

# MILLVILLE AREA SCHOOL DISTRICT

Regular Meeting Minutes

April 23, 2012

President Frank Suchwala called the meeting to order at 7:05 PM, followed by the Pledge of Allegiance. The Millville Area School Board held the regular board meeting on Monday, April 23, 2012 in the Millville High School library.

ROLL CALL: The following Board members answered roll call: Larry Breech, Erin Comly, Chris Farr, Dean Kelchner, Cheryl Kessler, Heather Mausteller, Susan Myers, and Frank Suchwala. ABSENT: William Berger. Also, present Kathleen Stark, Superintendent, David Bowser, Business Manager, John Fetterman, Elementary Principal, Eric Stair, Secondary Principal, Dee Davis, Supervisor of Special Education, Warren Faust, Technology Coordinator, Ronald Zimmerman, Supervisor of Buildings/Grounds and Barbara Beshore. Thirty-seven guests signed the roster.

GUEST RECOGNITION: Entrepreneurship Challenge: Mrs. Gordner arranged for four students to compete in the Economics PA Business Entrepreneur Challenge at Bloomsburg University. Whitney Rosenberger and Jillian Caruso briefed the Board about the competition. The 4-student team placed 4<sup>th</sup> and will advance to State-Level Competition. The other members of the team were Amanda Vial and Jen Zeisloft.

Nutrition Group: Mary Bukeavich, Regional Manager for Nutrition Group, recapped the recent changes in standards for breakfast and lunch items, under the Healthy Hunger Act. Ms. Bukeavich also briefed the Board on recommended price increase for Type A breakfast and lunch for the 2012-2013 school year.

PUBLIC COMMENT: The following guests requested to speak:

- Emily Laubach, captain of girls soccer team, spoke in support of retaining Coach V.
- Paula Holtzinger, girls soccer team, spoke in support of Coach V.
- Chelsea Klinger, girls soccer, spoke in support of Coach V.
- Laura Holtzinger, girls soccer, spoke in support of Coach V.
- Jonathan Pass spoke against superintendent's salary
- Haley Bower spoke in support of retaining Mr. McCaffery
- Carey Klinger read a statement supporting music education, concerns with cutting computer/technology courses, and against the superintendent's salary
- Kathy Repa spoke in support of retaining the teaching positions
- Jena Pass raised questions about general record keeping and the minutes
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MEETING RECESSED FOR EXECUTIVE SESSION: A motion by Susan Myers that the Millville Area School Board meeting recess for an executive session to discuss a personnel issue. The meeting recessed at 7:52 PM.

MEETING RECONVENED: A motion by Larry Breech and seconded by Heather Mausteller that the regular Board meeting reconvene. The meeting reconvened at 8:13 PM.

DISCUSSION ITEMS: Awards and Scholarships Information: Dr. Stark presented information on Awards and Scholarships distributed in the past. After discussion, Erin Comly recommended the Curriculum Committee should review awards/scholarships and bring to the Board a recommendation on how to distribute a new undesignated donation.

Astro-turf square drain cover – Baseball Outfield: Dr. Stark reported that the Baseball Boosters offered to purchase the drain cover. Mr. Zimmerman shared concerns that drain cover may block up with loose grass or heavy rain and not drain efficiently. recommended retrieving more information.

REPRESENTATIVES' REPORTS: CMVT Representative: Mrs. Myers reported:

- CMVT Joint Operating Board and Administration was unhappy with Millville's unanimous "No" vote
- Looking a property bordering the school

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- Upgrade technology with wireless internet
- Recruiting for a HVAC instructor
- Registered 172 freshman for the 2012-13 school year, and 24% are special need students
- June 1 is set for Commencement

### CSIU Representative: Mr. Breech reported:

- Reviewing and realignment of personnel and duties
- Reviewing and trimming excessive costs
- Reviewed goals of board and the “need for better communications to home districts”
- Purchase a car
- State audit review reported two out of compliance MOU’s

### Board Committee Reports: Dr. Stark recapped the committee reports:

- Shared Services Committee Report – Millville and Benton board representatives and superintendents from each district met on April 2, 2012. The issue of merger was briefly discussed. This report will be part of the minutes.
- Teaching and Learning Committee for Comprehensive Plan met on April 3, 2012. The report is part of the minutes.
- Budget Committee met on April 10, 2012. This report is part of the minutes

### ADMINISTRATORS’ REPORTS:

Mr. Fetterman, Elementary Principal, report is part of the minutes.

Mr. Stair, Secondary Principal, report is part of the minutes.

