

**GREENSBURG SALEM SCHOOL DISTRICT
REGULAR SCHOOL BOARD MEETING OF JANUARY 11, 2023**

PRESENT:

Mr. Brian Conway
Mr. Frank Gazze
Miss Lynn Jobe
Mrs. Emily Miller
Mr. Jonathan O'Brien
Mrs. Robin Savage
Mrs. Heather Shearer
Mr. Stephen Thomas (via phone)

ABSENT:

Mr. Jeff Metrosky

NON-VOTING MEMBERS:

Dr. Kenneth A. Bissell, Superintendent
Mrs. Allison Willis, School Board Secretary
Mr. Lee Demosky, Solicitor
Mr. John Scales, Solicitor

OTHERS IN ATTENDANCE

Mr. James Baker, Coordinator of Technology Integration & Student Information
Mr. Kevin Bringe, Director of Human Resources & Online Learning
Dr. Justine Federico, Metzgar Elementary School Principal
Mr. Ray Francis, Middle School Associate Principal
Mrs. Jennifer Kapusta, Hutchinson Elementary School Principal
Mrs. Ashley Kertes, Associate Administrator to the Superintendent & Community Outreach
Mr. Todd McMillen, Coordinator of Student Services
Dr. Lenni Nedley, Coordinator of Elementary Education, Federal Programs and Instruction
Mr. Matt Sofran, Greensburg Salem Education Association Representative
Mr. Frank Sundry, Athletic Director
Mr. David Zilli, High School Principal

NEWS MEDIA

Jeff Himler, Greensburg Tribune Review Newspaper Reporter

Approximately fifteen (15) citizens of the community.

CALL TO ORDER:

Mrs. Robin Savage, School Board Vice-President, called the Meeting to Order at 7:04 pm. Mrs. Ashley Kertes called the Roll, which is indicated above.

EXECUTIVE SESSION:

An Executive Session of the Board was held prior to the Board Voting Meeting on Wednesday, January 11, 2023 at 6:00 pm to discuss legal and personnel matters. There was also an Executive Session held on Monday, January 9, 2023 to discuss contractual matters. The Regular School Board Meeting of January 11, 2023 convened at 7:04 pm.

INFORMATIONAL ITEMS

Mr. Brian Conway expressed how much he enjoyed the annual Critter Cruise, organized by Mrs. Andrea Redinger, at the Greensburg Salem High School.

VISITORS

No visitors.

REORGANIZATION SCHOOL BOARD MEETING MINUTES

A motion was made by Gazze/Miller to approve the minutes of the Board Reorganization Meeting held on December 5, 2022.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENT 1 - 8

REGULAR SCHOOL BOARD MEETING MINUTES

A motion was made by Conway/O'Brien to approve the minutes of the Regular Board Meeting held on December 5, 2022.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 9 - 12

AFS PRESENTATION

Mrs. Darlene Frederickson, coordinator of the Westmoreland County-Laurel Highlands chapter of AFS-USA, gave a presentation about the AFS student exchange program, encouraging the Board and those in attendance to spread the word about the program in hopes of recruiting host families. Gabe Prikosevich, a Greensburg Salem foreign exchange student, also addressed the board, thanking them for allowing him to attend the District and providing him with various opportunities, including playing on the District's football team.

FINANCIAL MATTERS: REPORTS

A motion was made by Gazze/O'Brien to accept the following financial reports for November 2022, items 3.1 - 3.8: Treasurer's Report; Tax Collection Report; Grant Report; Financial Reports the General Fund; Financial Reports for the Capital Project Fund; Financial Reports for the Food Service Fund; Middle School Activity Fund Report; High School Activity Fund Reports.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 13 - 33

FINANCIAL MATTERS: NEW BUSINESS

A motion was made by Jobe/O'Brien to accept the following financial reports, items 4.1 – 4.3: General Fund Disbursements; Food Service Fund Disbursements; General Fund Bill List

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 34 - 232

FEDERAL PROGRAMS REPORT

Nothing to report at this time.

BOARD REPORTS

Central Westmoreland Career and Technology Center (CWCTC) – Robin Savage gave the CWCTC report and announced that the center is off to a great start this year. The CWCTC culinary students donated 80 dozen cookies and pastries to be served at the funeral service of fallen Brackenridge Police Chief Justin McIntyre. They also contacted the Northern CTC who agreed to donate additional items, as well as the County Sheriff’s Department. Mrs. Savage added that she was very proud of everyone who stepped up to help such an important cause.

