

MILLVILLE AREA SCHOOL DISTRICT

Regular Meeting Minutes

August 22, 2011

The Millville Area School Board held the regular board meeting on Monday, August 22, 2011 in the Millville High School library. President Frank Suchwala called the meeting to order at 7:00 PM, followed by the Pledge of Allegiance.

ROLL CALL: The following Board members answered roll call: William Berger, Larry Breech, Erin Comly, Chris Farr, Dean Kelchner, Cheryl Kessler, Heather Mausteller, Susan Myers, and Frank Suchwala. Also, present were Kathleen Stark, Superintendent, David Bowser, Business Manager, Eric Stair, Secondary Principal, Dee Davis, Supervisor of Special Education, and Ron Zimmerman, Supervisor of Buildings & Grounds. Guests present who signed the roster were, Carol Troisi, Angela Doty and Karen Sullivan.

REPRESENTATIVES' REPORTS:

CMVT Representative: Mr. Suchwala reported:

- Business as usual
- Hiring substitutes
- Eliminating Tourism/Lodging from curriculum after two years
- Completing evaluation on the Administrative Director

CSIU Representative: Mr. Breech reported no meeting the month of August.

ADMINISTRATORS' REPORTS:

Elementary Principal, Mr. Fetterman reported:

- Preparing for the start of school year
- Teachers in classrooms during the summer
- In-Service on "Rigor", Common Core Curriculum, and Instructional Strategies
- Thank you to Mrs. Killian for summer library program
- Thank you to Mrs. Beck offering music lessons
- Thank you to Mrs. Troisi for summer tutoring
- Mr. Eddy, Mr. Bodnar and Mr. Novak volunteered time to weed, edge and mulch around the building
- Developing new reading incentive program
- Dibels, 4Sight testing will be administered next week

High School Principal, Mr. Stair reported:

- Held 7th Grade Orientation on August 18
- Eight period classes of 46 minutes of instruction with AP classes running a period and half
- Students in Grades 7, 8, and 11 taking regular, Pre-Algebra, Algebra, and Algebra II math classes will be offered an extra period of math one period a week

Special Education Supervisor, Mrs. Davis reported:

- Held ESY during July to Life Skills and Autistic Support students
- Problems with IEP forms being compliant when writing Gifted IEP. Met with Performance Tracker on August 6 and the problem has been solved
- Faculty being trained on completing new Special Education forms
- August 11 – Instructional Aides received Safety Care training
- August 15 – 23 Faculty and staff trained in Safe Crisis Management
- Have enrolled nine students with IEP's

Technology Coordinator, Mr. Faust reported:

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- Installed Windows 7 and Office 2010 on all faculty computers except the Music Department
- Continue installation of Windows 7 and Office 2010 for Administrators and office staff
- The CAD Lab is not fully connected. Waiting for CAD Lab Software
- Installed Promethian Boards in both libraries

Buildings and Grounds Supervisor, Mr. Zimmerman reported:

- Walking Trail Pre-Bid meeting held on August 19
- Repairing speakers at the stadium on the far side, broken wire
- Sink hole on baseball field has been fixed
- Ordered/received control panel for scoreboard
- Received Droid phone and can adjust heating/cooling system from anywhere
- Will hold interviews next week for a custodian

Superintendent, Dr. Stark reported:

- Working on a handbook for On-Line Academy students
- Potential issues with building use forms. Putting together guidelines/rules
- 8 students registered for our cyber school
- On line Driver Ed classes
- Presented Power point on Student Achievement and PSSA Testing
- Met with students taking the 1:1 Computing Pilot Program
- AYP points increase for next year
- Strategic Plan – Phase I school

BUSINESS MANAGER'S REPORTS: Mr. Bowser recapped the June and July 2011 Treasurer's reports, General Fund/Athletic Fund activity, June and July Elementary Student Union, and Secondary June 2011 Student Union report. These reports are made part of the minutes.

ACCEPT BOARD MINUTES: A motion by Dean Kelchner and seconded by Chris Farr that the Millville Area School Board accept the August 8, 2011 board minutes. The motion carried by unanimous voice vote.

