

## NOTICE TO BIDDERS

Notice is hereby given that the Board of School Trustees of the Tippecanoe School Corporation, Tippecanoe County, Indiana, will receive sealed proposals for the construction (including all labor, materials, and equipment) of the

### TIPPECANOE SCHOOL CORPORATION DOOR REPLACEMENT PROJECTS

COLE ELEMENTARY SCHOOL – 6418 EAST CR 900 SOUTH, IN 47909  
HARRISON HIGH SCHOOL – 5701 NORTH CR 50 WEST, WEST LAFAYETTE, IN 47906

up to the hour of 11:00 A.M. local time, Friday, April 7<sup>th</sup>, 2023, at the office of said Board of School Trustees, Administration Building, 21 Elston Road, Lafayette 47909. Bids will be publicly opened and read aloud immediately thereafter. Bids received after such time will be returned unopened. Bids may be withdrawn prior to such time, but no bids shall be withdrawn for a period of 60 days thereafter. The Board of School Trustees of the Tippecanoe School Corporation, Tippecanoe County, Indiana reserves the right to retain any and all bids for a period of not more than sixty (60) days and said bids shall be and remain valid and in full force and effect during said time. The Owner reserves the right to reject any and all bids and to waive any informalities, irregularities, or errors in the bidding to the extent permitted by law. This includes the right to extend the date and time for receipt for bids.

A general description of the work for which proposals are to be received consists of:

Replacement of selected doors, frames and hardware at two school buildings.

All work shall be in accordance with the Bidding Documents, including the Specifications and the Construction Drawings.

Bids shall be addressed to the Board of School Trustees of the Tippecanoe School Corporation, c/o Amanda Brackett, CFO, 21 Elston Road, Lafayette, Indiana 47909, ATTN: 2023 Interior Refresh. Bids shall be completely and properly executed on Bid Form 96 (Revised 2013), as prescribed by the Indiana State Board of Accounts, giving financial data as recent as possible and in no event more than 90 days old. Each bid shall be accompanied by an executed non-collusion affidavit, an executed bid bond in the minimum amount of five percent (5%) of the bid and such other documents required by the Instructions to Bidders. Bid bond may be a certified or cashier's check payable to the Board of School Trustees of the Tippecanoe School Corporation, Tippecanoe County, Indiana, or an acceptable bidder's bond. Should a successful bidder withdraw their bid, or fail to execute a satisfactory Contract, the Owner may then declare the bid deposit forfeited as liquidated damages.

Requirements for signing bids:

1. Any bid not signed by the individual making same shall have attached to it a power of attorney evidencing authority to sign the bid in the name of the person for whom it is signed.

2. A bid signed for a partnership shall be signed by one of the partners or by an attorney-in-fact. If signed by an attorney-in-fact, there shall be attached to the bid a power of attorney, evidencing authority to sign the bid, executed by the partners.
3. Bids which are submitted by a corporation shall have the correct name thereof and the signature of the president or other authorized officer of the corporation and secretary or an assistant manually written below the corporate name following the word "by \_\_\_\_\_", and shall have affixed the corporate seal.
4. Each bid shall be enclosed in a sealed envelope, properly marked with the name and place of business of the bidder, and the contract for which the bid is submitted.

Contract price will be based upon a complete exemption of Indiana State Sales Tax, and if later determined that a tax must be paid by Owner, contract price will be adjusted to reflect this liability of Owner. Owner will furnish copies of tax exemption certificates to all contractors.

The successful bidder will be required to furnish a satisfactory Performance Bond and Payment Bond in an amount equal to one hundred percent (100%) of the total contract price.

The Instructions to Bidders and General Conditions of the Contract for Construction contained in the Project Manual Specifications for the Project are by this reference made a part hereof, and all bidders shall be deemed advised of the provisions thereof and of the General Conditions, Specifications, and Drawings for the Project. Copies of all such documents are on file in the following locations:

Office of the Owner  
Tippecanoe School Corporation  
21 Elston Road  
Lafayette, IN 47909  
765-474-2481

Office of the Architect  
Cordogan Clark  
322 Main Street  
Lafayette, IN 47901  
765-420-7400

Copies of the bidding documents will not be mailed, but must be purchased at Blueprint Specialties, 1500 Union Street, Lafayette, Indiana 47904, 765-742-6976. They can also be viewed via the Cordogan Clark online planroom, at [www.cordoganclarkplanroom.com](http://www.cordoganclarkplanroom.com). The plans and specifications will be available on Friday, March 17<sup>th</sup>, 2023. Send all questions during bidding to Justin Sorber at Cordogan Clark, [jsorber@cordoganclark.com](mailto:jsorber@cordoganclark.com).

A pre-bid meeting will be held on Wednesday, March 29<sup>th</sup>, 2023 at 1:30 P.M. local time at Harrison High School, 5701 North CR 50 West, West Lafayette, Indiana 47906, then continuing on to Cole Elementary School, 6418 East CR 900 South, Lafayette, Indiana 47909. All prospective bidders are strongly encouraged to attend this meeting. A tour of each site will be held in conjunction with the pre-bid meeting.

END OF SECTION