

MILLVILLE AREA SCHOOL DISTRICT

Millville Area School Board Meeting Minutes

June 22, 2020

The Millville Area School Board held their regular meeting on Monday, June 22, 2020, in the high school library with public participation via Zoom. The meeting was called to order at 7:00 p.m., followed by the Pledge of Allegiance.

ROLL CALL

The following Board members answered roll call: William Berger, Brynn Clark, Susan Farr, Michael Farrell, Greg Hemsarth, Heather Mausteller, Susan Myers, and Jessica Whitmoyer. Absent: Deborah Price

Also present were Cynthia Jenkins, Superintendent; Hannah Sherwood, Business Manager; and Kathy Musselman, Board Secretary Assistant. Joining via Zoom were Ed Sanders, Elementary Principal; Jim Hess, Technology Coordinator; Dee Davis, Supervisor of Student Services; and Brent Crispell, Buildings and Grounds Supervisor.

GUEST RECOGNITION AND COMMENTS

Seven guest joined the meeting via Zoom.

Robin Andrews thanked Mrs. Jenkins and wished her well in retirement.

SUPERINTENDENT'S REPORT

- Mrs. Jenkins has been transitioning with Mr. Rasmus, completing end-of-year reports and grants, and ordering supplies for post COVID reopening.
- Student assessments will begin at the start of the school year to assess regression. No referrals until after December 1, 2020.
- High School graduation went very well with many favorable comments.
- Thanked the Board for their support.

REPRESENTATIVE REPORT

CMVT Representative, William Berger

- Director Ken Kryder has been with the CMVT one month.
- A CMVT graduate will become a USA Skills State Officer.
- Adult Education classes begin today.
- The library will be eliminated and talks of the expansion project will resume in August.

ADMINISTRATOR REPORTS

Administrator written reports were submitted. Mr. Sanders verbally stated the June 4th sixth grade graduation went extremely well with much appreciation and support. He also had a conversation with a person from another district asking if we had a problem with I-pads being returned, as it was a problem in his district. When Mr. Sanders stated it was not a problem; the gentleman commended the district, parents and students.

FINANCIAL REPORTS

Reports of the Treasurer, General Fund, Elementary and High School Student Union, were submitted.

APPROVE BOARD MINUTES

A motion by William Berger and seconded by Greg Hemsarth that the Millville Area School Board approve the June 8, 2020 Board meeting minutes. The motion carried by voice vote. 8 Yea; 0 Nay; 1 Absent

MAY EXPENDITURES

A motion by William Berger and seconded by Heather Mausteller that the Millville Area School Board approve May 26, 2020 expenditures in the amount of \$46,471.36 The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

JUNE EXPENDITURES

A motion by Heather Mausteller and seconded by Brynn Clark that the Millville Area School Board approve June 22, 2020 expenditures in the amount of \$164,233.92 The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

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PHYSICAL EDUCATION CURRICULUM-2nd READING

A motion by Susan Farr and seconded by Heather Mausteller that the Millville Area School Board approve 2nd reading of K-12 Physical Education Curriculum. The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

SOCIAL WORKER JOB DESCRIPTION-2nd READING

A motion by Heather Mausteller and seconded by Michael Farrell that the Millville Area School Board approve 2nd reading of the Social Worker job description. The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

KOPPY'S PROPANE FUEL PROVIDER

A motion by Greg Hemsarh and seconded by Heather Mausteller that the Millville Area School Board approve Kopy's Propane to provide propane fuel for the District, for the 2020-2021 school year, at a rate of \$0.9250 per gallon. The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

WASTE MANAGEMENT REFUSE REMOVAL

A motion by William Berger and seconded by Susan Farr that the Millville Area School Board approve Waste Management for refuse removal for the 2020-2021 fiscal year with a bid of \$537.94 per month. The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

2020-2021 DEPOSITORIES

A motion by William Berger and seconded by Heather Mausteller that the Millville Area School Board approve the depositories for the 2020-2021 fiscal year as: First Columbia Bank, PSDLAF, Bank of New York Mellon, and RBC Capital. The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

