



Meeting Minutes-WHIPT

Whipple Heights Interested Parents Teachers 2022-2023 School Year

March 9, 2023

Call to order: Rebecca P. 6:08 pm

Attendees: Rebecca Paliswat, Nate Alterio, Kent Witters, Tracy Smith, Alison Witters, Lisa Wagner, Holly Lennox, Justin Lenox, Laura Beadling, Sarah Cole, Kayla Erhard, Eleftheria Cundiff, Tracey Evans, Jessamyn Palmer, Micki Ketterman, Danielle Hugg, Amber Rose.

New business:

- Treasurers report from Kent W. - \$38,993
- Staff Appreciation Week – Chipotle will be provided for lunch one day. Staff has requested less queso and more sour cream. Danielle and Micki are working on more gift ideas. Kent has recommended a drink truck that serves coffee, tea, hot chocolate, and smoothies.
- Alison said a parent suggested less specifics in regards to 4th grade picture submissions as some parents may not have baby photos available. Moving forward the only specific request will be to include at least one current photo.
- Holly requested a \$40 increase for the 4th grade t-shirt budget. Approved 3/9.
- Sarah would like to know if the teachers would be opposed to the PTO helping with kindergarten graduation. Alison will bring this to the staff and see if they are interested in having help or if they would like to keep the event as is.

Old business:

- Walk-A-Thon – **3/9/23** Alison said that parents who volunteered have received letters telling them whether they are to meet at Red Robin or if they are riding on the limo and what time. 2/9/23 Limo lunch will be Mar. 16th at Red Robin. Volunteers will be needed to chaperone. 1/12/23 Erica stated that Alison will work on a final date for the limo lunch when she returns, more details will be provided in February. 11/3/22 Alison said she has been in contact with Red Robin, but further discussion is needed. 10/13/22 Alison W. discussed the status of Walk-A-Thon. If \$20k is raised Whipple staff members get slimed, as of Thursday she had a little over \$15,000 with donations still being accepted on Friday. Walk-a-Thon was postponed to Friday Oct. 14th due to the weather. 9/9/22 Currently no restaurant is in place for the limo lunch prize as Papa Bears is now closed. Alison requested ideas for restaurants that can host the limo lunch. Also discussed that the limo lunch will be in the spring, date will be decided when we have decided on a restaurant.
- Whipple Celebration Day – March 24th - I Am Cory! \$1,200 budget for 2 days requested by Erica M. for this event. Approved 10/13.
- Scholarships – 10/13/22 Kent W. requested to put \$12,000 in an account for scholarships for current 10th 3rd grade students who will not have an elementary scholarship opportunity available once Whipple is gone. Approved 10/13.
- Father/Daughter Dance – **3/9/23** The dance was amazing and the decorations were beautiful. Volunteers suggested having Ziploc bags available next year for anyone who wants to take home some treats at the end of the event. Alison said the photographer has delivered picture packages and they should be going home Friday. 2/9/23 Decorations are handled, most will be pre-made and simply placed the night of. Currently have about 15 volunteers which should be enough, but more are welcome to contact Laura if they wish to help. 1/12/23 Photographer booked. Theme is Under the Sea. 9/8/22 DJ booked.
 - Family Literacy Night - **3/9/23** There was some miscommunication with Mrs. Williams regarding the PTO paying for sales tax for students. We will need to work on a better system and communicate this better for next

year. 2/9/23 PTO to ask for donations, any child without money on their shopping day will get a \$5 voucher for a book, PTO will cover the sales tax on books purchased with vouchers. Approved 2/9. Mrs.

Williams is not opposed to moving the book fair to the gym for Literacy Night as long as we have enough volunteers to help move before and after.

