# Minutes

**District English Language Multilingual Learner Advisory Committee (DEMLAC)**

**Thursday, January 19, 2023**

6:00pm - 8:00pm

[Zoom Link: https://sbunified.zoom.us/j/96295754398](https://sbunified.zoom.us/j/96295754398)

Webinar ID: 696 932 7316

## Present

<table>
<thead>
<tr>
<th>Executive Committee</th>
<th>Absent</th>
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<tbody>
<tr>
<td>Victor Carmona, <strong>Co-President</strong></td>
<td>Jessica Flores, Communicator to the School Community</td>
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<td>Socorro Ramirez, <strong>Co-President</strong></td>
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<td>Margarita Mendoza, <strong>Assessor to Presidents</strong></td>
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<td>Marina Zarate, <strong>Assessor to Presidents</strong></td>
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<td>Irlanda Gomez, <strong>Secretary</strong></td>
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<td>Rosy Alcala, <strong>Parliamentarian</strong></td>
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### English Language Multilingual Learner Advisory Committees (EMLAC)

- Jasmin Velazquez, Adams Elementary School, Rep
- Adelaida Gutierrez, Franklin Elementary School, Rep
- Andrea Macouzet, Monroe Elementary School, Rep
- Fatima Limon, SBCA Elementary School, Rep
- Iliana Orozco, Washington Elementary School, Rep
- Nancy Plancarte, La Colina Junior High School, Rep

### District Staff

- Anna Pilhoefer, Director, Equity & Multilingual Services
- Albert Martinez, Program Supervisor, PEAC
- Sofia Rubalcava, Interpreter, Language Access Unit
- Ana Chaidez, Interpreter
- Gabriel Sandoval, Principal, Cleveland Elementary School
- Hortencia Corral, Assistant Principal Adams Elementary School
- Janina Martinez, Educational Services Family Engagement Unit Liaison
- Karen Reyes, Family Engagement Liaison, Harding University Partnership Elementary School
- Suzette McCormick, Principal Santa Barbara Community Academy
- Tricia Poelstra, Emergent Multilingual Instructional Support Specialist
1. **Director’s Welcome and Zoom Orientation**  Anna Pilhoefer, Director, Equity & Multilingual Service  
   a. Welcome  
   b. Zoom Orientation  
      i. How to participate in this Zoom meeting  
      ii. Making a motion (raising your hand virtually)  
      iii. Making comments or asking questions  

2. **Interpretation Announcement**  Sofia Rubalcava & Ana Chaidez, Language Access Unit  
   a. Zoom interpretation announcement / Language preference selection  

3. **Superintendents Introductions**  Anna Pilhoefer, Director, Equity & Multilingual Service  
   a. No Superintendent introduction  

4. **Presidents Welcome, Call to Order and Review of Norms**  Victor Carmona / Socorro Ramírez,  
   DEMLAC Co-Presidents  
   a. Welcome  
   b. **Meeting Call to Order at 6:25pm by Victor Carmona, Co-President. Late start due to Zoom webinar link issues, new link was sent/shared with members**  
   c. Agenda reviewed  
   d. Norms and Expectations reviewed  

5. **Old Business**  Irlanda Gómez, DEMLAC Secretary  
   a. Approval of Minutes from the June 9, 2022 (English) meeting.  
   b. Approval of Minutes from the November 17, 2022 meeting  
      **Minutes for June 9, 2022 and November 17, 2022 were reviewed. No motion made. Carry items forward to the next meeting.**  

6. **New Business**  Victor Carmona / Socorro Ramírez, DEMLAC Co-Presidents  
   A. **EML School Needs Assessment**, Anna Pilhoefer, Director of Equity & Multilingual Learner Services  
      Anna Pilhoefer presented the EML school Needs Assessment survey and reviewed the survey questions.  

   B. **California Association of Bilingual Education (CABE) One-Day Regional Conference - May 3, 2023**  
      Janina Martinez, Educational Services Family Engagement Unit Liaison  
      Details of the conference were shared with the committee. Meeting to take place on Wednesday May 3, 2023. Janina Martinez to contact EMLAC members from each site to get a count of how many families want to go and get a vote on going the night before or the day of.  

   C. **Establish the Special Education Committee DEMLAC representative (2).**  
      - Victor Carmona Co-President explained roles and expectations and the importance of having a representative at the meetings. Committee meets 4 times a year.  

   D. **Nomination / Elections of Executive Committee Special Education Representative**  
      - Items briefly discussed and no nomination was made. Item moved to the next meeting.
E. Future Workshops
   - Item moved to the next meeting

7. Site EMLAC Reports  Margarita Mendoza / Marina Zarate, President Advisors

   The following school provided reports:
   - **Adams** - Jasmin Velazquez, Rep
   - **Cleveland** - Gabriel Sandoval, Principal
   - **Franklin** - Adelaida Gutierrez, Rep
   - **Harding** - Not present
   - **McKinley** - Not present
   - **Monroe** - Andrea Macouzet, Rep
   - **Roosevelt** - Not present
   - **SBCA** - Fatima Limon, Rep
   - **Washington** - Iliana Orozco, Rep
   - **Dos Pueblos HS** - Not present
   - **Goleta Valley JH** - Not present
   - **La Colina** - Nancy Plancarte, Rep
   - **La Cumbre** - Veronica Flores, Rep
   - **Santa Barbara JH** - Not present
   - **San Marcos HS** - Representative gave report
   - **Santa Barbara HS** - Not present

8. Public Comments  Margarita Mendoza / Marina Zarate, President Advisors

   No public comments were made.

9. Announcements  Margarita Mendoza / Marina Zarate, President Advisors

   - The next DEMALC General meeting is scheduled for February 23th, 2023 at 6:00pm.

10. Adjournment  Marina Zarate, President Advisor

    The meeting was adjourned at 7:43pm