

NOTICE OF OPEN PUBLIC MEETING
Section 610.020
Revised Statutes of Missouri
Meeting of the Board of Education of the Strafford R-VI School District

Notice is hereby given that an open public meeting of the Board of Education of the Strafford R-VI School District will be held at the place on the date and at the time set forth below, to wit;

PLACE: Board Room – High School Building
DATE: November 18, 2021
TIME: 6:00pm

1. Call to Order
 - a. Moment of Silence
 - b. Approval of Agenda
 - c. Student/Staff Recognition

DISCUSSION ITEMS

2. Construction Update
3. Program Evaluations
 - a. Instructional Effectiveness
 - b. Curriculum

CONSENT ITEMS

4. Approval of October 18, 2021 Minutes
5. Approval of Bills and Payroll
6. Transfer from General Revenue Fund to Special Revenue Fund
7. Treasurer's Report
8. Monthly Personnel Report
9. Re-approve SRCSP Plan
10. Set January Special Board Meeting

ACTION ITEMS

11. MSBA 2021C Board Policy Update
12. Core Network Equipment Upgrade

DISCUSSION ITEMS

13. Administrator Reports
14. Comments

EXECUTIVE SESSION: The following items will be discussed in executive session as allowed under Section 610.021 (1, 3) for a closed meeting with closed record and closed vote.

15. Legal Matters
16. Pupil/Personnel

**Stafford R-VI Board of Education
Regular Meeting
November 18, 2021**

President Dan MacLachlan called the meeting to order at 6:00pm. Those present were Travis Lathrop, Tim Goodin, Dan MacLachlan, Scott Kraus, Kim Edwards, Nancy Dollins, Ashley VanHorn, Dr. Mark Hedger, Dr. Michelle Gardner, Marci Chadwell, Doug Fields, Michelle LaFollette, Marcy Easterly, Shauna Wiertzema, Michele Robnett and John Luce.

The Board and attendees observed a moment of silence and stated the Pledge of Allegiance.

The motion was made by Travis Lathrop to approve the agenda as presented. Kim Edwards seconded. Carried 7-0.

The Board recognized the High School Volleyball team for their 2nd place finish in the Missouri Class 3 State Volleyball Tournament. The Board also recognized Dr. Ashley Bough for being selected as the Mid Lakes Conference Volleyball Coach of the Year.

John Luce with Buxton Kubik Dodd gave an update on the HPER and FEMA building projects. John Luce left the meeting at 6:14pm

Michele Robnett, Curriculum Director, reviewed instructional effectiveness with the Board. Michele Robnett left the meeting at 6:41pm.

The motion was made by Ashley VanHorn to approve the following items on the consent agenda:

Approval of the October 18, 2021 Minutes;

Approval of Bills and Payroll;

\$0 transfer;

Treasurer's Report;

November Monthly Personnel Report;

Re-Approve the 2021-22 SRCSP Plan;

Set January special Board Meeting date for January 6, 2021 at 6:00pm;

Tim Goodin seconded. Carried 7-0.

Michelle LaFollette left the meeting at 6:51pm.

The motion was made by Dan MacLachlan to approve the MSBA 2021C Policy Updates. Kim Edwards seconded. Carried 7-0.

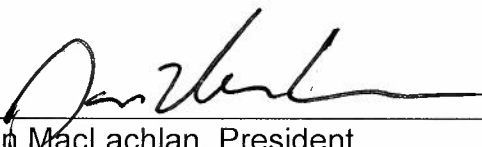
Dr. Hedger provided some information to the Board regarding upgrading the core network switching equipment in the future.

Building Principals, Dr. Michelle Gardner and Doug Fields, Communications Director/Registrar, Marcy Easterly, along with Superintendent Dr. Mark Hedger updated the Board on points of interest throughout the current month.

The motion was made by Kim Edwards to enter into executive session at 7:09pm as allowed under Section 610.021 (1, 3) for a closed meeting with closed record and closed vote discussion of legal matters and pupil/personnel. Dan MacLachlan seconded. YEA: Travis Lathrop, Scott Kraus, Kim Edwards, Nancy Dollins, Ashley VanHorn, Dan MacLachlan and Tim Goodin. NAY: None. ABSENT: None.


The Board came out of executive session at 7:59pm.

The motion was made by Travis Lathrop to adjourn at 8:00pm. Ashley VanHorn seconded. YEA: Travis Lathrop, Scott Kraus, Kim Edwards, Nancy Dollins, Ashley VanHorn, Dan MacLachlan and Tim Goodin. NAY: None. ABSENT: None.



