

**Strafford R-VI Board of Education**  
**Regular Meeting**  
**September 29, 2020 – 6:00pm**

President Graves called the meeting to order at 6:02pm. Those present were Travis Lathrop, Tim Goodin, Kim Edwards, Jack Graves, Nancy Dollins, Dan MacLachlan, Ashley VanHorn, Brett Soden, Michelle Gardner, Doug Fields, Marci Chadwell, Michelle LaFollette, Marcy Easterly, Shauna Wiertzema, and guest Christina Steinman

The Board and attendees observed a moment of silence and stated the Pledge of Allegiance.

It was a consensus of the Board to approve the agenda as presented.

Superintendent Soden reported on the District's assessment results provided by Michele Robnett, Curriculum Director.

Superintendent Soden reported on the district's Comprehensive School Improvement Plan.

The motion was made by Travis Lathrop to approve the following items on the consent agenda.

- Approval of August 18, 2020 minutes;
- Approval of the bills and payroll;
- \$0 Transfer;
- Approval of the Treasurer's Report.
- Approval of the September Monthly Personnel Report;
- Enter into a privately owned vehicle contract with the attached list of employees;
- Set the following meeting dates; October 22, 2020 and November 19, 2020.

Tim Goodin seconded. Carried 7-0

Kim Edwards left the meeting at 6:30pm.

The motion was made by Travis Lathrop to approve the attached list of policy manual revisions as recommended by MSBA. Ashley VanHorn seconded. Carried 6-0

The motion was made by Travis Lathrop to approve the Request for Qualifications from Buxton Kubik Dodd. Nancy Dollins seconded. Carried 6-0

The motion was made by Nancy Dollins to approve the Request for Proposal from Toth & Associates. Dan MacLachlan seconded. Carried 6-0

The motion was made by Dan MacLachlan to approve raising the substitute pay to \$100 per day. Ashley VanHorn seconded. Carried 6-0. Ashley VanHorn motioned to backdate the raise to September 1, 2020. Nancy Dollins seconded. Carried 6-0

Michelle Gardner, Elementary Principal, updated the Board on early childhood and elementary activities.

Marci Chadwell, Middle School Principal, updated the Board on middle school activities.

Doug Fields, High School Principal, updated the Board on high school activities.

Marcy Easterly, Communications Director, reported on taking photos around campus for the website.


Superintendent Soden updated the Board on current construction projects and Cares Act Grants.

The motion was made by Travis Lathrop to enter into the Executive Session at 7:22pm as allowed under Section 610.021 (1, 2, 3 and 6). YEA: Travis Lathrop, Tim Goodin, Ashley VanHorn, Dan MacLachlan, Nancy Dollins, Jack Graves. ABSENT: Kim Edwards NAY: None

The Board came out of executive session at 8:35pm. The motion was made by Travis Lathrop to adjourn. Ashley VanHorn seconded. YEA: Travis Lathrop, Tim Goodin, Ashley VanHorn, Dan MacLachlan, Nancy Dollins, Jack Graves. ABSENT: Kim Edwards NAY: None

  
\_\_\_\_\_  
Jack Graves, President

Attested by:

  
\_\_\_\_\_  
Nancy Dollins, Secretary

**Strafford R-VI Board of Education**  
**Agenda**  
**Tuesday, September 29<sup>th</sup>, 2020 – 6:00pm**

1. Call to Order
- Moment of Silence
- Approval of Agenda/Agenda Memorandum
- Reports from Parents and Groups

**DISCUSSION ITEMS**

2. Program Evaluations
  - a. Student Assessment Results – Michele Robnett
  - b. Comprehensive School Improvement Plan

**CONSENT ITEMS**

3. Approval of August 18<sup>th</sup>, 2020 Minutes
4. Approval of Bills and Payroll
5. Transfer from General Revenue Fund to Special Revenue Fund
6. Treasurer's Report
7. Monthly Personnel Report
8. Privately Owned Vehicle Contracts
9. Set October, 2020 Board Meeting Date

**ACTION ITEMS**

10. Policy Manual Revisions
11. Request for Qualifications
12. Request for Proposal
13. Substitute Pay

**DISCUSSION ITEMS**

14. Administrator Reports
  - a. Early Childhood
  - b. Elementary
  - c. Middle School
  - d. High School
  - e. Elementary Counselor
  - f. Middle School
  - g. Special Education
  - h. Health Services
  - i. Technology
15. Comments

**EXECUTIVE SESSION:** The following items will be discussed in executive session as allowed under Section 610.021 (1, 2, 3 & 6) for a closed meeting with the closed record and closed vote.

