



Meeting of the Public Prep Academies Trustees
Location: First Republic Bank
1/25/23 at 5:30PM-7:00PM

ATTENDEES

Public Prep Academies:

- Boykin Curry
- Nicole Greene
- Paul Vermylen
- Samuel Greene
- Laura Weil
- Tamara Zachery

Public Prep Network:

- Emilee Christopher
- Janelle Bradshaw
- Jeannemarie Hendershot
- Jenny Zambrano
- Josie Carbone
- Michael Burgevin
- Samantha Diaz

Other Attendees:

- Bryan Lawrence
- Mark Diker
- Phil Brandes
- Tammy Tuller

MINUTES

Call to Order

The public meeting was called to order by Boykin Curry at 5:35PM. Nicole Greene seconded the motion. Janelle Bradshaw provided an overview of the agenda and took attendance. A quorum was present.

Votes (Taken)

- 1. Resolution to call the meeting of the Public Prep Academies Board of Trustees to Order.**
 - a. Motioned: Boykin Curry
 - b. Seconded: Nicole Greene
 - c. In Favor: Samuel Greene, Paul Vermylen, Laura Weil, Tamara Zachery
 - d. Opposed: None
- 2. Resolution to revise the Vertex lease to a one year lease.**
 - a. Motioned: Sam Greene
 - b. Seconded: Boykin Curry



- c. In Favor: Nicole Greene, Paul Vermylen, Laura Weil, Tamara Zachery
- d. Opposed: None

3. Resolution to approve the SDNA mortgage documents for Girls Prep Bronx II.

- a. Motioned: Boykin Curry
- b. Seconded: Nicole Greene
- c. In Favor: Samuel Greene, Paul Vermylen, Laura Weil, Tamara Zachery
- d. Opposed: None

4. Resolution to approve the board minutes for the meeting of the Public Prep Academies Board of Trustees on December 7, 2023.

- a. Motioned: Nicole Greene
- b. Seconded: Paul Vermylen
- c. In Favor: Boykin Curry, Sam Greene, Laura Weil, Tamara Zachery
- d. Opposed: None

5. Resolution to move to Executive Session of the Public Prep Academies Board of Trustees and Friends of Girls Prep.

- a. Motioned: Laura Weil
- b. Seconded: Sam Greene
- c. In favor: Boykin Curry, Nicole Greene, Paul Vermylen, Tamara Zachery
- d. Opposed: None

6. Resolution to adjourn the meeting of the Public Prep Academies Board of Trustees and Friends of Girls Prep following Executive Session.

- a. Motioned: Nicole Greene
- b. Seconded: Boykin Curry
- c. In favor: Samuel Greene, Paul Vermylen, Laura Weil, Tamara Zachery
- d. Opposed: None

Executive Session

Meeting Agenda

- Votes
- Finance Update
- Talent Update
- Academic Update
- Operations Update
- Board and Committee Updates
- Executive Session

Minutes

At 5:35PM, the public meeting was called to order. The meeting turned to votes that needed to be taken to ensure smooth operations of all Public Prep Academies. A brief summary of the Public Prep Academies votes to be taken regarding legal and compliance matters was provided by the Chief Executive Officer. Votes were taken.



The Chief Executive Officer provided updates on the state of finances, changes in revenue numbers, and disclosed that at the next Finance Committee meeting there would be concrete revenue numbers. The Chief Executive Officer also disclosed the number of days of cash on hand and the benchmark number for days of cash on hand for New York City.

The Chief Talent Officer provided talent updates with the center of the conversation focusing on filling positions especially in SPED roles. The key dates and timelines for the launch of the Network-Wide Intent to Return window were also discussed.

The Chief Executive Officer disclosed that the Academic Memo was sent to the board in advance of the meeting and opened up the floor for the board to ask questions. The Superintendent and Chief Academic Officer shared academic priorities on phonics and mathematics instructions and disclosed academic data and results from Winter assessments. The Academic Committee Chair invited the full board to attend the Academic Committee school visit scheduled for March.

The Chief Operating Officer made an announcement about the Boys Prep Bronx Charter renewal hearing date. The Chief Executive Officer and Chief Operating Officer went into discussion with the board regarding enrollment numbers across the network. The Chief Operating Officer shared that the Operations team were prioritizing targeted enrollment strategies, increased canvassing efforts, and expanding digital marketing efforts. The Chief Operating Officer also shared the lottery date for enrollment applications and disclosed the number of applications received to date.

The Chief Executive Officer provided a brief update on the Girls Prep Lower East Side (GPLES) family and community conversations about the consolidation decision. It was noted that there needed to be more discussions about transportation options for GPLES families.

The board went into executive session without members of Public Prep Network present.

Executive Session

Laura Weil motioned to enter executive session to discuss personnel matters consistent with the Open Meeting Law at 7:07PM. Sam Greene seconded the motion.

Adjournment

Nicole Greene motioned to adjourn the meeting at 7:30PM. Boykin Curry seconded the motion.