

Strafford R-VI Board of Education
Regular Meeting
March 24, 2020

President Graves called the meeting to order at 6:00 PM. Those joining the videoconference include Bryan Campbell, Mike Goodin, Nancy Dollins, Jack Graves, Kim Edwards, Tim Goodin, Travis Lathrop, Doug Fields, Marci Chadwell, Michelle Gardner, Brett Soden, Marcy Easterly, Michelle LaFollette, and Vicki Tate.

The Board and attendees observed a moment of silence.

The motion was made by Travis Lathrop to approve the agenda as amended: Add under Action Items 11A. Resolution in Response to Health Emergency. Tim Goodin seconded. Carried 7-0.

Members of the National Junior Honor Society were not present as the meeting is being held in a videoconference.

The Board reviewed the maintenance report as included in the board packet.

The motion was made by Travis Lathrop to approve the following items on the consent agenda:

- Approval of the February 19, 2020 minutes;
- Approval of the bills and payroll;
- \$0 transfer;
- February 29, 2020 treasurer's report;
- March 2020 personnel report.

Kim Edwards seconded. Carried 7-0.

The motion was made by Travis Lathrop to employ Ashley Bough as the elementary assistant principal for the 2020-21 school year. Nancy Dollins seconded. Carried 7-0.

The motion was made by Mike Goodin to employ Shane Pierce as the middle school assistant principal for the 2020-21 school year. Tim Gpodin seconded. Carried 7-0.

The motion was made by Tim Goodin to employ Brett Bough as the high school assistant principal for the 2020-21 school year. Kim Edwards seconded. Carried 7-0.

The motion was made by Kim Edwards to employ Dawnielle Baker as the special education director for the 2020-21 school year. Mike Goodin seconded. Carried 7-0.

The motion was made by Travis Lathrop to employ all certified staff for the 2020-21 school year except Katherine Gibson, Joyce Graves, Cassie Reed, and Shannon Lathrop. Mike Goodin seconded. Carried 7-0.

The motion was made by Bryan Campbell to employ Katherine Gibson as a teacher for the 2020-21 school year. Travis Lathrop seconded. Carried 6-0-1 (Kim Edwards).

The motion was made by Travis Lathrop to employ Joyce Graves as a teacher for the 2020-21 school year. Kim Edwards seconded. Carried 6-0-1 (Jack Graves).

The motion was made by Nancy Dollins to employ Shannon Lathrop as a teacher for the 2020-21 school year. Tim Goodin seconded. Carried 6-0-1 (Travis Lathrop).

The motion was made by Travis Lathrop to employ Cassie Reed as a teacher for the 2020-21 school year. Nancy Dollins seconded. Carried 6-0-1 (Bryan Campbell).

The motion was made by Travis Lathrop to approve the request of the 2020 Project Graduation Committee for the district to provide the two drivers and two buses for Project Graduation. Kim Edwards seconded. Carried 7-0.

The motion was made by Bryan Campbell to approve the attached list of policy manual revisions as recommended by MSBA (see attached). Kim Edwards seconded. Carried 7-0.

The state contest for National History day will be held virtually now. No action required.

The motion was made by Travis Lathrop to approve the Resolution in Response to Health Emergency as recommended by MSBA (see attached). Bryan Campbell seconded. Carried 7-0.

Superintendent Soden updated the Board on construction projects. Additional information will be shared at the April meeting. Current projects being discussed include high school science labs, updates to the robotics room, an automatic gate at the bus barn, awnings at the elementary playground, security camera upgrades, and roof repairs district wide.

The Board discussed their attendance at the MSBA Region X meeting on Thursday, April 23rd at Logan Rogersville. This event will probably not happen due to the quarantine.

Superintendent Soden and the building principals updated the Board on the district activities as a result of the quarantine and school being canceled through April 3, 2020. A new stay at home ruling came out today from Greene County for an additional 30 days. Marcy Easterly updated the Board on the food distribution efforts.

Michelle Gardner, Elementary Principal, updated the Board on early childhood and elementary efforts for virtual learning. Packet distribution will be held on Wednesday, March 25. Parents as Teachers are doing virtual screenings. Kindergarten and preschool screenings will be postponed. All elementary activities will be canceled. Parent resources will be shared.

Marci Chadwell, Middle School Principal, updated the Board on middle school efforts for virtual learning. Packets will be given out to students who do not have access to the Internet. Teachers are contacting every student to check on them.

Doug Fields, High School Principal, updated the Board on high school efforts for virtual learning. A list of students without access to the Internet is being developed. Teachers have already been adding items to their Google classrooms.

