

Strafford R-VI Board of Education
Regular Meeting
July 18, 2017

President Graves called the meeting to order at 6:00 PM. Those present were Mike Goodin, Travis Lathrop, Jack Graves, Doug Foley, Phil Collier, Tommy Austin, John Collins, Michelle LaFollette, Michele Robnett, Vickie Collins, Marci Chadwell, Vicki Tate, and two representatives from Pizza Hut. Member Bryan Campbell was absent.

The Board and attendees observed a moment of silence and stated the Pledge of Allegiance.

The motion was made by Doug Foley to amend the agenda to include Acceptance of Retirement under Consent Items. Tom Austin seconded. Carried 6-0.

The motion was made by Doug Foley to accept the bid from Hiland Dairy to supply milk products to the district for the 2017-18 school year. Tom Austin seconded. Carried 6-0.

The motion was made by Travis Lathrop to accept the bid from Springfield Grocer Company to supply bread products to the district for the 2017-18 school year. Doug Foley seconded. Carried 6-0.

The motion was made by Tom Austin to accept the bid from Domino's Pizza to supply pizza to the district for the 2017-18 school year. Phil Collier seconded. Carried 6-0.

Vickie Collins and the representatives from Pizza Hut left the meeting at 6:15 PM.

The motion was made by Travis Lathrop to reject all fuel bids and rebid for the August meeting. Tom Austin seconded. Carried 6-0. A date will be specified in the bid documents for comparison of fuel cost on the same day.

The motion was made by Travis Lathrop to employ Jason Duncan as an eighth grade math teacher for the 2017-18 school year. Phil Collier seconded. Carried 6-0. Marci Chadwell left the meeting at 6:25 PM.

Michele Robnett reviewed the math and counseling curriculum revisions with the Board. The motion was made by Doug Foley to approve the math curriculum as recommended. Travis Lathrop seconded. Carried 6-0. The motion was made by Doug Foley to approve the counseling curriculum as recommended. Mike Goodin seconded. Carried 6-0.

The motion was made by Doug Foley to approve the attached list of policy revisions as recommended by MSBA except policy IKF (Graduation Requirements). Phil Collier seconded. Carried 6-0.

The motion was made by Travis Lathrop to accept the bid from Rick Christman for the 30,000 gallon propane tank, breaking down the piers, removing the fence and roughly leveling the dirt in the amount of \$35,001. Mike Goodin seconded. Carried 6-0.

The motion was made by Travis Lathrop to accept the bid from Brad LaFollette for the 500 gallon propane tank at the bus barn of \$201. Mike Goodin seconded. 5-0-1 (Tommy Austin).

The motion was made by Mike Goodin to approve the following items on the consent agenda:

- June 20, 2017 minutes;
- Approval of bills and payroll;
- \$0 transfer;
- Treasurer's report;
- Set the 2017-18 tuition at \$9,239;
- Approve the districts participation in the National School Lunch & Breakfast Program;
- Approval of the 2017-18 Coordinator's/Directors (see attached list);
- Approval of the 2017-18 Board Meeting Schedule/Program Evaluation Schedule (see attached list);
- Set the regular August meeting date as Tuesday, August 22, 2017 at 6:00 PM;
- Accept the retirement notice from John Collins, Superintendent.

Travis Lathrop seconded. Carried 6-0.

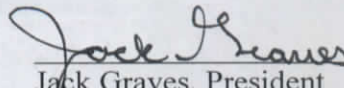
The Board discussed the dates of the MSBA/MASA Fall Conference (October 5-8, 2017).

The Board reviewed their current goals. They determined no changes needed to be made. The motion was made by Travis Lathrop to revise the date to July 2017. Doug Foley seconded. Carried 6-0.

Superintendent Collins reminded the Board that a representative from MSBA will be here on Tuesday, August 1, 2017 to review MSBA's Superintendent Search program with them.

Superintendent Collins updated the Board on the status of the buildings and the preparation for school to begin.

The motion was made by Doug Foley to adjourn at 7:20 PM. No items need to be discussed in executive session. Tommy Austin seconded. Carried 6-0.



