

Strafford R-VI Board of Education

Regular Meeting

July 16, 2020

Jack Graves called the meeting to order at 6:01pm. Those present were Ashley VanHorn, Dan MacLachlan, Nancy Dollins, Jack Graves, Kim Edwards, Travis Lathrop, Brett Soden, Marcy Easterly, Michelle LaFollette and Shauna Wiertzema. Those absent were Tim Goodin.

The Board and attendees observed a moment of silence and stated the Pledge of Allegiance.

It was a consensus of the Board to approve the agenda as presented.

The Board reviewed the bid tabulation sheet. The motion was made by Ashley Vanhorn to accept the bid from Hiland Dairy to supply milk products, Springfield Grocer to supply bread products, Pizza Hut to supply pizza and Supreme Oil to supply unleaded gasoline and No. 2 diesel to the district for the 2020-21 school year. Kim Edwards seconded. Carried 6-0.

Superintendent Soden gave an update on construction, signing, painting, picnic tables, bathroom updating around campus and explained the Nesbitt Change Order. The motion was made by Travis Lathrop to approve the change order. Ashley VanHorn Seconded. Carried 6-0

The motion was made by Dan MacLachlan to approve the following items on the Consent Agenda:

- June 30, 2020 Minutes;
- Approval of Bills and Payroll;
- Approval of the transfer of \$0.00 from the General Revenue Fund to the Special Revenue Fund;
- Approval of the June 30, 2020 treasurer's report; Michelle gave an update and summary of the included report.
- Approval of the 2020-2021 Tuition.
- Approval of the Participation in the National School Lunch and Breakfast Program.
- Approval of the 2020-21 Coordinators/Directors
- Approval of the 2020-21 Board Meeting Schedule/Program Evaluation Schedule
- Approval of the monthly personnel report as attached; Added Zachary Smith/Spec Ed Aide
- Approval of the August Board meeting for August 18, 2020

Nancy Dollins seconded. Carried 6-0

The Board discussed their attendance at the MSBA/MASA Fall Conference September 24-27, 2020. Superintendent Soden extended the invitation to any board member that is interested.

Superintendent Soden discussed possible Extra Duty Stipend updates. It was asked if we could put this on the calendar to discuss at the February 2021 meeting.

Superintendent Soden discussed the Covid 19/Re-Entry Update and plans for beginning the new school year. He will be meeting with area Superintendents to discuss possible plans to put into place for masks, bus routes, the lunchroom and water fountains. There is talk that sub requirements might be lessened by DESE in order to hire more substitute teachers.

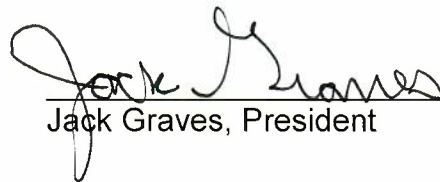
Marcy Easterly talked about the results of the surveys sent out to the staff and the parents.

There were no administrators at the meeting.

Comments - Marcy Easterly recommended the district present a video for the community/public explaining all of the items in place to keep students and staff safe.

The motion was made by Travis Lathrop to enter into executive session at 7:16pm. YEA: Travis Lathrop, Ashley VanHorn, Dan MacLachlan, Nancy Dollins, Jack Graves, Kim Edwards. ABSENT: Tim Goodin NAY: None.

The Board came out of executive session at 7:43pm. The motion was made by Ashley VanHorn to adjourn. Kim Edwards Seconded. Travis Lathrop, Ashley VanHorn, Dan MacLachlan, Nancy Dollins, Jack Graves, Kim Edwards. ABSENT: Tim Goodin NAY: None.