Superintendent Soden spoke regarding the risk to staff. Office phones have been transferred to cell phones. He also reported on his meeting with the Mayor of Strafford and updated them on the apartment additions. Construction of the apartments will begin soon. Superintendent Soden reported on his meeting with transportation companies regarding bus route software to redesign our current bus routes. Congratulations to the girls' basketball team! He updated the Board on the signs. The City is donating \$1,900 towards the purchase.

Travis Lathrop asked about the probability of school getting back into session. He asked about the grading of virtual assignments. Superintendent Soden spoke regarding doing all we can to help students and parents. Each building will be different. Additional information will be available soon.

Nancy Dollins asked for the administrators to work on a Plan B for the seniors and graduation.


Mike Goodin spoke regarding being an honor to serve on the Board of Education for the past 12 years. Bryan Campbell seconded his comments for the 9 years that he has served.

The motion was made by Travis Lathrop to adjourn at 6:50 PM. No executive session is required. Kim Edwards seconded. Carried 7-0.



Jack Graves, President

Attested by:



Nancy Dollins, Secretary

Strafford R-VI Board of Education
Agenda
Tuesday, March 24, 2020 – 6:00 PM

1. Call to Order
Moment of Silence
Approval of Agenda
Reports from Parents and Groups
A. National Junior Honor Society

DISCUSSION ITEMS

2. Program Evaluations
A. Maintenance

CONSENT ITEMS

3. Approval of February 19, 2020 Minutes
4. Approval of Bills and Payroll
5. Transfer from General Revenue Fund to Special Revenue Fund
6. Treasurer's Report
7. Monthly Personnel Report

ACTION ITEMS

8. Employment of Personnel
A. Assistant Principals/Special Education Director
B. 2020-21 Certified Staff
9. Bus Request – Project Graduation
10. MSBA Policy Manual Revisions
11. Overnight Trip Request

DISCUSSION ITEMS

12. Construction Update
13. MSBA Region X Meeting
14. Administrator Reports
15. Comments

EXECUTIVE SESSION: The following items will be discussed in executive session as allowed under Section 610.021 (1, 2, 3, & 6) for a closed meeting with closed record and closed vote.

