

Strafford R-VI Board of Education
Regular Meeting
June 28, 2021

President Dan MacLachlan called the meeting to order at 6:00pm. Those present were Travis Lathrop, Scott Kraus (via Zoom), Kim Edwards, Dan MacLachlan, Nancy Dollins, Tim Goodin, Ashley VanHorn, Brett Soden, Mark Hedger, Doug Fields, Marci Chadwell, Michelle Gardner, Michelle LaFollette, Marcy Easterly and Shauna Wiertzema.

Two attendees: James Stillwell and Sheena

The Board and attendees observed a moment of silence and stated the Pledge of Allegiance.

Travis Lathrop motioned to approve the agenda as presented. Ashley VanHorn seconded. Carried 7-0
It was a consensus of the Board to approve the agenda as presented.

The Board reviewed the Program Evaluations for Food Services, Health Services and Activities Programs.

Mr. Hedger reviewed the SRCSP plan with the board.

The motion was made by Travis Lathrop to approve the following items on the consent agenda:

- Approval of the May 20, 2021 and May 25, 2021 Minutes;
- Approval of bills and payroll;
- Approval of the transfer of \$2,257,034.80 from the General Revenue Fund to the Special Revenue Fund;
- Approval of the transfer of the maximum allowable amount to be used for building improvements from the General Revenue Fund to the Capital Projects Fund;
- Approval of the May 20, 2021 treasurer's report;
- Budget Amendments amended to actual;
- Monthly Personnel Report;
- Authorization to seek bids for gas, diesel, bread, milk and pizza;

Kim Edwards seconded. Carried 7-0

Travis Lathrop made a motion to approve the FY22 Budget. Ashley VanHorn seconded. Carried 7-0

Dan MacLachlan made a motion to approve the changes to the Middle School and High School Student Handbooks. Ashley VanHorn seconded. Carried 7-0

Michelle Gardner, Elementary Principal, updated the Board on early childhood and elementary activities including summer school and enrollment/retention for the 2020-21 school year.

Marci Chadwell, Middle School Principal, updated the Board on middle school activities including summer school and enrollment/attendance/retention for the 2020-21 school year.

Doug Fields, High School Principal, updated the Board on high school activities including the results of spring activities and athletics, summer school, and enrollment/retention/dropouts for the 2021-21 school year.

Marcy Easterly, Communications Director, updated the Board on Care to Learn.

Mark Hedger, Superintendent, updated the Board on the Care to Learn Grant, the fall MSBA Conference and the HPER and FEMA buildings.

Kim Edwards updated the board on the recent MSBA training she attended.

James Stillwell and Sheena left at 7:04pm.

The motion was made by Kim Edwards to enter into executive session at 7:09pm as allowed under Section 610.021 (1, 2, 3 & 6) for a closed meeting with closed record and closed vote discussion of legal matters, pupil/personnel and real estate. Nancy Dollins seconded.

YEA: Travis Lathrop, Scott Kraus, Kim Edwards, Dan MacLachlan, Nancy Dollins, Tim Goodin, Ashley VanHorn. NAY: None. ABSENT: None.

The Board came out of executive session at 7:23pm.

The motion was made by Ashley VanHorn to adjourn at 7:25pm. Tim Goodin seconded.

YEA: Travis Lathrop, Scott Kraus, Kim Edwards, Dan MacLachlan, Nancy Dollins, Tim Goodin, Ashley VanHorn. NAY: None. ABSENT: None.



Kim Edwards, Vice President

Attested by:



Nancy Dollins, Secretary

Strafford R-VI Board of Education
Agenda
June 28, 2021

1. Call to Order
2. Moment of Silence
3. Approval of Agenda
4. Reports from Parents and Groups

DISCUSSION ITEMS

5. Program Evaluations
 - a. Transportation
 - b. Attendance / Retention / Suspension Rates / Dropout Rates
 - c. Technology
6. SRCSP Plan

CONSENT ITEMS

7. Approval of May 20, 2021 and May 25, 2021 Minutes
8. Approval of Bills and Payroll
9. Transfer from General Revenue Fund to Special Revenue Fund
10. Transfer from General Revenue Fund to Capital Projects Fund
11. Treasurer's Report
12. Budget Amendments
13. Monthly Personnel Report
14. Authorization to seek bids for gas, diesel, bread, milk and pizza

ACTION ITEMS

15. Approval of FY22 Budget
16. Student Handbook Changes

DISCUSSION ITEMS

17. Administrator Reports
 - a. Elementary
 - b. Middle School
 - c. High School
18. Comments

EXECUTIVE SESSION: The following items will be discussed in executive session as allowed under Section 610.021 (1, 2, 3, & 6) for a closed meeting with closed record and closed vote.