16. Legal Matters
17. Pupil/Personnel
18. Personnel
19. Real Estate

# TREASURER'S REPORT

August 31, 2020

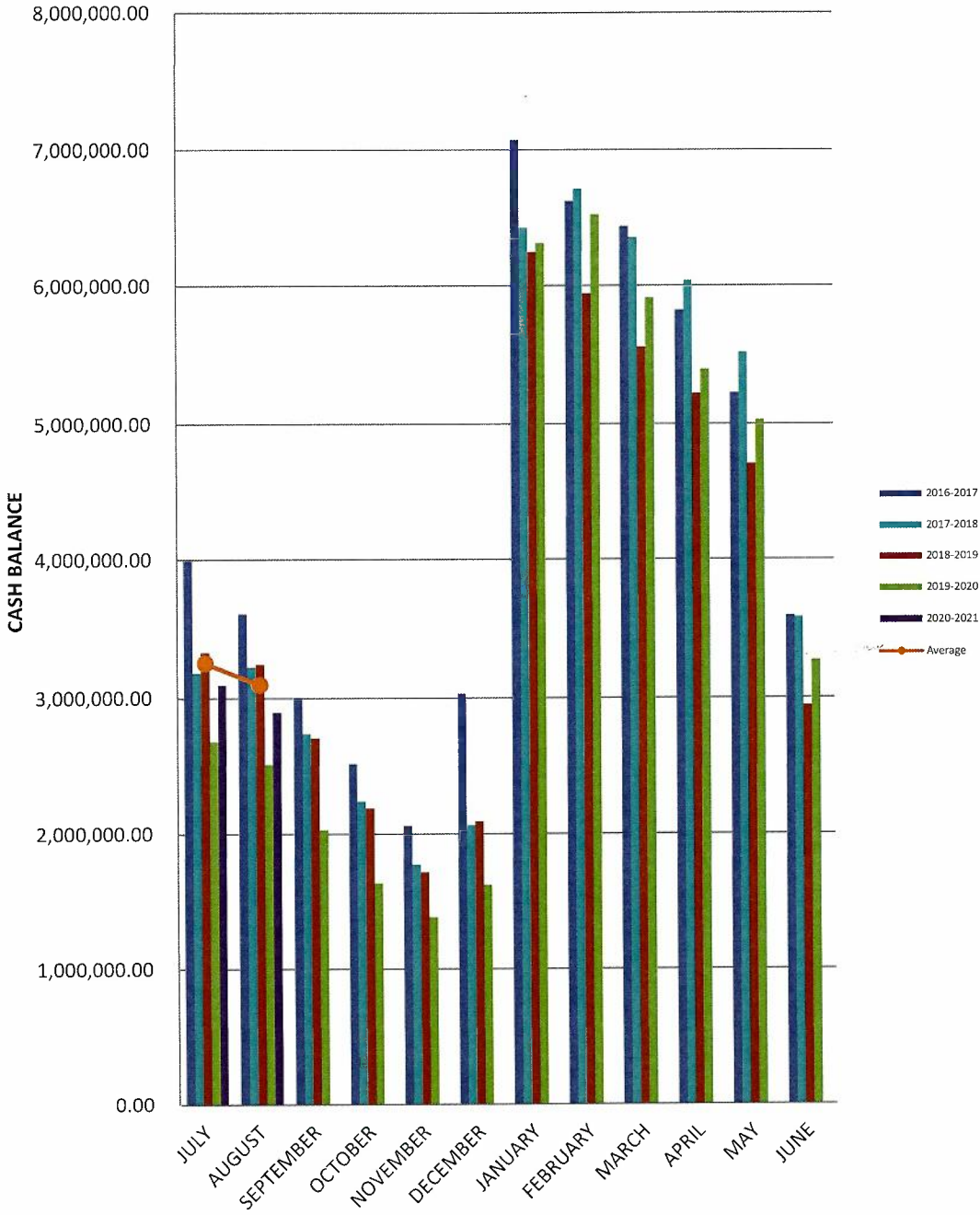
<b>Cash Balances:</b>	Operating Funds	Debt Service Funds	Total
Obannon Bank (1.15%)	71,793.42		71,793.42
Obannon Money Mkt (1.30%)	8,642,926.12		8,642,926.12
MOSIP			0.00
MAX Account (.30%)	41,208.04		41,208.04
Revolving Funds (1.15%)	10,000.00	0.00	10,000.00
Operating Funds	8,765,927.58	0.00	8,765,927.58
Debt Service Act. (1.30%)		21,019.84	21,019.84
Total Bank Funds	8,765,927.58	21,019.84	8,786,947.42
MOHEFA		691,347.83	691,347.83
Total Funds	8,765,927.58	712,367.67	9,478,295.25

