS training for these staff members.

Amanda Smith

Tiffany Toot

Gwen Weikart

Dave Guy

Kristen Young

Kami Shingleton

Kellie Seidner

Emily Long

Molly Rodgers

Beth Devine

Karly Rudibaugh

Lauren Glenn

Corey Rhodes

Maddie Wrask

Carmen Minor

Kristy Cox

Julie Mercer

Teresa Crawford

On roll call the vote was: Ayes – Mrs. Grimm, Mr. Bell, and Mr. Hiscox. Abstain: Mr. Smith. Nays – none. The president declared the motion carried.

CLASSIFIED RESIGNATION

22-12-15-0219

Following a motion by Mr. Bell and a second by Mr. Smith, the Lisbon Exempted Village Board of Education accepted the resignation of Jayne Hawkins, Custodian at McKinley Elementary School effective December 9, 2022. On roll call the vote was: Ayes – Mr. Bell, Mr. Smith, Mrs. Grimm, and Mr. Hiscox. Nays – none. The president declared the motion carried.

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CLASSIFIED LIMITED ONE YEAR CONTRACT

22-12-15-0220

Following a motion by Mr. Smith and a second by Mr. Bell, the Lisbon Exempted Village Board of Education issued a one year limited classified contract to Daniel Helman as a Custodian at McKinley Elementary School effective December 19, 2022. On roll call the vote was: Ayes – Mr. Smith, Mr. Bell, Mrs. Grimm, and Mr. Hiscox. Nays – none. The president declared the motion carried.

SUPERINTENDENT’S REPORT

Mr. Tullis

- Routine maintenance continuing in both buildings.
- McKinley food service serving line equipment ordered in April has been delivered and will be installed December 21.
- Esterly Fence is installing a 10’ gate on the southeast end of the field at the stadium.
- Disinfecting spraying has resumed due to the increased number of absences of both students and staff at both buildings.

Mr. Fill

- We finished testing without any issues.
- We received the third wave of the Emergency Connection Fund to pay for additional chrome books.
- Our Erate contract is coming up.
- Our website company was bought out by Final Point – may see some changes.
- The Tech Conference is coming up in February.

Mr. Bing

- The Boys Basketball Season started off with the Tip-Off Tournament on Saturday, December 3rd.
- The Girls Basketball Season played their first game on the road at Malvern..
- Both programs have been hit hard with the flu; therefore, games were cancelled. We are a week ahead of the other schools with the flu.
- The Boys are 4-0 and the Girls are 3-2. Both doing very well.
- Getting a lot of compliments on the Aux Gym which was redone this year.

Mr. Kemats

- “Pete’s Reading Club” visited McKinley on December 2nd for a reading incentive program sponsored by Youngstown State University. Students were asked to complete monthly reading goals set by each teacher. In return, the students will receive a free ticket to YSU’s January 29th men’s basketball game. The students will be recognized at the game and will participate in the high-five line.
- McKinley PTO featured the Santa’s Workshop again this year for the students to buy gifts for their families. Also they hosted the first annual “Winter Wonderland Extravaganza” for students to participate in crafting several items as well as writing letters to area seniors.
- A Professional Development on differentiating instruction was offered to the 3-4-5 teaching staff on December 5. Dr. Jennifer Berry from Lexington Local Schools presented the program.
- December was the month for the 4th Grade to present a Christmas themed Art and Music Program for families. It was very well received.
- December 9th was the day for the entire student body of McKinley Elementary to go to DAHS to watch the DAHS holiday band and choir show.
- December 15th was a long time tradition of the Key Club bringing gifts with them to some McKinley students.
- The end of the second 9 weeks ends on December 16 with the third 9 weeks’ period beginning January 3.

Mr. Edenfield

- The Jr. Hi Band, the High School Band and the High School Choir performed their annual Christmas concert on December 8th. It was very well attended.
- The Band and Choir also performed on December 9th for the McKinley students.
- The Jr. Hi. Robotics Team competed for the very first time at the CCCTC. They placed 6th over the other schools. Mrs. Mundy is the coach for the team and is very excited about the great job the students are doing.
- The 2nd nine weeks ends tomorrow December 16th with a talent show to end the day.

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EXECUTIVE SESSION

22-12-15

Following a motion by Mr. Bell and a second by Mrs. Grimm, the Lisbon Exempted Village Board of Education moved into Executive Session to consider the employment of a public employee or official at 5:35 p.m. On roll call the vote was: Ayes – Mr. Bell, Mrs. Grimm, Mr. Smith, and Mr. Hiscox. Nays – none. The president declared the motion carried.

Following a motion by Mr. Bell and a second by Mrs. Grimm, the Lisbon Exempted Village Board of Education reconvened from Executive Session at 6:28 p.m. with no action taken. On roll call the vote was: Ayes – Mr. Bell, Mrs. Grimm, Mr. Smith, and Mr. Hiscox. Nays – none. The president declared the motion carried.

GRIEVANCE RESPONSE

22-12-15-0221

Following a motion by Mrs. Grimm and a second by Mr. Bell, the Lisbon Exempted Village Board of Education in accordance with the collective bargaining agreement in effect between the Board and the LEA, the Board authorized and directed the Board President to issue a Step 4 grievance response to the Grievant, the LEA president, and building principal, affirming/reversing the decision of the Superintendent at Step 3, dated November 30, 2022 to deny the grievance filed on the Grievant's behalf. On roll call the vote was: Ayes – Mrs. Grimm, Mr. Bell, Mr. Smith, and Mr. Hiscox. Nays – none. The president declared the motion carried.

ADJOURNED

22-12-15

Following a motion by Mrs. Grimm and a second by Mr. Smith, the Lisbon Exempted Village Board of Education moved to adjourn. On roll call the vote was: Ayes – Mrs. Grimm, Mr. Smith, Mr. Bell, and Mr. Hiscox. Nays – none. The president declared the meeting adjourned at 6:29 p.m.

This is to verify that the foregoing is a true and accurate account of the minutes and proceedings of the Regular Meeting of the Lisbon Exempted Village Board of Education held on Thursday, December 15, 2022.

PRESIDENT

TREASURER

TK Hiscox

Jennifer Coldsnow