

The Millville Area School Board held their regular meeting on Monday, November 8, 2021, in the high school library with participation via Facebook and Zoom. The meeting was called to order at 7:00 p.m.

ROLL CALL

The following Board members answered roll call: William Berger, Brynn Clark, Susan Farr, Michael Farrell, Greg Hemsarh, Heather Mausteller, Susan Myers, Deborah Price, and Jessica Whitmoyer.

Also present were Joseph Rasmus, Ed Sanders, Dee Davis, Alicia Differ, Noah Adams, Brent Crispell, Whitney Holloway, and Kathy Musselman.

GUEST RECOGNITION AND COMMENTS

Michael Miguelez and Dave Kolk, Blue Quake Soccer, expressed thanks to the board, maintenance, and custodial staff.

SUPERINTENDENT'S REPORT

Presentation on Extended Learning Day Program and iReady Diagnostic Student Reports

What is the Extended Learning Day Program?

The Millville Area School District is implementing the Extended Learning Day Program (ELDP) to address “gaps in student learning that have evolved as a result of the pandemic.

The ELDP is an afterschool program that provides targeted skill-based instruction in the areas of Mathematics and Reading to students who demonstrate academic need.

The pandemic has been stressful for all members of our learning community especially our students. The Millville Area School District is very excited to provide students with an opportunity to access additional instruction geared to address any learning gaps that have evolved due to the pandemic. We are confident that student participation in the EDLP will have a positive impact on student growth and achievement.

How will the district determine who participates in the ELDP?

Students who have demonstrated below grade-level skills in Reading and/or Mathematics on the beginning of year (BOY) iReady Diagnostic Assessment have been invited to participate.

Student eligibility is determined by students who are 2 or more grade levels below their chronological grade in domain specific areas of Math and Reading.

In order for students to enroll in the Extended Learning Day Program, parents must submit their enrollment form by Wednesday, November 3, 2021.

When will the ELDP be offered?

The Millville Area ELDP will be offered on Tuesdays and Thursdays from 3:15 to 5:15PM beginning on November 16, 2021 at the Millville Area Jr. Senior High School and the Millville Area Elementary School.

The MASD will provide Mathematics instruction on Tuesdays and Reading instruction on Thursdays. Students who necessitate both Mathematics and Reading instruction can participate on both Tuesdays and Thursdays.

EDLP Teachers are scheduled from 3PM to 5:30PM. The professional schedule ensures that teachers are prepared for the arrival EDLP students.

Will the MASD provide Food and Transportation Services to EDLP students?

ELDP students will be afforded a nutritious snack daily free of charge.

The Millville Area School District will provide ELDP students with transportation home from school on Tuesdays and Thursdays.

The Millville Area Jr./Sr. High School will dismiss EDLP students at 5:10 PM. The Millville Area Elementary School will dismiss EDLP students at 5:15 PM.

What does an EDLP Program Day look like?

MASD High School students are dismissed at 3:02-3:05PM

MASD Elementary students are dismissed at 3:05-3:10PM

ELDP students will report directly to the cafeteria at each respective building.

When at the cafeteria, ELDP students will have their snack/juice.

ELDP teachers will provide supervision of students while they are snacking.

ELDP teachers will escort their assigned students to their designated classrooms.

ELDP teachers should maintain daily attendance of student participants. Teachers will be asked to email their daily attendance to Ms. Differ and Mr. Sanders.

LDP teachers should develop "engagement" activities and brain breaks. The district leadership team recommends that ELDP teachers ingest APPROPRIATE, FUN, ACADEMIC and RECREATIONAL activities at the onset of the lesson and/or in the middle of learning activities to minimize FATIGUE and maximize engagement.

ELDP teachers will utilize standards-aligned Mathematics and/or Reading lessons from iReady Teacher Toolbox.

ELDP teachers are encouraged to ADAPT, MODIFY, and ELABORATE upon the lessons found within the Teacher Toolbox. Teachers should ALWAYS consider student abilities and learning styles when DIFFERENTIATING instruction.