Dan MacLachlan, President

Attested by:



Kim Edwards, Vice President

October 31, 2021

Cash Balances:	Operating Funds	Debt Service Funds	Total
Obannon Bank (1.15%)	72,821.72		72,821.72
Obannon Money Mkt (1.30%)	6,073,771.04		6,073,771.04
MOSIP			0.00
MAX Account (.06%)	592,838.69		592,838.69
Revolving Funds (1.15%)	<u>10,000.00</u>	<u>0.00</u>	<u>10,000.00</u>
Operating Funds	6,749,431.45	0.00	6,749,431.45
Debt Service Act. (1.30%)	<u> </u>	<u>519,928.14</u>	<u>519,928.14</u>
Total Bank Funds	6,749,431.45	519,928.14	7,269,359.59
MOHEFA	<u> </u>	<u>290,833.83</u>	<u>290,833.83</u>
Total Funds	6,749,431.45	810,761.97	7,560,193.42

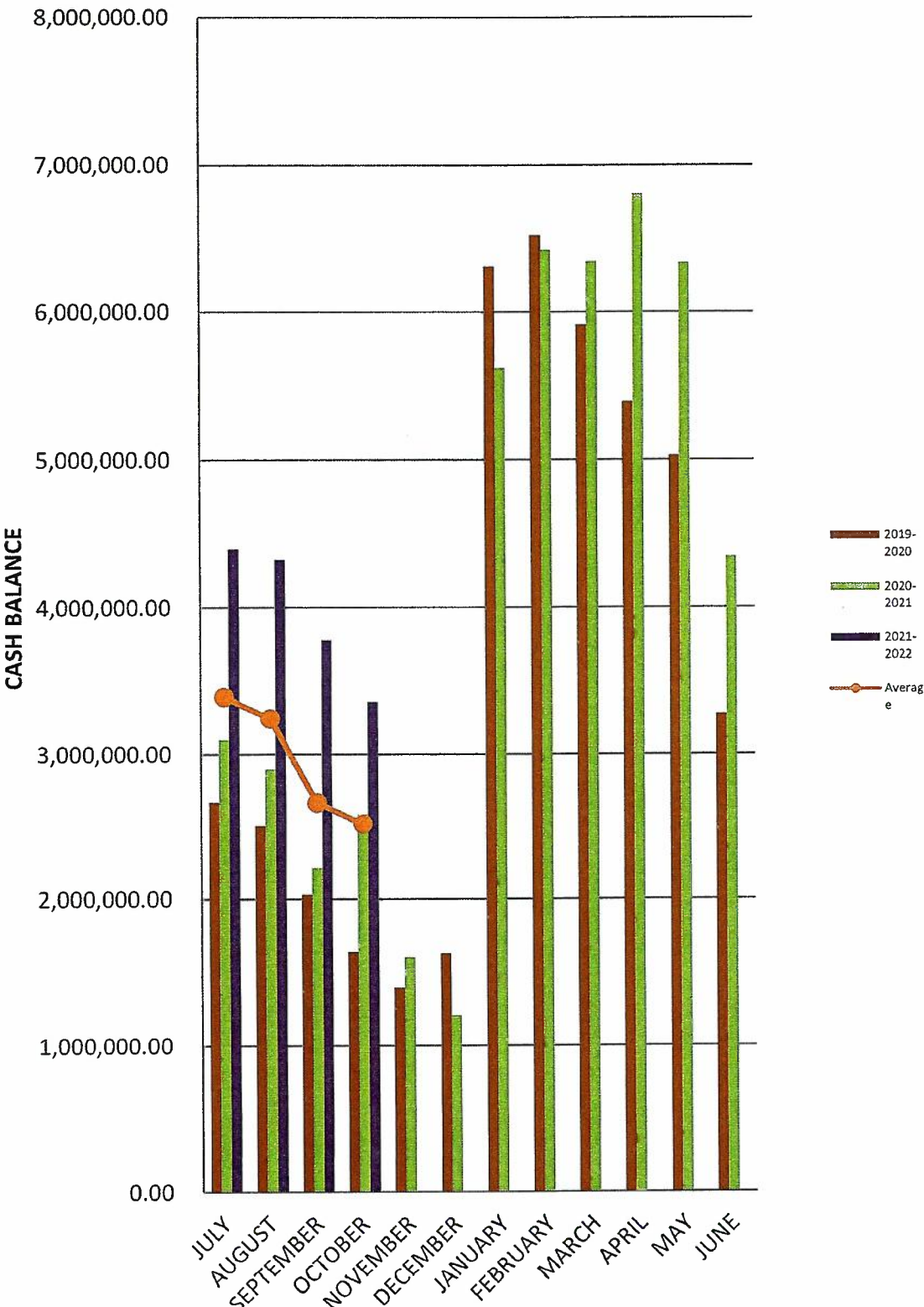
Fund Balances:

	Operating Fund	Teachers Fund	Debt Service Fund	Capital Projects Fund	Total Fund Balances
	3,680,002.43	235,390.33	705,672.97	2,939,127.69	7,560,193.42

	YTD	LYTD	Difference
Total Revenue	2,599,210.95	2,301,953.63	297,257.32
Total Expenditures	4,448,155.73	4,734,438.00	(286,282.27)

	Revenue	Expense
Local Revenue	162,488.02	132,124.50 Salaries and Benefits
County Revenue	3,786.34	(31,371.65) Contracted Services
State Revenue	270,930.57	(3,504.03) Supplies
Federal Revenue	(172,708.17)	(53,569.47) Equipment
Non Current Revenue (Bond)	0.00	32,253.25 Bond Pmts & Int
Received From Other Districts	32,760.56	(362,214.87) Bond Issue
	<u>297,257.32</u>	<u>(286,282.27)</u>

CASH FLOW COMPARISON W/O BOND MONEY OR MOHEFA



Date	Rev	Exp	Total	Obannon Int	Grand Total
07/31/21	\$4,637,900.00	\$252,309.81	\$4,385,590.19	\$4,842.17	\$4,390,432.36
08/31/21		\$151,402.40	\$4,234,187.79	\$4,675.01	\$4,238,862.80
09/30/21		\$116,286.51	\$4,117,901.28	\$4,546.61	\$4,122,447.89
10/31/21		\$209,671.36	\$3,908,229.92	\$4,315.11	\$3,912,545.03
11/30/21					
12/31/21					
01/31/22					
02/28/22					
03/31/22					
04/30/22					
05/31/22					
06/30/22					
		\$729,670.08		\$18,378.91	



**Strafford R-VI School District
Personnel Report
November 2021**



PROFESSIONAL / CERTIFIED STAFF

Resignations/Retirements:		
Name	Position	Notes

Hiring Recommendations:		
Name	Position	Notes

Extra Duty Recommendations:		
Name	Position	Notes

Other:		
Name	Position	Notes

SUPPORT STAFF

Resignations/Retirements:		
Name	Position	Notes
Samantha Wheeler	Daycare	

Hiring Recommendations:		
Name	Position	Notes
Colleen Andrews	Substitute	
Emma Bowling	Substitute	
Shannon Dalton	Substitute	
Chelsea Goodin	Substitute	
Danette LaFollette	Substitute	
Emily Samuel	Substitute	
Sondra Scott	Part-time Daycare	
Braden Reece	POWWOW	
Braxton Reece	POWWOW	
Chanler Robbins	POWWOW	

MSBA 2021C POLICY UPDATE SUMMARY

FILE: BBB Critical

EXPLANATION: SCHOOL BOARD ELECTIONS (Ballot Placement by Random Drawing)

House Bill 271 (2021) shortened the filing period for election of school board members. The filing period now begins the seventeenth Tuesday and ends the fourteenth Tuesday prior to the election. For example, for the April 2022 election, filing will begin on December 7, 2021, and end on December 28, 2021. The deadline for submitting the ballot to the election authority did not change and is still the tenth Tuesday prior to the election.

Senate Bill 592 (2018) modified § 115.124, RSMo., by changing the explanation of when no election is required. Recently, Senate Bill 592 was found unconstitutional by the Missouri Supreme Court for violation of the single issue provision. Therefore, MSBA is modifying this policy to match the statutory language that existed prior to the adoption of Senate Bill 592.

FILE: DCB Critical

EXPLANATION: POLITICAL CAMPAIGNS

House Bill 271 (2021) amended § 115.646, RSMo., to clarify that school districts cannot use public funds to support or oppose a ballot measure, candidate or committee. This policy has been revised to reflect the new language.

Please note that the law now makes it a criminal offense (a class four election offense) if there is a purposeful violation of the law.

