

MORRIS SCHOOL DISTRICT
MORRISTOWN HIGH SCHOOL, LEARNING COMMONS

REGULAR BUSINESS MEETING

March 13, 2023

EXECUTIVE SESSION

6:30 P.M.

OPEN SESSION

7:30 P.M.

CALL TO ORDER STATEMENT

OPEN PUBLIC MEETING

ROLL CALL

Mrs. Katie Cole
Mrs. Meredith Davidson
Mr. Cary Lloyd
Ms. Linda K. Murphy
Mrs. Susan Pedalino
Dr. Vivian Rodriguez
Mr. Alan Smith
Mrs. Melissa Spiotta
Mrs. Beth Wall
Ms. Lucia Galdi

MORRIS PLAINS REPRESENTATIVE

STUDENT REPRESENTATIVES

Ms. Ashley Gregor
Ms. Abigail Osorio Euceda

PLEDGE OF ALLEGIANCE

SUPERINTENDENT'S REPORT

[Preliminary 2023-2024 Budget](#)

PRESIDENT'S REPORT

COMMITTEE REPORTS

PUBLIC COMMENT

1 Hour (3 minutes per person)

BUSINESS AGENDA

Communications

All correspondence to the board must be addressed through the board secretary. Copies are available in the Board Secretary's Office

Minutes

Policy

Educational Matters

Pupil Service

Human Resources

Business Matters

NEW BUSINESS BROUGHT BEFORE THE BOARD

EXECUTIVE SESSION

ADJOURNMENT

EXECUTIVE SESSION

Motion #1 AUTHORIZING EXECUTIVE SESSION

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Morris School District Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," without the public being permitted to attend, and

WHEREAS, the Board has determined that three (3) issues are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session to be held on March 13, 2023 at 6:30 P.M., and

WHEREAS, the nine (9) exceptions to open public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box which will be marked when the issues to be privately discussed fall within that exception, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written:

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The nature of the matter, described as specifically as possible without undermining the need for confidentiality are: Student Matters

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body." The collective bargaining contract(s) discussed are between (1) the Board and the Morris School District Administrators Association.

"(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

"(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are and the nature of the discussion, described as specifically as possible without undermining the need for confidentiality is:

"(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 N.J. 478 (1991), the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are:

"(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

WHEREAS, the length of the Executive Session is estimated to be sixty (60) minutes after which the public meeting of the Board shall (select one) reconvene and immediately adjourn or reconvene and proceed with business where formal action will be taken.

NOW, THEREFORE, BE IT RESOLVED that the Morris School District Board of Education will go into Executive Session for only the above stated reasons; and

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

MINUTES

DISTRICT

Motion #1 that upon the recommendation of the Superintendent, the Board of Education, approve executive session minutes from the regular business meeting of:

February 27, 2023

Motion #2 that upon the recommendation of the Superintendent, the Board of Education, approve minutes from the regular business meeting of:

February 27, 2023

POLICY

DISTRICT

SECOND READING

Motion #1 that upon the recommendation of the Superintendent, the Board of Education approve for second reading the following new/revised bylaws/policies/regulations:

[2425 Emergency Virtual or Remote Instruction Program](#)

[8330 Student Records](#)

[3436 Personal Leave \(teaching staff\)](#)

[4436 Personal Leave \(support staff\)](#)

[9180 School Volunteers](#)

RESIDENCY RESOLUTION

Motion #2 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

WHEREAS, on February 13, 2023 the parents/guardians of students # 622455 were provided with a Notice of Initial Determination of Ineligibility for a free education in the Morris School District ("MSD") based upon the administration's review of their domicile/residency status; and

WHEREAS, they were notified of the right to request a hearing before the Board of Education to demonstrate that the students are entitled to attend school in the MSD; and

WHEREAS, they did request such a hearing; and

WHEREAS, a hearing before the Board occurred on March 13, 2023

NOW, THEREFORE, the Board and parent/guardian reached a tentative resolution of the residency issues and, upon conditions precedent, will permit the student to complete the remainder of the school year.

EDUCATIONAL MATTERS

DISTRICT

HARASSMENT, INTIMIDATION, AND BULLYING REPORT

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education accept the Harassment, Intimidation, and Bullying report for the period ending, February 27, 2023.