There were two Greensburg Salem students who were recognized as students of the month in for November 2022 – Owen Gall and Jade Tedeski.

On February 1, 2023, the application window for new enrollments will open up.

Westmoreland Intermediate Unit – Nothing to report.

Greensburg Salem Education Foundation (GSEF) – Purse and Cash Bash tickets are for sale for \$25. The event will be held on Saturday, March 11 at Marion Hall in Crabtree. Miss Jobe encouraged those in attendance to visit the new GSEF website.

Greensburg Community Development Corporation (GCDC) – Nothing to report.

COMMITTEE REPORTS

Education Committee and Policy Committee – Mrs. Emily Miller announced that meetings need to be scheduled soon for both committees.

Facility Committee – On behalf of Mr. Jeff Metrosky, Mrs. Robin Savage announced that a meeting will be scheduled soon.

SOLICITOR’S REPORT

Nothing to report at this time.

SUPERINTENDENT’S REPORT - PERSONNEL

SCHOOL DIRECTOR RECOGNITION MONTH

As part of School Director Recognition Month, Dr. Bissell thanked the School Board members for all they do to care for our students and community. He added that they each do so with grace because they care about the community, children, and doing what’s right. There are many people who have a lot to say, but not many are willing to serve as a School Director.

RETIREMENTS

A motion was made by Jobe/O’Brien to accept the following retirements:

1. Tammy Elliott, Chemistry Teacher - effective 1/6/2023

Section 508 vote: All eight Board Members present voted in the affirmative

FAMILY AND MEDICAL LEAVES OF ABSENCE

A motion was made by Conway/Shearer to grant the following leaves per the Family & Medical Leave Act, not to exceed 60 workdays:

1. Employee 1125

Section 508 vote: All eight Board Members present voted in the affirmative

APPOINTMENTS: PROFESSIONAL STAFF

A motion was made by Miller/O'Brien to hire the following professional staff for the position(s) listed under the terms negotiated in the contract with GSEA:

1. Eric Baer, 7th Grade Math Teacher - Bachelor's, Step 1 [\$54,211.00]; prorated

Section 508 vote: All eight Board Members present voted in the affirmative

SEE ATTACHMENTS 233 - 237

A motion was made by Conway/Miller to hire the following professional staff for the position(s) listed under the terms negotiated in the contract with GSEA

1. Matthias Krieger, Chemistry 7-12 - Bachelor's, Step 1 [\$54,211.00]; prorated

Section 508 vote: All eight Board Members present voted in the affirmative

Dr. Ken Bissell added that salaries for both of these positions are listed on the agenda as \$54,211.00, but the contract amount is \$54,221.00. This correction will be made at the February Board meeting.

APPOINTMENTS: MAINTENANCE/CUSTODIAL

A motion was made by Conway/O'Brien to hire the following individual for the custodial/maintenance position listed, with compensation set per the contractual agreement with the Maintenance and Custodial Workers, Local 627:

1. Christopher Matijak, Custodian - \$17.00/hour

Section 508 vote: All eight Board Members present voted in the affirmative

APPOINTMENTS: ADMINISTRATIVE ASSISTANTS, CLASSROOM ASSISTANTS, NURSE ASSISTANTS

No action was taken on this agenda item.

APPOINTMENTS: ATHLETICS

A motion was made by Jobe/O'Brien to hire the following individuals for the athletic positions listed at the supplemental rates negotiated per the contract with GSEA or otherwise set by the Board:

1. Tyler George, Football HS Head Coach - \$11,278.80

Voting Aye: Conway, Gazze, Jobe, Miller, O'Brien, Savage, Shearer, Thomas

Voting Nay: No one

Abstaining: No one.

APPOINTMENTS: ATHLETICS CONT'D.

Absent: Metrosky

Motion passed 8 – 0 .

Dr. Ken Bissell read the following statement from Mr. Jeff Metrosky: "I offer sincere congratulations to Coach George and fully support this hire. I'm already looking forward to the 2023 football season and offer any help I can give Coach George in his endeavors in making the Golden Lions competitive and successful on the football field."

A motion was made by Thomas/Jobe to hire the following individuals for the athletic positions listed at the supplemental rates negotiated per the contract with GSEA or otherwise set by the Board:

1. Anthony Manley, Baseball HS Head Coach - \$5,819.00

Voting Aye: Conway, Gazze, Jobe, Miller, O'Brien, Savage, Shearer, Thomas

Voting Nay: No one

Abstaining: No one.