FILE: JHDE Critical

EXPLANATION: BEHAVIORAL RISK ASSESSMENT (NOT RECOMMENDING)

MSBA has created this NEW policy for use by districts that have a behavioral health assessment program or are considering adding one. This policy is based, with permission, on Threat Assessment and Management in Virginia Public Schools: Model Policies, Procedures and Guidelines, 3rd ed. (Virginia Department of Criminal Justice Services and Virginia Center for School and Campus Safety, 2020). This policy is not required by law. For more information about behavioral risk or threat assessment, contact MSBA's Center for Education Safety at <https://www.mosba.org/ces/> or ces@mosba.org.

FILE: KKB Critical

EXPLANATION: AUDIO AND VISUAL RECORDING

House Bill 432 (2021) requires school districts to allow parents to record meetings held under the Individuals with Disabilities Education Act (IEP meetings) or under Section 504 of the Rehabilitation Act of 1973 (504 meetings). This policy was revised to address the details of this new law.

In addition, MSBA has revised this policy for clarity and to prevent repetition.

This policy now authorizes the superintendent or designee to restrict recording, even if recording is authorized in the policy, if the privilege is misused or the restriction is necessary for copyright purposes.

The policy also addresses situations where recording is desired for research purposes.

MSBA has added a section addressing recordings by parents/guardians or family members who are invited to events that are not open to the general public as well as district employees and agents using recordings for personal purposes.

SCHOOL BOARD ELECTIONS *(Ballot Placement by Random Drawing)*

The qualified voters of the Strafford R-VI School District shall annually elect two directors for terms of three years each on the municipal election day in April. An additional director shall be elected triennially. Unexpired vacant terms will be filled in accordance with law and district policy.

Candidate Filing

Before the seventeenth Tuesday preceding the election, the board shall publish in at least one newspaper of general circulation in the district the opening filing date, the offices to be filled, the place for filing, the closing date for filing and a statement that candidates filing on the first day of filing will be listed on the ballot in random order.

Qualified applicants for the board may file a declaration of candidacy during business hours in the superintendent's office commencing at 8:00 a.m. on the seventeenth Tuesday prior to the election and ending at 5:00 p.m. on the fourteenth Tuesday prior to the election. Candidates shall declare their intent to become a candidate in person and in writing to the secretary of the board of education or designee, unless otherwise specified in this policy. The district will clearly designate a location where candidates will form a line to file the necessary paperwork in an organized manner and determine the order of such filings for ballot placement.

The names of qualified candidates shall be placed on the ballot in order of filing, except that for candidates who file a declaration of candidacy prior to 5:00 p.m. on the first day of filing, the district shall determine by random drawing the order in which such candidates' names shall appear on the ballot. Each candidate filing on the first day shall draw a number at random at the time of filing. The district shall record the number drawn with the candidate's declaration of candidacy. The names of candidates filing on the first day of filing shall be listed in ascending order of the numbers so drawn and ahead of the names of candidates filing on a later date.

The notice of election and certification of candidates must be submitted to the election authority by the tenth Tuesday prior to the election in the manner provided by law. After the tenth Tuesday prior to the election, the candidate list may be modified only pursuant to court order, in accordance with law.

The district will provide each candidate a copy of the Notice of Candidate's Obligation to File a Financial Interest Statement and a plain language summary of the applicable laws provided by the Missouri Ethics Commission as required by law. Candidates must comply with laws concerning eligibility, campaign financing and campaign disclosures.

Withdrawing as a Candidate

Candidates may withdraw from the election before the district's certification of candidates to the election authority by submitting written notice of their decision not to run. The notice must be submitted in person to the district's central office during regular business hours. Withdrawal

FILE: BBB
Critical

requests that are not submitted in person will be accepted only if the district can verify the candidate actually submitted the request.

Filing by Certified Mail

In accordance with law, candidates may file by certified mail if they are unable to file the declaration of candidacy and other necessary paperwork in person due to a physical disability or because they are members of the U.S. Armed Forces on active duty. Upon request, the district will provide potential candidates the necessary paperwork prior to the opening date of candidate filing and during the filing period.

The candidate must personally sign the declaration of candidacy and other documents necessary for filing that require a signature, and the signatures must be notarized. In addition, the declaration of candidacy of a person with a physical disability who is filing by certified mail must be accompanied by a notarized statement from a licensed physician verifying the disability. A candidate on active duty military service who is filing by certified mail must include a notarized statement from the candidate's commanding officer verifying the candidate's active duty status.

A candidate's completed declaration of candidacy and other necessary documents must be received by the district during the official candidate filing period in order for the candidate to appear on the ballot. If these documents are received by the district before 8:00 a.m. on the first day of filing or after 5:00 p.m. on the last day of filing, the district will not accept them and will return them to the candidate.