DISTRICT

2022-2023 ESEA - ELEMENTARY AND SECONDARY EDUCATION ACT GRANT CARRYOVER APPLICATION REVISION

Motion #2 that, upon the recommendation of the Superintendent, the Board of Education accepts the funds for the Elementary and Secondary Education Act application for the fiscal year 2022-2023 from the New Jersey State Department of Education, in the amount of \$1,485,099.

	<u>FY'23</u>	<u>FY'22</u>	<u>TOTAL</u>
TITLE I - Part A	\$655,967	\$108,297	\$764,264
TITLE I – Part I D	\$ 48,459	\$ 8,312	\$ 56,771
TITLE II - A	\$118,580	\$136,576	\$255,156
TITLE III	\$210,954	\$ 38,475	\$249,429
TITLE III Immigrant	\$ 79,905	\$ 0	\$ 79,905
TITLE IV PART A	<u>\$ 40,094</u>	<u>\$ 39,480</u>	<u>\$ 79,574</u>
 TOTAL ALLOCATION	 \$1,153,959	 \$331,140	 \$1,485,099

EXPLANATION:

The 2022-2023 ESEA grant includes 2021-2022 ESEA carry-over.

PK-8

K-5 CURRICULUM PLANNING

Motion #3 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the K-5 Curriculum Planning:

Program: K-5 Curriculum Planning
 Description: ELA, Gifted and Talented Planning
 Dates: March - May, 2023
 Funding: Local (not to exceed a total of 25 hours)

EXPLANATION: In order to engage teachers in planning for upcoming curriculum revisions to ELA and Gifted & Talented (K-5) the district will invite teachers to participate in planning meetings. With administrators, the group will participate in training/discussion, provide feedback and research resources prior to the start of actual curriculum writing. Teachers will be compensated accordingly only for time that falls outside of contractual hours (PLC, Monday Meetings, PD Days).

PK-8

SPANISH LANGUAGE AND LITERACY DEVELOPMENT IN MULTILINGUAL LEARNERS

Motion #4 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the Spanish Language and Literacy Development in Multilingual Learners:

Program: Spanish Language and Literacy Development in Multilingual Learners
Description: The interactive workshop is designed to provide participants with research-based, effective methods for teaching academic language and literacy in K-8 programs and have the opportunity to learn in both Spanish and English.
Dates: June 21-23, 2023
Funding: Title II

DISTRICT

PK-12 LATINO FAMILY LITERACY PROJECT(LFLP)

Motion #5 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the PK-12 Latino Family Literacy Project (LFLP):

Program: PK-12 Latino Family Literacy Project (LFLP)
Description: Family Engagement Program
Dates: March, 2023 - June, 2023
Funding Source: Title III

EXPLANATION: Latino Family Literacy Project is designed to establish family reading routines for Spanish Speaking and English speaking parents and their children. Latino Family Literacy Project trains district staff as facilitators in language acquisition methods and a step-by-step reading and literacy instruction process. LFLP focuses on family reading for Hispanic parent involvement, vocabulary development, and English language development for parents and their children. Title III funds will be used to facilitate access to academic success of EL and Immigrant students. We continue to fund the Latino Literacy Project through Title III because of the positive impact that parent literacy is proven to have on student success.

PUPIL SERVICES

OUT OF DISTRICT ROSTER

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education approve placements and instructional services for students with disabilities, including those received by the district and those attending schools for which tuition is charged, for the month of March as noted in the detailed listing maintained on file in the Board Secretary’s office.

EXPLANATION

Students with IEPs whose needs cannot be met in the programs that exist within the district are placed in outside private and public schools approved by the New Jersey Department of Education for students with disabilities. Attendance is monitored monthly in order to ensure students are enrolled as agreed and the state-mandated contract with each school states that two weeks' notice is required for removal of a student. Case managers make at least two visits per school year for each student enrolled in one of these schools, including one visit that involves the convening of an IEP Team to complete an annual review of the student's IEP. In order to preserve confidentiality, all students are identified only by their local and/or state identification numbers in any listing that is maintained outside the Office of Pupil Services.

2022-2023 IDEA AMENDMENT APPLICATION

Motion #2 that, upon the recommendation of the Superintendent, the Board of Education accepts the funds for the IDEA grant application, as amended, for the fiscal year 2022-2023 in the amount of \$1,808,421.

