

MILLVILLE AREA SCHOOL DISTRICT

Millville Area School Board Meeting Minutes

September 26, 2022

The Millville Area School Board held their regular meeting on Monday, September 26, 2022, in the high school library. President Susan Myers called the meeting to order at 7:13 p.m., followed by the Pledge of Allegiance. Preceding the meeting, the Board held an executive session for personnel matters.

ROLL CALL

The following Board members answered roll call: William Berger, Brynn Clark, Michael Farrell, Heather Maustellar, Susan Myers, and Jessica Whitmoyer.

Also present were Joseph Rasmus, Whitney Holloway, Dee Davis, Bonnie Gregory, Edward Sanders, Noah Adams and Chelsea Rosenberger.

GUEST RECOGNITION AND COMMENTS

No guests on ZOOM wished to speak.

ADMINISTRATOR REPORTS

Mr. Sanders previously submitted his report but wanted to highlight the Grandparent's lunch that was recently held at the Elementary School. It was well received and well attended.

Mrs. Gregory previously submitted her report to the board but wanted to give recognition to all those involved in planning and working on Homecoming. She noted that the Senior Class T-shirt sale went very well, and many shirts were purchased for such a quick turnaround.

Mrs. Davis previously submitted her report but stated that this month has and will remain busy with many reports and audit information being submitted to the state. She also highlighted the "One School, One Book" program presentation at the Bloomsburg Fair.

Mrs. Longacre previously submitted her report but highlighted the recent work with the school counselors to develop small group counseling ideas. She also reported about the data meetings recently held for grades Kindergarten through 6th grade, stating that they ran smoothly and is really proud of the work being done and the progress made so far.

Mr. Adams previously submitted his report but mentioned about a phishing issue that happened and the work that had to be done with school accounts this effected. Board Member Brynn Clark asked of Noah Adams if we had any trainings coming up in regards to issues like this. Noah said we do not to his knowledge. Mrs. Clark stated that she had some contact information for a vendor her employer has used previously that she could share with administration. Mr. Rasmus asked her to please share that information with the administration.

Mr. McWilliams previously submitted his report for board review.

REPRESENTATIVE REPORTS

CSIU Representative

Deborah Price had previously submitted her report from the CSIU.

CMVATS Representative

William Berger shared physical copies of a newsletter from CMVATS highlighting their programs.

FINANCIAL REPORTS

The High School Student Union report and the Treasurer's report were previously submitted. No questions or clarifications were asked on these items.

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SEPTEMBER 12, 2022 BOARD MINUTES

A motion by Jessica Whitmoyer and seconded by Brynn Clark that the Millville Area School Board approve the September 12, 2022 board meeting minutes.

The motion carried by voice vote. 6 Yea; 0 Nay; 3 Absent

EXPENDITURES

A motion by Heather Mausesteller and seconded by Brynn Clark that the Millville Area School Board consider and approve the September 26, 2022 general fund expenditures in the amount of \$238,297.96, cafeteria expenditures in the amount of \$15,430.69 and athletic expenditures in the amount of \$1,284.00.

The motion carried by roll call vote. 6 Yes; 0 No; 3 Absent

SECONDARY FIELD TRIPS APPROVAL

A motion by Brynn Clark and seconded by Heather Maustellar that the Millville Area School Board consider and approve the following secondary field trips: Fall FFA Leadership Conference on October 4, 2022; BU Math Competition on November 1, 2022; WVIA Scholastic Scrimmage, date to be determined; MHS Band at Halloween Parades on October 25 & 27, 2022; and a Youth in Philanthropy Kickoff Event trip on October 25, 2022.

The motion carried by roll call vote. 6 Yes; 0 No; 3 Absent

ELEMENTARY FIELD TRIP APPROVAL

A motion by William Berger and seconded by Jessica Whitmoyer that the Millville Area School Board consider and approve an Elementary school field trip for all students in grades 4 through 6 to the Bloomsburg Theater Ensemble on December 13, 2022.

The motion carried by roll call vote. 6 Yes; 0 No; 3 Absent

UPDATED 2022-23 MILLVILLE VIRTUAL ACADEMY HANDBOOK

A motion by Jessica Whitmoyer and seconded by Heather Maustellar that the Millville Area School Board consider and approve the Updated 2022-23 Millville Virtual Academy Handbook.

The motion carried by roll call vote. 6 Yes; 0 No; 3 Absent

BUILDING USE APPROVAL

A motion by Brynn Clark and seconded by Jessica Whitmoyer that the Millville Area School Board consider and approve Child Evangelism Fellowship using the Elementary library to provide Good News Club, Tuesdays beginning October 11, 2022, from 3:00 – 4:15 p.m. Certificate of Liability Insurance on file.

The motion carried by roll call vote. 6 Yes; 0 No; 3 Absent

ADMINISTRATIVE ASSISTANT TO THE SECONDARY PRINCIPAL JOB DESCRIPTION

A motion by William Berger and seconded by Brynn Clark that the Millville Area School Board consider and approve the job description (1200.20) of the Administrative Assistant to the Secondary Principal.