<b>Fund Balances:</b>	Operating Fund	Teachers Fund	Debt Service Fund	Capital Projects Fund	Total Fund Balances
	2,889,262.70	458,128.28	712,367.67	5,418,536.60	9,478,295.25

	YTD	LYTD	Difference
Total Revenue	938,987.51	960,462.05	(21,474.54)
Total Expenditures	1,815,857.96	1,912,240.17	(96,382.21)

	Revenue	Expense
Local Revenue	(18,091.56)	(8,915.18) Salaries and Benefits
County Revenue	0.00	(29,470.33) Contracted Services
State Revenue	(93,774.81)	(85,739.81) Supplies
Federal Revenue	98,901.22	44,926.84 Equipment
Non Current Revenue (Bond)	(1,254.75)	179,117.16 Bond Pmts & Int
Received From Other Districts	(7,254.64)	(196,300.89) Bond Issue
	(21,474.54)	(96,382.21)

# CASH FLOW COMPARISON W/O BOND MONEY OR MOHEFA



Date	Rev	Exp	Total	Obannon Int	Grand Total
07/31/20	\$6,408,323.64	\$265,235.80	\$6,143,087.84	\$6,782.64	\$6,149,870.48
08/31/20		\$258,960.44	\$5,884,127.40	\$6,496.72	\$5,890,624.12
09/30/20			\$5,884,127.40	\$6,496.72	\$5,890,624.12
10/31/20			\$5,884,127.40	\$6,496.72	\$5,890,624.12
11/30/20			\$5,884,127.40	\$6,496.72	\$5,890,624.12
12/31/20			\$5,884,127.40	\$6,496.72	\$5,890,624.12
01/31/21			\$5,884,127.40	\$6,496.72	\$5,890,624.12
02/28/21			\$5,884,127.40	\$6,496.72	\$5,890,624.12
03/31/21			\$5,884,127.40	\$6,496.72	\$5,890,624.12
04/30/21			\$5,884,127.40	\$6,496.72	\$5,890,624.12
05/31/21			\$5,884,127.40	\$6,496.72	\$5,890,624.12
06/30/21			\$5,884,127.40	\$6,496.72	\$5,890,624.12
		\$524,196.24		\$78,246.58	

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# Strafford R-VI School District Personnel Report September 2020

## *Professional/Certified Staff*

Resignations/Retirements – None

Hiring Recommendations – Tara Trevarthan – Elementary Teacher

Extra Duty Recommendations - None

Other - None

## *Support Staff*

Resignations/Retirements – None

Hiring Recommendations -

Name	Position	Notes
Glenn Floyd	Substitute	
Bethany Loe	Substitute	
Marti Miller	Substitute	
Jenny Peck	Substitute	
Brenda Reed	Substitute	
Karly Soden	Substitute	
Karina Stroud	Substitute	
Sydney King	Substitute	
Joel Johnson	Substitute	
Lyssa Willis	Daycare	
Victoria Janacek	Substitute	
Becky Walker	Cafeteria	
Tara Trevarthan	Elementary Teacher	
Savannah Curry	Substitute	