Jack Graves, President

Attested by:



Nancy Dollins, Secretary

Strafford R-VI Board of Education
Agenda
Thursday, July 16, 2020 – 6:00 PM

1. Call to Order
Moment of Silence
Approval of Agenda
Reports from Parents and Groups

ACTION ITEMS

2. Review of Gas, Diesel, Bread, Milk, and Pizza Bids
3. Construction Update / Nesbitt Change Order

CONSENT ITEMS

4. Approval of June 30, 2020 Minutes
5. Approval of Bills and Payroll
6. Transfer from General Revenue Fund to Special Revenue Fund
7. Treasurer's Report
8. Set 2020-2021 Tuition
9. Approval of Participation in the National School Lunch & Breakfast Program
10. Approval of 2020-2021 Coordinators/Directors
11. Approval of 2020-2021 Board Meeting Schedule/Program Evaluation Schedule
12. Monthly Personnel Report
13. Set August Board Meeting Date

DISCUSSION ITEMS

14. MSBA/MASA Fall Conference – September 24-27, 2020
15. Extra Duty Stipends
16. Covid 19 / Re-Entry Update
17. Administrator Reports
18. Comments

EXECUTIVE SESSION: The following items will be discussed in executive session as allowed under Section 610.021 (1, 2, 3, & 6) for a closed meeting with closed record and closed vote.

19. Legal Matters
20. Pupil/Personnel
21. Personnel
22. Real Estate

**Strafford R-VI School District
2020-21**

<u>MILK BIDS</u>	1% Milk Per 1/2 Pt.	Chocolate Per 1/2 Pt.	Strawberry Per 1/2 Pt.	2% Milk 12 oz.	Chocolate 12 oz.	Strawberry 12 oz.
Hiland* (Hiland's bid is an escalating and de-escalating bid.)	0.3067	0.3097	0.3097	No Bid	0.8410	No Bid
*2019-2020 Supplier	0.2860	0.2920	0.2920	No Bid	0.8100	No Bid

<u>BREAD BIDS</u>	Sandwich Per Loaf	Hamburger Per Dozen	Coney Buns 16 Per Pack
Springfield Grocer Co.	\$ 1.82	\$ 2.30	\$ 2.61
*2019-2020 Supplier	\$ 1.82	\$ 2.27	\$ 2.74

<u>PIZZA BIDS</u>	14" Pizza	(Two deliveries every Thursday.)
Pizza Hut	\$ 6.25	No delivery charge for school lunch orders. (\$468.75 each Thursday for 75 pizzas)
*2019-20 Supplier	\$ 6.25	No delivery charge for school lunch orders.

<u>FUEL BIDS</u>	Unleaded Gasoline	No. 2 Diesel
Supreme Oil Co.	\$ 1.4233	\$ 1.4767 (Bid Date Price - Escalating Bid)
	\$ 0.1500	\$ 0.1500 (+ profit)
	\$ 1.5733	\$ 1.6267
MFA Propane	\$ 1.5876	\$ 1.6473
*2019-20 Supplier	\$ 2.0703	\$ 2.1248 (Bid Date Price - Escalating Bid)
	\$ 0.1200	\$ 0.1200 (+ profit)
	\$ 2.1903	\$ 2.2448

