

The Millville Area School Board held their regular meeting on Monday, September 12, 2022, in the high school library. President Susan Myers called the meeting to order at 7:02 p.m., followed by the Pledge of Allegiance.

ROLL CALL

The following Board members answered roll call: William Berger, Brynn Clark, Susan Farr, Michael Farrell, Greg Hemsarth, Heather Maustellar, Susan Myers, Deborah Price, and Jessica Whitmoyer.

Also present were Matthew McWilliams, Joseph Rasmus, Whitney Holloway, Dee Davis, Bonnie Gregory, Noah Adams, Edward Sanders, and Chelsea Rosenberger

GUEST RECOGNITION AND COMMENTS

Ashley Shaner signed the guest register and requested to speak on behalf of the Elementary PTO. In her statement, Ashley wanted to discuss the fact that the district was not paying for the Elementary field trips this year. She was concerned that the administrative team did not follow up with the PTO about this at a meeting in the 2021-2022 school year. Ashley stated that she would like to ask the board to reconsider and pay for the transportation for the trips, with the PTO covering the remainder.

In response to this, Mr. Rasmus thanked Ashley for sharing her concerns, stating that a catalyst for the change was the fact that most Elementary school grades went on two field trips in the 21-22 school year. He stated that he appreciated the role PTO plays in this plan, but unfortunately, the trips were removed from the 22-23 school year budget due to fiscal concerns. Board member Greg Hemsarth questioned why the high school field trips for board approval on the meeting agenda were different than the Elementary trips and why the Elementary school ones were eliminated if the high school ones were not. Mr. Rasmus responded that in the future, if the board would like to go in a different direction, then the board would need to differentiate the types of trips and what types would be approved moving forward. This would need to be discussed by the Financial Committee.

Board member Heather Maustellar stated that the groups and/or grades should be given a set amount of money for use in their trips, which could not be exceeded. To this, Greg Hemsarth questioned the equitable nature of that type of plan. Mr. Rasmus stated the need for a discussion on what exactly a field trip could be, purely educational or recreational in nature. Board member Brynn Clark asked what the plan would be for this year. Mr. Rasmus said that the only money budgeted for field trips was at the high school level. Elementary field trips would have to be covered by the Elementary PTO for this school year.

Some questions were asked of Ms. Guise, the FFA Advisor for the Jr./Sr. High School in regards to how her field trips were to be funded. Ms. Guise remarked that the group tries to use the school van when possible to keep costs down. They additionally do four fundraisers to garner funds. To this, Mr. Greg Hemsarth commented that if the trip is small enough, it would seem that the school district could subsidize it. In regards to fundraisers, Board President Sue Myers stated that she believed that our current school policy limited the fundraisers to only two fundraisers per activity group per year. Questioning this, Greg Hemsarth asked why we had the limit, with the answer being given by Sue that it was an attempt to limit the amount of fundraisers going on at the same time. Mr. Rasmus stated that this matter would need to be further discussed and potentially revisited by the newly created Policy Committee. Mrs. Brynn Clark asked that when a nurse must attend a field trip, does the district have to pay for an entire day. To this, Mrs. Sue Myers stated that if the board would like to discuss the Elementary field trips further, the Finance Committee could do so later.

SUPERINTENDENT'S REPORT

September 12, 2022 Act 80 Day Review

Mr. Rasmus opened his report with a discussion on the districtwide Act 80 day training for all faculty and support staff held on September 12, 2022. Within this day, staff received training on Mandated Reporting from Ms. Janelle Neidig, Victim/Witness Program Director for the Columbia County District Attorney's Office. Additionally,

all staff received training on Act 71: Suicide Prevention and the QPR Method, and Mr. Rasmus wanted to thank the district Guidance department for their time and hard work on the presentation.