Jack Graves, President

Attested by:



Travis Lathrop, Secretary

**Strafford R-VI Board of Education
Agenda
Tuesday, July 18, 2017 – 6:00 PM**

1. Call to Order
Moment of Silence
Approval of Agenda
Reports from Parents and Groups

ACTION ITEMS

2. Review of Gas, Diesel, Bread, Milk, Ice Cream, and Pizza Bids
3. Curriculum Review – Math and Guidance
4. Policy Revisions
5. Surplus Property Bids

CONSENT ITEMS

6. Approval of June 20, 2017 Minutes
7. Approval of Bills and Payroll
8. Transfer from General Revenue Fund to Special Revenue Fund
9. Treasurer's Report
10. Set 2017-2018 Tuition
11. Approval of Participation in the National School Lunch & Breakfast Program
12. Approval of 2017-2018 Coordinators/Directors
13. Approval of 2017-2018 Board Meeting Schedule/Program Evaluation Schedule
14. Employment of Personnel
15. Set August Board Meeting Date

DISCUSSION ITEMS

16. MSBA/MASA Fall Conference – October 5-8, 2017
17. Board Goals
18. Discussion of Superintendent Search
19. Administrator Reports
20. Comments

EXECUTIVE SESSION: The following items will be discussed in executive session as allowed under Section 610.021 (1, 3, & 6) for a closed meeting with closed record and closed vote.

21. Legal Matters
22. Pupil/Personnel
23. Personnel

**2017A POLICY MANUAL UPDATE SUMMARY SHEET
JUNE 2017**

<u>POLICY</u>	<u>ACTION</u>
BBE (title change) School Board Vacancies	Replace
GBL Personnel Records	Replace
GBLB References	Replace
GCPD Suspension of Professional Staff Members	Replace
GDPD (title change) Suspension of Support Staff Members	Replace
GDPE Nonrenewal and Termination of Support Staff Members	Add
IGCE District-Sponsored Instructional Options	Replace
IKF Graduation Requirements	Replace
JCB Intradistrict Transfers	Replace
JFCL A+ Program	Replace
JO (add subtitle) Student Records	Replace

**Strafford R-VI School District
2017-2018**

MILK BIDS

	1% Milk Per 1/2 Pt.	Chocolate Per 1/2 Pt.	Strawberry Per 1/2 Pt.	2% Milk 12 oz.	Chocolate 12 oz.	Strawberry 12 oz.
Hiland* (Hiland's bid is an escalating and de-escalating bid.)	0.2628	0.2683	0.2683	no bid	0.7315	0.7315
Springfield Grocer Co. (Springfield Grocer's bid is an escalating and de-escalating bid.)	0.2270	0.2500	0.2590	1.3510	1.3510	1.3510
*2016-2017 Supplier	0.2390	0.2450	0.2450	0.7000	0.7500	0.7000

BREAD BIDS

	Sandwich Per Loaf	Hamburger Per Dozen	Coney Buns 16 Per Pack	Sandwich Wheat	Hamburger Wheat	Hot Dog Wheat
Springfield Grocer Co.	\$ 1.66	\$ 2.09	\$ 1.86	\$ 1.94	\$ 1.89	\$ 2.04
Bimbo Bakeries*	\$ 1.76	\$ 2.26	\$ 2.51	\$ 1.76	\$ 2.26	\$ 2.51
*2016-2017 Supplier	\$ 1.9000	\$ 1.7800	\$ 2.2300	\$ 1.9000	\$ 1.7800	\$ 2.2300

PIZZA BIDS

14" Pizza

Pizza Hut	\$ 6.25	No delivery charge for school lunch orders.
Domino's Pizza*	\$ 5.85	\$1.99 delivery charge - one time each Thursday
*2016-17 Supplier	\$ 5.85	