ELDP teachers will NOT provide students with grades. However, ELDP teachers should formatively assess student performance on an on-going basis.

Student performance will be measured on iReady Diagnostic Assessment 3 times a year.

ELDP students will be dismissed at 5:10/5:15 from their respective building.

- Secondary students will be dismissed from the Front Gymnasium Entrance to buses parked on Schoolhouse Lane.
- Elementary students will be dismissed from Library vestibule to buses parked in front of school.

ALL ELDP teachers must stand outside along sidewalks to supervise students boarding buses.

ELDP students who are walkers will be assigned to sit in the HS gymnasium and ES cafeteria while bus students are dismissed. ES parent pickups will sit in the ES gymnasium.

After buses depart, parent pickup for ES will occur at the gymnasium doors

ES ELDP walkers will be dismissed from the principal entrance at the front of building.

HS ELDP walkers will be dismissed from gymnasium after buses have departed.

Prior to the first day of program, principals will assign cafeteria and gymnasium bus duties.

ELDP teachers must leave district buildings PROMPTLY at 5:30 on Tuesdays and Thursdays.

What are the MASD's COVID protocols?

GO TO the School Reopening Tab on the MASD website.

GO TO the MASD Health and Safety Plan updated September 3, 2021

Review Plan:

- Masking: Students, faculty, and staff are masked at ALL times other than when they are eating or outside.
- Social Distance: ELDP teachers must ensure that students are socially distanced to the maximum extent possible.
- Sanitize IN and OUT: ELDP teachers should prompt students to sanitize their respective hands when entering and exiting the classroom.
- Desk Shields: All desk are outfitted with desk shields. In the event that a desk shield clip breaks—please inform principal prior to departure.
- Report all health related matters to School Nurse – School Nurse will make any and all determinations regarding COVID assessment and the district's responses to presumptive cases.
- Review quarantine and isolation guidance in MASD H&S Plan.

Will the district provide ELDP teachers with technology?

The MASD will provide each ELDP teacher with a district-issued Chromebook. Chromebooks will be collected at the conclusion of the PD session today. They will be made available to teachers upon assignment of students.

The MASD will provide ELDP teachers with login credentials.

The MASD will afford each ELDP teacher with login credentials for iReady.

The MASD will afford each ELDP teacher with a district email account. ELDP teachers must check their district email daily. All communication between MASD administration and teacher will occur via the district email.

ALL ELDP teachers will be REQUIRED the district acceptable use paperwork on the first day of the program.

EDLP teachers will have access to district copiers to make student copies of graphic organizers, texts, and worksheets as necessary.

Human Resources Paperwork:

All district paperwork must be submitted prior to ELDP teachers' first school day.

District paperwork must be submitted to the Office of the Superintendent by November 15, 2021 at 3PM.

ESSERS Timesheets: All ELDP teachers must complete an electronic ESSERS timesheet weekly in order to receive their compensation. Review ESSERS timesheet and directions on district website.

Classroom Expectations:

ELDP teachers are afforded with the opportunity to utilize a district classrooms as their learning environment.

It is imperative that ELDP teachers demonstrate respect of the classrooms that are utilized for EDLP instruction by ensuring that they are left the same way that they are found.

EDLP teachers should ensure that all rubbish is discarded, chairs are pushed back in, and technology is situated as found.

Instructional Resources:

The primary resource for ELDP instruction is iReady Teacher Toolbox.

The MASD will afford ELDP teachers with paper and dry erase markers. In the event that a teacher necessitates other instructional supplies, they should be requested well in advance.

Special Education Services:

Students with IEPs and 504 service plans are eligible to participate in the ELDP.

Teachers who are assigned students with IEPs and/or 504 services plans will be afforded with information necessary to inform instructional and supportive decisions and practices so that ALL students' needs are well met.

Since ELDP teachers are not members of the students' IEP team, they will not receive access to student IEPs.

Classroom and Behavioral Management:

When a student presents behaviors that disrupt instruction and the learning of their classmates, ELDP teachers should introduce classroom-based behavioral interventions. Ex. Proximity, prioritized seating, mild desists, verbal redirection, positive reinforcement, and/or conference prior to referral to the principal's attention.

