

**INDEPENDENT SCHOOL DISTRICT #831**

Forest Lake, MN 55025-9796

**APPLICATION FOR SCHOOL BUS AIDE**

**RETURN TO:**

ISD #831 Transportation Department  
6100 North 210<sup>th</sup> Street  
Forest Lake, MN 55025

**AN EQUAL OPPORTUNITY EMPLOYER**

It is the policy of the School Board of School District 831 to comply with Federal and State Law (and all requirements imposed by or pursuant to regulations issued in support of such laws) prohibiting discrimination against any person on the grounds of race, color, national origin, creed, religion, sex, sexual orientation, marital status, status with regard to public assistance, age or disability.

**RIGHTS OF APPLICANT SUPPLYING DATA**

1. The requested data will be used in selection of applicants for professional positions.
2. Applicants are not legally required to supply the requested data and may refuse to do so.
3. Failure to supply any or all of the requested data will diminish the applicant's chances of being hired.
4. No other persons or entities will receive this information unless authorized by State and Federal Law

DATE OF APPLICATION \_\_\_\_\_

NAME \_\_\_\_\_

(Last)

(First)

(Middle)

PRESENT ADDRESS \_\_\_\_\_

(Number)

(Street)

(City)

(State)

(Zip)

HOME PHONE \_\_\_\_\_ Date Available For Employment \_\_\_\_ Month \_\_\_\_ Day \_\_\_\_ Year

Have you ever been convicted of a misdemeanor or felony? If yes, please explain: \_\_\_\_\_

*Criminal history will not be an automatic bar from employment.*

**EDUCATION**

	<b>NAME OF SCHOOL</b>	<b>ADDRESS</b>	<b>COURSE OF STUDY</b>
High School			
College			
Other			

**REFERENCES (Former Employer)**

	<b>NAME OF COMPANY</b>	<b>ADDRESS</b>	<b>SUPERVISOR</b>	<b>TELEPHONE</b>
1.				
2.				
3.				
4.				

*(continued on back)*

**REFERENCES (Other Than Employers & Relatives)**

NAME	ADDRESS	OCCUPATION	TELEPHONE NO.
1.			
2.			
3.			

**WORK EXPERIENCE (Most Recent First)**

NAME OF COMPANY	ADDRESS	POSITION	REASON FOR LEAVING	DATES OF EMPLOYMENT
1.				From - To
2.				From - To
3.				From - To
4.				From - To

(If More Than Four, Use Additional Sheet of Paper)

Have you ever been released from employment? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, explain \_\_\_\_\_

List any special skills, licenses, etc. \_\_\_\_\_

May we contact your present employer? Yes \_\_\_\_\_ No \_\_\_\_\_ If no, explain \_\_\_\_\_

CURRENT WEEKLY SALARY \$ \_\_\_\_\_ or HOURLY RATE \$ \_\_\_\_\_

**MILITARY SERVICE (Active Duty)**

BRANCH OF SERVICE	RATE/RANK	JOB DUTIES
Type of Discharge:		Date:

*The answers to the questions and information provided by me in this application are true.*

*The School District may investigate my background, and I authorize all persons and organizations, including schools and law enforcement agencies to furnish the School District any information concerning me which may be relevant to my employment by the School District and release any person or organization furnishing such information from liability for providing same.*

*Submission of false information on this application may result in immediate termination of my employment by the School District if I am employed by the School District or disqualify me from eligibility for employment.*

\_\_\_\_\_  
Signature of Applicant

OFFICE USE ONLY			
Interviewed by _____	Date _____	Dept. _____	Recommended _____
Board Approved _____	By _____	Starting Date _____	Not Recommended _____
Rate of Pay _____			