

## MILLVILLE AREA SCHOOL DISTRICT

Millville Area School Board Meeting Minutes

June 11, 2018

The Millville Area School Board held the regular meeting on Monday, June 11, 2018, in the high school library. President Susan Myers called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.

### ROLL CALL

The following Board members answered roll call: William Berger, Colleen Eves, Susan Farr, Roger Glidewell, Jr., Heather Mausteller, Susan Myers, Deborah Price. Absent: Cathleen Woomert.

Also present were Cynthia Jenkins, Superintendent; Eric Stair, Secondary Principal; Ed Sanders, Elementary Principal; Jim Hess, Technology Director; Brent Crispell, Building and Grounds Supervisor; and Kathy Musselman, Board Secretary Assistant.

### GUEST RECOGNITION AND COMMENTS

No guests were in attendance.

### SUPERINTENDENT'S REPORT

- Graduation was held Friday, June 8, 2018. Graduation was well received with a full-house in attendance.
- Fine-tuning professional development and other projects will be completed this summer with the admin team meeting periodically to discuss and update one another on goals and moving forward with what is best for students.
- Title I, II, and IV student allocations were announced with funding down in Title I and II and a funding increase in Title IV.
- Millville Police Department will contract services with Hemlock Township Police Department. After carnival, Mrs. Jenkins will meet with Hemlock Township Officer VanDine.
- Mrs. Jenkins, along with Mr. Crispell, discussed glass window pane replacement in eighteen doors.

### GLASS WINDOW PANE REPLACEMENT

After discussion, a motion by William Berger and seconded by Colleen Eves that the Millville Area School Board approve Bloom Glass and Mirror to replace glass window panes in eighteen doors with tempered glass at the cost of \$4319.56. The motion carried by roll call vote. 7 Yes; 0 No; 1 Absent; 1 Vacancy

### FINANCIAL REPORTS

Treasurer, General Fund, Millville Elementary and Jr. Sr. High School Student Union and Activity written financial reports were provided.

### APPROVE BOARD MINUTES

A motion by Colleen Eves and seconded by Roger Glidewell that the Millville Area School Board approve the May 14, 2018 regular meeting minutes and May 21 and 29, 2018 special meeting minutes. The motion carried by voice vote. 7 Yea; 0 Nay; 1 Absent; 1 Vacancy

### EXPENDITURES

A motion by Heather Mausteller and seconded by Colleen Eves that the Millville Area School Board approve April 2018 manual checks in the amount of \$670,494.83 and May 25, 2018 General Fund expenditures in the amount of \$225,228.21. The motion carried by roll call vote. 7 Yes; 0 No; 1 Absent; 1 Vacancy

### 2018-2019 LEGAL REPRESENTATION

A motion by Heather Mausteller and seconded by Susan Farr that the Millville Area School Board approve retaining the law firms of Derr, Pursel, Luschas, and Naparsteck (Noah Naparsteck) at \$125 per hour and Obermayer, Rebman, Maxwell, and Hippel (Benjamin Pratt) at \$180 per hour, for legal representation during the 2018-2019 fiscal year. The motion carried by roll call vote. 7 Yes; 0 No; 1 Absent; 1 Vacancy

GEISINGER AGREEMENT

A motion by Colleen Eves and seconded by Roger Glidewell that the Millville Area School Board approve the fifth amendment to the Geisinger Agreement to provide student physical exams through June 30, 2019. The motion carried by roll call vote. 7 Yes; 0 No; 1 Absent; 1 Vacancy

REAPPOINTMENT OF CPA

A motion by Heather Mausteller and seconded by William Berger that the Millville Area School Board approve the re-appointment of David D. Snodgrass, CPA, as the District's local auditor to complete the required annual Financial Audit of the 2017-2018 school year, at a cost of \$12, 000. The motion carried by roll call vote. 7 Yes; 0 No; 1 Absent; 1 Vacancy

FINANCIAL AUDIT REPORT

A motion by Susan Farr and seconded by Roger Glidewell that the Millville Area School Board accept the annual Financial Audit report issued by David D. Snodgrass, CPA, for the financial year ending June 30, 2017. The motion carried by roll call vote. 7 Yes; 0 No; 1 Absent; 1 Vacancy

EXTENDED SCHOOL YEAR

A motion by Colleen Eves and seconded by Susan Myers that the Millville Area School Board approve Courtney Musselman Albert, Regina Savage, and Heidi Ipher, as 2018 ESY staff. The motion carried by roll call vote. 7 Yes; 0 No; 1 Absent; 1 Vacancy

