Board of Education Regular Meeting
Tuesday, March 7, 2023 7:30 PM

Town Campus Hammonasset Room/Zoom
10 Campus Drive
Madison, CT 06443

Subject to Approval

Meeting Minutes

Video documentation of these proceedings can be found in the Meetings/Minutes section of the website.

I. Call to Order / Attendance

The regular meeting of the Madison Board of Education was called to order by Chairman Seth Klaskin at 7:30 p.m. Mr. Klaskin led the Pledge of Allegiance.

Present: Galen Cawley, Mary Ann Connelly, Diane Infantine-Vyce, Seth Klaskin, Maureen Lewis, Christine Maisano, Catherine Miller, Steven Pynn, Emily Rosenthal

Also present: Craig Cooke, Ph.D., Superintendent; Heather Dobson, Director of Human Resources; Kathryn Hart, Polson Principal; Paige Przybylski, Polson Library Media Specialist; Dawn Fiorelli, Library Program Coordinator

II. Appointment of Board Member

II.A. Action Item: Motion to accept the appointment of Christine Maisano to the Board of Education for a term to expire Nov. 1, 2025.

MOTION: by Cawley, second by Connelly to accept the appointment of Christine Maisano to the Board of Education for a term to expire Nov. 1, 2025.

AYES: Cawley, Connelly, Infantine-Vyce, Klaskin, Lewis, Maisano, Miller, Pynn, Rosenthal
NAYS: 0
ABSTAIN: 0
MOTION CARRIED: 9 – 0

III. Executive Session

III.A. Action Item: Motion to enter into Executive Session to discuss the proposed UPSEU/Madison BOE Nurses collective bargaining agreement

MOTION: by Miller, second by Lewis to enter into Executive Session to discuss the proposed UPSEU/Madison BOE Nurses collective bargaining agreement.

AYES: Cawley, Connelly, Infantine-Vyce, Klaskin, Lewis, Maisano, Miller, Pynn, Rosenthal
NAYS: 0
ABSTAIN: 0
MOTION CARRIED: 9 – 0

III.B. Action Item: Motion to re-enter Regular Session

MOTION: by Pynn, second by Miller to re-enter Regular Session.

AYES: Cawley, Connelly, Infantine-Vyce, Klaskin, Lewis, Maisano, Miller, Pynn, Rosenthal
NAYS: 0
ABSTAIN: 0
MOTION CARRIED: 9 – 0

IV. School / Community Session

No members of the public spoke.

V. Board of Education Student Representatives' Report

Lucy Fritzinger and Eli Ackerman

Student Representatives were excused from attending the meeting due to final exams at the high school.

VI. Superintendent's Report

Craig A. Cooke, Ph.D.

Staff Member Recognition: Paige Przybylski - Dr. Cooke and Polson Principal Kathryn Hart recognized Polson Library Media Specialist Paige Przybylski. Paige recently published her first book.

Board Member Appreciation Month - March is Board Member Appreciation Month. Dr. Cooke thanked board members for all they do for MPS.

Enrollment Projection Update - Dr. Cooke shared with the Board the most recent enrollment projection report which can be viewed in its entirety on the meeting recording posted on the District website.

Proposed 2023-24 Budget Reduction - Dr. Cooke shared that the District had been able to lock into lower liability insurance and electricity rates than previously expected. That savings could be included in the form of a reduction in next years' budget.

VII. Board Members' Comments

None.

VIII. Audience Response to Information Presented (Ref. Bylaw #9540.10)

No members of the public spoke.

IX. Board of Selectmen Liaison

Scott Murphy

Mr. Murphy was not in attendance.

X. Consent Agenda (Ref. Bylaw #9540.2 and #9540.8)

XI. Action Item: Motion to approve the Consent Agenda

MOTION: by Rosenthal, seconded by Miller to approve the Consent Agenda.

AYES: Cawley, Connelly, Infantine-Vyce, Klaskin, Lewis, Maisano, Miller, Pynn, Rosenthal
NAYS: 0
ABSTAIN: 0
MOTION CARRIED: 9 – 0

XII. Board Committees / Liaison Updates (Ref. Bylaw #9450)

XII.A. Curriculum and Student Development
Members: Steve Pynn, Chair; Catherine Miller

No Report.