19. Legal Matters
20. Pupil/Personnel
21. Personnel
22. Real Estate

May 31, 2021

Cash Balances:	Operating Funds	Debt Service Funds	Total
Obannon Bank (1.15%)	531,187.89		531,187.89
Obannon Money Mkt (1.30%)	9,580,087.86		9,580,087.86
MOSIP			0.00
MAX Account (.06%)	136,945.35		136,945.35
Revolving Funds (1.15%)	<u>10,000.00</u>	<u>0.00</u>	<u>10,000.00</u>
Operating Funds	10,258,221.10	0.00	10,258,221.10
Debt Service Act. (1.30%)	<u> </u>	<u>804,567.56</u>	<u>804,567.56</u>
Total Bank Funds	10,258,221.10	804,567.56	11,062,788.66
MOHEFA	<u> </u>	<u>315,281.83</u>	<u>315,281.83</u>
Total Funds	10,258,221.10	1,119,849.39	11,378,070.49

Fund Balances:

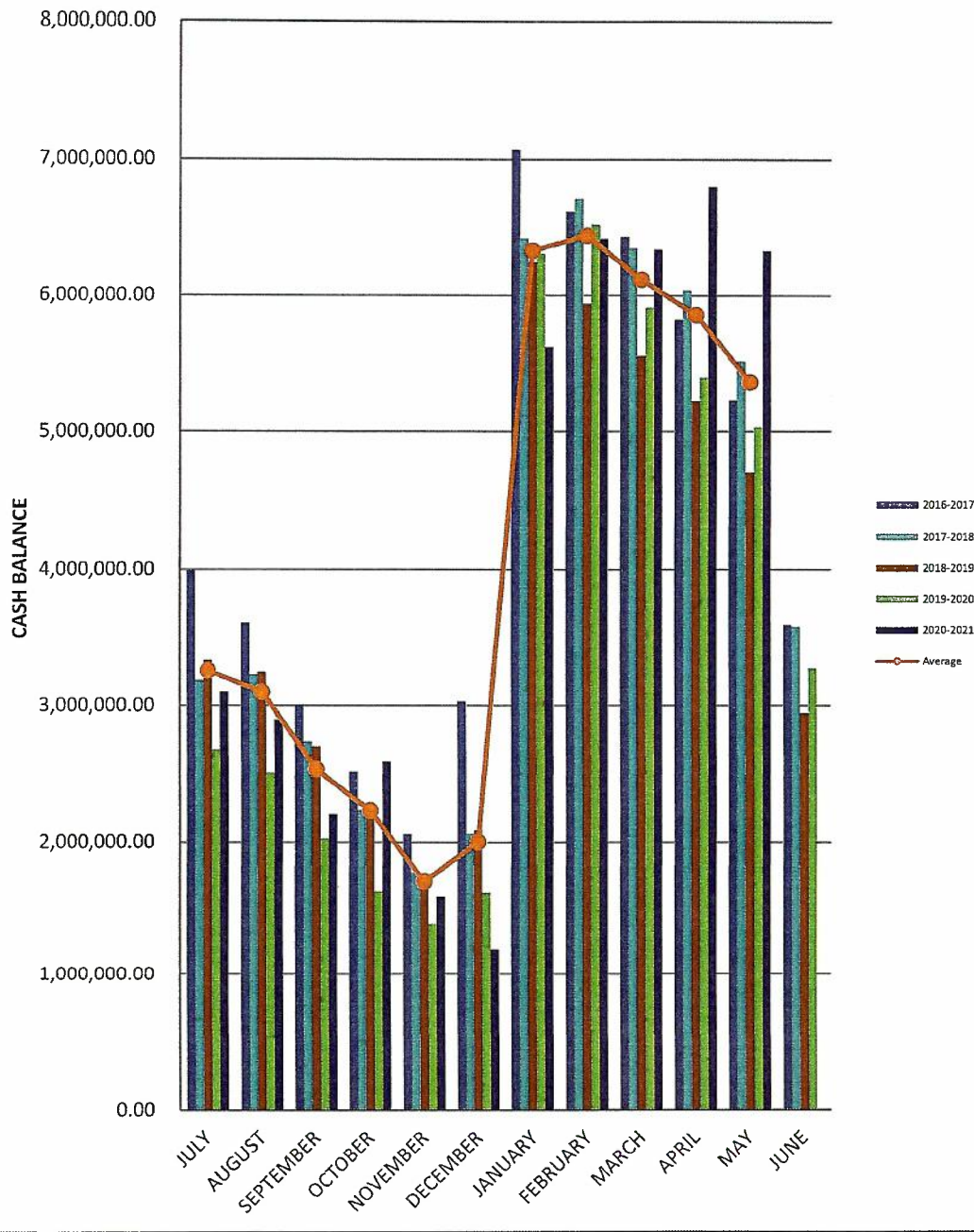
	Operating Fund	Teachers Fund	Debt Service Fund	Capital Projects Fund	Total Fund Balances
	7,204,351.57	(862,087.34)	1,014,760.39	4,021,045.87	11,378,070.49