Foreign Language Instruction

Mr. Rasmus presented to the board that the district's secondary Spanish teacher, Ms. Lauren Coggins, will be transitioning out our district, with her last day being October 7th. Currently, the high school has 26 students enrolled in Spanish instruction. With this date coming soon, Mr. Rasmus reached out to several nearby universities to garner some candidates for the position. One college has two candidates who would not be available until December. In response to this, Mr. Rasmus spoke to Ms. Andrea Marquardt about the potential of Millville Virtual Academy coverage for the courses, being that students could be put into online courses in the interim. He also spoke with a nearby district to potentially ZOOM in the Spanish instruction from another teacher. Finally, Mr. Rasmus reached out to the Curriculum Director for CSIU 16, and they do not have any viable candidates either.

File Bank Update

With excitement, Mr. Rasmus announced to the board that all district files are back in the school district buildings from File Bank. He issued a thank you to Mr. Matt McWilliams and his team for getting all of the boxes in and stored into two Elementary classrooms. The staff was able to stack the boxes with walking room so that the files could be sorted and stored throughout the school year. There will need to be a plan for how to find files in the interim.

PCCD Grant Subsidy Awarded to MASD

Mr. Rasmus shared the PCCD grant document with the public and the school board. He started by thanking Mrs. Dee Davis for putting the time and effort into this grant application, with many classifications like ESSERS grant funding. He reviewed some of the plans for the money being fencing for the playground at the Elementary school, a program called Navigate 360 for trauma planning, additional speakers for the outsides of the buildings connected to the Internal PA System, additional Positive Action Kits K-12, Safety Conference registration and attendance for administrators, and Trauma Informed Skills Training. Mr. Rasmus stated that without this grant money, these necessary improvements and programs would not be possible to purchase and utilize in the school district.

Policy Committee Development

Later on in the meeting, Mr. Rasmus stated that the school board would potentially approve the development of a Policy Committee to review current district policies and make updates to match current district needs. This committee would be a great help to the Board of Education and the community moving forward.

District Updates and Announcements

For review on the meeting agenda, the MVA Handbook was updated and revised by Mr. Rasmus. The Secondary teachers who utilize this have an open instructional period in their day. They are assigned as an MVA Teacher of Record to facilitate the online instruction as a Millville teacher. Some of the items in the handbook needed to be updated, including, the Attendance Policy. The Teachers of Record did not feel like good standards of practice were being put in place with the current attendance policy, so updates were necessary to address these concerns.

BUSINESS MANAGER'S REPORT

The Business Manager's report was submitted for review by the board previously, but President Susan Myers remarked on the tax payments already completed on the report. Whitney Holloway, Business Manager, reported that if the process continued in the same trend, the district taxes would be about 82 percent fully collected. Board member Ms. Heather Maustellar wanted to commend Ms. Holloway on this process, stating that tremendous improvements have been made by transferring this to the school district directly.

FINANCIAL REPORTS

The Elementary Student Union Report was submitted for board review previously. No additional comments were made on this report.

AUGUST 22, 2022 & AUGUST 29, 2022 BOARD MINUTES

A motion by William Berger and seconded by Greg Hemsarh that the Millville Area School Board approve the August 22, 2022 board meeting minutes as well as the August 29, 2022 special board meeting minutes. The motion carried by voice vote. 9 Yea; 0 Nay; 0 Absent

EXPENDITURES

A motion by Brynn Clark and seconded by Heather Mausteller that the Millville Area School Board consider and approve the September 12, 2022 general fund expenditures in the amount of \$554,178.17, and athletic expenditures in the amount of \$1,240.00. The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

KRIS AND DAN REED FFA DONATION ACCEPTANCE

A motion by Brynn Clark and seconded by Greg Hemsarh that the Millville Area School Board consider and approve with gratitude a donation from Kris and Dan Reed in the amount of \$200 for the FFA program. The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

NATIONAL FFA FOUNDATION GRANT

A motion by Greg Hemsarh and seconded by Susan Farr that the Millville Area School Board consider and approve with gratitude a grant from the National FFA Foundation, Inc. in the amount of \$2,930 for the FFA program. The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

DISPOSAL APPROVAL

A motion by Brynn Clark and seconded by Greg Hemsarh that the Millville Area School Board consider and approve disposal of outdated Chemistry and Math textbooks, cassette tapes, filing cabinets, and old computer tables. The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