The motion carried by roll call vote. 6 Yes; 0 No; 3 Absent

HIGH SCHOOL OFFICE / ATHLETIC DIRECTOR'S SECRETARY JOB DESCRIPTION

A motion by Jessica Whitmoyer and seconded by Heather Maustellar that the Millville Area School Board consider and approve the job description (1200.22.1) of the High School Office/Athletic Director's Secretary.

The motion carried by roll call vote. 6 Yes; 0 No; 3 Absent

SUBSTITUTE APPROVAL – STUDENT TEACHER

A motion by Jessica Whitmoyer and seconded by Susan Myers that the Millville Area School Board consider and approve utilizing student teacher candidate, KOEBI CORCORAN, as a day to day teacher substitute, as outlined in the Bloomsburg University Student Teacher as stated in Substitute Teacher Verification policy under PA Act 91.

The motion carried by roll call vote. 6 Yes; 0 No; 3 Absent

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SALARY ADJUSTMENT

A motion by Heather Mausteller and seconded by Susan Myers that the Millville Area School Board consider and approve a salary adjustment for WANDA ALLEGAR in the amount of \$1,950.00 per year (\$1.00 per hour).

The motion carried by roll call vote. 6 Yes; 0 No; 3 Absent

MOU SUPPORT STAFF – INSURANCE WAIVER

A motion by Brynn Clark and seconded by Jessica Whitmoyer that the Millville Area School Board consider and approve the Memorandum of Agreement between Millville Area School District, employee 298 and the Millville Area Educational Support Personnel Association, PSEA, to issue payment for the insurance waiver of hospitalization coverage from the 2020-2021 school year as per Section 21.11 of the Collective Bargaining Agreement.

The motion carried by roll call vote. 6 Yes; 0 No; 3 Absent

MOU SUPPORT STAFF – ADMINISTRATIVE ASSISTANT

A motion by Greg Susan Myers and seconded by Jessica Whitmoyer that the Millville Area School Board consider and approve the Memorandum of Agreement between Millville Area School District and the Millville Area Educational Support Personnel Association whereby the District agrees to pay the newly appointed Administrative Assistant to the Superintendent a stipend of two hundred and fifty dollars (\$250) per week while she maintains responsibilities as Administrative Assistant to the Secondary Principal while the District undertakes a search and selection for her replacement.

The motion carried by roll call vote. 6 Yes; 0 No; 3 Absent

HS PRINCIPAL'S ADMINISTRATIVE ASSISTANT

A motion by Heather Maustellar and seconded by Jessica Whitmoyer that the Millville Area School Board table to motion to hire a High School Principal's Administrative Assistant.

The motion to table carried by roll call vote. 6 Yes; 0 No; 3 Absent

APPOINT DISTRICT SECURITY STAFF

A motion by Jessica Whitmoyer and seconded by Brynn Clark that the Millville Area School Board consider and approve hiring CHELSEA ROSENBERGER, LESLIE BERGER, and LISA EVANS as Security Staff for the Millville Area School District athletic and cultural events, retroactive to September 23, 2022. The compensation is \$30 for the first two hours and then \$10 for each additional hour with a minimum of 2 hours. Clearances on file.

The motion carried by roll call vote. 5 Yes; 0 No; 1 Abstention (William Berger); 3 Absent

CSIU GUEST TEACHERS

A motion by Susan Myers and seconded by Heather Maustellar that the Millville Area School Board consider and approve ALEXIS NORRIS as a CSIU Guest Teacher Substitute, clearances on file.

The motion carried by roll call vote. 6 Yes; 0 No; 3 Absent

RESIGNATION

A motion by Heather Mausteller and seconded by Susan Myers that the Millville Area School Board accept the notice of resignation from DOUG HIPPENSTIEL, as Board Treasurer, effective September 23, 2022.

The motion carried by roll call vote. 6 Yes; 0 No; 0 Absent

APPOINT FULL-TIME SECONDARY SPANISH TEACHER

A motion by Susan Myers and seconded by Jessica Whitmoyer that the Millville Area School Board consider and approve appointing BRIANNA LINGAFELT, as a Secondary Spanish Teacher for the remainder of the 2022-2023 school year pending final approval from PDE and receipt of clearances at Bachelor's Step I at a prorated salary of \$51,975.

The motion carried by roll call vote. 6 Yes; 0 No; 3 Absent

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NEW TEACHER MENTOR

A motion by Heather Mausteller and seconded by Jessica Whitmoyer that the Millville Area School Board consider and approve SUSAN LAAYOUNI as teacher mentor to new teacher BRIANNA LINGAFELT, for the 2022-2023 school year.

The motion carried by roll call vote. 6 Yes; 0 No; 3 Absent

ADJOURNMENT:

A motion by Heather Mausteller and seconded by Jessica Whitmoyer to adjourn the meeting. The meeting adjourned at 7:42 p.m.

Chelsea Rosenberger
Assistant Board Secretary