In the event that a student's behavior is not modified after a classroom –based, teacher-implemented intervention, the student should be referred to the building principal.

In the event that a student engages in a behavior that impacts the safety and welfare of another faculty, staff, and/or student, the incident must be reported to the school principal prior to the end of the program day.

If ELDP teachers encounter a problematic behavior and are uncertain as to how to address it effectively, they should request an opportunity to converse with building principal.

Final Thoughts:

ELDP time with students is limited...so make the MOST out of it!

It is imperative for EDLP teachers to seize opportunities to have fun and introduce tasks and activities that are engaging and dynamic!

Let students know that you CARE...If they know that you care and respect them, they will be apt to work harder for you!

ALL STUDENTS CAN LEARN and ALL STUDENTS MATTER...WORK TIRELESSLY...BE THE BEST TEACHER THAT YOU CAN POSSIBLY BE...THE STUDENTS ARE WORTH IT!

District Response to Safety Threat

November 3, 2021, at open gym a student reported to his coach that a student made terroristic threats during dismissal from the Jr/Sr HS in front of other students. At the conclusion of practice, Coach contacted Ms. Differ and apprised her of the allegations of concern.

Ms. Differ discussed the matters of concern with the admin team. The administrative team notified Chief Van Dine. Chief Van Dine dispatched officers to investigate potential safety concerns.

Mr. Rasmus communicated to the administrative team and Chief Van Dine that we needed to close the district the following day. While never wishing to interrupt student instruction, it would be irresponsible to allow faculty, staff, and students back in buildings without a thorough investigation.

Notification of school closure to district parents and guardians via the Sapphire notification system.

Communicated with district admin and secretaries regarding meeting at the district office in the morning. Those individuals, as well as the custodial team, had restricted access to schools until cleared by police for their safety.

November 4, 2021, meet with administration, district office, secretarial staff, and Hemlock Twp. Police for debriefing and to situate plans. Hemlock Twp. Police cleared buildings for safe occupancy and secretaries, administrators, and custodial staff were cleared to re-enter and safely occupy schools.

Throughout the day, the SRO and police officers began to interview students who were in close proximity of events from the day prior.

Mr. Rasmus called the students of interest, spoke with their respective parents, and requested a meeting with students accompanied by parents and/or designees.

The team reviewed special provisions as per the Individuals with Disabilities Education Act (IDEA) and Special Education Mandates when disciplining and/or responding to disruptive behavior of students with IEPs.

Admin Team reviewed additional behavioral concerns and disciplinary records of students of interest. Additionally, the team discussed appropriateness of in-district placement and programming and interagency supports.

One student of interest was assigned an out of school suspension for behavior concerns. The district administrative team discussed the processes in order to address ongoing behavioral concerns and potential change of placement.

The Hemlock Twp. Police explained that they plan to press charges against one of the students of interest based upon information they gleaned through their investigation.

After review, the administrative team agreed to reopen schools tomorrow, November 5, 2021. The district sent out communication to families regarding schools reopening via the Sapphire notification system.

BUSINESS MANAGERS REPORT

Mrs. Holloway submitted a written report.

APPROVE OCTOBER 25, 2021 BOARD MEETING MINUTES

A motion by Greg Hemsarth and seconded by Susan Farr that the Millville Area School Board approve the October 25, 2021 board meeting minutes.

The motion carried by voice vote. 9 Yea; 0 Nay; 0 Absent

EXPENDITURE APPROVAL

A motion by Brynn Clark and seconded by Heather Mausteller that the Millville Area School Board consider and approve November 2021 general expenditures in the amount of \$108,632.86; cafeteria expenditures in the amount of \$18,572.52; and athletic expenditures in the amount of \$272.

The motion carried by roll call vote. 9 Yes; 0 No; 0 Absent

CMSU BEHAVIORAL HEALTH SAP LIAISON AGREEMENT

A motion by Greg Hemsarh and seconded by Jessica Whitmoyer that the Millville Area School Board consider and approve the agreement between MASD and CMSU Behavioral Health to provide liaison services for the Student Assistance Program (SAP).