	FY'23	FY'23	FY'22	FY'22	
	Public	Non-Public	Public	Non-Public	TOTAL
PRESCHOOL	\$ 63,307	\$ 0	\$ 0	\$ 0	\$ 63,307
BASIC	\$ 1,619,407	\$ 109,827	\$ 0	\$ 15,880	\$ 1,745,114

EXPLANATION

The FY2023 application was amended to include 2021-2022 IDEA carry-over funds.

HUMAN RESOURCES

RESIGNATION(S)/TERMINATION(S)/RETIREMENT(S) 2022-2023

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education approve the resignation(s), termination(s) and/or retirement(s) of the following staff according to the effective date and reason shown:

<i>PK-8</i>	
DelliSanti, Susan 0.5 Kindergarten Teacher Assistant, WD	March 10, 2023 Resigned
Khanna, Sonia 0.5 Kindergarten Teacher Assistant, NP	March 17, 2023 Resigned
<i>DISTRICT</i>	
Migliore, Matthew 1.0 Computer Technician, CO	April 11, 2023 Resigned

RESIGNATION(S)/TERMINATION(S)/RETIREMENT(S) 2023-2024

Motion #2 that, upon the recommendation of the Superintendent, the Board of Education approve the resignation(s), termination(s) and/or retirement(s) of the following staff according to the effective date and reason shown:

<i>DISTRICT</i>	
Clark, George 1.0 Bus Driver, Transportation	July 1, 2023 Retired

APPOINTMENT(S) 2022-2023 */**

Motion #3 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of the following to the position/s stated at the annual salary rates and effective date/s shown, and further that the Board of Education approve the submission to the County Superintendent applications for emergency hiring, pending approval of all Human Resource documents and/or requirements and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A6-7.1 et seq.; 18:39-17 et seq.; 18A:6-4.13 et seq.:

			In Place of:
<i>PK-8</i>			
Byrnes, Jessica	\$12,938	04/19/23-06/30/23	Stamm Ma, A.

.5 Kindergarten TA, AV	Col. B, Step 1		Resigned
Urbanik, Mark Leave Replacement, SX	\$59,050 BA, Step 1	TBD	Employee #2706
<i>DISTRICT</i>			
Cabral, Euris D. 1.0 Bus Driver, Transportation	\$29,700 \$30/hr.; 5.5 hrs/day; 180 days/year	02/22/23-06/30/23	Est. 05/09/22
Varvar, Gloriana 1.0 Bus Driver, Transportation	\$33,480 \$31/hr.; 6 hrs/day; 180 days/year (revised)	02/22/23-06/30/23	Ramos, M. Resigned

- * Pending probationary period
- ** Pending completion of paperwork

CHANGE(S) OF HOURS/ SALARY 2022-2023

Motion #4 that, upon the recommendation of the Superintendent, the Board of Education approve the change(s) of hours/salary for the following staff:

Employee	Position	Base Salary	License Stipend	Total Salary	Effective
Napolitano, John	1.0 Maintenance, B&G	\$57,320	\$1,950	\$59,270	01/09/23

JOB DESCRIPTION(S) 2023-2024

DISTRICT

Motion #5 that, upon the recommendation of the Superintendent, the Board of Education approve the following job descriptions:

- (1) [Bus Aide/Lunch Aide](#)
- (1) [Bus Driver/Lunch Aide](#)

SUBSTITUTE APPOINTMENTS 2022-2023

Motion #6 that, upon the recommendation of the Superintendent, the Board of Education approve the following name(s) be added to the list of substitutes and approve all Morris School District Substitute Teachers to also provide service as Teacher Assistant, ABS, and Lunchroom Playground Aide as assigned for the 2022-2023 school year, and further that the Board of Education approve submission to the County Superintendent application for emergency hiring and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq., 18A:6-4.13 et seq.:

Athletic Volunteer

Gray, Sean (Lacrosse)

Kopmann, Amber (Lacrosse)

Lunchroom/Playground Aide

Grant, Janisha (eff. 03/01/23)

Teacher

Chaplin, Madison (eff. 03/10/2023)

Murphy, John (eff. 03/03/23)

Wentz, John (eff. 03/02/2023)

Teacher Assistant

Delli Santi, Susan

EXPLANATION: Upon the submission of approved timesheets, the staff will be compensated at approved substitute rates.

