

**Strafford R-VI Board of Education
Regular Meeting
December 21, 2021**

President Dan MacLachlan called the meeting to order at 6:00pm. Those present were Travis Lathrop, Tim Goodin, Dan MacLachlan, Scott Kraus, Kim Edwards, Dr. Mark Hedger, Dr. Michelle Gardner, Marci Chadwell, Doug Fields, Michelle LaFollette, Shauna Wiertzema, Martha Smart, Josh Poynor, Valerie Poynor, McKenzie and Addison Poynor and John Luce. Those absent were Nancy Dollins and Ashley VanHorn.

The Board and attendees observed a moment of silence and stated the Pledge of Allegiance.

The motion was made by Travis Lathrop to approve the agenda as presented. Scott Kraus seconded. Carried 5-0.

Dr. Hedger introduced Martha Smart, Strafford City Administrator to the Board.

The Board recognized Teacher Proud Tuesday recipient Valerie Poynor. Josh, Valerie, McKenzie and Addison Poynor left the meeting at 6:05pm.

John Luce with Buxton Kubik Dodd gave an update on the HPER and FEMA building projects. John Luce left the meeting at 6:14pm.

Dr. Hedger reviewed calendar options for the 2022-23 school year with the Board.

The motion was made by Tim Goodin to approve the following items on the consent agenda:

Approval of the November 18, 2021 minutes;

Approval of bills and payroll;

\$0 transfer;

Treasurer's report;

December Monthly Personnel Report;

Approve the FY21 Audit;

Set January meeting date as Thursday, January 20, 2022 and February meeting date as Tuesday, February 15, 2022;

Kim Edwards seconded. Carried 5-0.

Michelle LaFollette and Martha Smart left the meeting at 6:29pm.

The motion was made by Dan MacLachlan to approve the MSBA 2021D Policy Update. Scott Kraus seconded. Carried 5-0.

The motion was made by Dan MacLachlan to approve the revised 2021-22 SRCSP Plan. Kim Edwards seconded. Carried 5-0.

The motion was made by Dan MacLachlan to approve the John T. Belcher Scholarship Nominee. Kim Edwards seconded. Carried 5-0.

Michelle Gardner, Elementary Principal, reported on early childhood and elementary activities including NWEA testing, adopted families and K-Tribe time.

Marci Chadwell, Middle School Principal, reported on middle school activities including NWEA testing, boys and girls basketball and robotics.

Doug Fields, High School Principal, reported on high school activities including robotics, the recent blood drive, EOC testing, girls and boys basketball and additions to the business lab.

Dr. Hedger updated the Board on the January 6, 2022 Special Strategic Planning Work Session, attendance and community issues.

The motion was made by Kim Edwards to enter into executive session at 6:57pm as allowed under Section 610.021 (1, 3) for a closed meeting with closed record and closed vote discussion of legal matters and pupil/personnel. Tim Goodin seconded.

YEA: Travis Lathrop, Scott Kraus, Kim Edwards, Dan MacLachlan and Tim Goodin.

NAY: None

ABSENT: Nancy Dollins and Ashley VanHorn.

The Board came out of executive session at 7:05pm.

The motion was made by Dan MacLachlan to adjourn at 7:06pm. Scott Kraus seconded.

YEA: Travis Lathrop, Scott Kraus, Kim Edwards, Dan MacLachlan and Tim Goodin

NAY: None

ABSENT: Nancy Dollins and Ashley VanHorn



Dan MacLachlan, President

Attested by:



Kim Edwards, Vice President

**Strafford R-VI Board of Education
Agenda
December 21, 2021**

1. Call to Order
- Moment of Silence
- Approval of Agenda
- Reports from Parents and Groups
- Student/Staff Recognition

DISCUSSION ITEMS

2. Buxton Kubik Dodd Construction Update
3. 2022-23 School Calendars

CONSENT ITEMS

4. Approval of November 18, 2021 minutes
5. Approval of Bills and Payroll
6. Transfer from General Revenue Fund to Special Revenue Fund
7. Treasurer's Report
8. Monthly Personnel Report
9. Acceptance of FY21 Audit
10. Set January 2022 and February 2022 Board Meeting Dates

ACTION ITEMS

11. MSBA 2021D Policy Update
12. 2021-22 SRCSP Update
13. Selection of John T. Belcher Scholarship Nominee

DISCUSSION ITEMS

14. Administrator Reports
15. Comments

EXECUTIVE SESSION: The following items will be discussed in executive session as allowed under Section 610.021 (1 & 3) for a closed meeting with closed record and closed vote.