The motion carried by roll call vote. 9 Yes; 0 No; 0 Absent

SWANK MOVIE LICENSING

A motion by Michael Farrell and seconded by Brynn Clark that the Millville Area School Board consider and approve Swank Movie Licensing to provide Public Performance Site Licenses by copyright owners to exhibit movies and remain in full compliance with the U.S. Copyright Act, at a cost of \$920 annually.

The motion carried by roll call vote. 9 Yes; 0 No; 0 Absent

FIELD TRIP APPROVAL

A motion by Susan Farr and seconded by Greg Hemsarh that the Millville Area School Board consider and approve the following field trips: Bloomsburg University Diversity Conference, November 10, 2021: Junior Achievement Job Shadow, Bloomsburg Courthouse and Bloomsburg Theatre Ensemble, November 16, 2021; PA FFA Mid-Winter Convention PA Farm Show Complex Harrisburg, PA, January 10, 2022.

The motion carried by roll call vote. 9 Yes; 0 No; 0 Absent

GREENHOUSE CONTRACT OF SALE

A motion by Susan Farr and seconded by Michael Farrell that the Millville Area School Board consider and approve the Agreement of Purchase and Sale with CLT Sales for a Farmtek greenhouse which is located at 675 State Street, Millville, PA 17846, for a purchase price of \$4,000, which will be erected upon the campus of the Millville Area Jr/Sr High School to serve as a laboratory classroom for the Agriculture CTE program.

The motion carried by roll call vote. 9 Yes; 0 No; 0 Absent

SBA ARCHITECTURAL PROPOSAL – GREENHOUSE RELOCATION PROJECT

A motion by Greg Hemsarh and seconded by William Berger that the Millville Area School Board consider and approve the proposal by SBA Architects providing services only if the estimated construction cost of the greenhouse lab project exceeds the minimum threshold (\$21,300) requiring competitive bids. SBA proposal will provide “front end” general requirement specifications, tabulate proposals and assist the district with the selection and award of the project, attend a maximum of (2) onsite meeting, for a lump sum fee of \$2000.

The motion carried by roll call vote. 9 Yes; 0 No; 0 Absent

VERTECH ENGINEERING MECHANICAL, ELECTRICAL, PLUMBING DESIGN GREENHOUSE RELOCATION PROJECT

A motion by Brynn Clark and seconded by Heather Mausteller that the Millville Area School Board consider and approve the proposal by Matthew Vertucci, Vertech Engineering, for mechanical, electrical and plumbing design (MEP) for the greenhouse relocation project. Total lump sum amount of design and construction documents is \$4, 200. Additional construction administration, if required by Vertech Engineering, will be at the hourly rate of \$100 per hour.

The motion carried by roll call vote. 9 Yes; 0 No; 0 Absent

DISPOSAL OF OBSOLETE EXERCISE EQUIPMENT

A motion by William Berger and seconded by Jessica Whitmoyer that the Millville Area School Board consider and approve removal and disposal of obsolete and unrepairable exercise equipment from both the high school and elementary fitness rooms per the recommendation of Fitness Headquarters.

The motion carried by roll call vote. 9 Yes; 0 No; 0 Absent

HEALTH SERVICES AGREEMENT BETWEEN MASD AND GREENWOOD FRIENDS SCHOOL 2021-2022

A motion by Greg Hemsarth and seconded by Michael Farrell that the Millville Area School Board consider and approve the 2021-2022 Health Service Agreement between the MASD and the Greenwood Friends School. The motion carried by roll call vote. 9 Yes; 0 No; 0 Absent

REVISIONS TO THE MASD SCHOOL HEALTH AND SAFETY PLAN 2021-2022

A motion by Michael Farrell and seconded by Jessica Whitmoyer that the Millville Area School Board consider and approve purchase of baseball and softball uniforms per budget and cycle replacement protocol. The motion carried by roll call vote. 9 Yes; 0 No; 0 Absent

REVISED 2021-2022 DISTRICT CALENDAR

A motion by Greg Hemsarth and seconded by Susan Farr that the Millville Area School Board consider and approve a revision to the 2021-2022 Millville Area School District Calendar whereby February 17, 2022 will be a school day for faculty, staff, and students.