While the declaration of candidacy and other necessary documents must be sent to the district by certified mail in accordance with law, the candidate may designate a personal representative to draw a number on the first day of filing or stand in line on behalf of the candidate for ballot placement purposes by submitting a completed and notarized form provided by the district. As long as the candidate's declaration of candidacy and other necessary documents are received by the district after the beginning of filing and before the close of filing on the last day of filing, the candidate's ballot placement as determined by the personal representative's participation will stand.

If the candidate does not designate a personal representative for ballot placement purposes and the district receives the candidate's declaration of candidacy and other necessary documents the first day of filing, the candidate will be listed on the ballot after all other candidates who drew a random number on the first day of filing. If the district receives the necessary documents on any other day of filing, the district will list the candidate on the ballot in the order the declaration of candidacy and other necessary documents are physically received by the district. If two or more candidates file by certified mail on the same day and the filings are received at the same time, the district will list the candidate with the earlier postmark date first. If two or more postmark dates are identical, the candidates will be listed in the order the mail is processed.

If the required paperwork is received after candidate filing has closed for the day or on a day the district's offices are closed, the candidate will be considered to have filed first on the next day filings are received.

Write-In Candidates

If candidates have filed for a position, a person interested in becoming a write-in candidate must file a declaration of intent to be a write-in candidate with the proper election authority prior to 5:00 p.m. on the second Friday immediately preceding the election day in order for the votes to be counted. If no candidates have filed for the position, filing a declaration of intent to be a write-in candidate is not necessary but is recommended.

No Election Held

If the number of candidates who have filed for a particular office is equal to the number of positions for each office to be filled by the election, no election shall be held for such office and the candidates shall assume the responsibilities of their offices at the same time and in the same manner as if they had been elected. However, if the number of candidates filing for a particular office exceeds the number of positions to be filled in the election, the election will be held even if a sufficient number of candidates withdraw so that the number of candidates remaining after the filing deadline is equal to the number of positions to be filled.

Note: The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information.

Adopted:

Revised:

Cross Refs: AA, School District Legal Status

Legal Refs: §§ 105.470, .483 - .487, .973, 115.121 - .127, .355, .453, 162.261, .291, .341, .371, .381, .459, 493.050, RSMo.
Ch. 130, RSMo.
Jackson Election Committee v. Paluka, 13 S.W.3d 684 (Mo.App.W.D. 2000)

Strafford R-VI School District, Strafford, Missouri

POLITICAL CAMPAIGNS

No contribution or expenditure of district funds shall be made directly by any board member, employee or agent of the district to advocate, support or oppose the passage or defeat of any ballot measure or the nomination or election of any candidate for public office. District funds also cannot be provided to any committee supporting or opposing a ballot measure or candidate or be used to pay any debts or obligations of any committee. This does not prevent board members or administrators from making public appearances or issuing press releases concerning any such ballot measures.

Reasonable expenditures may be made solely for the purpose of providing patrons of the district with objective information regarding ballot measures to inform voters concerning issues that directly affect the district.

Note: The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information.

Adopted:

Revised:

Cross Refs: BBBB, School Board Ballot Issues
GBCB, Staff Conduct
KB, Public Information Program
KG, Community Use of District Facilities
KI, Public Solicitations/Advertising in District Facilities

Legal Refs: § 115.646, RSMo.

Strafford R-VI School District, Strafford, Missouri

AUDIO AND VISUAL RECORDING

Definitions

Audio Recording – Registering sounds on tape, digitally or by other mechanical or electronic means.

Recording – For the purposes of this policy, "recording" means audio and visual recording.

Visual Recording – Registering visual images on film, tape, digitally or by other mechanical or electronic means.

General Rule

The district may create audio and visual recordings on district property, on district transportation or at district activities for:

1. Providing security;
2. Maintaining order;
3. Professional staff development;
4. Educational purposes; and
5. Other purposes related to furthering the educational mission of the district.

However, because the district predominantly serves minors, is subject to a number of confidentiality laws, respects parent/guardian and community privacy concerns and seeks to minimize disruption to the education environment, the district prohibits other persons or entities from making audio or visual recordings unless authorized in this policy.