XII.B. Facilities Committee
Members: Emily Rosenthal, Chair, Steven Pynn, Galen Cawley

Mrs. Rosenthal reported that the committee has met twice since the last full board meeting. The committee held a special meeting on Feb. 14 via zoom. Facilities Director Bill McMinn reviewed the DHHS Stage Lighting Project. He said the price of the project had gone up since it was planned in 2018 but there is no easy way to reduce the cost. He went to the BOS for a $120,000 special appropriation which was approved. There were two bidders for the project and Mr. McMinn said he has had good experience with the low bidder. Mr. McMinn said he has met with high school end users about their needs, experiences, wants, make sure their voices are heard in this project. He also gave a few brief updates on the new school building project and the Brown school project.

The committee met on March 7. Facilities Director Bill McMinn shared updates on the following projects: DHHS stage lighting, Polson lockers, Polson tennis courts, Polson generator, Polson MEP work, Polson auditorium improvements, Polson bathroom updates, Brown K-Wing Renovation, High School RTU #7 repairs, and the Emergency management storage building.

XII.C. Finance Committee
Members: Galen Cawley, Chair, Diane Infantine-Vyce, Emily Rosenthal

Mr. Cawley reported that the committee met on Feb. 28 via zoom. The sole agenda item was to discuss reducing the 2023-2024 BOE budget by $50,000 in view of savings that had been identified since the budget was presented to BOS and BOF on February 1st. The savings arose from a $20,000 reduction in CIRMA Liability Insurance and a $30,000 in lower electricity costs. The $50,000 in savings reduces the proposed BOE budget's annual increase to 2.56%, down from 2.65%. The committee voted to bring the proposed budget reduction forward to the full board for its consideration.

XII.D. Personnel Committee

Members: Maureen Lewis, Chair; Catherine Miller, Mary Ann Connelly

Mrs. Lewis noted that there is an action item on the agenda tonight to approve the proposed UPSEU/Madison BOE Nurses collective bargaining agreement. She thanked the committee and Director of Human Resources Heather Dobson for her work throughout negotiations.

XII.E. Policy Committee
Members: Diane Infantine-Vyce, Chair; Maureen Lewis

Dr. Infantine-Vyce reviewed the following policies on the agenda for a second reading.

Policies for Rescission, Second Reading:

- #5060.1.1 – Travel and Exchange Programs/Admission of Exchange and Foreign Students
- #5060.3.1 - Re-Entry to School
- #5080.4 - Exclusions and Exemptions from School Attendance
- #5090 – Student Rights and Responsibilities

Policies for a Second Reading:

- #5120.3.3 - Administration of Student Medication in the Schools
- #5120.3.4 – Management Plan and Guidelines for Students with Food Allergies, Glycogen Storage Disease, and/or Diabetes
- #5144.4 - Physical Activity, Undirected Play and Student Discipline
- #5200 - Section 504 of the Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act

XII.F. LEARN Liaison
Mary Ann Connelly

Mrs. Connelly Said LEARN met two weeks ago. The meeting included a presentation for the Region 17 Superintendent, a discussion about hiring within LEARN, and budget discussions.

XII.G. Town Marijuana Advisory Committee
Mary Ann Connelly

No Report.

XIII. Action Item: Designation of Standing Committee Membership (Ref. Bylaw #9450)

MOTION: by Lewis, seconded by Connelly to approve the Standing Committee Membership as follows:

- Curriculum & Student Development Committee
  Members: Steven Pynn, Chair; Catherine Miller, Mary Ann Connelly
- Facilities Committee
  Members: Emily Rosenthal, Chair; Steven Pynn, Diane Infantine-Vyce
- Finance Committee
  Members: Galen Cawley, Chair; Christine Maisano, Emily Rosenthal

- Personnel Committee
  Members: Maureen Lewis, Chair; Catherine Miller, Mary Ann Connelly
- Policy Committee
  Members: Diane Infantine-Vyce, Chair; Maureen Lewis, Galen Cawley
- LEARN Liaison
  Mary Ann Connelly
- Town Marijuana Advisory Committee
  Mary Ann Connelly
- CIP
  Galen Cawley and Emily Rosenthal

