

RESPONSIBILITIES OF A SCHOOL BUS DRIVER

The duties of a school bus driver for FLASTD include, but are not limited to the following:

1. Operate a school bus by assessing traffic and road conditions, monitoring student behavior and other factors necessary to safely deliver student passengers to and from school by adhering to state laws and school district policies. Drivers will be evaluated on driving and student management skills annually.
2. Responsible to make stops at authorized locations and transport only authorized passengers. Update routes and maps and adjust timetables as necessary. Communicates all route changes and hazards to the appropriate office staff personnel.
3. Performs bus safety pre-trip inspections as required by law to assure proper vehicle working condition. Maintains all safety equipment. Drivers will be evaluated on pre-trip inspections annually.
4. Communicates to mechanics all defects and maintenance needs. Performs post-trip inspection to check for vandalism, lost articles or sleeping students.
5. Organizes and performs bus evacuations and selects and trains bus safety assistants. Reports all stop arm violations to the appropriate law enforcement agency. Responsible to assure the safety of all students entering and exiting the bus by stopping all traffic in accordance with state law.
6. Monitors student behavior and provides written reports for all incidents of misconduct to the building principals. Communicates student conduct and route information to parents and school staff as necessary.
7. Maintains a safe and sanitary bus environment for students by sweeping and dusting the interior daily. Is responsible to see that the exterior of the bus is washed twice monthly and that the emergency lights are free of dirt and snow.
8. Attends monthly in-service meeting and completes certification training for CPR/First Aid, drivers license testing and special education training as required.
9. Performs daily record keeping activities such as pre-trip inspection forms, route surveys and route maps.
10. Performs tasks as apparent or assigned.