

Strafford R-VI School District
Regular Meeting
January 17, 2019

President Graves called the meeting to order at 6:00 PM. Those present were Bryan Campbell, Mike Goodin, Kim Edwards, Jack Graves, Phil Collier, Travis Lathrop, Doug Fields, Michelle Gardner, Michele Robnett, Dawnielle Baker, Marcy Easterly, Brett Soden, Michelle LaFollette, Shana Zbaren and her therapy dog Macy, and Vicki Tate. Member Tommy Austin was absent.

The Board and attendees observed a moment of silence and stated the Pledge of Allegiance.

Shana Zbaren introduced her therapy dog, Macy, to the Board. Macy is going to begin coming to school to interact with kids. Shana left the meeting at 6:05 PM.

It was a consensus of the Board to approve the agenda as presented.

Dawnielle Baker, Special Education Director, reviewed the special education, English Language Learners, and the district Migrant programs with the Board.

Michele Robnett, Curriculum Director, reviewed the district's assessment results with the Board.

Vicki Tate left the meeting at 7:00 PM.

The building principals reviewed their buildings at-risk programs with the Board.

The motion was made by Mike Goodin to authorize the administration to enter into an agreement with Software Unlimited for their school accounting system. Travis Lathrop seconded. Carried 6-0.

The motion was made by Mike Goodin to declare the attached list of items surplus property. Travis Lathrop seconded. Carried 6-0.

The motion was made by Mike Goodin to approve the following items on the consent agenda:

- December 18, 2018 minutes;
- Payment of the bills and payroll;
- \$0 transfer;
- Treasurer's report;
- Accept the retirement letter from Angie Wilson (elementary administrative assistant) and Taryn Smith (Vo Ag);
- Employment of personnel - see attached list;
- Set the February meeting date - Tuesday, February 26, 2019;

Kim Edwards seconded. Carried 6-0.

Superintendent Soden reviewed two proposed calendars with the Board.

The Board discussed their attendance at the MSBA Legislative Forum. Superintendent Soden and President Graves will plan to attend.

Superintendent Soden updated the Board on the proposed bond issue on the April 2, 2019 ballot and his work with Buxton, Kubik, and Dodd.

Michelle Gardner, Elementary Principal, updated the Board on elementary activities including enrollment, preschool screening, and upcoming events.

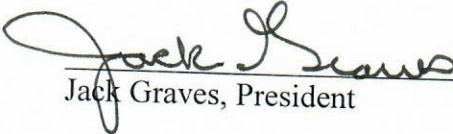
Doug Fields, High School Principal, updated the Board on high school activities including honor roll numbers, student competitions, athletics, and upcoming events.

Marcy Easterly, Communications Director, reported on the foundations plan to establish dual credit scholarships for students who qualify for free or reduced meal benefits.

Superintendent Soden updated the Board on the district's conference affiliation with the Mid-Lakes Conference, reported on the strategic planning committee meetings, and his plan to work on updating the Comprehensive School Improvement Plan. He also invited the board members to attend the February 14th girls' basketball game to be recognized for their service to the district, the health issues of Vicki Tate, and reported that the district has 3 board candidates for the April 2, 2019 election. Two candidates will be elected.

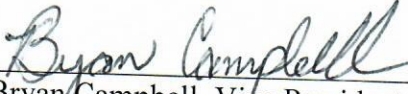
The motion was made by Bryan Campbell to enter into executive session at 7:48 PM as allowed under Section 610.0021 (1, 2, 3, and 6) for a closed meeting with closed record and closed vote discussion of legal matters, pupil/personnel, personnel, and real estate. Mike Goodin seconded. YEA: Bryan Campbell, Mike Goodin, Kim Edwards, Jack Graves, Phil Collier, and Travis Lathrop. NAY: None. Member Tommy Austin was absent.

The Board came out of executive session at 9:23 PM. The motion was made by Travis Lathrop to adjourn at 9:23 PM. Mike Goodin seconded. YEA: Bryan Campbell, Mike Goodin, Kim Edwards, Jack Graves, Phil Collier, and Travis Lathrop. NAY: None. Member Tommy Austin was absent.



