

MILLVILLE AREA SCHOOL DISTRICT

Millville Area School Board Meeting Minutes

June 25, 2018

The Millville Area School Board held a regular meeting on Monday, June 25, 2018, in the high school library. Vice-president William Berger called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.

ROLL CALL

The following Board members answered roll call: William Berger, Colleen Eves, Susan Farr, Roger Glidewell, Jr., Heather Mausteller, Deborah Price, and Cathleen Woomert. Absent: Susan Myers

Also present were Cynthia Jenkins, Superintendent; Eric Stair, Secondary Principal; Edward Sanders, Elementary Principal; Dee Davis, Supervisor of Special Education; Steve Dolak and Kaitlin Rosselli, Business Managers; Brent Crispell, Building and Grounds Supervisor; and Kathy Musselman, Board Secretary Assistant.

GUEST RECOGNITION AND COMMENTS

No guests were in attendance.

ADMINISTRATOR REPORTS

Mr. Stair, Mr. Sanders, Mr. Hess, and Mr. Crispell provided written and verbal reports.

Mrs. Davis reported the Smile Dental program evaluated 27 students. Two students were urgent care and twelve referrals were made, along with pulling two teeth and thirty-one fillings.

Mr. Hess stated the architect provided two options for security in the high school office. One was to replace the window in the waiting area with a door and window or move the wall closer to the entry with a window.

Mr. Crispell provided updates to the restroom project. For consistency, fixtures have been upgraded from American Standard to Sloan, at a \$600 increase; wall tile in the boys' bathroom sticks out from the wall above and a transfer strip may be needed; a different vendor may be used for the floor coating resulting in a \$3500 credit.

The chiller unit in the elementary school is leaking refrigerant. Repair or replacement is needed. McClure and Energy Solution provided chiller costs for repair or replacement. McClure to replace with a new 130-ton unit at \$140,290 or repair at \$26,265 and Energy Solution to replace with a new 125-ton unit at \$68,640 or 140-ton unit at \$73,725 or repair at \$23,250. Repair prices may increase when the unit is opened up depending on the extent of the damage. Brent will check to see if the prices are inclusive of labor.

Mrs. Jenkins stated Window Film Depot would install window film to 127 panes at the high school and 253 panes at the elementary school at \$8.70 per square foot. The film has a 12-year warranty.

REPRESENTATIVE REPORTS

CMVT Representative, William Berger, reported CMVT approved new hires at their last meeting.

CSIU Representative, Deb Price, reported on technology used for the handicapped; Seeing AI. This app is useful to users with visual impairments to providing optical character recognition, a barcode scanner that scans a barcode that appears on most products that identifies what that product is, and another form of object recognition to take a picture of something and have either the software or a remote human identify the object and communicate that information.

She also reported sessions are being held to bridging the gap between social services and educators.

APPROVE BOARD MINUTES

A motion by Colleen Eves and seconded by Susan Farr that the Millville Area School Board approve the June 11, 2018 Board meeting minutes. The motion carried by voice vote. 7 Yea; 0 Nay; 1 Absent; 1 Vacancy

MILLVILLE AREA SCHOOL DISTRICT

Millville Area School Board Meeting Minutes

June 25, 2018

EXPENDITURES

A motion by Heather Mausteller and seconded by Roger Glidewell that the Millville Area School Board approve May 2018 manual checks in the amount of \$705,028.51 and June 25, 2018 expenditures in the amount of \$130,656.72. The motion carried by roll call vote. 7 Yes; 0 No; 1 Absent; 1 Vacancy

JULY EXPENDITURES

A motion by Heather Mausteller and seconded by Cathleen Woomert that the Millville Area School Board approve the Business Manager to pay July expenditures with final approval at the August meeting. The motion carried by roll call vote. 7 Yes; 0 No; 1 Absent; 1 Vacancy

APPOINT BOARD TREASURER

A motion by Colleen Eves and seconded by Cathleen Woomert that the Millville Area School Board appoint Doug Hippenstiel, as Millville Area School Board Treasurer, through June 30, 2019, at a compensation of \$100 per month. The motion carried by roll call vote. 7 Yes; 0 No; 1 Absent; 1 Vacancy

BANKING AUTHORIZATION

A motion by Cathleen Woomert and seconded by Susan Farr that the Millville Area School Board authorize the Business Manager, Kaitlin Rosselli, to complete any and all banking decisions. The motion carried by roll call vote. 7 Yes; 0 No; 1 Absent; 1 Vacancy

CENTRAL SUSQUEHANNA HEALTH AND WELFARE TRUST REPRESENTATIVE

A motion by Heather Mausteller and seconded by Roger Glidewell that the Millville Area School Board appoint Kaitlin Rosselli, as Millville Area School District representative to the Central Susquehanna Health and Welfare Trust (CS Trust) to replace the appointment of Steven Dolak. The motion carried by roll call vote. 7 Yes; 0 No; 1 Absent; 1 Vacancy

TAX COLLECTION COMMISSION DELEGATE

A motion by Susan Farr and seconded by Heather Mausteller that the Millville Area School Board appoint Kaitlin Rosselli, as delegate to the Tax Collection Commission. The motion carried by roll call vote. 7 Yes; 0 No; 1 Absent; 1 Vacancy

