

MILLVILLE AREA SCHOOL DISTRICT

Millville Area School Board Meeting Minutes

May 22, 2017

The Millville Area School Board held the regular meeting on Monday, May 22, 2017, in the high school library. President Susan Myers called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.

ROLL CALL

The following Board members answered roll call: William Berger, James Dodge, Colleen Eves, Roger Glidewell, Jr., Gregory Gordner, Jody Love, and Susan Myers. Absent: Heather Mausteller and Cathleen Woomert.

Also present were Cynthia Jenkins, Superintendent; Eric Stair, Secondary Principal; Edward Sanders, Elementary Principal; Jim Hess, Technology Coordinator; Dee Davis, Special Education Supervisor; Brent Crispell, Buildings and Grounds Supervisor; Steven Dolak, Business Manager; and Kathy Musselman, Board Secretary Assistant.

GUEST RECOGNITION AND COMMENTS

One guest signed the register.

REPRESENTATIVE REPORTS

CMVT Representative, William Berger, reported Mr. Bacher is recovering from an auto accident and will be returning June 1, Kawneer will donate up to \$30,000 towards the mechatronics program and Williams Pipelines have donated \$10,000 for programs, the food prep director is retiring, Mrs. Jenkins will be the Superintendent of Record, and negotiations for faculty and support staff are continuing.

CSIU Representative, Jody Love, stated she was not able to attend the May 17th meeting in person but attended via phone. Strategic planning was discussed, the IU will be sending a representative to the Leadership Conference in October, and the IU has been receiving a lot of positive PR from the newspaper.

PSBA

Jody Love noted the PSBA 2017 School Directors Survey was sent via email, if they would like to meet after the meeting to review the survey.

Mrs. Jenkins discussed pursuing PSBA to write sample Admin policy regulations and updating job descriptions.

ADMINISTRATOR REPORTS

Mr. Sanders, Mr. Stair, Mr. Hess, and Mr. Crispell provided verbal and written reports, Mrs. Davis stated she has been attending meetings and recently attended a Federal Programs conference, Mr. Crispell stated the transformer at the elementary school is twenty-five years old and replacement is needed. A bid of \$10,000 has been received from Sam Kramer and he has left phone messages with other companies to submit bids. After discussion, a motion by William Berger and seconded by Jody Love, that replacement of the transformer be pursued with the amount not to exceed the threshold before publicly advertising for bids is necessary. The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

APPROVE BOARD MINUTES

A motion by Colleen Eves and seconded by Jody Love that the Millville Area School Board approve the May 8, 2017 Board meeting minutes. The motion carried by voice vote. 7 Yea; 0 Nay; 2 Absent

EXPENDITURES

A motion by James Dodge and seconded by Roger Glidewell that the Millville Area School Board approve April 2017 manual checks in the amount of \$654,007.81 and May 22, 2017 General Fund checks in the amount of \$161,467.89 The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

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BOND REDEMPTION

A motion by Jody Love and seconded by Colleen Eves that the Millville Area School Board adopt the resolution to authorize the Administration to work with the Financing Team and Paying Agent to call for redemption of the Series 2011 Bonds on July 11, 2017. The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

2017-2018 FINAL GENERAL OPERATING BUDGET

A motion by Jody Love and seconded by Colleen Eves that the Millville Area School Board adopt the 2017-2018 Final General Operating Budget in the amount of \$14,414,298. In support of the budget the following taxes will be enacted: 1.2% Earned Income Tax and a .25 mil increase in real estate taxes to equal 47.70 mil. The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

PROPOSED COMMITMENT OF BUDGETARY RESERVES

A motion by William Berger and seconded by Gregory Gordner that the Millville Area School Board approve the proposed commitment of budgetary reserves for OPEB funded liabilities in the amount of \$1,055,811; Uncompensated leave liability in the amount of \$294,405; Future extraordinary assessment from Columbia-Montour Vocational-Technical School in the amount of \$36,136; Provisions for PSERS pension liabilities in the amount of \$1,549,380; Debt Services liabilities in the amount of \$2,038,365. The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

REALLOCATION OF FUNDS IN THE CAPITAL RESERVE

A motion by Jody Love and seconded by Colleen Eves that the Millville Area School Board approve the reallocation of funds remaining in the Capital Reserve fund upon completion of the redemption of the Series 2011 Bonds on July 11, 2017, these funds will be reallocated from a combination of capital projects and debt services to solely capital projects until such time as reallocation to debt services comes advisable. The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

HOMESTEAD AND FARMSTEAD EXCLUSION RESOLUTION

A motion by Colleen Eves and seconded by Gregory Gordner that the Millville Area School Board approve the 2017 Homestead and Farmstead Exclusion Resolution, as presented. The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

2017-2018 DEPOSITORIES

A motion by Gregory Gordner and seconded by William Berger that the Millville Area School Board approve the depositories for the 2017-2018 fiscal year as: First Columbia Bank, PSDLAF, Bank of New York Mellon, and RBC Capital. The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

DISABLED VETERAN REAL ESTATE TAX EXEMPTION

A motion by Colleen Eves and seconded by Roger Glidewell that the Millville Area School Board approve Linda Rogers for Disabled Veterans' Real Estate Property Tax Exemption. The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

1ST READING OF POLICIES 127, 203, 204, 808

A motion by Jody Love and seconded by James Dodge that the Millville Area School Board approve first reading of policies 127-Assessment System, 203-Immunization & Communicable Diseases, 204-Attendance, 808-Food Services. The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

ATHLETIC DIRECTOR POSITION JOB DESCRIPTION

A motion by James Dodge and seconded by Gregory Gordner that the Millville Area School Board approve the Athletic Director Position Description 1200.6 The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

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CLASS OF 2017

A motion by Colleen Eves and seconded by Jody Love that the Millville Area School Board approve the potential list of anticipated graduates of the Millville High School Class of 2017. The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

ADVISORS

A motion by Susan Myers and seconded by Colleen Eves that the Millville Area School Board approve the following extra-curricular elementary advisors for the 2016-2017 school year: Jill Bruder – BUG Club; Amanda Harding – Quaker Band and Choir; Jody Houseknecht – Tech Club and Student Council; Kelli Gordon – Website Co-coordinator; Blaine Eddy – Safety Patrol; Jestine Myers – Enrichment. The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

FMLA LEAVE OF ABSENCE

A motion by William Berger and seconded by Colleen Eves that the Millville Area School Board approve a leave of absence for employee #385, beginning April 13, 2017, with an estimated return to work on June 13, 2017, in accordance with FMLA guidelines. The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

RESIGNATION - LEWELLYN

A motion by Susan Myers and seconded by William Berger that the Millville Area School Board accept the letter of resignation from Julie Lewellyn, effective August 10, 2017. The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

LTS - STETTNER

A motion by Colleen Eves and seconded by James Dodge that the Millville Area School Board approve Jayme Stettner to continue as the long-term substitute for employee #171 during his medical sabbatical leave. The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

ADJOURNMENT

A motion by William Berger and seconded by Colleen Eves to adjourn the meeting. The meeting adjourned at 7:45 p.m.

Steven Dolak
Board Secretary