Jack Graves, President

Attested by:



Bryan Campbell, Vice President

**Strafford R-VI Board of Education
Agenda
Thursday, January 17, 2019 – 6:00 PM**

1. Call to Order
Moment of Silence
Approval of Agenda
Reports from Parents and Groups

DISCUSSION ITEMS

2. Program Evaluations
 - A. Special Education
 - B. English Language Learners and Migrant
 - C. Assessment Review
 - D. At-Risk Programs

ACTION ITEMS

3. School Accounting Software
4. Declaration of Surplus Property Items

CONSENT ITEMS

5. Approval of December 18, 2018 Minutes
6. Approval of Bills and Payroll
7. Transfer from General Revenue Fund to Special Revenue Fund
8. Treasurer's Report
9. Acceptance of Resignation/Retirement
10. Employment of Personnel
11. Set February Meeting Date

DISCUSSION ITEM

12. Review of 2019-20 School Year Calendar
13. MSBA Legislative Forum
14. Bond Issue Update
15. Administrator Reports
16. Comments

EXECUTIVE SESSION: The following items will be discussed in executive session as allowed under Section 610.021 (1, 2, 3, & 6) for a closed meeting with closed record and closed vote.

17. Legal Matters
18. Pupil/Personnel
19. Personnel
 - A. Certified Teacher List
20. Real Estate



**Estimated One-Time License and Annual Fees:
Implementing the School Accounting System
by Software Unlimited, Inc.**

One-Time License Fees:

SAS (AP,PR,GL) "(Includes Tuition to attend a formally scheduled workshop; vendor file and COA conversion)"	\$4,995.00
Web Link "(Includes tuition for Workshop or Phone/Web Training)"	\$1,145.00
Human Resources "(Includes tuition for Workshop or Phone/Web Training)"	\$1,450.00
Negotiations "(Includes tuition for Workshop or Phone/Web Training)"	\$1,145.00

Total One-Time Fees/Conversions: \$8,735.00

<u>*Annual Fees</u>	(FY 2018-2019)	\$1,000.00 (prorated)
	(FY 2019-2020)	\$7,250.00
	(FY 2020-2021)	\$7,520.00
	(FY 2021-2022)	\$7,800.00
	(FY 2022-2023)	\$8,090.00

Note: Annual Fees begin after the training/live date and are prorated the first year (billing based on fiscal year). The estimate above assumes licensing of the School Accounting System-Online, hosted option to cover 1-2 users in the main system and unlimited users in the Web Link module. For the purposes of this estimate, year one assumes a live date of **5/1/2019**. Years two through five assumes about a 5% annual increase (to show you a **high-end** increase). Annual increases normally range from 2% to 5%.

**Annual Fees subject to change*

Estimate prepared for Strafford R-VI.
Estimate valid from 11/30/2018 to 2/28/2019.
Russ Durand, Sales & Marketing Department



**Estimated One-Time License and Annual Fees:
Implementing the K12 Docs Document Storage Solution
by Software Unlimited, Inc.**

One-Time License Fees:

K12Docs **\$1,500.00**
"(Includes tuition for Workshop or Phone/Web Training)"

Total One-Time Fees/Conversions: **\$1,500.00**

<u>*Annual Fees</u>	(FY 2018-2019)	\$870.00 (prorated)
	(FY 2019-2020)	\$5,200.00
	(FY 2020-2021)	\$5,200.00
	(FY 2021-2022)	\$5,200.00
	(FY 2022-2023)	\$5,200.00

Note: Annual Fees begin after the training/live date and are prorated the first year (billing based on fiscal year). For the purposes of this estimate, year one assumes a live date of **5/1/2019**. Years two through five assumes about a 5% annual increase (to show you a **high-end** increase). Annual increases normally range from 2% to 5%.

**Annual Fees subject to change*

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Russ Durand, Sales & Marketing Department

Surplus Property January 2019

Student Chairs (K-5th Grade)
Student Desks
Risers
Art Tables
Black Book Shelves
Large White Cabinets
Project Screen 14' x 10'
Hallway Ball Holder
Library Shelves
Rolling Cart Desks
Scrubber
Sewing Tables
Book Shelves
Large Table
Teacher Chairs
Teacher Desks
Vending Machine

(Index)