FUEL BIDS

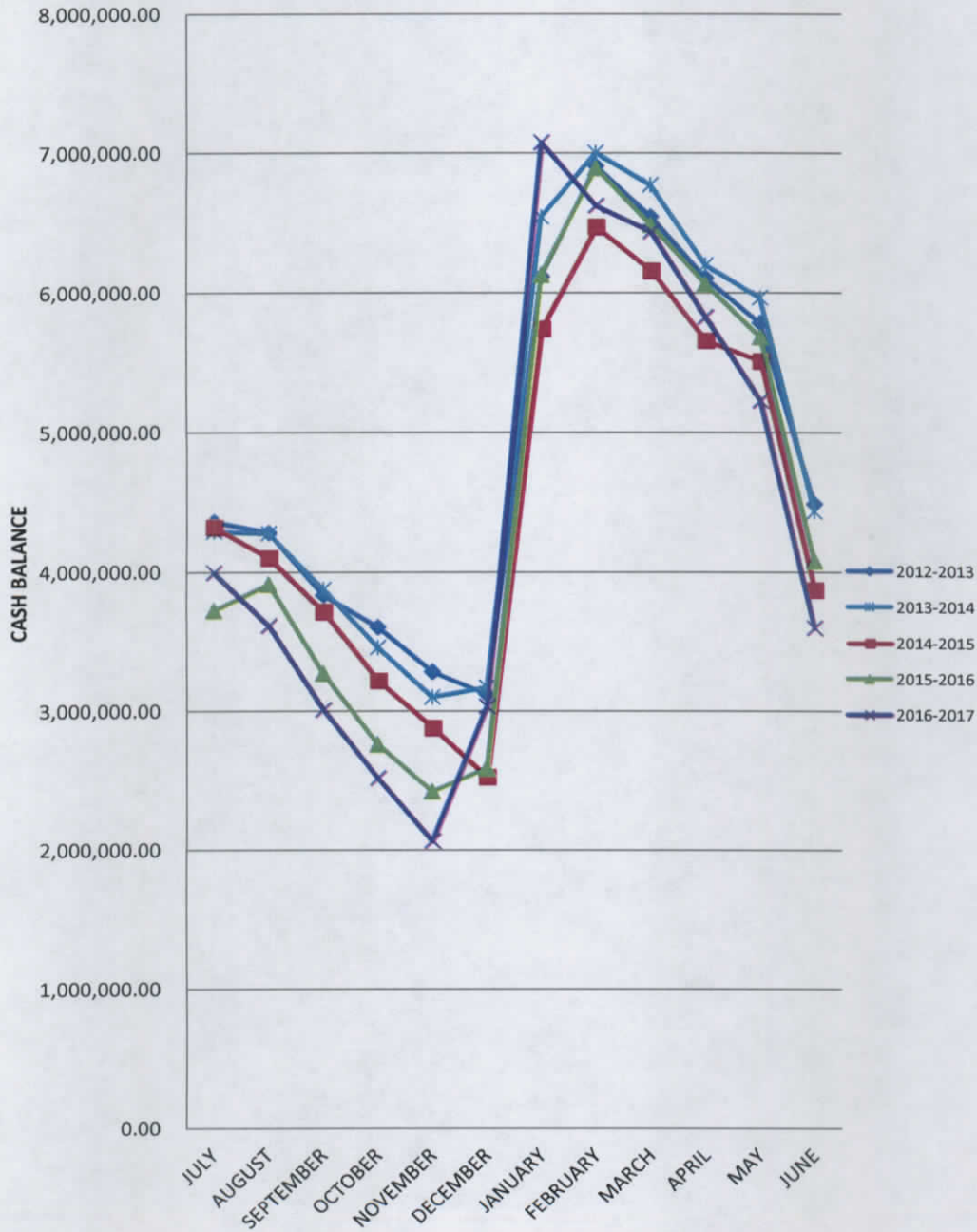
Unleaded Gasoline	No. 2 Diesel
----------------------	-----------------

MFA Oil Company	\$ 1.825	\$ 1.920	(Bid Date Price - Escalating Bid)
Supreme Oil Co.	\$ 1.81	\$ 1.88	(Bid Date Price - Escalating Bid)
*2016-2017 Supplier <i>Empire Energy</i>	\$ 1.6137	\$ 1.3830	(Bid Date Price - Escalating Bid) \$.04 cents over laid in cost (this includes all delivery fees except appropriate taxes) (laid in cost is price at the pipeline plus .0208 freight for gas and .0243 freight for diesel - costs sheets will be e-mailed)

June 30, 2017

	Operating Funds	Debt Service Funds	Total
Obannon Bank (.45%)	(663,856.81)		(663,856.81)
Obannon Money Mkt (.85%)	3,127,952.51		3,127,952.51
MOSIP			0.00
MAX Account (.05%)	336,402.11		336,402.11
Revolving Funds (.40%)	<u>10,000.00</u>	<u>0.00</u>	<u>10,000.00</u>
Operating Funds	2,810,497.81	0.00	2,810,497.81
Debt Service Act. (.85%)	<u></u>	<u>784,004.72</u>	<u>784,004.72</u>
Total O'Bannon Bank Funds	2,810,497.81	784,004.72	3,594,502.53
MOHEFA	<u></u>	<u>470,658.00</u>	<u>470,658.00</u>
Total Funds	2,810,497.81	1,254,662.72	4,065,160.53