June 30, 2020

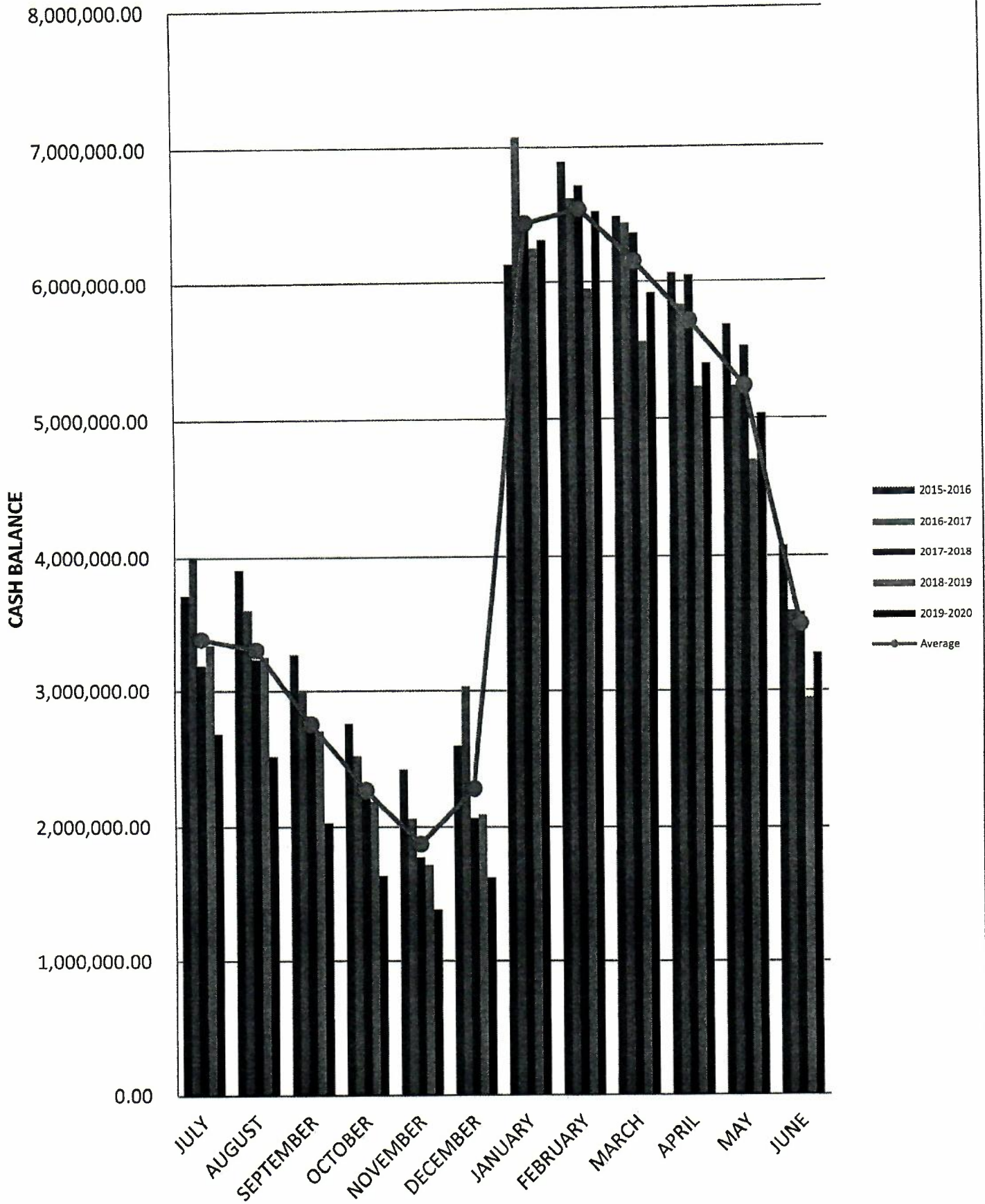
Cash Balances:	Operating Funds	Debt Service Funds	Total
			(808,626.16)
Obannon Bank (1.15%)	(808,626.16)		10,022,529.50
Obannon Money Mkt (1.30%)	10,022,529.50		0.00
MOSIP			128,712.73
MAX Account (.30%)	128,712.73	0.00	10,000.00
Revolving Funds (1.15%)	<u>10,000.00</u>	<u>0.00</u>	<u>10,000.00</u>
Operating Funds	9,352,616.07	0.00	9,352,616.07
		329,950.23	<u>329,950.23</u>
Debt Service Act. (1.30%)	<u> </u>	<u>329,950.23</u>	9,682,566.30
Total Bank Funds	9,352,616.07	329,950.23	9,682,566.30
MOHEFA	<u> </u>	<u>665,346.83</u>	<u>665,346.83</u>
Total Funds	9,352,616.07	995,297.06	10,347,913.13

Fund Balances:	Operating Fund	Teachers Fund	Debt Service Fund	Capital Projects Fund	Total Fund Balances
	5,501,117.26	(2,314,815.73)	1,001,387.85	6,160,223.75	10,347,913.13

	YTD	LYTD	Difference
Total Revenue	14,756,981.29	22,478,657.73	(7,721,676.44)
Total Expenditures	16,090,519.68	14,889,678.84	1,200,840.84

