

## **SCUSD District Approved Apps for Education Policy and Guidelines**

<https://goo.gl/oZGpJW>

District approved Apps and Websites may also be available at home, the library, or anywhere with Internet access. School staff will monitor student use of Apps when students are at school and using their district provided Google account, if applicable. Parents are responsible for monitoring their child's use of Apps when accessing programs from home. Students are responsible for their own behavior at all times.

**\*\*\*Student safety is our highest priority.\*\*\***

**Acceptable Use of district computers for online services/internet access can be found in the Santa Clara Unified School District Student and Parent Information Handbook.**

**Link to the following for the handbook:**

[https://www.santaclarausd.org/site/handlers/filedownload.ashx?moduleinstanceid=2333&dataid=2579&FileName=2018-2019%20Parent-Student%20Handbook%20-%20English\\_7-30-18.pdf](https://www.santaclarausd.org/site/handlers/filedownload.ashx?moduleinstanceid=2333&dataid=2579&FileName=2018-2019%20Parent-Student%20Handbook%20-%20English_7-30-18.pdf)

**Link to the following for other handbooks:**

<https://www.santaclarausd.org/domain/51>

### **Digital Citizenship (Advice for All)**

**Treat others well.** It hurts to get a mean email just like it hurts when someone is mean in the school hallway. When using email or making a post on a forum or web page, be kind. Everyone will see what you write so think before you type. Be careful with what you say about others and yourself.

**Respect the rights of copyright owners.** Copyright infringement occurs when an individual reproduces a work without permission that is protected by a copyright. If a work contains language that specifies acceptable use of that work, the user should follow the expressed requirements. If the user is unsure whether or not they can use a work, they should request permission from the copyright owner.

**Students have First Amendment rights to free speech.** Your rights can be limited in school, though. If you post something via email or on a school web page that disturbs the learning environment in your school, your right of speech may be limited. School web sites, email, and groups are for educational use and are not considered public forums for debating

ideas. This means that a school has the right to limit student speech that disturbs the learning process in these areas.

These are the laws and policies that help to protect our students online:

**Child Internet Protection Act (CIPA)** -- CIPA - <http://fcc.gov/cgb/consumerfacts/cipa.html>

Requirement to have measures and policies in place that protect students from harmful materials. This means that student email is filtered. Mail containing harmful content from inappropriate sites will be blocked.

**Children's Online Privacy Protection Act (COPPA)** -- COPPA - <http://www.ftc.gov/privacy/coppafaqs.shtm>

Limits the ability of commercial companies to collect personal information from children under 13. No personal student information may be collected for commercial purposes. The school's use of student information is solely for education purposes.

**Family Educational Rights and Privacy Act (FERPA)** -- FERPA - <http://www2.ed.gov/policy/gen/guid/fpco/ferpa>

Protects the privacy of student education records and gives parents rights to review student records. Under FERPA, schools may disclose directory information (name, phone, address, grade level, etc...) but parents may request that the school not disclose this information.

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