AYES: Cawley, Connelly, Infantine-Vyce, Klaskin, Lewis, Maisano, Miller, Pynn, Rosenthal
NAYS: 0
ABSTAIN: 0
MOTION CARRIED: 9 – 0

XIV. Action Item: Motion to rescind the following policies: #5060.1.1 – Travel and Exchange Programs/Admission of Exchange and Foreign Students, #5060.3.1 - Re-Entry to School, #5080.4 - Exclusions and Exemptions from School Attendance, #5090 – Student Rights and Responsibilities

MOTION: by Rosenthal, seconded by Lewis to rescind the following policies: #5060.1.1 – Travel and Exchange Programs/Admission of Exchange and Foreign Students, #5060.3.1 - Re-Entry to School, #5080.4 - Exclusions and Exemptions from School Attendance, #5090 – Student Rights and Responsibilities.

AYES: Cawley, Connelly, Infantine-Vyce, Klaskin, Lewis, Maisano, Miller, Pynn, Rosenthal
NAYS: 0
ABSTAIN: 0
MOTION CARRIED: 9 – 0

XV. Action Item: Motion to approve the following policies: #5120.3.3 - Administration of Student Medication in the Schools, #5120.3.4 – Management Plan and Guidelines for Students with Food Allergies, Glycogen Storage Disease, and/or Diabetes, #5144.4 - Physical Activity, Undirected Play and Student Discipline, #5200 - Section 504 of the Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act

MOTION: by Pynn, seconded by Miller to approve the following policies: #5120.3.3 - Administration of Student Medication in the Schools, #5120.3.4 – Management Plan and Guidelines for Students with Food Allergies, Glycogen Storage Disease, and/or Diabetes, #5144.4 - Physical Activity, Undirected Play and Student Discipline, #5200 -

Section 504 of the Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act

AYES: Cawley, Connelly, Infantine-Vyce, Klaskin, Lewis, Maisano, Miller, Pynn, Rosenthal
NAYS: 0
ABSTAIN: 0
MOTION CARRIED: 9 – 0

XVI. Action Item: Motion to approve reducing the Board of Education Approved 2023-2024 Budget by $50,000

THIS ITEM WAS TABLED

MOTION: by Lewis, seconded by Miller to table the motion.

AYES: Cawley, Connelly, Infantine-Vyce, Klaskin, Lewis, Maisano, Miller, Pynn, Rosenthal
NAYS: 0
ABSTAIN: 0
MOTION CARRIED: 9 – 0

XVII. Action Item: Motion to approve the proposed UPSEU/Madison BOE Nurses collective bargaining agreement

MOTION: by Lewis, seconded by Connelly to approve the proposed UPSEU/Madison BOE Nurses collective bargaining agreement

AYES: Cawley, Connelly, Infantine-Vyce, Klaskin, Lewis, Maisano, Miller, Pynn, Rosenthal
NAYS: 0
ABSTAIN: 0
MOTION CARRIED: 9 – 0

XVIII. Action Item: Motion to approve the minutes of the February 7, 2023 Board of Education Meeting (Ref. Bylaw #9540.9)

MOTION: by Miller, seconded by Rosenthal to approve the minutes of the February 7, 2023 Board of Education Meeting (Ref. Bylaw #9540.9)

AYES: Cawley, Connelly, Klaskin, Lewis, Miller, Pynn, Rosenthal
NAYS: 0
ABSTAIN: 2: Infantine-Vyce, Maisano
MOTION CARRIED: 7 – 0 – 2

XXI. Adjournment

XXI.A. Action Item: Motion to adjourn.

MOTION: by Rosenthal, seconded by Cawley to adjourn at 8:44 p.m.

AYES: Cawley, Connelly, Infantine-Vyce, Klaskin, Lewis, Maisano, Miller, Pynn, Rosenthal
NAYS: 0
ABSTAIN: 0
MOTION CARRIED: 9 – 0

The Town of Madison does not discriminate on the basis of disability, and the meeting facilities are ADA accessible. Individuals who need assistance are invited to make their needs known by contacting the Town ADA/Human Resources Director, Debra Ferrante, at 203-245-6310 or by email at ferranted@madisonct.org at least five (5) business days prior to the meeting.