CSIU SPECIAL EDUCATION SERVICES AGREEMENT 22-23

A motion by Brynn Clark and seconded by Heather Mausteller that the Millville Area School Board consider and approve the agreement with Central Susquehanna Intermediate Unit (CSIU) for Special Education Programs and Services for the 2022-2023 school year. The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

SECONDARY FIELD TRIP APPROVALS

A motion by Greg Hemsarh and seconded by Brynn Clark that the Millville Area School Board consider and approve a field trip to Bloomsburg Fairgrounds on September 23, 2022, to set-up student presentation exhibits, an FFA trip to the Fall Leadership Conference in Muncy, PA on October 8, 2022, an FFA field trip to the Fall Area Career Development Events on September 26, 2022, and an Engineering field trip to Sekisui/Kydex for Manufacturing Day on October 5, 2022.

A motion was made Deb Price that the Diversity Conference trip for the Guidance Department be voted on separately by roll call. Both Greg Hemsarh and Brynn Clark approved of the amended motion.

The amended motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

DIVERSITY CONFERENCE APPROVAL

A motion by Deb Price and seconded by Heather Maustellar that the Millville Area School Board consider and approve a field trip for the high school Guidance Department to the Diversity Conference at Bloomsburg University on November 9, 2022.

The motion carried by roll call vote. 7 Yes; 1 No (Deb Price); 1 Absent

METROPOLITAN MUSEUM OF ART FIELD TRIP APPROVAL

A motion by Brynn Clark and seconded by William Berger that the Millville Area School Board consider and approve a field trip to the Metropolitan Museum of Art, NYC, on May 23, 2023 for art students in grades 9-12, to be fundraised by the participants on the trip.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent.

HIGH SCHOOL THEATER WORKSHOP DAY FIELD TRIP APPROVAL

A motion by Susan Farr and seconded by Michael Farrell that the Millville Area School Board consider and approve a field trip to Bloomsburg Theatre Ensemble on October 5, 2023 for drama students, to be paid for by the Drama Student Union account.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

2022-23 MILLVILLE VIRTUAL ACADEMY HANDBOOK

A motion by Greg Hemsarh and seconded by Heather Maustellar that the Millville Area School Board consider and approve the 2022-23 Millville Virtual Academy Handbook.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

ELEMENTARY PINE TREES REMOVAL

A motion by Heather Maustellar and seconded by William Berger that the Millville Area School Board consider and approve the proposal by Quest Lawn Care to remove six pine trees located by the Elementary parking lot at the cost of \$1,800.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

HIGH SCHOOL CAFETERIA PARKING LOT PIPE REPLACEMENT APPROVAL

A motion by Brynn Clark and seconded by Greg Hemsarh that the Millville Area School Board consider and approve the proposal by Sokol, Inc. to replace pipes located in the High School Cafeteria parking lot at a cost of \$10,870.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

PROPANE TANK PURCHASE

A motion by Greg Hemsarh and seconded by Heather Maustellar that the Millville Area School Board consider and approve the proposal by Koppy's Propane to purchase (1) – 500 gallon above ground tank at the maintenance building for \$2,425 and (1) – 120 gallon vertical tank at the stadium for \$875. All regulators, blocks and fittings are included.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

DEVELOPMENT OF A POLICY COMMITTEE

A motion by Greg Hemsarh and seconded by Brynn Clark that the Millville Area School Board consider and approve development of a Policy Committee to review and edit Millville Area School District policies.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

BENTON CTE STUDENT

A motion by Greg Hemsarh and seconded by Heather Maustellar that the Millville Area School Board consider and Hailey Mchenry attending the Benton Area School District Health Sciences Program for the 2022-2023 school year.

MILLVILLE AREA SCHOOL DISTRICT

Millville Area School Board Meeting Minutes

September 12, 2022

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

CONRAD SIEGEL PROPOSAL

No action was taken. The motion was tabled per administrative request.