16. Legal Matters
17. Pupil/Personnel

November 30, 2021

Cash Balances:	Operating Funds	Debt Service Funds	Total
Obannon Bank (1.15%)	72,821.72		72,821.72
Obannon Money Mkt (1.30%)	6,594,040.36		6,594,040.36
MOSIP			0.00
MAX Account (.06%)	6,831.52		6,831.52
Revolving Funds (1.15%)	<u>10,000.00</u>	<u>0.00</u>	<u>10,000.00</u>
Operating Funds	6,683,693.60	0.00	6,683,693.60
Debt Service Act. (1.30%)	<u> </u>	<u>416,844.17</u>	<u>416,844.17</u>
Total Bank Funds	6,683,693.60	416,844.17	7,100,537.77
MOHEFA	<u> </u>	<u>290,833.83</u>	<u>290,833.83</u>
Total Funds	6,683,693.60	707,678.00	7,391,371.60

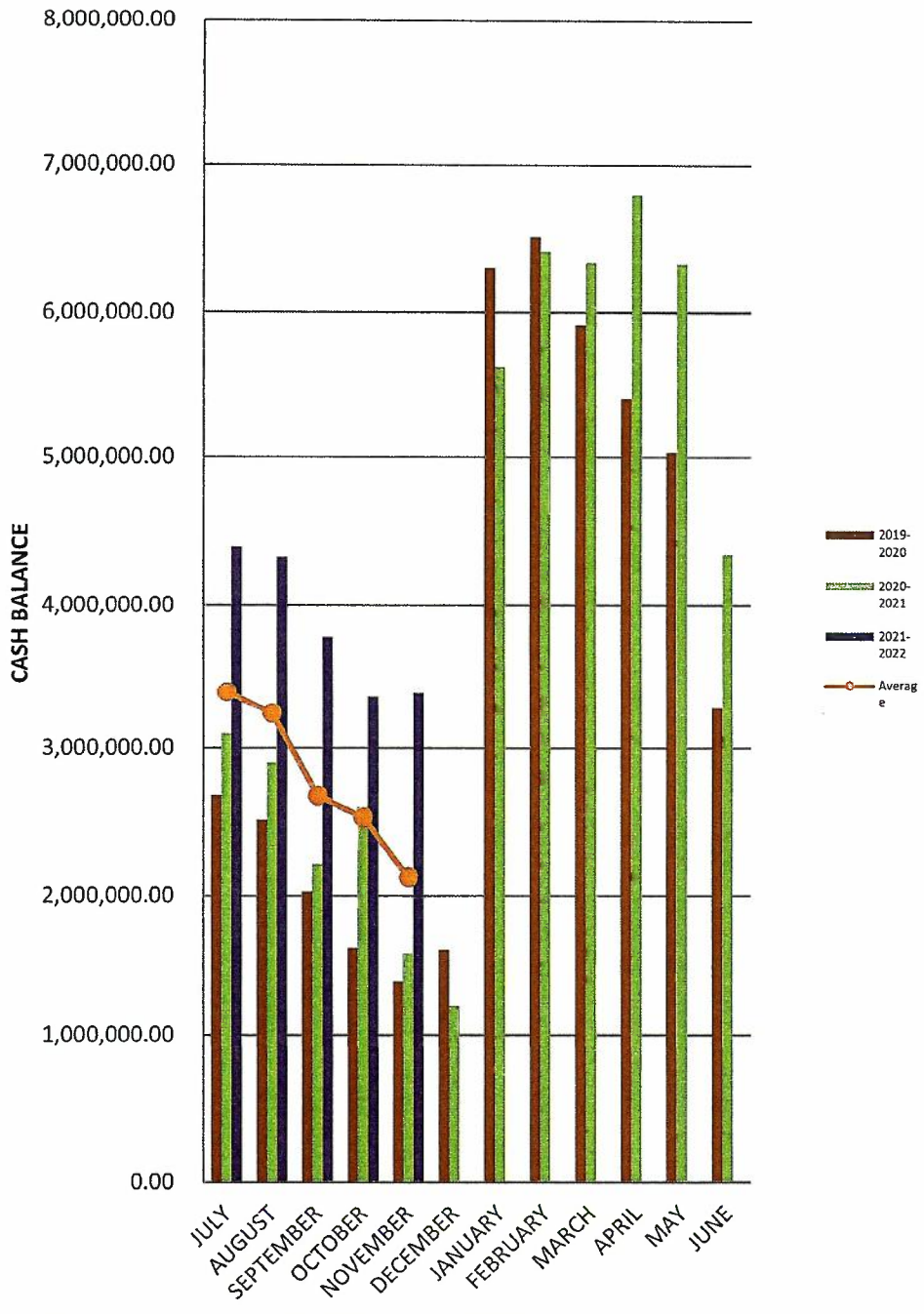
Fund Balances:

	Operating Fund	Teachers Fund	Debt Service Fund	Capital Projects Fund	Total Fund Balances
	3,803,552.94	142,446.30	707,678.00	2,737,694.36	7,391,371.60

	YTD	LYTD	Difference
Total Revenue	3,773,510.33	3,134,869.17	638,641.16
Total Expenditures	5,790,681.27	5,982,836.57	(192,155.30)

	Revenue	Expense
Local Revenue	175,620.49	179,255.95 Salaries and Benefits
County Revenue	(858.74)	(48,129.93) Contracted Services
State Revenue	415,505.47	18,252.99 Supplies
Federal Revenue	12,013.38	(105,167.50) Equipment
Non Current Revenue (Bond)	3,600.00	32,253.25 Bond Pmts & Int
Received From Other Districts	32,760.56	(268,620.06) Bond Issue
	<u>638,641.16</u>	<u>(192,155.30)</u>

CASH FLOW COMPARISON W/O BOND MONEY OR MOHEFA



Date	Rev	Exp	Total	Obannon Int	Grand Total
07/31/21	\$4,637,900.00	\$252,309.81	\$4,385,590.19	\$4,842.17	\$4,390,432.36
08/31/21		\$151,402.40	\$4,234,187.79	\$4,675.01	\$4,238,862.80
09/30/21		\$116,286.51	\$4,117,901.28	\$4,546.61	\$4,122,447.89
10/31/21		\$209,671.36	\$3,908,229.92	\$4,315.11	\$3,912,545.03
11/30/21		\$196,281.73	\$3,711,948.19	\$4,098.40	\$3,716,046.59
12/31/21					
01/31/22					
02/28/22					
03/31/22					
04/30/22					
05/31/22					
06/30/22					
		\$925,951.81		\$22,477.31	



**Strafford R-VI School District
Personnel Report
December 2021**



PROFESSIONAL / CERTIFIED STAFF

Resignations/Retirements:		
Name	Position	Notes
Lesa Collins	ECC Director/ Preschool Teacher	
Tara Strother	Special Education Teacher	

Hiring Recommendations:		
Name	Position	Notes

Extra Duty Recommendations:		
Name	Position	Notes

Other:		
Name	Position	Notes

SUPPORT STAFF

Resignations/Retirements:		
Name	Position	Notes
Cinnamon Lumley	PAT	

Hiring Recommendations:		
Name	Position	Notes
Pariss Norvell	Custodian	
Kanaan Wells	Substitute	
Shalene Barainca	Substitute	
Summer Johnson	Substitute	
Paitlyn Lea	Substitute	
Nancy Greer	Substitute	
RJ Harris	Substitute	
Colleen Andrews	Substitute	

SCHOOL BOARD ELECTIONS *(Ballot Placement by Random Drawing)*

The qualified voters of the Strafford R-VI School District shall annually elect two directors for terms of three years each on the municipal election day in April. An additional director shall be elected triennially. Unexpired vacant terms will be filled in accordance with law and district policy.

Candidate Filing

Before the seventeenth Tuesday preceding the election, the board shall publish in at least one newspaper of general circulation in the district the opening filing date, the offices to be filled, the place for filing, the closing date for filing and a statement that candidates filing on the first day of filing will be listed on the ballot in random order.

Qualified applicants for the board may file a declaration of candidacy during business hours in the superintendent's office commencing at 8:00 a.m. on the seventeenth Tuesday prior to the election and ending at 5:00 p.m. on the fourteenth Tuesday prior to the election. Candidates shall declare their intent to become a candidate in person and in writing to the secretary of the board of education or designee, unless otherwise specified in this policy. The district will clearly designate a location where candidates will form a line to file the necessary paperwork in an organized manner and determine the order of such filings for ballot placement.

The names of qualified candidates shall be placed on the ballot in order of filing, except that for candidates who file a declaration of candidacy prior to 5:00 p.m. on the first day of filing, the district shall determine by random drawing the order in which such candidates' names shall appear on the ballot. Each candidate filing on the first day shall draw a number at random at the time of filing. The district shall record the number drawn with the candidate's declaration of candidacy. The names of candidates filing on the first day of filing shall be listed in ascending order of the numbers so drawn and ahead of the names of candidates filing on a later date.