December 31, 2018

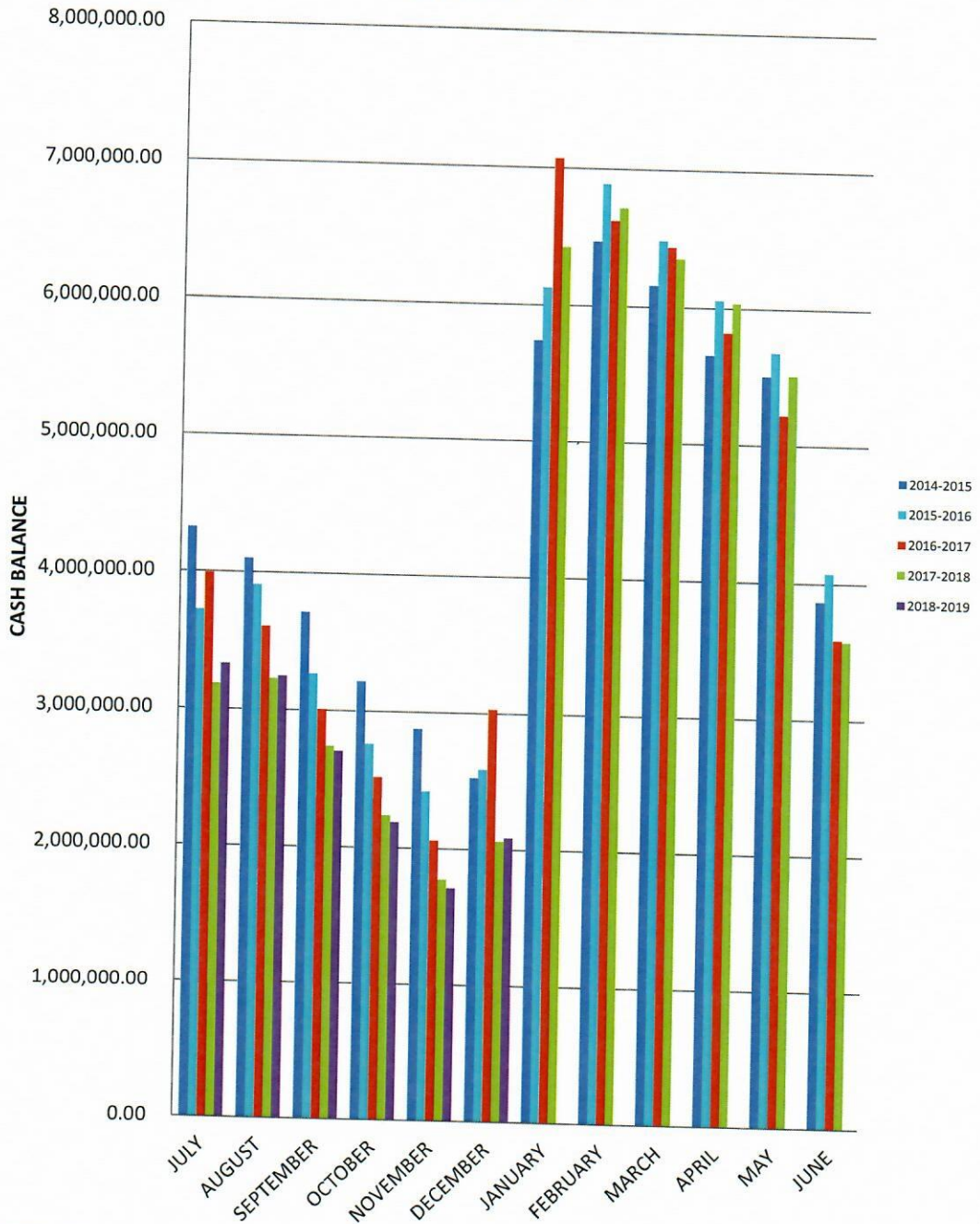
Cash Balances:

	Operating Funds	Debt Service Funds	Total
Obannon Bank (.45%)	(3,516.50)		(3,516.50)
Obannon Money Mkt (.85%)	860,167.69		860,167.69
MOSIP			0.00
MAX Account (.05%)	499,751.57		499,751.57
Revolving Funds (.40%)	10,000.00		10,000.00
Operating Funds	1,366,402.76	0.00	1,366,402.76
Debt Service Act. (.85%)		723,193.77	723,193.77
Total O'Bannon Bank Funds	1,366,402.76	723,193.77	2,089,596.53
MOHEFA		628,377.50	628,377.50
Total Funds	1,366,402.76	1,351,571.27	2,717,974.03

Fund Balances:

	Operating Fund	Teachers Fund	Debt Service Fund	Capital Projects Fund	Total Fund Balances
	1,400,671.78	(307,860.48)	1,515,657.86	108,473.05	2,716,942.21
	YTD	LYTD			
Total Revenue	4,139,033.40	4,086,252.37			
Total Expenditures	5,514,665.30	5,561,589.67			
Difference	(1,375,631.90)	(1,475,337.30)			

CASH FLOW COMPARISON W/O BOND MONEY OR MOHEFA



JANUARY 2019 EMPLOYMENT LIST

SUBSTITUTE TEACHERS

Lindsay Jackson

Todd Kraus

Patrick Wilson

SPECIAL EDUCATION AIDE

Shawn Bain