Absent: Metrosky

Motion passed 8 – 0 .

Dr. Bissell shared that Mr. Metrosky also congratulated Mr. Manley as well as the other two new hires.

A motion was made by Gazze/Conway to hire the following individuals for the positions listed at the supplemental rates negotiated per the contract with GSEA or otherwise set by the Board:

1. Victor Sackett, Athletic Event Worker - \$25 per event
2. David Neurohr, Athletic Event Worker - \$25 per event

Section 508 vote: All eight Board Members present voted in the affirmative

SEE ATTACHMENTS 238 - 248

SUPPLEMENTALS, SUBSTITUTES, VOLUNTEERS, ADDITIONS TO THE BUS DRIVER LIST, RESIGNATIONS, ADVERTISEMENTS

A motion was made by Jobe/O'Brien to approve the following personnel items (9.7 – 9.12):

SUPPLEMENTALS

Approval to hire the following individual(s) for the 2022-2023 extracurricular positions listed at the supplemental rate(s) per the contract with GSEA:

1. Susan Sheatz, Musical Choreographer (GSMS) - \$1,403.00
2. Leisa Ecklund, AM/PM Bus Duty Supervision (substitute) - \$24.00/hour, retroactive to 8/30/2022

SUBSTITUTES

Approval to hire the following individuals as substitutes for the district:

1. Alainah Earley, 3rd Grade (Nicely ES) - 80% of Bachelor's, Step 1 [\$46,368.80], prorated from 11/29/2022 and ending 6/7/2023
2. Madison McMichael, 3rd Grade (Hutchinson ES) - 80% of Bachelor's, Step 1 [\$46,368.80],

SUBSTITUTES CONT'D.

prorated from 1/3/2023 and ending 6/7/2023

3. Michelle Koury, Nurse Assistant - \$18.00/hour
4. Dana Grindel, Nurse Assistant - \$18.00/hour
5. Lorraine Sedlacko, Lunchroom Supervisor - \$8.00/hour

VOLUNTEERS

Approval to accept the following individual as a volunteer coach/sponsor for the 2022-2023 school year:

1. Kevin Stephenson, HS Softball

ADDITIONS TO THE BUS DRIVER LIST

Approval of the following additions to the list of bus drivers for DMJ Transportations, Inc. for the 2022-2023 school year:

1. Michael Cramer
2. Douglas Zeltner
3. Dennis Geitner

RESIGNATIONS

Approval to accept the following resignations:

1. Lorraine Sedlacko, Lunchroom Supervisor - effective retroactive to 10/24/2022
2. Sean Kushner, Custodian - effective retroactive to 12/14/2022
3. Makenzie Johnson, ASSIST Teacher - effective retroactive to 12/22/2022
4. Dana Grindel, Nurse Assistant - effective 1/16/2023
5. Anthony Manley, Baseball HS Assistant Coach - effective 1/12/2023
6. Tyler George, Football HS Assistant Coach - effective 1/12/2023

ADVERTISEMENTS

Approval to advertise for the following job vacancies within the district:

1. Full-time Custodian - retroactive to 12/19/2022
2. Chemistry Teacher, Gr. 7-12 - retroactive to 12/22/2022
3. Nurse Assistant
4. Baseball HS Assistant Coach
5. Football HS Assistant Coach

Section 508 vote: All eight Board Members present voted in the affirmative

SUPERINTENDENT'S REPORT – FINANCE

BUDGET RESOLUTION

A motion was made by Conway/O'Brien to adopt the attached Budget Resolution as per Act 1 guidelines, indicating that Greensburg Salem School District will not exceed the Act 1 index of 5.3% for the 2023-2024 budget year.

Voting Aye: Conway, Gazze, Jobe, Miller, O'Brien, Savage, Shearer, Thomas

Voting Nay: No one

BUDGET RESOLUTION CONT'D.

Abstaining: No one.

Absent: Metrosky

Motion passed 8 – 0 .

SEE ATTACHMENTS 249 - 250

JOINT PURCHASING CONSORTIUM – PERMISSION TO ADVERTISE

A motion was made by Jobe/Miller to advertise jointly as a member of the Westmoreland Intermediate Unit Joint Purchasing Consortiums for the purchase of Multi-Purpose Paper and Unleaded Gasoline and Diesel Fuel for the 2023-2024 school year.

Section 508 vote: All eight Board Members present voted in the affirmative

GRANT AWARD

A motion was made by Conway/O'Brien to retroactively approve the acceptance of a \$45,000 grant award from the Richard King Mellon Foundation to support the College in High School Program.