16. Legal Matters
17. Pupil/Personnel
18. Personnel
19. Real Estate

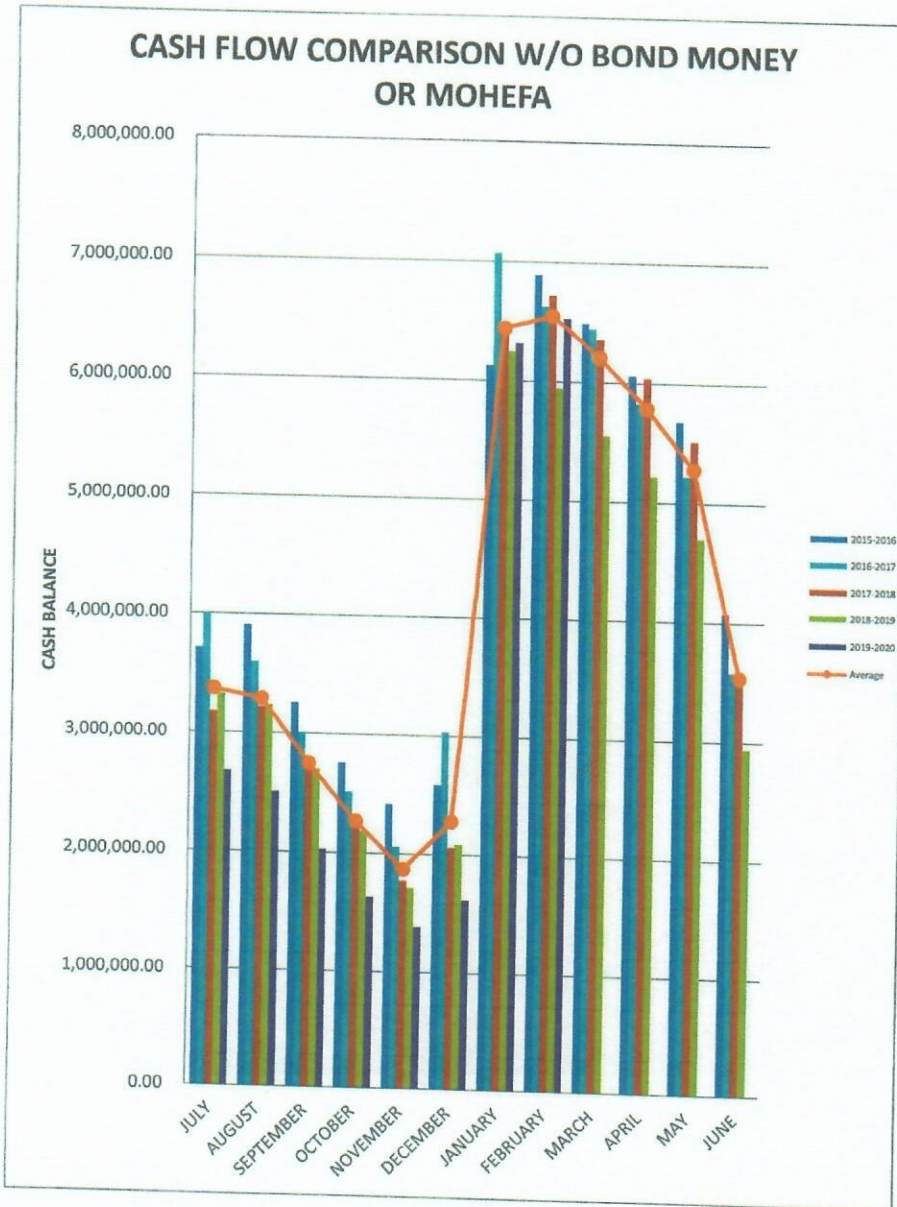
February 29, 2020

Cash Balances:	Operating Funds	Debt Service Funds	Total
Obannon Bank (1.15%)	64,635.93		64,635.93
Obannon Money Mkt (1.30%)	4,142,574.68		4,142,574.68
MOSIP			0.00
MAX Account (1.54%)	7,876,789.84		7,876,789.84
Revolving Funds (1.15%)	<u>10,000.00</u>	<u>0.00</u>	<u>10,000.00</u>
Operating Funds	12,094,000.45	0.00	12,094,000.45
Debt Service Act. (1.30%)	<u> </u>	<u>1,265,010.80</u>	<u>1,265,010.80</u>
Total Bank Funds	12,094,000.45	1,265,010.80	13,359,011.25
MOHEFA	<u> </u>	<u>14.83</u>	<u>14.83</u>
Total Funds	12,094,000.45	1,265,025.63	13,359,026.08

Fund Balances:	Operating Fund	Teachers Fund	Debt Service Fund	Capital Projects Fund	Total Fund Balances
	6,255,560.97	(434,346.52)	941,463.63	6,596,348.00	13,359,026.08

	YTD	LYTD	Difference
Total Revenue	12,116,792.02	11,218,721.11	898,070.91
Total Expenditures	10,439,318.94	9,368,545.52	1,070,773.42

Revenue		Expense	
Current Taxes	364,500.00	183,000.00	Salaries and Benefits
Delinquent Taxes	55,500.00	19,000.00	Contracted Services
Prop C	21,000.00	(135,500.00)	Supplies
Interest	90,000.00	(11,000.00)	Equipment
E-Rate Reimbursement	55,000.00	(410,000.00)	Bond Pmts & Int
State Revenue	288,000.00	1,425,500.00	Bond Issue
Federal Revenue	10,000.00		
Tuition from other Districts	8,000.00		
	<u>892,000.00</u>	<u>1,071,000.00</u>	



**Strafford R-VI School District
Personnel Report
March 2020**

Professional/Certified Staff

Resignations/Retirements – None

Hiring Recommendations - None

Extra Duty Recommendations – None

Other – Substitutes

Name	Position	Notes
Jessica McCune	Substitute	

Support Staff

Resignations/Retirements – Amanda Lord (custodian) and Leigh Ann Thornton (special education aide)

