



## Classified to Teacher (C2T) Program

### Frequently Asked Questions

| Question   | Answer   |
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| <p>I have earned a Bachelor's degree from another country, but do not have the transcripts right now. Do I need to submit a transcript in order to apply for this program?</p>   | <p>No, you are welcome to apply to the program now and submit your transcripts when you have them.</p> <p>Please know that foreign transcripts will need to be evaluated prior to obtaining teaching permits and most likely would be required to enroll in a teaching credential program.</p> <p>Here is a link to the Commission on Teacher Credentialing (CTC) website with a list of <a href="#">Approved Agencies for Foreign Transcript Evaluation</a></p> |
| <p>Can I pursue the teaching credential program and also continue with my current job? Or do I have to give up my current job to pursue the program?</p>   | <p>This decision depends on each individual's unique situation and the timing and requirements of the credential program. As part of a teaching credential program, participants are required to spend time in "student teaching" phases where they are present in a classroom with a mentor teacher during the day.</p>   |
| <p>The application mentions that if I get accepted, I will need to sign an agreement to complete a school year of classroom instruction for each year of financial assistance received. Would I be paid for that during the school year?</p> | <p>The intent of the C2T agreement is that participants who complete the program would then commit to working as a paid teacher for the school district if possible. Please know this will depend on the availability of teaching positions at the time.</p>   |
| <p>If the applicant is accepted to use the \$4800 annual fund for the education, does the applicant have an obligation to fill in a teaching position in PUSD after earning a teaching credential?</p>                                       | <p>The intent of the C2T program is to help classified staff earn a teaching credential and hopefully become teachers for PUSD. The agreement with participants asks that those who receive funding to complete the program would then commit to working as a paid teacher for the school district, if possible. Please know this will depend on the availability of teaching positions at the time.</p>   |

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| For the application, I would like to upload both transcripts and test scores. Am I able to add more than one document?   | The application allows for both transcripts and test scores to be uploaded.  |
| The application requires two recommendations. Do you just need the contacts, or do you also need a letter of recommendation?   | Please provide the name and contact information for your references in the application. A letter of recommendation is not required at this time.   |
| The application asks for the number of years as a PUSD employee and I have been working as both a part-time and full time employee in PUSD. How should I answer that question? | Please count your years as both a part-time and full-time employee with PUSD for this question.  |
| Can you recommend any resources to help prepare for tests such as the California Basic Education Skills Test (CBEST) or a California Subject Exam (CSET)                       | <p>Here is a link to the <a href="#">California Educator Assessments</a></p> <p>Each of the different assessment pages, such as the <a href="#">CBEST</a>, include information about tutorials and preparation materials for that test.</p> <p><b>Please note:</b> registration fees for the California educator examinations and performance assessments are being waived through June 2023. Click here to learn more about the <a href="#">California Assessment Fee Waivers</a></p> |
| Are the online classes offered after working hours?  | <p>Courses will vary depending on each university program. Many online courses are created to allow flexibility for the student to be able to participate at any time of the day.</p> <p>PUSD is partnering with <a href="#">National University</a> and <a href="#">Cal State East Bay (CSUEB)</a> for the C2T program.</p>   |
| Do you need to be a permanent employee for this grant program?   | Yes, the C2T program is only open to permanent classified staff.   |
| Is there an option to complete a university program fully online?  | Yes, <a href="#">National University (NU)</a> offers an online program and <a href="#">Cal State East Bay (CSUEB)</a> offers some hybrid courses as well. You can explore each of their websites to learn more.  |
| What is contact information for each university representative?  | <p>Contact information for each university representative:</p> <p><b>Cal State East Bay:</b></p> <ul style="list-style-type: none"> <li>• Chris Chamberlain, Interim Dept. Chair, Department of</li> </ul>   |

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|   | <p>Teacher Education <a href="mailto:chris.chamberlain@csueastbay.edu">chris.chamberlain@csueastbay.edu</a></p> <ul style="list-style-type: none"> <li>• Dania Massey, Single Subject Program Coordinator<br/><a href="mailto:daniamassey@csueastbay.edu">daniamassey@csueastbay.edu</a></li> <li>• Kelly Moore, Multiple Subject Program Coordinator<br/><a href="mailto:kelly.moore@csueastbay.edu">kelly.moore@csueastbay.edu</a></li> </ul> <p><b>National University:</b></p> <ul style="list-style-type: none"> <li>• Dr. Patricia Kirsch <a href="mailto:pheydetkirsch@nu.edu">pheydetkirsch@nu.edu</a></li> </ul> |
| Do universities have an option for a Master's in special education                                | Yes, please see the university website links above  |
| Would it be possible to speak to graduates from the university programs?                          | Yes, the university representatives share they would be happy to get you in touch with graduates from their program. Please see the university representative contact information above to inquire about this.  |
| Do universities offer an intern program?  | Yes, both CSUEB and NU offer an Intern credential program.  |
| How long does it take to complete a Bachelor's degree program?                                    | Each Bachelor's degree program is unique. Please contact the university representatives to learn more about the different program requirements and timelines.   |
| How many courses are required to get a teaching credential?<br>How long is an internship program? | Each teaching credential program is unique. Most candidates who already hold a bachelor's degree, can earn a teaching credential within 18-24 months. Please contact the university representatives to learn more about the different program requirements and timelines.   |
| What criteria is needed to be met to be eligible for the grant?                                   | <p>Eligibility for the C2T program:</p> <ul style="list-style-type: none"> <li>• Currently employed in a permanent PUSD classified position</li> <li>• Minimum of an Associate of Arts (AA) Degree or 60 Units</li> <li>• Cumulative GPA of 2.0 or higher</li> <li>• 2 recommendation contacts</li> </ul>   |
| If more than 15 people apply for the program, what criteria is used to determine who is selected  | In addition to the eligibility criteria listed above, priority will be given to applicants pursuing teaching credentials in the following areas:  |

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|   | <ul style="list-style-type: none"> <li>● Special Education: Mild to Moderate Support Needs (MMSN) or Extensive Support Needs (ESN)</li> <li>● Single Subject: Math, Science, or Spanish</li> <li>● Multiple Subjects with Spanish Bilingual Authorization</li> </ul> <p>Other criteria that will be used to determine selection in an equitable manner will include information submitted in the application such as degrees held, references, and written responses.</p> |
| <p>How much would the grant be if I start a credential program this summer?</p> | <p>If selected, the Grant award of \$4800 would be the same amount if the program start date is in the summer or the fall</p>   |
| <p>Would I need to sign a contract?</p>   | <p>If selected, candidates will be asked to sign an agreement that indicates they plan to do the following:</p> <ul style="list-style-type: none"> <li>● Earn a Bachelor's degree from a partnering institution of higher education</li> <li>● Obtain a teaching credential</li> <li>● Commit to one year of service as a teacher for every year of support in the program - pending available positions in PUSD</li> </ul>   |