

**Minutes**  
**District English Language Multilingual Learner Advisory Committee (DEMLAC)**  
**Thursday, January 19, 2023**  
**6:00pm - 8:00pm**  
**Zoom Link : <https://sbunified.zoom.us/j/96295754398>**  
**Webinar ID: 696 932 7316**

**PRESENT**

**ABSENT**

**DEMLAC Executive Committee**

Victor Carmona, **Co-President**

Socorro Ramirez, **Co-President**

Margarita Mendoza, **Assessor to Presidents**

Marina Zarate, **Assessor to Presidents**

Irlanda Gomez, **Secretary**

Rosy Alcala, **Parliamentarian**

Jessica Flores, **Communicator to the School Community**

**English Language Multilingual Learner Advisory Committees (EMLAC)**

Jasmin Velazquez, Adams Elementary School, Rep

Adelaida Gutierrez, Franklin Elementary School, Rep

Andrea Macouzet, Monroe Elementary School, Rep

Fatima Limon, SBCA Elementary School, Rep

Iliana Orozco, Washington Elementary School, Rep

Nancy Plancarte, La Colina Junior High School, Rep

**District Staff**

Anna Pilhoefer, Director, Equity & Multilingual Services

Albert Martinez, Program Supervisor, PEAC

Sofia Rubalcava, Interpreter, Language Access Unit

Ana Chaidez, Interpreter

Gabriel Sandoval, Principal, Cleveland Elementary School

Hortencia Corral, Assistant Principal Adams Elementary School

Janina Martinez, Educational Services Family Engagement Unit Liaison

Karen Reyes, Family Engagement Liaison, Harding University Partnership Elementary School

Suzette McCormick, Principal Santa Barbara Community Academy

Tricia Poelstra, Emergent Multilingual Instructional Support Specialist

**1. Director's Welcome and Zoom Orientation** Anna Pilhoefer, Director, Equity & Multilingual Service

- a. Welcome
- b. Zoom Orientation
  - i. How to participate in this Zoom meeting
  - ii. Making a motion (raising your hand virtually)
  - iii. Making comments or asking questions

**2. Interpretation Announcement** Sofia Rubalcava & Ana Chaidez, Language Access Unit

- a. Zoom interpretation announcement / Language preference selection

**3. Superintendents Introductions** Anna Pilhoefer, Director, Equity & Multilingual Service

- a. No Superintendent introduction

**4. Presidents Welcome, Call to Order and Review of Norms** Victor Carmona / Socorro Ramírez, DEMLAC Co-Presidents

- a. Welcome
- b. **Meeting Call to Order at 6:25pm by Victor Carmona, Co-President. Late start due to Zoom webinar link issues, new link was sent/shared with members**
- c. Agenda reviewed
- d. Norms and Expectations reviewed

**5. Old Business** Irlanda Gómez, DEMLAC Secretary

- a. Approval of Minutes from the June 9, 2022 (English) meeting.
- b. Approval of Minutes from the November 17, 2022 meeting  
**Minutes for June 9, 2022 and November 17, 2022 were reviewed. No motion made. Carry items forward to the next meeting.**

**6. New Business** Victor Carmona / Socorro Ramírez, DEMLAC Co-Presidents

- A. **EML School Needs Assessment**, Anna Pilhoefer, Director of Equity & Multilingual Learner Services  
Anna Pilhoefer presented the EML school Needs Assessment survey and reviewed the survey questions.
- B. **California Association of Bilingual Education (CABE) One-Day Regional Conference - May 3, 2023** Janina Martinez, Educational Services Family Engagement Unit Liaison  
Details of the conference were shared with the committee. Meeting to take place on Wednesday May 3, 2023. Janina Martinez to contact EMLAC members from each site to get a count of how many families want to go and get a vote on going the night before or the day of.
- C. Establish the Special Education Committee DEMLAC representative (2).
  - Victor Carmona Co-President explained roles and expectations and the importance of having a representative at the meetings. Committee meets 4 times a year.
- D. Nomination / Elections of Executive Committee Special Education Representative
  - Items briefly discussed and no nomination was made. Item moved to the next meeting.

E. Future Workshops

- Item moved to the next meeting

**7. Site EMLAC Reports** Margarita Mendoza / Marina Zarate, President Advisors

The following school provided reports:

- **Adams** - Jasmin Velazquez, Rep
- **Cleveland** - Gabriel Sandoval, Principal
- **Franklin** - Adelaida Gutierrez, Rep
- **Harding** - Not present
- **McKinley** - Not present
- **Monroe** - Andrea Macouzet, Rep
- **Roosevelt** - Not present
- **SBCA** - Fatima Limon, Rep
- **Washington** - Iliana Orozco, Rep
- **Dos Pueblos HS** - Not present
- **Goleta Valley JH** - Not present
- **La Colina** - Nancy Plancarte, Rep
- **La Cumbre** - Veronica Flores, Rep
- **Santa Barbara JH** - Not present
- **San Marcos HS** - Representative gave report
- **Santa Barbara HS** - Not present

**8. Public Comments** Margarita Mendoza / Marina Zarate, President Advisors

No public comments were made.

**9. Announcements** Margarita Mendoza / Marina Zarate, President Advisors

- The next DEMLAC General meeting is scheduled for February 23th, 2023 at 6:00pm.

**10. Adjournment** Marina Zarate, President Advisor

**The meeting was adjourned at 7:43pm**