CASH FLOW COMPARISON W/O BOND MONEY



Stafford R-VI School District
Total Tuition Calculation Based On
Instructional Expenditures 16-17

Instruction			
1110	Elementary	Expend Object Codes 6100-6500	1,844,134
1130	Middle/Jr High	Expend Object Codes 6100-6500	1,037,859
1150	Senior High	Expend Object Codes 6100-6500	1,701,848
1200	Special Ed/Gifted/Title I	Expend Object Codes 6100-6500	1,362,773
1300	Career Ed Programs	Expend Object Codes 6100-6500	-
1920	Area Career Center	Expend Object Codes 6100-6500	41,400
1941	Contracted Ed Services	Expend Object Codes 6100-6500	9,500
1942	Supplemental Services	Expend Object Codes 6100-6500	-
Total Instruction			5,997,514
Support Services			
2110	Attendance	Expend Object Codes 6100-6500	122,853
2120	Gudance	Expend Object Codes 6100-6500	245,716
2130	Health	Expend Object Codes 6100-6500	94,192
2210	Improvement of Inst.	Expend Object Codes 6100-6500	-
2214	Professional Dev	Expend Object Codes 6100-6500	17,362
2220	Media Services	Expend Object Codes 6100-6500	221,605
2310	Board of Ed Services	Expend Object Codes 6100-6500	76,419
2320	Executive Admin	Expend Object Codes 6100-6500	319,931
2400	Bldg Level Admin	Expend Object Codes 6100-6500	630,582
2540	Operation of Plant	Expend Object Codes 6100-6500	1,728,376
2546	Security	Expend Object Codes 6100-6500	94,592
Total Support Services			3,551,628
Debt Services Payments			
5100	Principal		800,000
5200	Interest		482,524
5300	Other		129,554
Total Debt Services Payments			1,412,078
Total Expenditures			10,961,220
Deduct Revenue Received for Specific Areas			
5332	Career Ed/Technical Aide		8,672
5381	High Needs Fund		37,278
5412	Medicaid		7,596
5427	Perkins Career Ed Grant		200
5441	Part B IDEA		216,324
5451	Title I		191,808
5465	Title IIA		30,097
Total Deducitons			491,975
Total Expenditures for Basic Tuition Calculation			10,469,245
Average Daily Attendance			1,133.2175
2017-18 TUITION			9,239

2017-18 Coordinators/Directors

<u>Title</u>	<u>Staff Member</u>
A+ Coordinator	Shane Pierce
Activities Director - Elementary	Michelle Gardner
Activities Director - High School	Brett Soden
Activities Director - Middle School	Marcia Chadwell
ADA Coordinator	John Collins
Alcohol and Drug Testing Program	John Collins
Assessment Program Coordinator	Michele Robnett
Athletic Director	Mike Wilson
At-Risk Director - Elementary	Michelle Gardner
At-Risk Director - High School	Brett Soden
At-Risk Director - Middle School	Marcia Chadwell
Certification Director	John Collins
Community Education Director	Brenda Grass
Compliance Officer	John Collins
Computer Technology Coordinator	Dave Holst
Core Data	Vicki Tate
Curriculum Coordinator	Michele Robnett
Custodian of Records	Vicki Tate
Early Childhood Program Director	Lesa Collins
Early Childhood Special Education	Dawnielle Baker
Eisenhower Grant (Title II)	Vicki Tate
English As A Second Language Coordinator	Dawnielle Baker
Facility Maintenance Supervisor	Richard Lurvey
Finance	John Collins
Foster Child Liaison	Dawnielle Baker
Free/Reduced Lunch Program Director	Vicki Barnum
Gifted Program Coordinator	Michele Robnett
Graduate Study Director	Brenda Grass
Guidance Program Director - Elementary	Christy Willis
Guidance Program Director - High School	Brenda Grass
Guidance Program Director - Middle School	Lyndsay Wells
Health Services Director	Anne Stever
Homeless Children/Youth Service Director	Dawnielle Baker
Migratory Children ID Coordinator	Dawnielle Baker
MO Literacy Contact	Brett Soden
MO State Highway Patrol - Criminal History	Justhan Webster
Nutrition Services Director	Vickie Collins
Parent Educator	Lesa Collins
PDC Chairperson	Missy Devlin
Public Relations	Marcy Easterly
Safe Schools	Justhan Webster
Safety Coordinator	Shane Pierce
Section 504 Director	Dawnielle Baker
Special Education Coordinator	Dawnielle Baker
Title I Director	Michelle Gardner
Title VII	John Collins
Title IX	Mike Wilson
Transportation Supervisor	Larry Lay
Vocational Agricultural Education	Duane Fabro
Wellness Program Coordinator	Anne Stever

