

## MILLVILLE AREA SCHOOL DISTRICT

Millville Area School Board Meeting Minutes

October 14, 2019

The Millville Area School Board held a regular meeting on Monday, October 14 2019, in the high school library. President Susan Myers called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.

### ROLL CALL

The following Board members answered roll call: William Berger, Susan Farr, Roger Glidewell, Jr., Heather Mausteller, Robert McWilliams, Susan Myers, Deborah Price. Absent: Colleen Eves and Cathleen Woomert.

Also present were Cynthia Jenkins, Superintendent; Eric Stair, Secondary Principal; Edward Sanders, Elementary Principal; Jim Hess, Technology Director; Dee Davis, Supervisor of Student Services; Brent Crispell, Building and Grounds Supervisor; Kaitlin Rosselli, Business Manager; and Kathy Musselman, Board Secretary Assistant.

### GUEST RECOGNITION

No guests in attendance.

### BOARD DISCUSSION

#### *Real Estate*

The deadline for a counter offer to the Millville Community Foundation for the real estate is tomorrow, October 15, 2019. After discussion, it was decided to make an offer halfway between the first offer and the asking price.

### REAL ESTATE COUNTER OFFER

A motion by William Berger and seconded by Roger Glidewell that the Millville Area School Board approve submitting a counter offer of \$135,000 to the Millville Community Foundation. The motion failed by roll call vote. 4 Yes; 3 No (Heather Mausteller, Robert McWilliams, Deborah Price); 2 Absent

Ballpark estimates were requested to bring the current district office up to code or to demolish the current district office and attach a new building to the high school.

### SUPERINTENDENT'S REPORT

- An email from PDE stated 2018-2019 new requirements for a safety drill/lockdown within 90 days of the start of school were not met. One building did meet the requirements. A letter was submitted back to PDE that one building was in compliance and going forward, starting with this year, we would make sure to complete the drill for both buildings within the 90-day window.
- Applying for the PCCD grant. If the grant is awarded, the funds will be used to purchase a new boiler room door to connect to the current key fob system and camera software to track and record persons in the buildings, increasing our security measures. Applying for the PCCD grant requires a letter of support from the Board signed by the Board President.

### BUSINESS MANAGER'S REPORT

Mrs. Rosselli submitted a written report as well as verbal updates.

- Filebank, the company that will purge and archive files, will be on site next Monday.
- The joint purchasing process has begun.
- Proposals from Templeton Advantage and PSBA were received from the RFP sent out for Superintendent search services.

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TEMPLETON ADVANTAGE SUPERINTENDENT SEARCH

A motion by Robert McWilliams and seconded by William Berger that the Millville Area School Board accept the proposal from Templeton Advantage to complete the Superintendent search process. The motion carried by roll call vote. 6 Yes; 1 No (Deborah Price); 2 Absent

FINANCIAL REPORTS

The Treasurer's Report, General Fund Report, Elementary and High School Student Union Reports were submitted.

APPROVE BOARD MINUTES

A motion by William Berger and seconded by Susan Farr that the Millville Area School Board approve the September 23, 2019 Board meeting minutes. The motion carried by voice vote. 7 Yea; 0 Nay; 2 Absent

EXPENDITURES

A motion by Heather Mausteller and seconded by Deborah Price that the Millville Area School Board approve October 1-15, 2019 expenditures in the amount of \$225,821.96 The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

TRANSPORTATION CONTRACTOR

A motion by William Berger and seconded by Roger Glidewell that the Millville Area School Board approve LDERR LLC, as a transportation contractor, retro-active to October 7, 2019. The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

2019 ACA EMPLOYER REPORTING PROPOSAL

A motion by William Berger and seconded by Deborah Price that the Millville Area School Board approve the proposal of Conrad Siegel Actuaries for ACA consulting services, at \$5,200 for a 12-month period, no change in cost from last year. The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

SENIOR CLASS TRIP

A motion by Deborah Price and seconded by Robert McWilliams that the Millville Area School Board approve a senior class trip, for the class of 2020, to Baltimore, Maryland; DC; and Delaware, May 7, 8, 9, 2020. The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

POLICIES 333, 705, 709, 805, 805.1, 805.2 – 1<sup>st</sup> READING

A motion by Robert McWilliams and seconded by Roger Glidewell that the Millville Area School Board approve 1<sup>st</sup> reading of policies 333, 705, 709, 805, 805.1, 805.2. The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

EXECUTIVE SESSION

At 7:50 p.m. President Susan Myers called an executive session to discuss personnel and negotiations.

RECONVENE FROM EXECUTIVE SESSION

The meeting reconvened at 8:12 p.m.

STUDENT SUBSTITUTE CUSTODIAN

A motion by Susan Myers and seconded by Deborah Price that the Millville Area School Board approve Aleah Propst as a student substitute custodian, at \$10.25 per hour, to start October 15, 2019 and lasting until a permanent custodian is hired. The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

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RESIGNATION

A motion by Heather Mausteller and seconded by Deborah Price that the Millville Area School Board accept the letter of resignation from Alexa Longacre, effective November 22, 2019, and approve her to work up to 25 hours at her per diem hourly rate, at departure. The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

SUBSTITUTE TEACHER

A motion by Robert McWilliams and seconded by Roger Glidewell that the Millville Area School Board approve Russel Bachert, as a substitute teacher. The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

CSIU GUEST TEACHER SUBSTITUTES

A motion by Heather Mausteller and seconded by Roger Glidewell that the Millville Area School Board approve Anthony Gresoi, as a CSIU guest teacher substitute. The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

CSIU GUEST TEACHER SUBSTITUTES

A motion by Susan Myers and seconded by Heather Mausteller that the Millville Area School Board approve Timothy Wright, as a CSIU guest teacher substitute. The motion carried by roll call vote. 4 Yes; 3 No (William Berger, Roger Glidewell, Robert McWilliams); 2 Absent

FMLA

A motion by Susan Myers and seconded by Roger Glidewell that the Millville Area School Board approve intermittent FMLA for employee #702 from October 7, 2019 through June 30, 2020. The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

VOLUNTEER SWIM COACH

A motion by Deborah Price and seconded by Roger Glidewell that the Millville Area School Board approve Tom Hinkle as a volunteer swimming coach, for his daughter, Gretchen, for the 2019-2020 season. The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

GAME STAFF

A motion by Heather Mausteller and seconded by Susan Farr that the Millville Area School Board approve Teri Witchee, as game staff for the 2019-2020 season. The motion carried by roll call vote. 6 Yes; 1 No (Roger Glidewell); 2 Absent

ADJOURNMENT

A motion by Heather Mausteller and seconded by William Berger to adjourn the meeting. The meeting adjourned at 8:25 p.m.

Kaitlin Rosselli  
Board Secretary