	YTD	LYTD	Difference
Total Revenue	15,366,568.37	14,045,151.17	1,321,417.20
Total Expenditures	14,331,949.63	13,693,480.53	638,469.10

	Revenue	Expense	
Local Revenue	362,269.06	174,658.97	Salaries and Benefits
County Revenue	9,219.14	49,347.04	Contracted Services
State Revenue	71,255.23	144,757.47	Supplies
Federal Revenue	869,955.43	257,853.11	Equipment
Non Current Revenue (Bond)	12,464.47	112,966.57	Bond Pmts & Int
Received From Other Districts	(3,746.13)	(101,114.06)	Bond Issue
	<u>1,321,417.20</u>	<u>638,469.10</u>	

Date	Rev	Exp	Total	Obannon Int	Grand Total
07/31/20	\$6,408,323.64	\$265,235.80	\$6,143,087.84	\$6,782.64	\$6,149,870.48
08/31/20		\$258,960.44	\$5,884,127.40	\$6,496.72	\$5,890,624.12
09/30/20		\$341,585.55	\$5,542,541.85	\$6,119.57	\$5,548,661.42
10/31/20		\$227,490.47	\$5,315,051.38	\$5,868.40	\$5,320,919.78
11/30/20		\$102,686.92	\$5,212,364.46	\$5,755.02	\$5,218,119.48
12/31/20		\$230,526.70	\$4,981,837.76	\$5,500.49	\$4,987,338.25
01/31/21		\$75,240.90	\$4,906,596.86	\$5,417.42	\$4,912,014.28
02/28/21		\$58,253.80	\$4,848,343.06	\$5,353.10	\$4,853,696.16
03/31/21		\$35,143.21	\$4,813,199.85	\$5,314.30	\$4,818,514.15
04/30/21		\$19,784.62	\$4,793,415.23	\$5,292.46	\$4,798,707.69
05/31/21		\$68,599.15	\$4,724,816.08	\$5,216.71	\$4,730,032.79
06/30/21					
		\$1,683,507.56		\$63,116.85	

CASH FLOW COMPARISON W/O BOND MONEY OR MOHEFA



**Strafford R-VI School District
Personnel Report
June 2021**

PROFESSIONAL / CERTIFIED STAFF

Resignations/Retirements:

Name	Position	Notes

Hiring Recommendations:

Name	Position	Notes
Nancy Ward	Freshman Girls BKB	
Valerie Poynor	MS Student Council	

Extra Duty Recommendations: None

Other: None

SUPPORT STAFF

Resignations/Retirements:

Name	Position	Notes

Hiring Recommendations:

Name	Position	Notes
Rachel Self	Elementary Para	
Noah Comstock	Middle School Para	
Karina Stroud	Elementary Para	

Strafford Middle School Handbook Changes 2021-22

Changed middle school handbook policy for cell phones to match what high school handbook is. AMI days/Title XI was an addition to the handbook.

Electronic Devices/Cell Phones Cell phones and other electronic devices are not to be visible by teachers and administrators and are not to be used without the permission of the principal.