After discussion, a motion by Deborah Price and Greg Hemsarth that the Millville Area School Board consider and approve to table the motion.

The motion to table carried by voice vote. 9 Yea; 0 Nay; 0 Absent

SUBSTITUTE READING INTERVENTIONIST

A motion by Jessica Whitmoyer and seconded by Greg Hemsarth that the Millville Area School Board consider and approve Madison Welliver, as a substitute Reading Interventionist.

The motion carried by roll call vote. 9 Yes; 0 No; 0 Absent

EXTENDED DAY LEARNING PROGRAM STAFF

A motion by Susan Myers and seconded by Heather Mausteller that the Millville Area School Board consider and approve Chelsea Rosenberger, for the Extended Day Learning Program, as an educator or secretary, dependent upon need. Compensation at \$30 per hour for educator services and secretarial services at her hourly rate.

The motion carried by roll call vote. 9 Yes; 0 No; 0 Absent

EXTENDED DAY LEARNING PROGRAM SECRETARY AND NURSE COMPENSATION

A motion by Brynn Clark and seconded by Michael Farrell that the Millville Area School Board consider and approve compensation at their hourly rate, for services rendered by secretaries and nurses, for the Extended Day Learning Program (ELDP).

The motion carried by roll call vote. 9 Yes; 0 No; 0 Absent

EXTENDED DAY LEARNING PROGRAM ADMINISTRATOR COMPENSATION

A motion by Susan Myers and seconded by Greg Hemsarth that the Millville Area School Board consider and approve compensation at an hourly rate of \$60 per hour, for services rendered by school administrators, for the Extended Day Learning Program (ELDP). The motion carried by roll call vote. 9 Yes; 0 No; 0 Absent

ADMINISTRATIVE INTERNSHIP

A motion by Michael Farrell seconded by Susan Farr that the Millville Area School Board consider and approve the request of Wendy Fetterman to collaborate with Ms. Differ, Secondary Principal and Mr. Sanders, Elementary Principal in order to complete an Administrative Internship, which is a prerequisite requirement to attain PA Principal K-12 and Curriculum and Instruction Supervisor certification through Bloomsburg University.

The motion carried by roll call vote. 9 Yes; 0 No; 0 Absent

MILLVILLE AREA SCHOOL DISTRICT

Millville Area School Board Meeting Minutes

November 8, 2021

ELEMENTARY GIRLS BASKETBALL VOLUNTEERS

A motion by Jessica Whitmoyer and seconded by Greg Hemsarth that the Millville Area School Board consider and approve the following volunteers for the Elementary Girls Basketball program starting the beginning of December 2021 through the end of January 222: Donna and Rick Davis, Sherry Kakaley, and Miranda Pell. The motion carried by roll call vote. 9 Yes; 0 No; 0 Absent

MASD EMPLOYEE DRIVER APPROVAL

A motion by Heather Mausteller and seconded by Susan Farr that the Millville Area School Board consider and approve Katrina Clausen, as a driver of MASD vehicles. The motion carried by roll call vote. 9 Yes; 0 No; 0 Absent

VIRTUAL INSTRUCTIONAL SUPPORT

A motion by Jessica Whitmoyer and seconded by Heather Mausteller that the Millville Area School Board consider and approve Emily Bloom to provide up to 5 hours of virtual instructional support per week for students necessitating quarantine or isolation having arental request for virtual instructional support. Compensation will be at their professional hourly rate. The motion carried by roll call vote. 9 Yes; 0 No; 0 Absent

ADJOURNMENT

A motion by Heather Mausteller and seconded by Greg Hemsarth to adjourn the meeting. The meeting adjourned at 8:00 p.m.

Kathy Musselman
Assistant Board Secretary