	Revenue	Expense
Local Revenue	(558,304.46)	260,095.62 Salaries and Benefits
County Revenue	9,564.64	(6,062.55) Contracted Services
State Revenue	315,909.51	(309,896.87) Supplies
Federal Revenue	1,288.56	(22,310.10) Equipment
Non Current Revenue (Bond)	(7,498,083.56)	(510,432.72) Bond Pmts & Int
Received From Other Districts	7,948.87	1,789,447.46 Bond Issue
	(7,721,676.44)	1,200,840.84

CASH FLOW COMPARISON W/O BOND MONEY OR MOHEFA



Stafford R-VI School District
Total Tuition Calculation Based On
Instructional Expenditures 19-20

Instruction			1,970,627
1111	Elementary	Expend Object Codes 6110-6500	1,015,608
1131	Middle/Jr High	Expend Object Codes 6110-6500	1,545,704
1151	Senior High	Expend Object Codes 6110-6500	88,756
1211	Gifted	Expend Object Codes 6110-6500	830,264
1221	Special Education	Expend Object Codes 6110-6500	-
1223	Early Intervention Serv	Expend Object Codes 6110-6500	-
1224	Proportionate Share Se	Expend Object Codes 6110-6500	293,181
1250	Supplemental Instructio	Expend Object Codes 6110-6500	-
1271	Bilingual	Expend Object Codes 6110-6500	265,649
1300	Career Ed Programs	Expend Object Codes 6110-6500	17,290
1921	Area Career Center	Expend Object Codes 6110-6500	10,890
1941	Contracted Ed Services	Expend Object Codes 6110-6500	-
1942	Supplemental Services	Expend Object Codes 6110-6500	6,037,968
Total Instruction			
Support Services			193,912
2110	Attendance	Expend Object Codes 6110-6400	307,305
2120	Guidance	Expend Object Codes 6110-6400	368,977
2130	Health	Expend Object Codes 6110-6400	58,792
2210	Improvement of Inst.	Expend Object Codes 6110-6400	14,804
2214	Professional Dev	Expend Object Codes 6110-6400	216,712
2220	Media Services	Expend Object Codes 6110-6400	72,143
2311	Board of Ed Services	Expend Object Codes 6110-6400	594,479
2320	Executive Admin	Expend Object Codes 6110-6400	596,372
2411	Bldg Level Admin	Expend Object Codes 6110-6400	93,786
2510	Business Support Serv	Expend Object Codes 6110-6400	1,326,192
2540	Operation of Plant	Expend Object Codes 6110-6400	91,513
2546	Security	Expend Object Codes 6110-6400	-
2600	Central Office Serv	Expend Object Codes 6110-6400	-
2911	Other Supporting Serv	Expend Object Codes 6110-6400	3,934,988
Total Support Services			
Debt Services Payments			1,025,000
5100	Principal		525,359
5200	Interest		636
5300	Other		1,550,995
Total Debt Services Payments			
Total Expenditures			11,523,951
Deduct Revenue Received for Specific Areas			29,130
5332	Career Ed/Technical Aide		52,656
5381	High Needs Fund		21,237
5412	Medicaid		3,281
5437	IDEA Grant		173,000
5441	Part B IDEA		320,201
5451	Title I		53,797
5465	Title IIA		653,303
Total Deducitons			
Total Expenditures for Basic Tuition Calculation			10,870,649
Average Daily Attendance			1,143.3470
2020-21 TUITION			9,508

(Index)