RESCIND MOTION – APPOINTMENT(S) 2022-2023

Motion #7 that, upon the recommendation of the Superintendent, the Board of Education rescind the approval of the following certificated staff:

APPOINTMENT(S) 2022-2023 */**

Motion #6 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of the following to the position/s stated at the annual salary rates and effective date/s shown (**revisions in bold**), and further that the Board of Education approve the submission to the County Superintendent applications for emergency hiring, pending approval of all Human Resource documents and/or requirements and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A6-7.1 et seq.; 18:39-17 et seq.; 18A:6-4.13 et seq.:

			In Place of:
9-12			
Parra, Nicolas 1.0 Bilingual ELA, MHS	\$63,400 MA, Step 4	02/17/23-06/30/23	Rosario, A. Resigned

* Pending probationary period
 ** Pending completion of paperwork

LEAVE(S) OF ABSENCE 2022-2023

Motion #8 that, upon the recommendation of the Superintendent, the Board of Education approve a leave of absence to the following staff members under the conditions stated and effective dates shown:

PK-8		
Employee #0434	01/25/23-04/18/23 (revised dates)	FMLA **
Employee #3748	03/10/23-03/09/24	NJFLA (Intermittent) **
Employee #4980	01/24/23-03/23/23 03/24/23-06/16/23 06/19/23-06/20/23 (revised dates)	Maternity * NJFLA ** FMLA **
Employee #6713	02/21/23-03/24/23 03/27/23-06/30/23 (revised dates)	Maternity * NJFLA **
Employee #7216	10/31/22-11/01/22, 11/04/22 11/15/22-11/17/22 11/29/22-12/02/22 03/20/23-03/31/23	Personal **
9-12		
Employee #4425	03/10/23-TBD	Administrative ****
Employee #4840	08/30/23-11/21/23	FMLA/NJFLA **
Employee #5292	02/20/23-03/17/23 03/20/23-06/09/23 06/12/23-06/20/23 (revised dates)	Maternity * NJFLA ** FMLA **
Employee #6709	01/25/23-05/04/23 (revised dates)	FMLA/NJFLA ***
Employee #6811	03/02/23-03/09/23	FMLA ***
DISTRICT		
Employee #1216	03/07/23-06/05/23	NJFLA **

* Accumulated sick leave may be used up to a period of eight weeks (four weeks before and four weeks after the birth of the baby) – with pay/with benefits.

** Without pay/with benefits

*** Without pay/without benefits

**** With pay/with benefits

LEAVE(S) OF ABSENCE 2023-2024

Motion #9 that, upon the recommendation of the Superintendent, the Board of Education approve a leave of absence to the following staff members under the conditions stated and effective dates shown:

9-12		
Employee #5355	08/30/23-09/25/23 09/26/23-12/18/23 12/19/23-06/30/24	Maternity * FMLA/NJFLA ** Childrearing ***

* Accumulated sick leave may be used up to a period of eight weeks (four weeks before and four weeks after the birth of the baby) – with pay/with benefits.

** Without pay/with benefits

*** Without pay/without benefits

PK-8

FMS SPRING MUSICAL 2022-2023 (revised)

Motion #10 that, upon the recommendation of the Superintendent, the Board of Education approve the following (**revisions in bold**) for the FMS 2022-2023 Spring Musical

Program: FMS Spring Musical
 Dates: March 3, 2023 and March 4, 2023
 Funding: FMS Student Activity Account
 Rate: As outlined below

Pit Director - \$2,000

David Gallagher

Violinist - \$300

Tomblin, Samantha

Viola - \$200

Davis, Norma

Trumpet - \$250

Beadle, Timothy

EXPLANATION: Upon submission of an approved timesheet, staff member will be compensated as outlined above.

DISTRICT

MISCELLANEOUS - INTERIM ADMINISTRATOR (Revision)

Motion #11 that, upon the recommendation of the Superintendent, the Board of Education approve the following individuals for the purpose of conducting formal teacher observations for the 2022-2032 school year at the rate of \$200 per completed observation (**revisions in bold**):

Heintz, Sandra - Interim Administrator
 Effective: 10/01/22 to **12/27/22 (revised dates)**

DISTRICT

PARENT/GUARDIAN VIRTUAL WORKSHOP - DIGITAL WELLNESS

Motion #12 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the creation and delivery of a Parent/Guardian Virtual Workshop on Digital Wellness.