First Offense: Confiscate, parent conference, and in-school suspension
Second & subsequent violations: 1-3 days out-of-school suspension

Inappropriate Use of Electronic Devices:

Class I Inappropriate Use of Electronic Devices: Act of using an electronic device to record, publish or display audio or visual images of faculty, staff or other students in or around school premises in areas where no reasonable expectation of privacy exists, without prior approval of school personnel, and the recorded, published or displayed material depicts things such as, but not limited to: faculty or staff in the classroom; acts of violence; disruptions to the school environment; or other acts prohibited by the district's disciplinary guidelines.

First Offense: : In-school suspension, and/ or 1-10 days out-of-school suspension.

Subsequent Offense: In-school suspension, and/or 1-180 days out-of- school suspension, or expulsion.

Class II Inappropriate Use of Electronic Devices: (school police notified) Any use of an electronic device to record, publish or display audio or visual images of faculty, staff, students or other persons when the subject would have a reasonable expectation of privacy is strictly prohibited, regardless of the content of the material. Individuals have a reasonable expectation of privacy, specifically with respect to this policy only, in a restroom or locker room, but other locations may also be subject to the same reasonable expectation of privacy. This policy also applies to areas of the body over which a person has a reasonable expectation of privacy. This policy is applicable to all district locations and facilities and also to extracurricular and district-related activities that are and are not on the premises of the district.

First Offense and Subsequent Offences: 1-180 days out-of- school suspension, or expulsion.

AMI DAYS

WHAT DOES ALTERNATIVE METHODS OF INSTRUCTION (AMI) MEAN? - AMI simply allows for the continuation of learning when students miss days of regular instruction due to district closure. Students will have the opportunity for skill reinforcement, remediation and enrichment through electronic or conventional paper lessons. The Missouri Department of Elementary and Secondary Education has granted the Strafford R-VI School District days this school year on which students will be expected to continue learning off-site (home, etc.). Some benefits of an AMI day include: assisting in eliminating gaps in learning by providing learning activities and reducing the need for days to be added at the end of the school calendar.

How Will AMI Days Work?

- The district will inform parents and students when an AMI day has been scheduled.
- Online resources will be provided by teachers through Google Classroom or other approved online web resources. Teachers will communicate these online options via email, Google Classroom or other regularly used communication platforms (SeeSaw, Remind, etc...) We understand not all students have the ability to work online from home. Google Classroom activities can be downloaded and completed offline; these activities can then be uploaded once the student is able to access internet connectivity.
- Instructions and information will be provided by your child's teachers, and students are expected to complete and submit learning activities within three (3) days of returning to school. If you have questions about learning activities, please do not hesitate to contact your child's teacher through email, or by calling your child's classroom teacher's telephone extension (voicemail messages will be sent to teachers via email) as teachers will be monitoring their emails during regular school hours.

IMPORTANT POINTS TO REMEMBER FOR AMI DAYS AT Strafford R-VI:

- Students will NOT attend school on an AMI day. All students will have instructional activities to be completed at home on AMI days.
- AMI days count as instructional days and do not have to be made up at the end of the school year if students and staff complete assigned work.
- Students who do not complete and submit AMI assignments, within three days of returning to school, will be marked absent for the related AMI day.
- Please access your Google Classroom(s) for clear directions and expectations from each of your teachers. Follow all instructions provided and submit completed work through your Google Classroom(s). Students are familiar with using this platform already as they use it daily in their classrooms. If you need assistance, please let your classroom teacher and building principal know.
- As we implement this new method, we anticipate that we will learn lessons along the way and make necessary adjustments to improve our AMI plan to best meet the needs of our students. If you have further questions or concerns, please do not hesitate to phone or email your child's school.

TITLE IX/NON-DISCRIMINATION PUBLIC NOTICE:

The Strafford R-VI School District is committed to maintaining an educational and workplace environment that is free from discrimination, harassment, and retaliation in admission or access to, or treatment or employment in, its programs, services, activities and facilities. The District is committed to providing equal opportunity in all areas of education, recruiting, hiring, retention, promotion and contracted service.

In its programs and activities, the District does not discriminate on the basis of race, color, national origin, ancestry, religion, sex, disability, age, genetic information, or any other characteristic protected by law and as required as required by Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975 and Title II of the Americans with Disabilities Act of 1990. In addition, the District provides equal access to the Boy Scouts of America and other designated youth groups. Further, no person shall be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination based on the above listed characteristics under a school nutrition program for which the District receives federal financial assistance from the U.S. Department of Agriculture (USDA Food and Nutrition Service).