Hiring Recommendations

Name	Position	Notes
Allen Dawson	Part-Time Custodian	

2020-21

TENURED TEACHERS

LAST NAME	FIRST NAME	INITIAL ASSIGNMENT(S)
1 Alsup	Jesse	MS 8th Grade Science
2 Baker	Greg	HS Social Studies
3 Baker	Rachel	HS Mathematics
4 Bean	Dale	EL Physical Education
5 Branagh	Shannon	EL 4th Grade
6 Burks	Debbie	EC Spec Ed
7 Cannefax	Angela	HS Mathematics
8 Collier	Christine	HS English
9 Collins	Lesa	EC Preschool
10 Combs	Fran	EL 2nd Grade
11 Crocker	Casey	EL 4th Grade
12 Daily	Melisa	EL 4th Grade
13 Darnell	Brooke	EL 2nd Grade
14 Davis	Jeff	HS Librarian
15 Davis	Jodi	HS English
16 Devlin	Missy	HS Spec Ed
17 Fabro	Duane	HS/MS Vocational Agriculture
18 Farris	Brandi	EL 1st Grade
19 Frank	Steve	HS Physical Education
20 Franklin	Margie	MS Spec Ed
21 Gallagher	Charlotte	EL Art
22 Gibson	Katherine	HS Speech Theatre
23 Goings	Stephanie	EL Title I Reading
24 Grass	Brenda	HS Counselor
25 Graves	Holly	EL/MS Gifted
26 Graves	Joyce	EL Kindergarten
27 Hall	Sandra	EL Title I Reading
28 Hannaford	Chuck	MS Spec Ed
29 Hashagen	Jessica	EL Kindergarten
30 Hayes	Malu	HS Spanish
31 Hester	Tim	HS Physical Education
32 Hoey	Morgan	MS 6th Grade Math
33 Keene	Michelle	MS 7th Grade English
34 Kilmer	Sara	EL 3rd Grade
35 King	Lisa	MS 8th Grade Social Studies
36 Lawler	Suzanne	HS Deaf Ed/Interpreter
37 Lee	Russell	HS/MS Band
38 Luebbe	Aaron	HS/MS Art
39 Lundien	Erika	MS 7th Grade Social Studies
40 Masengill	Jerry	MS 5th Grade
41 Meadows	Julie	MS 5th Grade
42 Miller	Brianna	EL 2nd Grade
43 Morris	Melisa	EL Librarian
44 Mueller	Matthew	HS Social Studies
45 Mullings	Rodney	HS/MS Physical Education
46 Myers	Kay	HS Science
47 Orchard	Vanessa	MS 6th Grade English
48 Poynor	Valerie	HS Journalism
49 Pulliam	Bradley	HS Science
50 Rear	Cindy	HS/MS Physical Education & Health
51 Reed	Cassie	EC Preschool
52 Robnett	Michele	Curriculum Director

LAST NAME	FIRST NAME	INITIAL ASSIGNMENT(S)
53 Samuel	Laura	EL 3rd Grade
54 Schanfarber	Kayla	HS/MS Business Education
55 Stone	Jennifer	EL Music
56 Strange	Baja	EL Spec Ed
57 Tebbenkamp	Crystal	EL Title I Math
58 Tindle	Tracy	EL 4th Grade
59 Villapiano	Patti	EL Spec Ed
60 Wade	Dacia	EL 2nd Grade
61 Williams	Curtis	HS Mathematics
62 Williams	Jessica	HS English
63 Willis	Christy	EL Counselor
64 Wirtel	Jeff	EC Spec Ed
65 Wood	Marcy	MS 7th Grade Science
66 Young	Melody	HS Social Studies

TENURED TEACHERS 20-21

LAST NAME	FIRST NAME	INITIAL ASSIGNMENT(S)
67 Berghager	Jessica	HS/MS Family & Consumer Science
68 Fletcher	Lynnsey	MS 5th Grade
69 Hill	Alicia	MS 6th Grade Reading
70 Peterson	Chris	HS Science
71 Richardson	Megan	EC/MS/HS Speech/Language Pathologist
72 Wells	Lindsay	MS Counselor
73 Williams	Andrea	MS 6th Grade Science

PROBATIONARY TEACHERS

LAST NAME	FIRST NAME	INITIAL ASSIGNMENT(S)
74 August	CJ	MS Spec Ed
75 Bankhead	Sarah	EL 3rd Grade
76 Best	Danni	EC PACE
77 Bowie	Kim	EL Spec Ed
78 Brown	Grant	MS 8th Grade Math
79 Burger	Ashlee	EL Kindergarten
80 Chittenden	Zachary	HS/MS Vocal Music
81 Cline	Richard	Technology P/T
82 Ferguson	Ashley	EL 1st Grade
83 Foley	Brandon	MS 8th Grade English
84 Hurtgen	Jamie	EL 3rd Grade
85 Kovach	Brandon	Technology
86 Lathrop	Shannon	MS 5th Grade
87 Lee	Melinda	EC Pre-K
88 Lowe	Harlea	EL 2nd Grade
89 Lyons	Courtney	EL 1st Grade
90 Maness	Charlie	EL Kindergarten
91 Marshall	Brett	HS Vo Ag
92 Mathie	Teal	EL Speech/Language Pathologist
93 Moos	Cassandra	EL 1st Grade
94 Penland	Emily	EL 1st Grade
95 Putnam	Ryleigh	EL Kindergarten
96 Rowen	Twila	HS Spec Ed
97 Ryerson	Tyler	HS/MS Physical Education
98 Tillery	Korry	EL STEM
99 White	Matthew	Psychological Examiner P/T
100 Williams	Mandy	MS 7th Grade Math