Program: Parent/Guardian Workshop - Digital Wellness at Home
 Description: Create content and deliver a 1 hour evening parent workshop on digital wellness focused on physical, cognitive, emotional, and community stages of digital wellness and what parents/guardians can do at home to foster digital wellness. Workshop will be delivered by a guidance counselor, SAC, Director of Guidance, and Supervisor of Technology (Instructional)

Date: April 13, 2023
 Funding Source: Title IV
 Rate: Per contract language, 1 hour of presentation and 1 hour preparation time
 Staff: Alberto, Antonietta
 Beneventine, Ashley

PROVISIONAL/NOVICE TEACHER MENTORS – 2022-2023

Motion #13 that, upon the recommendation of the Superintendent, the Board of Education approve the following named certificated staff to serve as mentors to provisional/novice teachers as indicated below (**revisions in bold**) as required by N.J.A.C. 6A:9B-8 for the 2022-2023 school year:

Provisional/Novice Teacher	MSD Mentor	School
PK-8		
Aiello, Dina	Faraci, Kathryn	AV
Amoroso, Caitlyn	Torre, Michelle	AV

Barrett, Michelle	Guerra-Conte, Karla	AH
Blumm, Madeline	Young, Kristina	PRE K - HEAD START
Bryant, Sarah	Schierer, Laura	PRE K - PRIMROSE
Cacchio, Mary	Folmar, Leslye	SX
CaDavid, Olga	Restrepo, Maria	WD
Cheff, Allie	Gross, Kristina	FMS
Francesco, Renata	Rodrigues, Erin	FMS
Hollenbeck, Kelly	Tuzzeo, Margaret	SX
Leak, Phylicia	Cobilich, Barbara	PRE K - SALVATION ARMY
Liu, Xiaoyuan	Patten, Kelly	HC
Magliulo, Brittany	Cobilich, Barbara	PRE K - KIRBY
Mannino, Maria	Cobilich, Barbara	PRE K - NABE
Martin, Lindsay	Young, Kristina	PRE K - HEAD START
McLaughlin, Christine	Smith, Taylor	FMS
Miller, Rebecca	Haraul, Celia	HC
Padron, Nicholas	Minerowicz, Carly	FMS
Randazzo, Rebecca	Shierer, Laura	LLC
Reit, Jenna	Chang, Wendy	HC
Shapiro, Tracey	Maietta, Jennifer	PRE K - TEMPLE B'NAI OR
Shaw, Bianca	Harpaul, Celia	HC
Summa, Mary Ann	Schwam, Ariella	NP
Vega, Selenia	Cobilich, Barbara	PRE K -YMCA/BLAKE
9-12		
Capozzi, Justin	Steins, Alyssa	MHS

Eldeeb, Nermeen	Warivonchik, Anna	MHS
McLaughlin, Kelly	White, Alina	MHS
Prudencio Mendoza, Ulises	Petrucci, Debora	MHS
Quiceno-Sierra, Jason	Formoso, Alejandra	MHS
Schwartz, Allison	Tabor, Noelle	MHS
Stanton, James	Viteri, Paola	MHS

DISTRICT

STUDENT TEACHER APPOINTMENTS 2022-2023

Motion #14 that, upon the recommendation of the Superintendent, the Board of Education approve the following name(s) be added to the list of student teachers, and approve all Morris School District Student Teachers, as assigned for the 2022-2023 school year, and further that the Board of Education approve submission to the County Superintendent application for emergency hiring and each applicant’s attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A 18A:6-7.1 et seq., 18A:6-4.13 et seq.:

Montclair State University

Aljaludi, Noah
 Fremgen, Christy
 Jankovic, Ashley
 Wolenski, Sarah

Seton Hall University

Sicurello, Stephanie

St. Elizabeth University

Merendino, Samantha

DISTRICT

STUDENT TEACHER APPOINTMENTS 2023-2024

Motion #15 that, upon the recommendation of the Superintendent, the Board of Education approve the following name(s) be added to the list of student teachers, and approve all Morris School District Student Teachers, as assigned for the 2022-2023 school year, and further that the Board of Education approve submission to the County Superintendent application for emergency hiring and each applicant’s attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A 18A:6-7.1 et seq., 18A:6-4.13 et seq.:

