



DeLaSalle's Enrollment Process

In order for a student's enrollment to be complete, the following steps must be completed. Once the steps are complete, you will be notified with your students start date .

1. Application for admission must be completed via SchoolAppKC.
 - a. Website for SchoolAppKC- schoolappkc.schoolmint.net
 - b. Apply for the grade that the student **should** be in. (i.e. This is Corey's 3rd Year in high school, Corey should apply for 11th grade.)
 - c. After filling out the application, you will see the status of the application.
 - i. **Submitted**- Application was recently submitted, waiting on review from Admissions Personnel.
 - ii. **Offered**- Student Has Been sent an offer of admission, you must either decline or accept within 2 business days or the offer could be rescinded.
 - iii. **Waitlisted**- The grade level you have applied for is nearing capacity or the application was submitted after the lottery date.
 - iv. **Accepted**- Offer of Admission was accepted. This prompts registration.
 - v. **Declined**- Offer of Admission was declined.
2. Registration
 - a. First Step- Complete registration forms virtually or in person. The registration link to be completed virtually will be included in the "Offer Accepted" email.
 - b. Second Step-Required Documents- Can be submitted via Infinite Campus, In Person, or email to bostonc@delasallecenter.org
 - i. Student Birth Certificate
 - ii. Student Immunization Records
 - iii. **ONE** Proof of Residency
 - iv. Parent/Guardian State ID
 - c. Third Step- Records will be requested from previous school. Once records are received, records are audited by our Enrollment Committee and/or our Guidance Counselor.
 - d. Fourth Step- Schedule will be created. Once the schedule is created, you will be notified. If there is any hold up, that will be communicated by a staff member at DeLaSalle.