Program Evaluation Schedule 2017-2018

July

3rd TH Regular Meeting

August

3rd TH Regular Meeting

Safety (Safety Director)

September

2nd TH Study Session - Assessment Results

3rd TH Regular Meeting

Student Assessment Results (Director)

Comprehensive School Improvement Program (Chairperson)

October

3rd TH Regular Meeting

Federal Programs (Director)

Library Media Centers (Librarians)

November

3rd TH Regular Meeting

Instructional Effectiveness (Department Heads)

Curriculum (Director)

December

3rd TH *Regular Meeting*

January

2nd TH *Study Session - Administrator Evaluations/Contracts*

3rd TH *Regular Meeting*

Special Education (Director)
At-Risk Programs (Building Principals)

February

3rd TH *Regular Meeting*

Guidance (Staff)
Vocational/School-To-Work (HS Counselor/Director)
A+ Program (Director)

March

2nd TH *Special Meeting - Rehiring (if needed)*

3rd TH *Regular Meeting*

Maintenance (Director)

April

w/i 14 days Reorganization

3rd TH *Regular Meeting*

PAT (Director)
Gifted (Director)
Professional Development (PDC Committee)

May

3rd TH *Regular Meeting*
unless
graduation
interferes Health Services (Staff)
 Technology (Coordinator)
 Activities Program (Athletic Director/Building Principals)

June

2nd TH *Study Session - Budget*
3rd TH *Regular Meeting*

 Finances (Superintendent)
 Transportation (Director)
 Food Services (Director)
 Attendance/Retention/Suspension Rates/Dropout Rate (Building Principals)

All program evaluations should be limited to 15-20 minutes.

All material for program evaluations should be in the central office 2 weeks prior to the scheduled Board meeting.

All program evaluations scheduled for 2 Board meeting months may be held during the study session meeting.

Re-employment meeting dates:

January - Superintendent

February - Building Principals

March/April - Teachers and Extra Duty

May - Non-certified (aides, bus drivers, food service, clerical, etc.)

BOARD GOALS July 2017

A “Culture of Learning” is the aggregate of our existing Mission Statement, Beliefs and Vision Statement (which is on the home page of our website) emphasizing that every student should achieve their maximum potential.

Student Performance

- Investigate and consider programs that address the basic needs of students that relate to learning and academic performance. These needs may be related, but not limited to; student nutrition, student health and wellness and before and after school supervised learning opportunities.
- Enhance the remedial education opportunities for struggling students and challenge achieving students.
- Strengthen and expand student interest, and performance, in math and science, through curricular and extracurricular means.
- Expand high school course offerings equitably for all students whether college bound, technical career or school to work.
- Routinely and effectively recognize the outstanding academic accomplishments of individual students or competitive groups.
- Aggressively seek and analyze post graduate statistics to determine the success of meeting the student’s academic preparation needs during high school.

Highly Qualified Staff

- Tailor professional development to respond to assessed student needs.
- Staff should strive to facilitate a “Culture of Learning” at school.
- Staff should strive to facilitate a standard of “Ethical Leadership”, recognizing the value of loyalty, hard work and dedication in all student activities.

Facilities, Support and Instructional Resources

- Design and construct additional or expanded facilities to accommodate enrollment growth, increase student safety and security, and expand academic offerings within the financial limits of the district.
- Maintain and / or upgrade existing facilities to their optimum condition and utilization within the financial limits of the district.

Parent and Community Involvement

- Through the Community Liaison Coordinator (CLC), provide communication methods from the district (BOE, administration and teachers) to parents and patrons with a thorough, clear, consistent and timely educational message.
- Emphasize to the community outstanding academic achievements and accomplishments of students.
- Encourage parental responsibility in the educational process of their children at home and at school. Parents should encourage their children to achieve their maximum potential.

Governance

- Work closely with the administration and CLC conveying the mission of the BOE.
- Promote the “Culture of Learning” in the district.
- Promote patron support in meeting the facility needs of the district.