**Board Policy Update, September 29, 2020**

BBFA	<b>Board Member Conflict of Interest and Financial Disclosure</b>	This policy states that it is the Boards responsibility to set the appropriate limit on gifts and gratuities that Board Members and others subject to this policy may accept. From prior policy, the revised policy shall also include a \$100 limit on such gifts or gratuities.	Approve as Presented
DC	<b>Taxing and Borrowing Authority and Limitations</b>	This policy clarifies that an adopted bond resolution sets the boundaries for permissible use of the proceeds of the resulting bonds.	Approve as Presented
DFI	<b>Setting Tuition for District Programs</b>	This policy defines the means of establishing tuition rates and gives procedures for allowing non-district tuition paid students to enroll in the district. The policy will include the amendment that:	Approve as Presented
DJF	<b>Purchasing</b>	MSBA has revised this policy to better align with language stated in DJF-AP1. It removes the statement that no purchase can be made more than \$50,000 without board approval and adds the statement that no unbudgeted expenditure can be made without board approval.	Approve as Presented
GBAD	<b>Telework</b>	New policy addressing Covid pandemic. This policy states that telework expectations are the same as expectations while working in the school building.	Approve as Presented
GBCA	<b>Staff Conflict of Interest</b>	This policy states that it is the Boards responsibility to set the appropriate limit on gifts and gratuities that employees subject to this policy may accept	Approve as Presented
GBCB A	<b>Employee Walkouts, Strikes, and Other Disruptions</b>	This policy has been recoded from HPA and has removed the term "picketing."	Approve as Presented
GBEBB	<b>Employee Alcohol and Drug Testing</b>	This policy now includes information on the new Commercial Driver's License Drug and Alcohol Clearinghouse created by the Federal Motor Carrier Safety Administration.	Approve as Presented
GCBA	<b>Professional Staff Compensation</b>	This policy addresses SB 604 that allows teachers to move on the teacher salary schedule through a teacher externship. Requirements on the teacher externship program will be published by DESE and the Department of Economic Development. This policy also addresses the procedures if teacher salaries are frozen for more than a year. Once lifted, the teachers would jump to correct years of service unless board voted and approved a new salary schedule.	Approve as Presented
IC	<b>Academic Calendar</b>	This policy clarifies that the superintendent or designee with the final approval of the Board of Education will have the final decision on amendments to the Board-adopted calendar,	Approve as



		school closures that are expected to last longer than a week, and decisions to end the school year early. This policy is in reference to the Covid pandemic. The policy also states that a district will develop and maintain an Alternative Methods of Instruction (AMI) plan.	Presented
IHB	<b>Class Size</b>	New Policy addressing HB 604. This policy states that a student from an unaccredited school district may not enroll if the class size exceeds limits established by MSIP Resource Standards	Approve as Presented
IKF	<b>Graduation Requirements</b>	MSBA modified this policy to be consistent with DESE that allows schools and districts to make the decision about whether a student may use a computer science course to substitute for a math, science, or practical arts credit.	Approve as Presented
JCB	<b>Transfers within the District</b>	This policy has been revised to address changes made from HB 604. The changes include the student/parent rights to attend an accredited school when living in the boundary of an unaccredited school in that district.	Approve as Presented
JCC	<b>Transfers Outside the District</b>	This policy has been revised to address changes made from HB 604. The changes include the student/parent rights to attend an accredited school when living in an unaccredited district.	Approve as Presented
JECA	<b>Eligibility to Enroll</b>	This policy addresses changes made from SB 306 (2019). Neither parent/guardian nor the student is required to be physically present to enroll in school nor provide proof of residency if they are moving to Missouri due to relocation under military orders. The policy also addresses SB 604 (2019) to reference the new law regarding transfers from unaccredited districts. This change includes students mandated to enroll in their school of district prior to enrolling in to the eligible accredited district.	Approve as Presented
JFG	<b>Searches of Students</b>	This policy has been revised to only include information about student searches. The interview and removal of students is now included in the new JFGA policy presented below.	Approve as Presented
JFGA	<b>Interviews With or Removal of Students</b>	New policy which better defines the interview process and removal of students when a criminal case is being investigate by outside law enforcement or school SRO.	Approve as Presented
JG	<b>Student Discipline</b>	MSBA revised this policy to remove references to secluding students. It was in conflict to policy JGGA. The policy also clarifies the section regarding discipline for off-campus misconduct.	Approve as Presented
JHCB	<b>Immunization of Students</b>	This policy moves the immunization requirement or exemption to the preschool level, current was at the kindergarten level. This policy will know also include the district maintaining information about students immunization status.	Approve as Presented