



North Routt Community Charter School

**BEYOND 4 WALLS**

*Challenging young lives to explore beyond four walls through expeditions and outdoor discovery.*

26990 Eagle Lane | Clark, CO 80428  
970.871.6062 | [www.northrouttcharter.org](http://www.northrouttcharter.org)

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## **NRCCS Board Meeting February 13, 2023 Minutes**

Called to order 4:35pm by Kim Smith

Board Members Present: Sarah Barr, Kim Smith, Jenn Clements

Board Members Not Present: Doug Tumminello

Non-Voting Member Present: Jaime Passchier

Staff Present: Amy Cosgrove, Carlie Pedrini

Community Members: Mick Klohr

1. Agenda
  - a. Sarah motioned to approve agenda, Jenn seconds, all in favor.
2. Meeting Minutes
  - a. Sarah motions to approve meeting minutes from Jan 9, Jenn seconds all in favor.
  - b. Sarah motions to approved special meeting minutes from Jan 24, Jenn seconds, all in favor.
3. Requests to Address the Board
  - a. No requests to address the Board.
4. ECC & K-Statements-Jamie
  - a. HR update
    - i. Staff have been introduced to No Limits Careers Consulting and her HR service.
    - ii. Dr. Wicks is looking over the contract between us using independent consultant along with/versus HR from SB school district.
    - iii. Board will receive copy of agreement for HR with district and evaluate, consider re-negotiating.
  - b. School Calendar 2023-2024
    - i. Looked at 8 weeks being 4 day for mainly mental health concerns, burn out and lack of attendance on Fridays.
    - ii. 50% of surveyed said NO, 50% surveyed said YES; Administration has determined not to move forward with it.
      1. Let's educate families around it if we feel this is important in the future.
    - iii. August 2, 2023 return to school, same as SBS
    - iv. Breaks mostly remain the same as 2022-2023
      1. Added one extra day for fall break, 3 day for staff, 4 days for students
    - v. Calendar mirror school year calendar for ECC.
    - vi. Jenn motions to accept calendar with clarifications on verbiage as it goes out to parents and families, Sarah seconds, all in favor.

**SCHOOL CHARACTER TRAITS:** Respect | Integrity | Courage | Compassion | Curiosity | Creativity

**SCHOOL HABITS OF A LEARNER:** Grit | Craftsmanship | Responsibility | Collaboration

- c. Meeting with Dr. Wicks -Jaime and Kim
    - i. We feel supported and that the district wants success for NRCCS.
    - ii. Will bring her up for a tour.
    - iii. Jaime presented to her our challenges, including but not limited to AND Dr Wicks provided some feedback and questions:
      - 1. Difference in pay for our staff vs SBS teachers
      - 2. HR
      - 3. Visioning
        - a. What does the future look like over next 1-5 years.
      - 4. Budgets-we are in the red this year and cannot continue here.
      - 5. What is the population of Clark/N. Routt as it relates to enrollment.
        - a. Who is our audience?
        - b. What are the trends?
        - c. Are our numbers a blip?
        - d. Get census data.
        - e. Get our data from history of how many kids we've had since we opened.
          - i. Enrollment committee needs to dive
      - 6. Marketing-who are we? What is our vision and how has it changed?
        - a. Market that!
      - 7. How are we funded?
      - 8. Partnership with Sleeping Giant and Soda Creek.
        - a. Extra-curricular we could participate in though them?
    - iv. Jaime Planning and Strategies
      - 1. Protect Teacher Time
      - 2. Meet Teacher Needs
        - a. Should we use standard teacher evaluation system, same as district?
        - b. Jaime meeting with CDE to discuss this
      - 3. Fill Staffing Gaps
        - a. Business Manager and Office Manager combined as of March.
        - b. Contract for cleaning and snow removal, etc., facilities.
          - i. Working through what enrollment dictates as it relates to staffing.
      - 4. Stabilize Enrollment
      - 5. Define Curricular Vision
5. Policies- Kim & Jaime
  - a. Communication Expectations & Grievance Policy NNP-16
    - i. All grievances will be directed immediately to this policy and steps will be followed according to policy.
    - ii. Sara moved to accept the policy with the change to put representative for Title IX to Jaime; Jenn seconds, all in favor.

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- b. Bylaws-TABLED until March Board meeting
    - i. Updated with agreed upon wordsmithing, cleaning up of items and deletions of items.
      - 1. Will wait until next meeting with Doug for final vote.
- 6. Finance Committee-Carlie
  - a. Overview of final budget for last school year
  - b. Did not end in a deficit in 2022
  - c. Budget 2021/2022 available to public on the website
  - d. Current Year Budget July 2022-Dec 2023
  - e. Budget 2022/2023 available to public on the website
  - f. Community Soccer field work will begin in Spring/Summer 2023
- 7. SAC-Sarah Barr
  - a. Looking at breakdown of classes, sizes, combo of grades, etc., as we consider enrollment.
  - b. Math as singular class, Amy working on math programming.
- 8. Enrollment Committee—IMMEDIATE so we can budget...
  - a. Advertisement running in Pilot and social media
    - i. \$2600 for 11 postings in Pilot
  - b. Opened enrollment NOW versus waiting until May
  - c. Current families have to re-enroll by 2/24
  - d. Tours coming this week for potential families
  - e. Kim to get census data
  - f. Jenn to schedule next meeting after Blues Break and before March meeting
  - g. Doug working on more detailed data
  - h. Carlie to circulate historical data to enrollment committee
- 9. Next Board Meeting March 13, 4:30pm
  - a. Topics for Discussion
    - i. Visioning sub team formation
      - 1. Kim, Jaime, current school parent, community member not connected to school now but possibly had a child in the school previously
    - ii. Volunteer and Staff Appreciation Happy Hour April 6<sup>th</sup>, 4pm
      - 1. Appreciation Committee will meet to plan details
- 10. Meeting Adjourned 6:15pm by Kim Smith