

# LISBON EXEMPTED VILLAGE SCHOOLS

317 North Market Street  
Lisbon, OH 44432

## APPLICATION FOR CLASSIFIED EMPLOYMENT & SUBSTITUTING

POSITION DESIRED:  Cafeteria  Custodian  Bus Driver  Secretary  Aide  Nurse

NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CITY: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_  
ZIP: \_\_\_\_\_

Do you have a physical condition which may affect your ability to perform the duties of the job for which you are applying?  Yes  No

If yes, please describe: \_\_\_\_\_

Check highest grade completed:  9th  10th  11th  12th Other: \_\_\_\_\_

Other special training or skills: \_\_\_\_\_

Will you work overtime, if asked?  Yes  No

### MILITARY EXPERIENCE

Branch: \_\_\_\_\_ Dates of Duty: \_\_\_\_\_ Rank at Discharge: \_\_\_\_\_

### EMPLOYMENT

Please give accurate, complete full-time and part-time employment record. Start with present or most recent employer.

Employer	Address	Telephone	From - To

Reason for leaving last employment \_\_\_\_\_

### REFERENCES

Name	Address	Telephone

Application Date: \_\_\_\_\_ Signature: \_\_\_\_\_

The Lisbon Exempted Village School District is an equal opportunity employer. Board policy affirms its commitment toward non-discrimination on the basis of sex, race, creed, color, age, national origin or handicap in educational programs and employment.

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## CLASSIFIED SUBSTITUTE CONTRACT

This is an agreement between the Board of Education of the Lisbon Exempted Village School District and \_\_\_\_\_(applicant) executed in accordance with action taken at their Board Meeting held on \_\_\_\_\_.

The applicant is employed as a \_\_\_\_\_ for the \_\_\_\_\_ School Year and shall perform the duties of that position as prescribed by the laws of the State of Ohio and by the rules, regulations, and position description adopted by the Board, and in accordance with the terms and conditions of this agreement.

1. The applicant is employed by the Board for one (1) school year. The agreement terminates at the close of the school year. There is reasonable assurance that re-employment as a substitute shall take place in the successive school year.
2. The applicant is subject to be called from time to time during the school year on a day-to-day and as-needed basis. The supervisor has the final authority to determine the need for services and the length of each assignment.
3. By execution of this agreement the applicant waives:
  - a. Notice of non-re-employment to which he/she may be entitled under Revised Code Section 3319.10 and 3319.11.
  - b. All rights pursuant to revised Code Section 3319.10 to receive a contract as a regular classified employee in this school system based upon employment as a Substitute.
4. The applicant shall be compensated at a substitute rate of pay and shall not be granted sick leave, personal leave, or other privileges and benefits grant to regular classified employee.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

LISBON EXEMPTED VILLAGE SCHOOL DISTRICT  
BOARD OF EDUCATION BY:

\_\_\_\_\_  
T.K. Hiscox, Board President

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Jennifer Coldsnow, Treasurer