(Index)

2019C POLICY MANUAL UPDATE SUMMARY SHEET

Policy Manual Holder: In order for your school district to utilize MSBA's policy manual in the most effective manner, it is imperative that all copies of the manual be consistent and up-to-date. A clean copy of IGBD is also included due to the name change of the Department of Higher Education. The following information will assist you in updating your copy of the district's policy manual:

<u>POLICY</u>	<u>ACTION</u>
Master Index	Replace
BA (Board Operational Goals)	REMOVE
BBE (School Board Vacancies).....	Replace
BHA (Board Training and Development).....	Replace
DEA (Revenues from Tax Sources)	Replace
DJF (Purchasing)	Replace
DJFA (Federal Programs and Projects)	Replace
FED (Selection of a Construction Manager At Risk)	Replace
FEF (Construction Contracts Bidding and Awards).....	Replace
G Index.....	Replace
GBEBC (Criminal Background Checks).....	Replace
GBLB (References)	Replace
GCD (Professional Staff Recruiting and Hiring).....	Replace
GCI (Professional Staff Reassignments and Transfers).....	Replace
GCPB (Resignation of Professional Staff Members)	Replace
GCPE (Termination of Professional Staff Members).....	Replace
GCPF (Renewal of Professional Staff Members).....	Replace
GDC (Support Staff Recruiting and Hiring).....	Replace
GDI (Support Staff Reassignments and Transfers)	Replace
GDPB (Resignation of Support Staff Members)	Replace
GDPE (Nonrenewal and Termination of Support Staff Members)	Replace
I Index	Replace
IC (Academic Calendar)	Replace
IGAEB (Sexual Health Instruction).....	Replace
IGBD (At-Risk Students) (format change only).....	Replace
IICC (School Volunteers)	Replace
IKF (Graduation Requirements)	Replace
J Index	Replace
JEC (School Admissions)	Replace
JFCL (A+ Schools Program)	Replace
JHG (Reporting and Investigating Child Abuse and Neglect).....	Replace
JO (Student Records)	Replace
Code Finder Index.....	Replace

Resolution in Response to Health Emergency

The Strafford R-VI School District provides essential services to students, their families and the community. The School Board and the district administration are working closely with local and state health authorities to do what is necessary to support the health and safety of students, employees, the City of Strafford and the surrounding areas. That said, there are many difficult choices that must be made in the coming weeks – sometimes with little time and incomplete information. Some of these decisions may need to be made quickly, without the benefit of Board deliberation and the typical decision-making process.

The School Board recognizes that it must exercise its governance role flexibly to enable the superintendent and his staff to fully participate in providing solutions to the many concerns created in this emergency. Therefore, the Board RESOLVES:

1. To meet multiple times a week during this health emergency by teleconference, videoconference or other legal means so that essential decisions that require Board approval may be made as quickly as possible.
2. To support the superintendent and his staff who are making difficult decisions for the district without the luxury of long deliberation and precedent. The Board directs district employees to do what is necessary or good of the community based on the information at the time, within the limits of the law, without fear of second-guessing by the Board. The Board recognizes that not all decisions will be perfect. The Board recognizes that mistakes will be made. The decisions will be reviewed at a later date, long after the emergency is over, for the purpose of improving the district's response in the next emergency, not to criticize district staff.
3. To practice good governance communications by:
 - a. Directing all concerns and questions regarding district decisions to the superintendent or the persons designated by the superintendent so that they can be resolved quickly and accurately.
 - b. To rely solely on the Board President and the superintendent or designee to provide information to the public regarding the district response to the emergency. Board members will not attempt to summarize information on personal social media platforms or other of communication, but instead will direct all community members to official district communications. If a Board member believes additional communication is necessary, the Board member will contact the Board President to request that the district address the specific issue.
4. To suspend Board policy as necessary to adequately respond to the emergency. If the superintendent encounters a policy that may impede necessary action, he will request the Board to vote to suspend the policy. If in his opinion there is no time to call a Board meeting, the Board authorizes the superintendent to operate as if the policy temporarily suspended after first obtaining approval by the Board President, or the Vice-President in the absence of the President, who will inform the Board of the decision as soon as possible. The Board recognizes

that it does not have the authority to suspend state or federal law and relies on the superintendent to verify with district attorneys to distinguish between law and policy.

5. To exercise patient leadership. The Board recognizes that the community is concerned and has many questions. The Board has many questions too. Not all of these questions can be answered immediately and district staff cannot answer Board questions as quickly as they would like to do so. The Board will be patient and asks the same of the community.



Jack Graves, President

Attested by:



Nancy Dollins, Secretary