Section 508 vote: All eight Board Members present voted in the affirmative

SEE ATTACHMENTS 251 - 252

ACT 192 RESOLUTION

A motion was made by Gazze/O'Brien to approve the attached ACT 192 Resolution establishing reasonable costs of collection for delinquent taxes with Keystone Collections Group.

Voting Aye: Gazze, Jobe, Miller, O'Brien, Savage, Shearer, Thomas

Voting Nay: Conway

Abstaining: No one.

Absent: Metrosky

Motion passed 7 – 1.

SEE ATTACHMENTS 253 - 255

SUPERINTENDENT'S REPORT – CONTRACTS/CONTRACTED SERVICES

DISTRICT WEBSITE

A motion was made by Conway/O'Brien to approve the 5-year agreement with Finalsite beginning July 1, 2023 through June 30, 2027 for the district Website and Mass Communication System at the cost of \$15,445.00 annually.

DISTRICT WEBSITE CONT'D.

Voting Aye: Conway, Gazze, Jobe, Miller, O'Brien, Savage, Shearer, Thomas

Voting Nay: No one.

Abstaining: No one.

Absent: Metrosky

Motion passed 8 – 0.

ARCHITECTURAL/ENGINEERING SERVICES

A motion was made by Gazze/O'Brien to appoint Civil & Environmental Consultants, Inc. as the District's architectural and engineering consulting firm to serve on an as-needed basis relating to District-wide capital improvement projects.

Voting Aye: Conway, Gazze, Jobe, Miller, O'Brien, Savage, Shearer, Thomas

Voting Nay: No one.

Abstaining: No one.

Absent: Metrosky

Motion passed 8 – 0.

SUPERINTENDENT'S REPORT – BOARD POLICIES

A motion was made by Miller/Conway to table the approval of the second readings of the following Board Policies (Items 12.1 – 12.2):

- 1.) 146.1: Trauma-Informed Approach
- 2.) 218.3: Discipline of Student Convicted/Adjudicated of Sexual Assault
- 3.) 236.1: Threat Assessment, 252 Dating Violence
- 4.) 252: Dating Violence
- 5.) 800.1: Electronic Signatures/Records
- 6.) 805.2: School Security Personnel
- 7.) 816: District Social Media
- 8.) 210.2: Use of medical marijuana by students

Voting Aye: Conway, Gazze, Jobe, Miller, Savage, Shearer, Thomas

Voting Nay: O'Brien

Abstaining: No one.

Absent: Metrosky

Motion passed 7 – 1.

SEE ATTACHMENTS 256 - 296

SUPERINTENDENT'S REPORT – STUDENT MATTERS

A motion was made by Conway/Savage to divide approval for agenda the following agenda items as follows: 13.1 –13.4 and 13.5.

A discussion followed.

A motion was made by Miller/Conway to table agenda items 13.2, 13.3, and 13.4

Voting Aye: Gazze, Miller

Voting Nay: Conway, Jobe, O'Brien, Savage, Shearer, Thomas

Abstaining: No one.

Absent: Metrosky

Motion to table failed 2 – 6.

SUPERINTENDENT’S REPORT – STUDENT MATTERS CONT’D.

A subsidiary motion was made by Miller/Conway to divide the approval for agenda items 13.1 – 13.4.

Voting Aye: Conway, Gazze, Jobe, Miller, O’Brien, Savage, Shearer, Thomas

Voting Nay: No one.

Abstaining: No one.

Absent: Metrosky

Motion passed 8 – 0.

A motion was made by Conway/O’Brien to approve the 2023-2024 school calendar as contained herein (13.1).

Section 508 vote: All eight Board Members present voted in the affirmative

SEE ATTACHMENTS 297

A motion was made by Thomas/O’Brien to approve the high school course selection guide for 2023-2024 as contained herein.

Voting Aye: Conway, Jobe, O’Brien, Savage, Shearer, Thomas

Voting Nay: Gazze, Miller

Abstaining: No one.

Absent: Metrosky

Motion passed 6 – 2.

SEE ATTACHMENTS 298 - 348

A motion was made by Thomas/O’Brien to approve the middle school course selection guide for 2023-2024 as contained herein.

Voting Aye: Conway, Gazze, Jobe, O’Brien, Savage, Shearer, Thomas

Voting Nay: Miller

Abstaining: No one.

Absent: Metrosky

Motion passed 7 – 1.