FINANCIAL AUDITOR

A motion by Heather Mausteller and seconded by Susan Farr that the Millville Area School Board approve the re-appointment of David D. Snodgrass, CPA, as the District's local auditor to complete the required annual Financial Audit for the 2019-2020 school year, at an estimated cost of \$12,000. The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

COMMITMENT OF BUDGETARY RESERVES

A motion by Heather Mausteller and seconded by Susan Farr that the Millville Area School Board approve the proposed commitment of budgetary reserves for OPEB funded liabilities in the amount of \$515,673; Uncompensated leave liability in the amount of \$124,473; Future extraordinary assessment from Columbia-Montour Vocational Technical School in the amount of \$17,781.84; Provisions for PSERS pension liabilities in the amount of \$640,146; Future Technology needs \$213,382. All commitment amounts estimated based upon consistent application of past periods methodologies and ratios. Final commitment amounts by category to be adjusted and established based upon results of fiscal year-end financial accounting close procedures and financial statement audit. The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

2020 SCHOOL REAL ESTATE TAX COLLECTION DUE DATES

A motion by Greg Hemsarh and seconded by Jessica Whitmoyer that the Millville Area School Board establish due dates for the 2020 school real estate tax collection period: 1) Real Estate Taxes paid in full by August 31, 2020 shall be eligible for a 2% discount of the Real Estate Tax face value amount. 2) Real Estate Taxes paid after August 31, 2020 but prior to January 1, 2021, shall be collected at the Real Estate Tax face value amount. Installment payments may be made, without penalty, provided the Real Estate Tax face value amount is paid in full no later than December 31, 2020. 3) All Real Estate Tax payments received on or after January 1, 2021 shall be subject to a 10% delinquent penalty applied to the unpaid balance due. 4) Collection dates in this motion may be adjusted to comply with any changes in Pennsylvania state laws enacted after this motion adoption. The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

SAFETY NET COUNSELING AGREEMENT

A motion by Heather Mausteller and seconded by Susan Farr that the Millville Area School Board approve the agreement with Safety Net Counseling, Inc., in the event services are needed. The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

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KIDVENTURES SERVICE PROVIDER AGREEMENT

A motion by Heather Mausteller and seconded by Brynn Clark that the Millville Area School Board approve the agreement with Kidventures Therapy. The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

CSIU GUEST TEACHER AGREEMENT

A motion by Brynn Clark and seconded by Heather Mausteller that the Millville Area School Board approve the agreement with CSIU to provide guest teacher substitute service, at a cost to not exceed \$500. The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

RESIGNATION-CHAD HOLDREN

A motion by Brynn Clark and seconded by Greg Hemsarh that the Millville Area School Board accept the notice of resignation from Chad Holdren, as baseball coach, effective June 8, 2020. The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

SUMMER VAN DRIVER-TOM HEFFNER

A motion by Susan Myers and seconded by Brynn Clark that the Millville Area School Board approve Tom Heffner, as a summer van driver. The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

EXTENDED SCHOOL YEAR STAFF

A motion by Susan Myers and seconded by Michael Farrell that the Millville Area School Board approve the following Extended School Year Staff: Emily Bloom, Gwen Utt, Tiffany Anderson, Erin Butler, Donna Kramer, Kerri Peterman, Megan Hippenstiel, Nevin Iliev, Diann Vera, Christy Passaretti, Laura Koons, Mary Schrader, Brittany Fisher. The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

SUMMER BREAKFAST AND LUNCH PROGRAM

A motion by Heather Mausteller and seconded by Susan Myers that the Millville Area School Board approve District paraprofessionals to help with the summer breakfast and lunch distribution. The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

CLOSING STATEMENTS

- Susan Myers, on behalf of the Board, thanked Mrs. Jenkins for her six years of service to the District.
- A special meeting will be held Monday, June 29, 2020, for the purpose of hiring a High School Principal and approve an Athletic Plan.

ADJOURNMENT

A motion by Susan Myers and seconded by Heather Mausteller to adjourn the meeting. The meeting adjourned at 7:40 p.m.

Hannah Sherwood
Board Secretary