Drew University

Perry, Sarah

HR/CURRICULUM

PK-8

K-12 ACADEMIC AFTER SCHOOL SUPPORT PROGRAMS 2022-2023(revision)

Motion #16 that, upon the recommendation of the Superintendent and the Board Curriculum Committee, the Board of Education approve Morris School District Certificated staff members to provide after school assistance for the Academic After School Support Programs for Bilingual and Monolingual students in Grades K-12 for the 2022-2023 school year. **(revision in bold)**

Posting: G25
Program: FMS Academic Afterschool Support
Description: Academic Support
Dates: February, 2023 - May, 2023
Funding: ESEA Title I Grant Funding
Rate: \$40 per hour
Staff: Almiron-Romero, Jessica
Angelo, Amy
Beadle, Timothy
Bushman-Lewandoski, Cheryl
Castro, Nicole
Erlenborn, Gillian
Forman, Annemarie
Jackson, Mikal
Leung, Caroline
London, Karen
Miranda-Casablanca, Cynthia
Navarro, Carina
Oesterle, Victoria
Rodrigues, Erin
Rogers-Martin, Dayjahnae
Rogich, Monica
Saenz de Viteri, Sibila
Sluhocki, Samantha
Vargas, Marco

EXPLANATION: Upon submission of an approved timesheet, staff members will be compensated as outlined above.

BUSINESS MATTERS

DISTRICT

Financial Reports

- Motion #1 **Financial Reports of the Secretary to the Board of Education**
that the Board of Education approve the following financial report as on
file in the Business Administrator's office for the month of **January 2023**
Fund 10 -- General Fund
Fund 20 -- Special Revenue Fund
Fund 30 -- Capital Projects Fund
Fund 40 -- Debt Service Fund

Statement of Cash Balances

that the Board of Education accept the Statement of Cash Balances for the month of **January 2023**, which are reconciled with the Board Secretary's Reports by fund for that month.

- Motion #2 Pursuant to N.J.A.C. 6A:23-2.11 (c) 3, we certify that as of **January 2023** after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- Motion #3 Pursuant to N.J.A.C. 6A:23-2.11 (c) 4, I certify that as of **January 2023** no budgetary line item account has been over-extended in violation of N.J.A.C. 6A:23-2.11 (b).

Business Administrator/Board Secretary **March 13, 2023**
Date

DISTRICT

BUDGET TRANSFERS

- Motion #4 that, upon the recommendation of the Superintendent, the Board of Education .
approve the Budget Transfers as on file in the Business Administrator's Office for the
2022-2023 budget through **January 2023**.

DISTRICT

BILLS LIST 2022-2023

- Motion #5 that, upon the recommendation of the Superintendent, the Board of Education
approve the attached 2022-2023 bills list for the period ending:

February 28, 2023 (payroll)
March 13, 2023

DISTRICT

ANNUAL COMPREHENSIVE FINANCIAL REPORT

Motion #6 that upon the recommendation of the Superintendent, the Board of Education acknowledges receipt and approves the 2021-2022 [Annual Comprehensive Financial Report](#) and the [Auditor's Synopsis](#) and [Management Report](#) on Administrative findings with no recommendations.

DISTRICT

AGREEMENTS

MORRIS COUNTY PARK COMMISSION AGREEMENT

Motion #7 that upon the recommendation of the Superintendent, the Board of Education approve an agreement in the amount of \$6,500 with the Morris County Park Commission's William G. Mennen Sports Arena. The contract is for use of the facility on Thursday, June 15, 2023 for the Frelinghuysen Middle School Graduation and Tuesday, June 20, 2023 for the Morristown High School Graduation.

CITY UNIVERSITY OF NEW YORK

Hunter College's Silberman School of Social Work

Motion #8 that upon the recommendation of the Superintendent, the Board of Education approve the agreement between City University of New York on behalf of Hunter College's Silberman School of Social Work and the Morris School District in that their students and faculty members be permitted to use the facilities of the District in order to meet the objectives of the Social Work Program for the purpose of student instruction and training.

EXPLANATION

Agreement is on file in the Business Administrator's Office.