Administrator Authority

The superintendent or designee has the authority to authorize audio and visual recording on district property or at a district activity. Likewise, even if recording is authorized under this policy, the superintendent or designee may prohibit any person or entity from recording:

1. To protect privacy interests;
2. To comply with copyright or other licensing or intellectual property limitations;
3. If the recording creates a disruption to the education or working environment;
4. If the recording is done in a location where a person may be in a state of undress; or
5. For other legitimate reasons as determined by the superintendent or designee.

Board Meetings, Performances and Activities Open to the General Public

The district allows audio and visual recording at performances, events and activities that the general public is invited to attend (such as athletic competitions, concerts and plays, open board meetings and board committee meetings) as long as district guidelines applicable to those events are followed and unless recording is prohibited by licensing or other intellectual property laws.

Events Sponsored by Individuals or Entities Authorized to Rent or Use District Facilities

The district may allow audio and visual recording of events or activities sponsored by an outside entity authorized to use or rent district facilities if permitted by the event sponsor.

Research and Educator Preparation

With permission from the superintendent or designee, staff and students may be recorded for research purposes or by preservice education professionals for evaluation purposes. Consent from all relevant parties must be secured when required by law.

Recording by the Media

The media may make audio or visual recordings on district property or at district events as authorized by the superintendent or designee.

Recording by Students

In addition to other recording authorized in this policy, students may make audio and visual recordings on district property or at district activities if allowed by a teacher or activity sponsor as part of the class or activity or as permitted by the principal, superintendent or designee. Students may be disciplined, excluded from district activities and prohibited from attending with a phone or other recording device if the student makes recordings in violation of this policy and other district rules regarding recording.

Recordings by Parents/Guardians or Family Members of Students

In addition to other recording authorized in this policy, parents/guardians or family members of students may be allowed to record performances or events to which only parents/guardians or family members are invited, such as family nights and graduation celebrations, at the discretion of the principal, superintendent or designee. However, the recording must respect the privacy of other students and families present.

Recording by District Employees and Agents

District employees and agents may make and use audio or visual recordings for professional staff development use, for educational purposes or for other purposes related to furthering the educational mission of the district when authorized by the principal, superintendent or designee. Otherwise, recording is prohibited. Recordings obtained while acting as a district employee or agent may not be used for personal purposes or posted on social media unless authorized by a supervisor.

Recording Meetings

In general, the district prohibits the recording of employee meetings and meetings between employees and parents/guardians unless authorized by the superintendent or designee.

Recording Meetings under the IDEA or Section 504

A student's parent or legal guardian may audio record any meeting about the student held under the Individuals with Disabilities Education Act (IDEA) or Section 504 of the Rehabilitation Act of 1973, including individualized education program (IEP) and Section 504 meetings. The parent or legal guardian seeking to record must notify the district at least 24 hours prior to the time the meeting is scheduled to occur. Recordings made by the parent/guardian will remain the property of the parent/guardian, but the district may make its own recording. Everyone present during a recorded meeting must be notified that the meeting is being recorded unless the recording is done in such a manner that it is obvious to those present that the meeting is being recorded.

Undisclosed Recording or Transmitting

The district prohibits undisclosed recordings where persons involved do not consent to the recording and it is not otherwise obvious that recording equipment is present or being used, unless the superintendent or designee determines in rare circumstances that such recordings are necessary for security reasons. The district prohibits the simultaneous electronic transmission of any conversation by any person to a third party without the consent of all involved in the conversation even if the conversation is not recorded.

Use of Unmanned Aircraft Systems

Anyone seeking to operate unmanned aircraft systems (UAS) on or over district property or at a district event must receive authorization from the superintendent or designee. Authorization will be granted only when such operation is on behalf of the district, supports the mission of the district or otherwise serves a public purpose.

All UAS with the potential to capture or produce visual images of district property or district events must be operated in accordance with applicable Federal Aviation Administration regulations or safety guidelines.

Note: The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information.

Adopted:

Revised:

Cross Refs: BDA, Board Meetings
BDC, Closed Meetings, Records and Votes

FILE: KKB
Critical

BDDL, Release of Information
ECA, Buildings and Grounds Security
GBH, Staff/Student Relations
IGBA, Special Education
IGDA, Student-Initiated Group Use of District Facilities
JG-R1, Student Discipline
JO, Student Records

Legal Refs: §§ 162.686, 610.010 - .035, 577.800, RSMo.
14 C.F.R. Part 107
The Individuals with Disabilities Education Act, 20 U.S.C. §§ 1400 - 1417
34 C.F.R. Part 300
The Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g
34 C.F.R. Part 99

Strafford R-VI School District, Strafford, Missouri