2020-21 Coordinators/Directors

Title	Staff Member
A+ Coordinator	Shane Pierce
Activities Director - Elementary	Michelle Gardner
Activities Director - High School	Doug Fields
Activities Director - Middle School	Marcia Chadwell
ADA Coordinator	Brett Soden
Alcohol and Drug Testing Program	Brett Soden
Assessment Program Coordinator	Michele Robnett
Athletic Director	Brett Bough
At-Risk Director - Elementary	Michelle Gardner
At-Risk Director - High School	Doug Fields
At-Risk Director - Middle School	Marcia Chadwell
Certification Director	Brett Soden
Community Education Director	Brenda Grass
Compliance Officer	Brett Soden
Computer Technology Coordinator	Dave Holst
Core Data	Richard Cline
Curriculum Coordinator	Michele Robnett
Custodian of Records	Shauna Wiertzema
Early Childhood Program Director	Lesa Collins
Early Childhood Special Education	Dawnielle Baker
Eisenhower Grant (Title II)	Michelle Gardner
English As A Second Language Coordinator	Dawnielle Baker
Facility Maintenance Supervisor	Brad Sellers
Finance	Brett Soden
Foster Child Liaison	Dawnielle Baker
Free/Reduced Lunch Program Director	Vicki Barnum
Gifted Program Coordinator	Michele Robnett
Graduate Study Director	Brenda Grass
Guidance Program Director - Elementary	Christy Willis
Guidance Program Director - High School	Brenda Grass
Guidance Program Director - Middle School	Lyndsay Wells
Health Services Director	Anne Stever
Homeless Children/Youth Service Director	Dawnielle Baker
Migratory Children ID Coordinator	Dawnielle Baker
MO Literacy Contact	Doug Fields
MO State Highway Patrol - Criminal History	Justhan Webster
Nutrition Services Director	Vickie Collins
Parent Educator	Lesa Collins
PDC Chairperson	Missy Facklam
Public Relations	Marcy Easterly
Safe Schools	Justhan Webster
Safety Coordinator	Justhan Webster
Section 504 Director	Dawnielle Baker
Special Education Coordinator	Dawnielle Baker
Title I Director	Michelle Gardner
Title VII	Brett Soden
Title IX	Shane Pierce
Transportation Supervisor	Larry Lay
Vocational Agricultural Education	Duane Fabro
Wellness Program Coordinator	Anne Stever

**PROGRAM EVALUATION SCHEDULE
2020-21**

JULY

3rd Thur Regular Meeting

AUGUST

3rd Thur Regular Meeting
Safety (Safety Director)

SEPTEMBER

3rd Thur Regular Meeting

OCTOBER

3rd Thur Regular Meeting
Federal Programs (Director)
Library Media Centers (Librarians)

NOVEMBER

3rd Thur Regular Meeting
Instructional Effectiveness (Department Heads)
Curriculum (Director)

DECEMBER

3rd Thur Regular Meeting

JANUARY

2nd Thur Study Session – Administrator Evaluations/Contract
3rd Thur Regular Meeting
Special Education (Director)
At-Risk Programs (Building Principals)

FEBRUARY

3rd Thur Regular Meeting
Guidance (Staff)
Vocational/School-To-Work (HS Counselor/Director)
A+ Program (Director)

MARCH

2nd Thur Special Meeting - *Rehiring (if needed)*
3rd Thur Regular Meeting
Maintenance (Director)

APRIL

w/i 14 days Re-organization
3rd Thur Regular Meeting
PAT (Director)
Gifted (Director)
Professional Development (PDC Committee)

MAY

3rd Thur Regular Meeting (*Unless Graduation*)
Food Service (Director)
Health Services (Staff)
Activities Program (Athletic Director / Building Principals)

JUNE

3rd Thur Regular Meeting
Finances (Superintendent)
Transportation (Director)
Technology (Coordinator)
Attendance / Retention / Suspension Rates / Dropout Rates (Building Principals)

All program evaluations should be limited to 10-15 minutes
All material for program evaluations should be in the central office 1 week prior to the scheduled meeting.
Re-Employment meeting dates:
January – Superintendent
February – Building Principals
March/April – Teachers, Extra Duty, Non-Certified (aides, bus drivers, food service, clerical, etc.)

Strafford R-VI School District Personnel Report July 2020

Professional/Certified Staff

Resignations/Retirements – None

Hiring Recommendations – None

Extra Duty Recommendations – None

Other – Substitutes

Name	Position	Notes

Support Staff

Resignations/Retirements – None

Hiring Recommendations

Name	Position	Notes
Shannon Apl	Bus Driver	Move from Sub to Full-Time
Emily Highley	Spec Ed Aide	
Zachary Smith	Spec Ed Aide	