2022-2023 TRANSPORTATION CONTRACTS

A motion by Greg Hemsarh and seconded by Heather Mausteller that the Millville Area School Board consider and approve the 2022-2023 Transportation of School Pupils Contracts with Sharon Kitka, Independent Contractor; Rhinard Transportation, Independent Contractor; and Derr LLC, Independent Contractor.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

CSIU GUEST TEACHER SUBSTITUTES

A motion by Greg Hemsarh and seconded by Susan Farr that the Millville Area School Board consider and approve Zoe Horton and Ryan McDonald, as CSIU Guest Teacher Substitutes for the 22-23 school year: Clearances on file.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

RESIGNATION – RYAN CRAIG

A motion by Susan Myers and seconded by Greg Hemsarh that the Millville Area School Board consider and approve acceptance of the resignation notice from Ryan Craig, as event security officer, effective August 30, 2022.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

RESIGNATION – JEFF CRAIG

A motion by Greg Hemsarh and seconded by Susan Myers that the Millville Area School Board consider and approve acceptance of the resignation notice from Jeff Craig, as event security officer, effective September 1, 2022.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

RESIGNATION – JILL DEITRICK

A motion by Brynn Clark and seconded by Greg Hemsarh that the Millville Area School Board consider and approve acceptance of the resignation notice from Jill Deitrick, as paraprofessional, effective August 23, 2022.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

RESIGNATION – DEZZ HENDERSON

A motion by Greg Hemsarh and seconded by Brynn Clark that the Millville Area School Board consider and approve acceptance of the resignation notice from Dezz Henderson, as Boys Basketball Assistant Coach, effective September 9, 2022.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

APPOINT DISTRICT SECURITY STAFF

A motion by Brynn Clark and seconded by Susan Myers that the Millville Area School Board consider and approve Wendy Faatz, Kayleen Jenkins, and Terri Lawton as Security Staff for Millville Area School District athletic and cultural events, retroactive to September 5, 2022. The compensation is \$30 for the first 2 hours and then \$10 for each additional hour with a minimum of 2 hours. Clearances on file.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

EMPLOY CAFETERIA STAFF

A motion by Susan Farr and seconded by Greg Hemsarh that the Millville Area School Board consider and approve the employment of Julie Watts, as cafeteria staff, at \$10.75 per hour. Clearances on file.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

MILLVILLE AREA SCHOOL DISTRICT

Millville Area School Board Meeting Minutes

September 12, 2022

TRANSPORTATION DRIVER APPROVAL

A motion by Susan Myers and seconded by Greg Hemsarh that the Millville Area School Board consider and approve LDerr Transportation Driver, Stephanie Haberstick, pending completion of mandated training for the 22-23 school year.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

UNPAID LEAVE

A motion by Susan Myers and seconded by Brynn Clark that the Millville Area School Board consider and approve three unpaid leave days, November 2, 3, and 4, 2022 for employee 636.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

2022-23 ELEMENTARY CO-CURRICULAR ADVISOR

A motion by Greg Hemsarh and seconded by Brynn Clark that the Millville Area School Board consider and approve Carey Klinger as Elementary Co-Curricular Advisor of the website for the 2022-23 school year.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

GIRLS BASKETBALL COACHES

A motion by Greg Hemsarh and seconded by Susan Myers that the Millville Area School Board consider and approve Rick Davis, as Head Girls Basketball Coach; Sherry Kakaley, as Girls Basketball Assistant Coach; Donna Davis, Miranda Pell, and Madison Welliver, as Girls Basketball Volunteer Coaches; Miranda Pell and Donna Davis as Head Jr. High Girls Basketball Co-Coaches, and Rick Davis and Sherry Kakaley, as Girls Basketball Volunteer Coaches, for the 2022-23 winter sports season. Clearances on file.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

BOYS BASKETBALL COACHES

A motion by Heather Mausteller and seconded by Susan Farr that the Millville Area School Board consider and approve BJ Farrow, as Head Boys Basketball Coach and Wyatt Smith and Zachary Whitenight, as Head Jr. High Boys Basketball Co-Coaches for the 2022-23 winter sports season. Clearances on file.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

ADJOURNMENT:

A motion by Heather Mausteller and seconded by Brynn Clark to adjourn the meeting. The meeting adjourned at 8:43 p.m.

EXECUTIVE SESSION:

An executive session was held immediately following the regular board meeting for personnel matters.

Chelsea Rosenberger
Assistant Board Secretary