YESHIVA UNIVERSITY

Wurzweiler School of Social Work

Motion #9 that upon of the recommendation of the Superintendent, the Board of Education approve the agreement between Wurzweiler School of Social Work of Yeshiva University and the Morris School District in that their students and faculty members be permitted to use the facilities of the District in order to meet the objectives of the Social Work Program for the purpose of student instruction and training.

EXPLANATION

Agreement is on file in the Business Administrator's Office.

ARKANSAS STATE UNIVERSITY

Motion #10 that upon the recommendation of the Superintendent, the Board of Education approve the agreement between Arkansas State University and the Morris School District to authorize students to conduct a Clinical Rotation to complete their Master's in Counseling Program.

EXPLANATION

Agreement is on file in the Business Administrator's Office.

SLEO III AGREEMENT - Town

Motion #11 that upon the recommendation of the Superintendent, the Board of Education approve the SLEO III agreement between the Morris School District and the Town of Morristown for the Special Law Enforcement Officer Class 3 for the term of July 1, 2022 through June 30, 2024 at the following schools:

Alexander Hamilton Elementary School
Lafayette Learning Center
Morristown High School
Thomas Jefferson Elementary School

EXPLANATION

Agreement on file in the Business Administrator's office.

DISTRICT

CORRECTIVE ACTION PLAN

Department of Agriculture Procurement

Motion #12 that upon the recommendation of the Superintendent, the Board of Education approve the submission of the [Corrective Action Plan](#) in regards to the findings from the Department of Agriculture Procurement Audit.

EXPLANATION

This was discussed at the March Finance Committee meeting.

DISTRICT

E-RATE CONTRACTING

Motion #13 that upon the recommendation of the Superintendent, the Board of Education award the following contracts in connection with the filing of Morris School District's E-Rate Forms for the 2023-2024 School Year. The following awards for services and purchases are in accordance with the School and Libraries E-Rate program rules and regulations for 2023-2024:

Telecommunications Services - Altice USA (470 Form # 231009919)
Internal Connections – Aspire Technology Partners NJ (470 Form # 230010513)

PAYMENTS

Motion #14 that upon the recommendation of the Superintendent, the Board of Education approve the following payments to Parette Somjen Architects:

Project	Amount
<i>DISTRICT</i>	
ROD Grant Projects	\$43,918.18
<i>9-12</i>	
MHS Field Lighting & Scoreboard	\$1,500.00
<i>PK-8</i>	
Woodland HVAC Improvements	\$7,286.62
Woodland Window Replacement	\$2,000.00
Woodland Roof Replacement	\$3,014.14

DISTRICT

PROFESSIONAL SERVICES 2022-2023 - revised

Motion #15 WHEREAS, there exists a need for professional services for 2022-2023 and funds are available for these purposes.

WHEREAS, the Public School Contracts Law (Chapter 114, Laws of 1977) requires that the Resolution authorizing the award of contracts for professional services without competitive bids be publicly adopted,

NOW THEREFORE BE IT RESOLVED by the Morris School District Board of Education that the following be engaged for professional services as described and in the amount as follows:

Four Winds Hospitals	Home Instruction Services	\$64/hr NONPUBLIC Rate \$42.80
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EXPLANATION

Motion approved at the 10/17/22 BOE meeting, Motion #13. Revised to include an additional rate.

TRAVEL & REIMBURSEMENT

Motion #16 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

WHEREAS, employees are attending conferences, conventions, staff training seminars or workshops as depicted on [attachment](#); and

WHEREAS, the attendance at stated functions was previously approved by the chief school administrator as work related and within the scope of the work responsibilities of the attendees; and

WHEREAS, the attendance at the functions was approved as critical to the instructional needs of the school district or furthering the efficient operation of the school district; and

WHEREAS, the travel and related expenses particular to attendance at these functions are in compliance with the state travel payment guidelines established by the Department of Treasury and with guidelines established by the Federal Office of Management and Budget; be it

RESOLVED, that the board approves the travel and related expenses particular to attendance at these functions.