Mrs. Davis, Supervisor of Special Education, reported:

- Reviewing and checking documents are compliant
- Month of May will be working on Speech IEP’s
- Completing Pre-school IEP’s and reports to parents. Will meet to discuss services for the beginning of 2012-2013 school year
- Services in place for fourteen graduating students
- April 24 20 students will attend the Transition Conference at Bloomsburg University
- April 26 is Autism Awareness Day and activities at the Montour Preserve
- New law (Roses’ Law) changing the label for Mental Retardation to “Intellectual Disability”

Mr. Zimmerman, Supervisor of Buildings and Grounds, reported:

- Working on fields for spring sports
- Blacktop repair during summer
- Schedule painting during summer in the high school
- Update Keyless entry in buildings
- Refinish high school gym floor
- Update elementary heating and cooling systems

Mr. Faust, Technology Coordinator, reported:

- Preparing images for computers to be uploaded on computers during summer
- Held first Computer/Technology meeting for developing goals for the Comprehensive Plan
  - On-line textbooks
  - On-line classes
  - Collaborated learning (group projects, students working together)

Superintendent, Dr. Stark reported:

- Email regarding Implementation of Common Cores

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- 2011-12 is the last PSSA tests will be administered
- Keystone Exam begin 2012-13 school year – Gr 8 – Algebra I Exam
  - Beginning 2012-13 school year, Math classes every other day
  - Tests will be offered as On-Line or Written exams
- First test aligned with Common Cores will be given to Grades 3-5 in two years

BUSINESS MANAGER'S FINANCIAL REPORTS: Mr. Bowser recapped the March 2012 Treasurer's Report, General Fund/Athletic Fund reports, Elementary and Secondary reports. These reports are part of the minutes.

APPROVE BOARD MINUTES: A motion by Susan Myers and seconded by Erin Comly that the Millville Area School Board approve the board minutes of March 26, 2012. The motion carried by unanimous voice vote.

APPROVE EXPENDITURES: A motion by Dean Kelchner and seconded by Heather Mausteller that the Millville Area School Board approve the General Fund expenditures dated April 23, 2012 for a total of \$234,301.64 and approve the March 2012 GF manual checks for a total of \$339,495.91. The motion carried by roll call vote. 8 YES; 0 NO; 1 ABSENT

APPROVE FOOD SERVICE CONTRACT AND "TYPE A" PRICE INCREASE: A motion by Heather Mausteller and seconded by Susan Myers that the Millville Area School Board approve the food service contract with the Nutrition Group, under Option C, with shared services of Food Service Director for the 2012-2013 school year, and to approve price increase of Type A Breakfast from \$1.00 to \$1.10, Elementary Lunch from \$1.65 to \$1.75, and Secondary Lunch to \$1.85 to \$2.00. The motion carried by roll call vote. 8 YES; 0 NO; 1 ABSENT

ACCEPT MONETARY GIFT FROM ELEMENTARY PTO: A motion by Erin Comly and seconded by Chris Farr that the Millville Area School Board accept from the Elementary PTO donation of \$6,252.47 to defray the cost of the following: reinstated field trips for grades K, 1, 3, and 5, Field Day tee-shirts, BTE assembly, bike show, and sixth grade graduation. The motion carried by roll call vote. 8 YES; 0 NO; 1 ABSENT

APPROVE FIELD TRIP TO PA COLLEGE OF TECHNOLOGY: A motion by Chris Farr and seconded by Larry Breech that the Millville Area School Board approve the high school field trip to PA College of Technology on May 14, 2012 to attend the Spring 2012 Career Day. The motion carried by roll call vote. 8 YES; 0 NO; 1 ABSENT

CLAIR WATTS REQUEST FOR FMLA AND RETIREMENT: A motion by Chris Farr and seconded by Dean Kelchner that the Millville Area School District approve Clair Watt's request for

- leave according to FMLA guidelines from January 9, 2012 through April 4, 2012,
- approve unpaid leave from April 5 through April 30, 2012, and
- accept his letter of intent to retire effective the end of business day of April 30, 2012.

The motion carried by roll call vote. 8 YES; 0 NO; 1 ABSENT

LTS-SAME ASSIGNMENT-HEATHER ROMANOT: A motion by Susan Myers and seconded by Erin Comly that the Millville Area School Board approve employing Heather Romanot as a long-term same assignment substitute effective April 10, 2012 through end of 2011-2012 school year. The motion carried by roll call vote. 8 YES; 0 NO; 1 ABSENT

BETTIE HUNTINGTON'S REQUEST FOR UNPAID LEAVE: A motion by Erin Comly and seconded by Chris Farr that the Millville Area School Board approve Bettie Huntington's request for unpaid leave under FMLA guidelines from April 2 through April 6, 2012. The motion carried by roll call vote. 8 YES; 0 NO; 1 ABSENT

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LOIS WILLIAMS RESIGNS: A motion by Cheryl Kessler and seconded by Dean Kelchner that the Millville Area School Board accept Lois Williams' resignation letter as part-time cafeteria employee, effective April 5, 2012. The motion carried by unanimous voice vote.

EMPLOY GAME STAFF: A motion by Heather Mausteller and seconded by Dean Kelchner that the Millville Area School Board approve employing Terri Cook, as softball scorekeeper for the 2011-12 athletic season. Clearances are on file. The motion carried by roll call vote. 8 YES; 0 NO; 1 ABSENT

NON-PROFESSIONAL SUBSTITUTES: A motion by Dean Kelchner and seconded Chris Farr that the Millville Area School Board approve adding the following to the district's non-professional substitute list:  
Christina Sones – Instructional Aide or Cafeteria (pending receipt of clearances).  
The motion carried by unanimous voice vote.

ADJOURNMENT: A motion by Larry Breech and seconded by Heather Mausteller to adjourn the regular board meeting. The meeting adjourned at 9:12 PM.

EXECUTIVE SESSION: President Suchwala requested an executive session to discuss a personnel issue and a student discipline issue.

David B. Bowser  
Board Secretary