TAX LIAISON - ROSSELLI

A motion by Colleen Eves and seconded by Cathleen Woomert that the Millville Area School Board appoint Kaitlin Rosselli, Business Manager, as Millville Area School District representative to make requests upon and receive any and all tax information and records from Berkheimer, collector of local taxes. The motion carried by roll call vote. 7 Yes; 0 No; 1 Absent; 1 Vacancy

CERTIFICATE OF AUTHORITY

A motion by Colleen Eves and seconded by Cathleen Woomert that the Millville Area School Board approve the Certificate of Authority for the Rowland Scholarship. The motion carried by roll call vote. 7 Yes; 0 No; 1 Absent; 1 Vacancy

BAYADA AGREEMENT

A motion by Colleen Eves and seconded by Cathleen Woomert that the Millville Area School Board approve the agreement with Bayada to provide school nursing services, as needed, from June 25, 2018 through June 30, 2019. The motion carried by roll call vote. 7 Yes; 0 No; 1 Absent; 1 Vacancy

CURRICULUM – 1ST READING

A motion by Cathleen Woomert and seconded by Susan Farr that the Millville Area School Board approve 1st reading of the following curriculum: K-6 Science, K-6 Social Studies, 7-12 Science, 7-12 Core History, K-12 Guidance. The motion carried by roll call vote. 7 Yes; 0 No; 1 Absent; 1 Vacancy

MILLVILLE AREA SCHOOL DISTRICT

Millville Area School Board Meeting Minutes

June 25, 2018

EXECUTIVE SESSION

At 7:59 p.m. a motion by Heather Mausteller and seconded by Roger Glidewell that the Millville Area School Board adjourn to an executive session to discuss personnel. The motion carried by voice vote. 7 Yea; 0 Nay; 1 Absent; 1 Vacancy

RECONVENE FROM EXECUTIVE SESSION

At 8:33 pm. a motion by Susan Farr and seconded by Roger Glidewell that the Millville Area School Board reconvene from executive session. The motion carried by voice vote. 7 Yea; 0 Nay; 1 Absent; 1 Vacancy

APPROVE ACT 93 MERIT INCREASES

A motion by Colleen Eves and seconded by Susan Farr that the Millville Area School Board approve merit increases, in accordance with the Act 93 agreement, of 1%-1.5% of the administrators 17-18 base compensation for the 18-19 fiscal year, beginning July 1, 2018. The motion carried by roll call vote. 6 Yes; 1 No; 1 Absent; 1 Vacancy

APPROVE SUPERINTENDENT MERIT COMPENSATION – TABLED

A motion by Colleen Eves and seconded by Deborah Price that the Millville Area School Board table the motion to approve merit compensation for the Superintendent. The motion to table carried by roll call vote. 6 Yes; 1 No; 1 Absent; 1 Vacancy

DISTRICT TENURE

A motion by Heather Mausteller and seconded by Colleen Eves that the Millville Area School Board approve tenure for the following: Jenna Dyszel, Rodney Fry, Amanda Harding, Andrew Hemsarth, Amanda Yapple. The motion carried by roll call vote. 7 Yes; 0 No; 1 Absent; 1 Vacancy

HIRE ATHLETIC DIRECTOR

A motion by Colleen Eves and seconded by Cathleen Woomert that the Millville Area School Board approve hiring Palmer J. Steiner, as Athletic Director, at \$17,000, to start July 1, 2018. The motion carried by roll call vote. 7 Yes; 0 No; 1 Absent; 1 Vacancy

EMPLOYMENT STATUS CHANGE

A motion by Colleen Eves and seconded by Heather Mausteller that the Millville Area School Board approve an employment status change for Jennifer Mosier, from part-time High School Attendance and Athletic Director Secretary to full-time High School Guidance Secretary, effective July 2, 2018. The motion carried by roll call vote. 7 Yes; 0 No; 1 Absent; 1 Vacancy

SHORT-TERM SUBSTITUTE

A motion by Heather Mausteller and seconded by Cathleen Woomert that the Millville Area School Board approve Kaitlin Steward, as a short-term substitute, to start August 20, 2018 and end November 9, 2018, at \$100 per day. The motion carried by roll call vote. 7 Yes; 0 No; 1 Absent; 1 Vacancy

SUBSTITUTE NURSE

A motion by Cathleen Woomert and seconded by Colleen Eves that the Millville Area School Board approve Kathleen Jones, as a nurse substitute. The motion carried by roll call vote. 7 Yes; 0 No; 1 Absent; 1 Vacancy

UNPAID LEAVE OF ABSENCE

A motion by Susan Farr and seconded by Heather Mausteller that the Millville Area School Board approve an unpaid leave of absence for employee #840 from July 23 through July 27, 2018. The motion carried by roll call vote. 7 Yes; 0 No; 1 Absent; 1 Vacancy

MILLVILLE AREA SCHOOL DISTRICT

Millville Area School Board Meeting Minutes

June 25, 2018

UNPAID LEAVE OF ABSENCE

A motion by Colleen Eves and seconded by Roger Glidewell that the Millville Area School Board approve an unpaid leave of absence for employee #843 from July 19 through July 27, 2018. The motion carried by roll call vote. 7 Yes; 0 No; 1 Absent; 1 Vacancy

ADJOURNMENT

A motion by Roger Glidewell and seconded by Susan Farr to adjourn the meeting. The meeting adjourned at 8:45 p.m.

Kaitlin Rosselli
Board Secretary