SEE ATTACHMENTS 349 - 359

A motion was made by Conway/O’Brien to approve the elementary education course selection guide for 2023-2024 as contained herein.

Voting Aye: Conway, Gazze, Jobe, O’Brien, Savage, Shearer, Thomas

Voting Nay: Miller

Abstaining: No one.

Absent: Metrosky

Motion passed 7 – 1.

SEE ATTACHMENTS 360 - 365

SUPERINTENDENT’S REPORT – STUDENT MATTERS CONT’D.

A motion was made by Miller/O’Brien to accept the adjudication of student #315709 for disciplinary purposes.

Voting Aye: Conway, Gazze, Jobe, Miller, O’Brien, Savage, Shearer, Thomas

Voting Nay: No one.

Abstaining: No one.

Absent: Metrosky

Motion passed 8 – 0.

SUPERINTENDENT’S REPORT – CONFERENCES/WORKSHOPS

A motion was made by Conway/Shearer to approve the following conferences/workshops requests:

- 1.) Approval for the following educator to attend the LitCon Conference at the Columbus Convention Center, January 29-31, 2023. The registration fee will be paid using Title I funds and the cost to the district includes mileage and substitute teacher fees: Amy Harvey
- 2.) Approval for Todd McMillen to attend the Pennsylvania Department of Education Annual Conference - Making a Difference: Educational Practices That Work, on March 1-3, 2023, in Hershey, PA at a cost to the district of \$442.25.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 366 - 367

SUPERINTENDENT’S REPORT - ATHLETIC MATTERS

A motion was made by Jobe/O’Brien to approve The Wilson Group as an athletic sponsor, accepting a monetary donation of \$1,500 and printer donation valued at \$12,000 in exchange for sponsorship.

A brief discussion followed.

Voting Aye: Conway, Gazze, Jobe, Miller, O’Brien, Savage, Shearer, Thomas

Voting Nay: No one.

Abstaining: No one.

Absent: Metrosky

Motion passed 8 – 0.

SEE ATTACHMENTS 368 - 371

SUPERINTENDENT’S REPORT - FACILITIES/FACILITIES USAGE

A motion was made by Miller/Conway to approve the following facilities usage requests:

- 1.) Business and Professional Women's Association to use the Middle School cafeteria and large group room on Saturday, February 11, 2023 for the Westmoreland County MATHCOUNTS Competition from 8:00 A.M. to 2:00 P.M.
- 2.) Donna's School of Dance Competitive Dance Team to use the High School auditorium for

SUPERINTENDENT’S REPORT - FACILITIES/FACILITIES USAGE CONT’D.

competition rehearsal from 9:30 A.M. - 2:30 P.M. on Sunday, February 19, 2023.

3.) Special Olympics of Westmoreland County to use the High School gymnasium for Special Olympics local games from 8:30 A.M.-3:00 P.M. on Sunday, April 2, 2023

Section 508 vote: All eight Board Members present voted in the affirmative.

GENERAL/MISCELLANEOUS MATTERS

A motion was made by Miller/Conway to appoint Heather Shearer to serve as the district representative to the Westmoreland Intermediate Unit Board of Directors for a term commencing July 1, 2023 through June 30, 2026.

Section 508 vote: All eight Board Members present voted in the affirmative.

A motion was made by Jobe/Thomas to administer the School Climate survey for parents and guardians as contained herein.

A brief discussion followed.

Voting Aye: Conway, Gazze, Jobe, O’Brien, Savage, Shearer, Thomas

Voting Nay: Miller

Abstaining: No one

Absent: Metrosky

Motion passed 7 – 1.

SEE ATTACHMENTS 372 - 384

INFORMATIONAL ITEMS

Dr. Ken Bissell announced that the next Board Discussion meeting will be held at 7:00 pm on Wednesday, February 1, 2023 in the Administrative Office Staff Development Room.

The next Board Monthly Voting Meeting will be held at 7:00 pm on Wednesday, February 8, 2023 in the John N. Scales Legislative Meeting Room at the Middle School.

ADJOURNMENT

A motion was made by Conway/O’Brien to adjourn the meeting.

Section 508 vote: All eight Board Members present voted in the affirmative.

The Regular School Board Meeting of the Greensburg Salem School District Board of Education held on Wednesday, January 11, 2023 beginning at 7:04 pm at the Middle School in the John N. Scales Legislative Meeting Room was adjourned at 8:09 pm.

ATTEST:

Allison Willis, School Board Secretary