The notice of election and certification of candidates must be submitted to the election authority by the tenth Tuesday prior to the election in the manner provided by law. After the tenth Tuesday prior to the election, the candidate list may be modified only pursuant to court order, in accordance with law.

The district will provide each candidate a copy of the Notice of Candidate's Obligation to File a Financial Interest Statement and a plain language summary of the applicable laws provided by the Missouri Ethics Commission as required by law. Candidates must comply with laws concerning eligibility, campaign financing and campaign disclosures.

Withdrawing as a Candidate

Candidates may withdraw from the election before the district's certification of candidates to the election authority by submitting written notice of their decision not to run. The notice must be submitted in person to the district's central office during regular business hours. Withdrawal

FILE: BBB
Critical

requests that are not submitted in person will be accepted only if the district can verify the candidate actually submitted the request.

Filing by Certified Mail

In accordance with law, candidates may file by certified mail if they are unable to file the declaration of candidacy and other necessary paperwork in person due to a physical disability or because they are members of the U.S. Armed Forces on active duty. Upon request, the district will provide potential candidates the necessary paperwork prior to the opening date of candidate filing and during the filing period.

The candidate must personally sign the declaration of candidacy and other documents necessary for filing that require a signature, and the signatures must be notarized. In addition, the declaration of candidacy of a person with a physical disability who is filing by certified mail must be accompanied by a notarized statement from a licensed physician verifying the disability. A candidate on active-duty military service who is filing by certified mail must include a notarized statement from the candidate's commanding officer verifying the candidate's active-duty status.

A candidate's completed declaration of candidacy and other necessary documents must be received by the district during the official candidate filing period in order for the candidate to appear on the ballot. If these documents are received by the district before 8:00 a.m. on the first day of filing or after 5:00 p.m. on the last day of filing, the district will not accept them and will return them to the candidate.

While the declaration of candidacy and other necessary documents must be sent to the district by certified mail in accordance with law, the candidate may designate a personal representative to draw a number on the first day of filing or stand in line on behalf of the candidate for ballot placement purposes by submitting a completed and notarized form provided by the district. As long as the candidate's declaration of candidacy and other necessary documents are received by the district after the beginning of filing and before the close of filing on the last day of filing, the candidate's ballot placement as determined by the personal representative's participation will stand.

If the candidate does not designate a personal representative for ballot placement purposes and the district receives the candidate's declaration of candidacy and other necessary documents the first day of filing, the candidate will be listed on the ballot after all other candidates who drew a random number on the first day of filing. If the district receives the necessary documents on any other day of filing, the district will list the candidate on the ballot in the order the declaration of candidacy and other necessary documents are physically received by the district. If two or more candidates file by certified mail on the same day and the filings are received at the same time, the district will list the candidate with the earlier postmark date first. If two or more postmark dates are identical, the candidates will be listed in the order the mail is processed.

If the required paperwork is received after candidate filing has closed for the day or on a day the district's offices are closed, the candidate will be considered to have filed first on the next day filings are received.

Write-In Candidates

If candidates have filed for a position, a person interested in becoming a write-in candidate must file a declaration of intent to be a write-in candidate with the proper election authority prior to 5:00 p.m. on the second Friday immediately preceding the election day in order for the votes to be counted. If no candidates have filed for the position, filing a declaration of intent to be a write-in candidate is not necessary but is recommended.

No Election Held

No election will be held if, after the last date of candidate filing, the number of candidates who have filed is equal to the number of positions for each office to be filled by the election. However, if the number of candidates filing for a particular office exceeds the number of positions to be filled in the election, the election will be held even if a sufficient number of candidates withdraw so that the number of candidates remaining after the filing deadline is equal to the number of positions to be filled. If, in addition to board candidates, the district has an issue on the ballot, such as a bond or levy issue, the ballot will include the issue and the names of all candidates even if the number of candidates who filed for each position is equal to the number of open positions.

Note: *The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information.*

Adopted:

Revised:

Cross Refs: AA, School District Legal Status

Legal Refs: §§ 105.470, .483 - .487, .973, 115.121 - .127, .355, .453, 162.261, .291, .341, .371, .381, .459, 493.050, RSMo.

Ch. 130, RSMo.

Jackson Election Committee v. Paluka, 13 S.W.3d 684 (Mo.App.W.D. 2000)

Strafford R-VI School District, Strafford, Missouri