- Variety Show – **3/9/23** Rehearsals have gone smooth considering the number of participants this year. Volunteers have started decorating for the show tomorrow night. 2/9/23 Rehearsals will be K, 1st & 2nd on Feb. 28 and 3rd & 4th on Mar. 2nd, all participants on Mar. 9th for dress rehearsal. 1/12/23 Danielle stated the DJ is booked. Danielle will be contacting the high school AV department to record this event again. Erica advised that the AV department is not requiring a payment, but they do request a donation. The donation amount can be determined at the next meeting.
- A Night at the Races – **3/9/23** Alison is still working through some of the details. Laura has a couple of flyers prepared for the event and is working on tickets. Rebecca will be looking into using Event Brite for ticket/horse sales. 2/9/23 Alison and her committee are working on ticket layout as well as figuring out the details on horse sales. Alison is requesting suggestions for food, something low cost and low maintenance in terms of serving and restocking throughout the event. Correction on event date: May 13th 6-10pm. 1/12/23 Danielle and Kent presented details as Alison was out sick. The event is being scheduled for May 6th. Alison and her committee will continue to work out the details regarding ticket prices, food and drinks. 11/3/22 Alison W. will call to book this event. 10/13/22 More details will be discussed at the November meeting. Approved 10/13.

Events:

- Open House
 - Kindergarten August 11th 5:30-6:30pm - **Completed.**
 - 1st-4th grades August 15th 5:30-6:30pm - **Completed.**
- Popcorn Days (Chairperson: Kent W.)
 - Entire school dates: End of every 9 weeks. Approved 9/9 Oct. 20th **Completed.** Nov. 22nd **Completed,** Dec. 21st **Completed,** Jan. 20th **Completed,** Mar. 10th, Mar. 24th. Additional dates approved 11/3.
- Staff Lunch: October 7th. **Completed.**
- Trunk or Treat: (Chairperson: Micki K.) October 23rd 3-5pm. **Completed.**
- Fall Class Parties: October 28th **Completed.**
- Grandparents Day: November 2nd **Completed.**
- Kindness Club: *NEW!* (Chairperson: Rebecca P.) First meeting Nov 15th. **Completed.**
- Christmas Craft Workshop: (Chairperson: Danielle H.) **Completed.**
 - Dec. 9th – Grades K and 1
 - Dec. 16th – Grades 2, 3, & 4
- Whipple Celebration Day: December 21st **Completed.**
- Mother/Son Game Night: January 27th 5-7pm @ The Wellness Center. (Chairperson: Tracey E.) **Completed.**
- Winter Class Parties: February 10th **Completed.**
- Staff Lunch: February 16th – Chipotle **Completed.**
- Father/Daughter Dance: February 24th (Chairperson: Laura Kelly) **Completed.**
- Family Literacy Night: March 8th **Completed.**
- Variety Show: March 10th (Chairperson: Danielle H.)
 - Rehearsal dates: Feb 28th, March 2nd **Completed.**
 - Dress rehearsal date: March 9th **Completed.**
- Whipple Celebration Day: March 24th - I Am Cory!
- Staff Appreciation Week: May 1st-5th (Chairperson: Danielle H. Co-Chairperson: Micki K.) •
- End of Year Field Day: May 19th (*inflatables reserved*)
- Fourth Grade (Chairperson: Kent W.)
 - Parade: May 18th Rain Date: May 23rd
 - Party: May 23rd (*CWC will need to be reserved*)
- Scholarship Award: (Chairperson: Holly L.) Scholarships will remain two awards at \$750 each.

Fundraisers:

- Walk-a-thon: October 13th Rain date: October 14th (Chairperson: Allison W. / Co-chair: Danielle H.) ○ Fundraising dates: Sept. 7th-Oct. 13th. **Completed.**

- Bake Sale: November 8th (Chairperson: Marisa U.) **Completed.**
- Pasta Sale: Nov. 1-29th (Chairperson: Rebecca P.) **Completed.**
- Chipotle: March 15th (Chairperson: Rebecca P.)
- A Night at the Races: May 13th (Chairperson: Allison W. / Co-chair: Danielle H.)

Misc. discussion items:

- 2022-23 PTO meetings: Second Thursday of every month at 6pm in the library. Next meeting April 13th, 2023.

Motion to Close: Rebecca P. 7:10 pm, second Danielle H.

TRACY SMITH MARCH 10, 2023 SECRETARY DATE OF APPROVAL