The following person is designated and authorized as the District's Non-Discrimination and Title IX Coordinator to coordinate compliance with the laws identified above, including to handle inquiries or complaints regarding the District's non-discrimination policies:

Shane Pierce, Title IX Coordinator
213 West McCabe Street, Strafford, Missouri. 65757
417-736-7000. Ext. 1302
shanep@straffordschools.net

For information regarding how to report or file a claim of discrimination, harassment, or retaliation, see Board of Education Regulation ACA. Policy and Regulation ACA shall govern the grievance procedures, process, and response for complaints and concerns by parents, patrons, employees, or students of the District related to discrimination, harassment, or retaliation on the basis of race, color, national origin, ancestry, religion, sex, disability, age, genetic information, or any other characteristic protected by law.

Inquiries or concerns regarding civil rights compliance by school districts should be directed to the local school district's Non-Discrimination and Title IX Coordinator. Inquiries and complaints may also be directed to the Kansas City Office, Office for Civil Rights, US Department of Education, 8930 Ward Parkway, Suite 2037, Kansas City, MO 64114; (816) 268-0550; TDD (877) 521-2172.

ATTENDANCE AT OZARKS TECHNICAL COMMUNITY COLLEGE (OTC)

Qualified juniors and seniors may enroll in OTC classes. The counselor should be consulted no later than the third quarter of each school year regarding possible enrollment for the upcoming year. Tuition and transportation costs are paid by the Strafford Schools. Students earn three units of credit if they successfully complete the coursework for an entire year at OTC.

1. Driving to OTC must be pre-approved by OTC and the high school principal.

1st Written Offense: Warning notice describing incident to parent. (If action is severe enough, the student may be suspended by OTC).

2nd Written Offense: Written notice describing incident to parent. The student will sit in an assigned seat. One to three days After School Detention.

3rd Written Offense: Suspension from OTC.

When Strafford Schools are closed due to snow, OTC students are not required to attend OTC. This will not count as an absence.

CLOSED CAMPUS

Strafford Schools has a closed campus. Students may not leave the school campus once they have arrived unless the following conditions are met:

1. Gain parent/guardian permission prior to leaving campus
2. Sign out in the office prior to leaving school grounds after getting permission
3. Upon returning to school, the student must report to the office and sign in before returning to class.

1st violation: Conference with parent; ASD (2 days)

2nd violation: 1 day ISS

3rd violation: 10 days OSS; referral to the superintendent for further review

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- As we implement this new method, we anticipate that we will learn lessons along the way and make necessary adjustments to improve our AMI plan to best meet the needs of our students. If you have further questions or concerns, please do not hesitate to phone or email your child's school.

STUDENT DISCIPLINE

The Student Code of Conduct is designed to foster student responsibility, respect for others, and to provide for the orderly operation of district schools. No code can be expected to list each and every offense that may result in disciplinary action; however, it is the purpose of this code to list certain offenses, which if committed by a student, will result in the imposition of a disciplinary action that is appropriate to the age and developmental level of the child. These disciplinary actions may range up to the consequences listed. Any conduct not included herein, any aggravated circumstance of any offense, or any action involving a combination of offenses may result in disciplinary consequences, including corporal punishment, that extend beyond this code of conduct as determined by the principal, superintendent, and/or Board of Education. In addition, placement in an alternative education setting, in keeping with the Safe Schools Act, may be used by administrative decision. This code of conduct is in force on all school property, on school buses, and at school activities regardless of whether or not school is in session. In extraordinary circumstances where the minimum consequence is judged by the superintendent or designee to be manifestly unfair or not in the interest of the district, the superintendent or designee may reduce the consequences listed in this policy, as allowed by law. This code includes, but is not necessarily limited to, acts of students on district property, including playgrounds, parking lots, and district transportation, or at a district activity, whether on or off district property. The district may also discipline students for off-campus conduct that negatively impacts the educational environment, to the extent allowed by law (House Bill 1543).

An officer of the law may take a student from the school only if the officer has ready for service a subpoena, a warrant for arrest, or an order for civil arrest. The school principal will attempt to notify the student's parent/guardian that the student is being removed from school. Occasionally, a principal may find it necessary to call the law enforcement officials for assistance in handling a student case, responsible for a serious offense committed at school. In such a case, the officials may not arrest the student unless a sworn complaint is filed.

However, the circumstances may, from time to time, justify the removal of the student from school in the absence of a complaint or warrant.

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