DISTRICT

PRELIMINARY BUDGET

SUBMISSION OF PRELIMINARY BUDGET 2023-2024

Motion #17 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

BE IT RESOLVED that the preliminary budget be approved for the 2023-2024 School Year using the 2023-2024 state aid figures and the Secretary of the Board of Education be authorized to submit to the Executive County Superintendent for approval in accordance with N.J.S.A. 18A:7F-5 and 18A:F-6:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>TOTAL</u>
2023-2024 Total Expenditures	\$ 133,982,591	\$ 18,267,859	\$ 152,250,450
Less: Anticipated Revenues	< \$ 33,176,162 >	< \$ 18,267,859 >	< \$ 51,444,021 >
Taxes to be Raised	\$ 100,806,429	\$ 0	\$ 100,806,429

BE IT FURTHER RESOLVED, the Secretary of the Board of Education be authorized to advertise said preliminary budget in the Daily Record in accordance with the form suggested by the New Jersey Department of Education and according to law;

BE IT FURTHER RESOLVED, a public hearing on the budget for the 2023-2024 school year will be held at Morristown High School on April 24, 2023 at 7:30pm.

CAPITAL RESERVE ACCOUNT WITHDRAWAL

Motion #18 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

BE IT RESOLVED, that the Morris School District Board of Education includes in the budget a capital reserve withdrawal in the amount of \$8,804,163 for the following projects:

Roof and Window Replacements	\$ 5,602,032
Electrical and BMS Upgrades	\$ 1,046,049
Boiler Replacements	\$ 643,650
New Pre-K Restroom	\$ 87,750
Security Projects	\$ 893,544
Elementary Renovations	\$ 531,138

CAPITAL RESERVE ACCOUNT DEPOSIT

Motion #19 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

BE IT RESOLVED, that the Morris School District Board of Education includes in the general fund appropriations \$1,000,000 for deposit into the Board of Education’s approved Capital Reserve Account for future funding of projects.

PROFESSIONAL SERVICES 2023-2024

Motion #20 WHEREAS, pursuant to N.J.A.C. 6A:23A:5.2 (a) a board of education must establish a maximum dollar limit for professional services and public relations, as defined in N.J.A.C. 6A:23A:9.3-14

NOW, THEREFORE, BE IT RESOLVED, that the Morris Board of Education hereby establishes the following maximums for the 2023-2024 school year as follows:

Architecture/Engineering *	\$ 179,000
Legal	281,000
Audit	47,000
Private Investigator	35,000
Physician	<u>81,000</u>
Total	\$ 623,000

BE IT FURTHER RESOLVED, that the School Business Administrator track and record these costs to ensure that the maximum amount is not exceeded.

* Does not include projects funded through Capital Reserve.

MAXIMUM TRAVEL

Motion #21 WHEREAS, pursuant to N.J.A.C. 6A:23A-7.3, the Morris School District Board of Education must establish a maximum travel dollar limit for travel expenditure, as defined in N.J.A.C. 6A:23A-7.1 et seq.,

BE IT RESOLVED that the Board of Education includes in the tentative budget a maximum travel expenditure supported by State and local funds in the amount of **\$132,808** for the 2023-2024 school year. The maximum travel expenditure amount supported by State and local funds for the 2022-2023 school year is **\$148,593**, of which **\$24,522** has been spent and **\$12,285** is encumbered as of March 13, 2023. WHEREAS, the Board of Education resolution did not address the election to exclude travel expenditures supported by federal funds from the maximum travel expenditure amount; and

BE IT RESOLVED that the Morris School District Board of Education hereby elects to exclude federal travel expenditures supported by federal funds from the maximum travel expenditure amount and reaffirms the maximum travel expenditure amount for the 2023-2024 school year to be **\$132,808**.

TRAVEL AND RELATED EXPENSE REIMBURSEMENT

Motion #22 WHEREAS, The Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district;

AND, N.J.A.C. 6A:23A Subchapter 7 requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board;

AND, a board of education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30);

AND, travel and related expenses not in compliance with N.J.A.C. 6A:23A Subchapter 7 but deemed by the board of education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms;

BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A Subchapter 7 as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education includes in the tentative budget travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A Subchapter 7, to a maximum expenditure of **\$132,808** for all staff and board members for the 2023-2024 school year. The School Business Administrator/Board Secretary shall track and record these costs to ensure that the maximum amount is not exceeded.

PRESCHOOL EDUCATION AID BUDGET

Motion #23 that upon the recommendation of the Superintendent, the Board of Education approves the submission of the 2023-2024 Preschool Education Aid grant in the amount of \$11,776,619 to the Department of Education, Division of Early Childhood Education. The grant includes \$781,544 district funds to support students with disabilities in the General Education classroom.