

## MILLVILLE AREA SCHOOL DISTRICT

Millville Area School Board Meeting Minutes

January 14, 2019

The Millville Area School Board held a regular meeting on Monday, January 14, 2019, in the high school library. President Susan Myers called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.

### ROLL CALL

The following Board members answered roll call: William Berger, Colleen Eves, Susan Farr, Roger Glidewell, Jr., Heather Mausteller, Robert McWilliams, Susan Myers, Deborah Price, and Cathleen Woomert.

Also present were Cynthia Jenkins, Superintendent; Eric Stair, Secondary Principal; Edward Sanders, Elementary Principal; Jim Hess, Technology Coordinator; Brent Crispell, Buildings and Grounds; Kaitlin Rosselli, Business Manager; and Kathy Musselman, Board Secretary Assistant.

### GUEST RECOGNITION AND COMMENTS

Four guests attended and signed the register.

- Alyssa Wingenfield, McClure Company, provided informational updates such as tasks completed so far, facility assessments, options and recommendations for the Guaranteed Energy Savings project.
- Ken Phillips, RBC Capital Markets, provided a verbal and written review of the financing for the project.

### SUPERINTENDENT'S REPORT

- Possibility of the senior class having three fundraisers instead of two.
  - After discussion, a motion by Heather Mausteller and seconded by Susan Farr that the Millville Area School Board allow the senior class of this year and senior classes in the future, and only the senior classes, here-forward, to have a third fundraiser. The motion carried by roll call vote. 8 Yes; 1 No (Susan Myers); 0 Absent
- A few substitutes requested substitute pay to be increased; \$100 per day, \$110 per day after 10 days and  $\frac{3}{4}$ -day pay for substituting a  $\frac{1}{2}$ -day.
  - The business manager completed a comparison study of other districts showing our pay range is comparable to other districts.
- Playground drainage proposals were discussed.

### BUSINESS MANAGER'S REPORT

Mrs. Rosselli provided verbal highlights of her written report.

### FINANCIAL REPORTS

Treasurer's report, General Fund report, Elementary Student Union report, and High School Student Union report was provided.

### APPROVE BOARD MINUTES

A motion by Heather Mausteller and seconded by Cathleen Woomert that the Millville Area School Board approve the December 4, 2018 Board meeting minutes. The motion carried by voice vote. 9 Yea; 0 Nay; 0 Absent

### EXPENDITURES

A motion by William Berger and seconded by Heather Mausteller that the Millville Area School Board approve October 2018 General Fund expenditures in the amount of \$680,784.21 and December 21, 2018 expenditures in the amount of \$165,127.34 the Business Manager to pay November 2018 expenditures with final approval at 34. The motion carried by roll call vote. 9 Yes; 0 No; 0 Absent

### LOCAL HOLIDAYS

A motion by Heather Mausteller and seconded by Cathleen Woomert that the Millville Area School Board approve November 29<sup>th</sup>, December 2<sup>nd</sup>, 23<sup>rd</sup>, 24<sup>th</sup>, and 26<sup>th</sup>, 2019 as local holidays for the 2019-2020 school year. The motion carried by roll call vote. 9 Yes; 0 No; 0 Absent

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DONATION

A motion by Colleen Eves and seconded by Susan Farr that the Millville Area School Board accept an anonymous donation of a Millville Area print to be displayed in the high school building between the office area and the auditorium. The motion carried by roll call vote. 9 Yes; 0 No; 0 Absent

JOB DESCRIPTIONS-1<sup>ST</sup> READING

A motion by Colleen Eves and seconded by Cathleen Woomert that the Millville Area School Board approve 1<sup>st</sup> reading of job descriptions: Elementary Principal's Secretary, Elementary Office Secretary, Teacher (Math Interventions). The motion carried by roll call vote. 9 Yes; 0 No; 0 Absent

ELEMENTARY FIELD TRIPS

A motion by Colleen Eves and seconded by Robert McWilliams that the Millville Area School Board approve field trips for the Millville Elementary School. The motion carried by roll call vote. 9 Yes; 0 No; 0 Absent

SUBSTITUTE-BURMEISTER

A motion by Heather Mausteller and seconded by Deborah Price that the Millville Area School Board approve Rachael Burmeister, as a paraprofessional substitute. The motion carried by roll call vote. 9 Yes; 0 No; 0 Absent

RETIREMENT-ENCK

A motion by Susan Myers and seconded by Heather Mausteller that the Millville Area School Board accept the notice of retirement from Cyndie Enck, effective May 3, 2019. The motion carried by roll call vote. 9 Yes; 0 No; 0 Absent

RESIGNATION-GORDON

A motion by Susan Myers and seconded by Susan Farr that the Millville Area School Board accept the notice of resignation from Kelli Gordon, effective no later than March 19, 2019. The motion carried by roll call vote. 9 Yes; 0 No; 0 Absent

EXTENDED ASSIGNMENT

A motion by Heather Mausteller and seconded by Colleen Eves that the Millville Area School Board approve extending the assignment of Christopher Rhinard through the 2019-2020 school year. The motion carried by roll call vote. 9 Yes; 0 No; 0 Absent

PARAPROFESSIONAL-EVANS

A motion by Susan Myers and seconded by Deborah Price that the Millville Area School Board approve the employment status of Lisa Evans from a substitute paraprofessional to a permanent paraprofessional. The motion carried by roll call vote. 9 Yes; 0 No; 0 Absent

CHEERLEADING VOLUNTEER-KREMER

A motion by Deborah Price and seconded by Heather Mausteller that the Millville Area School Board approve Brooke Kremer, as a volunteer cheerleading coach. The motion carried by roll call vote. 9 Yes; 0 No; 0 Absent

ELEMENTARY BASKETBALL PROGRAM

A motion by Colleen Eves and seconded by Deborah Price that the Millville Area School Board approve the following volunteer coaches for the 2019 Millville Elementary Basketball Program: Tisha Book, Donna and Rick Davis, Jim Dodge, Megan Hippenstiel, Tara Hummer, Sherry Kakaley, Miranda Pell, Wyatt Smith, Zachary Whitenight. The motion carried by roll call vote. 9 Yes; 0 No; 0 Absent

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JR HIGH FIELD HOCKEY CO-COACH

A motion by Heather Mausteller and seconded by Colleen Eves that the Millville Area School Board approve Kristy Tutorow, as a Jr. High Field Hockey Co-coach. The motion carried by roll call vote. 9 Yes; 0 No; 0 Absent

EXECUTIVE SESSION

President Susan Myers called an executive session, after adjournment, to discuss negotiations.

ADJOURNMENT

A motion by Susan Farr and seconded by Heather Mausteller to adjourn the meeting. The meeting adjourned at 8:35 p.m.

Kaitlin Rosselli  
Board Secretary