APPROVE AUGUST 2011 EXPENDITURES: A motion by Susan Myers and seconded by Cheryl Kessler that the Millville Area School Board approve the August 22, 2011 General Fund Expenditures for a total of \$226,862.49 and approve the GF manual checks for July 2011 for a total of \$531,293.97. The motion carried by roll call vote. 9 YES; 0 NO

ACCEPT ACCOUNTABILITY BLOCK GRANT MONEY: A motion by Heather Mausteller and seconded by Larry Breech that the Millville Area School Board accept the Accountability Block Grant money for a total of \$47,260. The motion carried by roll call vote. 9 YES; 0 NO

DUAL ENROLLMENT AGREEMENT WITH BLOOMSBURG UNIVERSITY: A motion by William Berger and seconded by Cheryl Kessler that the Millville Area School Board approve the dual Enrollment Agreement between Millville ASD and Bloomsburg University of PA for the 2011-12 school year. The motion carried by roll call vote. 9 YES; 0 NO

2nd READING POLICIES 431, 335, 435, 535, 707 AND 800: A motion by Dean Kelchner and seconded Susan Myers that the Millville Area School Board approve the second reading of Policy 432 – Job Related Expenses: policy 335, 435, 535 – Family Medical Leave; Policy 708 – Use of School Facilities; and Policy 800 Records Management. The motion carried by roll call vote. 9 YES; 0 NO

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DONATION OF BOOKS TO HS LIBRARY: A motion by Erin Butler and seconded by Heather Mausteller that the Millville Area School Board accept the books donated by Karen Sullivan to the high school library for the Pennsylvania Young Reader's Choice Awards Program for the 2011-2012 school year. The motion carried by roll call vote. 9 YES; 0 NO

MID PENN MEMBERSHIP: A motion by Dean Kelchner and seconded by Heather Mausteller that the Millville Area School Board approve joining the Mid Penn League beginning with the 2012-2013 school year. The motion carried by roll call vote. 9 YES; 0 NO

JUNIOR HIGH ATHLETIC ADMISSION PRICE INCREASE: A motion by William Berger and seconded by Dean Kelchner that the Millville Area School Board approve the Junior High Athletic Ticket admission price as proposed. The price list is part of the minutes. The motion carried by roll call vote. 6 YES; 2 NO

HOMEBOUND INSTRUCTION, 8TH GRADE MALE: A motion by Susan Myers and seconded by Cheryl Kessler that the Millville Area School Board approve homebound instruction for an eighth grade male student for approximately two months, and approve Lyndi McDaniels as the homebound instructor, with rate of pay being \$25.00 per hour. The motion carried by roll call vote. 9 YES; 0 NO

2011-2012 EXTRA-CURRICULAR ADVISORS: A motion by Heather Mausteller and seconded by Dean Kelchner that the Millville Area School Board approve the following extra-curricular advisors for the 2011-2012 school year.

Odyssey of the Mind – Robin Beck

Elementary Yearbook & Student Council – Jodi Housekecht

Elementary Audio-Visual Advisor – Karey Killian

Safety Patrol – Blaine Eddy

Website Manager – Karen Sullivan

Piano Accompaniment – James Bramer

H. S. Enrichment Advisor – Heidi Brandt

The motion carried by roll call vote. 9 YES; 0 NO

ACCEPT RESIGNATIONS: A motion by Dean Kelchner and seconded by Chris Farr that the Millville Area School Board accept resignation letters from Holly Beagle (cafeteria) effective immediately, and Ronald Girton, Head of School Police effective August 15, 2011. The motion carried by unanimous voice vote.

APPROVE HEAD OF SCHOOL POLICE: A motion by Dean Kelchner and seconded by Chris Farr that the Millville Area School Board approve Brian Nichols as Head of School Police. The motion carried by roll call vote. 8 YES; 1 NO

EMPLOY 10-MONTH SECRETARY-ELEMENTARY: A motion by Cheryl Kessler and seconded by Frank Suchwala that the Millville Area School Board approve employing Cathleen Cabral as a 10-month secretary in the elementary building, with rate of pay being \$8.00 per hour. The motion carried by roll call vote. 9 YES; 0 NO

APPROVE SUBSTITUTES AND GUEST TEACHERS: A motion by Heather Mausteller and seconded by Chris Farr that the Millville Area School Board approve adding the following to the professional and non-professional substitute lists and approve Guest Teachers:

PROFESSIONAL: Shannon Ross – Elementary/Early Childhood (clearances on file)

Nicholas Huylo - Citizenship 7-12 (clearances on file)

Bryan Hart – Citizenship 7-12 (clearances on file)

NON-PROFESSIONAL: Lois Williams – Custodial and Cafeteria (pending receipt of clearances)

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GUEST TEACHERS: Christie Badger, Matthew Laube, Mark Patora, Kevin Mowrey, Natasha Whipple. The motion carried by affirmative voice vote. 8 Aye; 1 Nay

ADJOURNMENT: A motion by Susan Myers and seconded by Dean Kelchner to adjourn the regular board meeting. The meeting adjourned at 8:20 PM.

EXECUTIVE SESSION: President Suchwala called for an executive session to discuss a personnel issue.

David B. Bowser
Board Secretary