LEAVE OF ABSENCE

A motion by Susan Myers and seconded by Susan Farr that the Millville Area School Board approve a leave of absence for employee #399 beginning August 20, 2018 and returning November 12, 2018, using 31 sick days and 25 unpaid days. The motion carried by roll call vote. 7 Yes; 0 No; 1 Absent; 1 Vacancy

LEAVE OF ABSENCE

A motion by Colleen Eves and seconded by Roger Glidewell that the Millville Area School Board approve a leave of absence for employee #669 to begin on or about November 29, 2018 through approximately May 20, 2019, using 12 weeks of FMLA to include 35 sick days and 5-weeks unpaid and then 48 additional unpaid days. The motion carried by roll call vote. 7 Yes; 0 No; 1 Absent; 1 Vacancy

SUMMER STUDENT CUSTODIAL STAFF

A motion by Colleen Eves and seconded by Heather Mausteller that the Millville Area School Board approve the following summer student custodial staff for 2018: Sunny Girton, Isaac Glidewell, Mathew Leiby, Aleah Propst, Lane Steinruck. The motion carried by roll call vote. 6 Yes; 0 No; 1 Absent; 1 Abstention; 1 Vacancy

GIRLS VARSITY BASKETBALL VOLUNTEER COACHES – DAVIS/DIEHL

A motion by Susan Myers and seconded by Colleen Eves that the Millville Area School Board approve Donna Davis and Lance Diehl, as Girls Varsity Basketball Volunteer Coaches, for the 2018-2019 season. The motion carried by roll call vote. 7 Yes; 0 No; 1 Absent; 1 Vacancy

BOYS VARSITY SOCCER VOLUNTEER COACH – KASHATUS

A motion by Colleen Eves and seconded by Susan Myers that the Millville Area School Board approve William Kashatus, as Boys Varsity Soccer Volunteer Coach, for the 2018-2019 season. The motion carried by roll call vote. 7 Yes; 0 No; 1 Absent; 1 Vacancy

GIRLS VARSITY ASSISTANT SOCCER COACH – DAVIDSON

A motion by Colleen Eves and seconded by Susan Myers that the Millville Area School Board approve Rob Davidson, as Girls Varsity Assistant Soccer Coach, for the 2018-2019 season. The motion carried by roll call vote. 7 Yes; 0 No; 1 Absent; 1 Vacancy

MILLVILLE AREA SCHOOL DISTRICT

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RESIGNATION - KITCHEN

A motion by Susan Farr and seconded by Heather Mausteller that the Millville Area School Board accept the letter of resignation from Ainsley Kitchen, as cheerleading coach, effective May 29, 2018. The motion carried by roll call vote. 7 Yes; 0 No; 1 Absent; 1 Vacancy

RESCIND MENTORSHIP

A motion by Heather Mausteller and seconded by Roger Glidewell that the Millville Area School Board rescind the mentorship of Chandra Johnson, as mentor to Dennette Yarnell, for the 2018-2019 school year. The motion carried by roll call vote. 7 Yes; 0 No; 1 Absent; 1 Vacancy

MENTORS – DIEHL AND FETTERMAN/YARNELL

A motion by Colleen Eves and seconded by Susan Farr that the Millville Area School Board approve Aimee Diehl and Wendy Fetterman, as co-mentors to Dennette Yarnell, for the 2018-2019 school year. The motion carried by roll call vote. 7 Yes; 0 No; 1 Absent; 1 Vacancy

HIRE HIGH SCHOOL GUIDANCE COUNSELOR - URANKO

A motion by Susan Myers and seconded by Susan Farr that the Millville Area School Board approve Amber Uranko, as high school guidance counselor, at step M2, to start the 2018-2019 school year, with agreement of a prior arranged leave of absence from November 27-30, 2018. The motion carried by roll call vote. 7 Yes; 0 No; 1 Absent; 1 Vacancy

MENTOR – KISHBACH/URANKO

A motion by Susan Myers and seconded by Colleen Eves that the Millville Area School Board approve Tarah Kishbach as mentor to Amber Uranko for the 2018-2019 school year. The motion carried by roll call vote. 7 Yes; 0 No; 1 Absent; 1 Vacancy

SHORT-TERM SUBSTITUTE - FOSSE

A motion by Susan Myers and seconded by Deborah Price that the Millville Area School Board approve Jillian Fosse, as a short-term substitute for the 1<sup>st</sup> marking-period of the 2018-2019 school year. The motion carried by roll call vote. 7 Yes; 0 No; 1 Absent; 1 Vacancy

EXECUTIVE SESSION

President Susan Myers requested an executive session after adjournment to discuss personnel.

ADJOURNMENT

A motion by William Berger and seconded by Heather Mausteller to adjourn the meeting. The meeting adjourned at 8:40 p.m.

Steven Dolak  
Board Secretary