

Forest Lake Area Schools Emergency Use of a Restrictive Procedure Electronic Form

Completion of this form is required whenever a restrictive procedure is used on a student, and must be reported via this form within 24 hours of the incident occurring. Restrictive procedures (seclusion and physical holding) are only allowable in an emergency situation.

Emergency means a situation where immediate intervention is needed to protect a child or other individual from serious injury.

Restrictive procedures are seclusion and physical holding.

Seclusion means confining a child alone in a room which egress is barred.

Physical Holding means physical intervention intended to hold a child immobile or limit a child's movement and where body contact is the only source of physical restraint.

MN Statute 125A0942subd. 3 (4).

Your username (sheckel@flaschools.org) will be recorded when you submit this form. Not sheckel? [Sign out](#)

* Required

Students Last Name *

Students First Name *

Primary Disability Classification *

What is the student's federal setting *

Gender *

- Male
- Female

Age *

Race/Ethnicity *

School *

Case Manager *

Staff involved in use of Restrictive Procedure *

Please check off the type of restrictive procedure used. *

Please note, a form needs to be completed for EACH use of a restrictive procedure. This may result in you needing to complete a form for physical holding, and another form for seclusion even though both incidents resulted from the same event.

- Seclusion
- Physical Hold

Date of Restrictive Procedure *

Time Restrictive Procedure Began *

Example: 11:00 AM

Time Restrictive Procedure Ended *

Example: 11:00 AM

Time whole incident lasted (entire escalation) *

Antecedent: What happened before the incident? *

What was the trigger to the behavior?

Behavior: Describe the incident. *

Reminder, the use of restrictive procedures should only be used as a last resort when there is persistent danger to self or others, or persistent non-redirectable actions. If these conditions are not met, the team should use other behavior intervention strategies.

Consequences of this behavior: What was the perceived motivation? What happened after the incident? *

Consequently, as a result of this behavior, what happened? Some examples of consequences are: gained adult attention, gained attention from peers, delayed math instruction, got access to sensory input. We are not looking for what was the punishment, or for you to say that restrictive procedures were used. Rather, what function does it appear this behavior served.

List those who observed the incident. *

The names listed have full knowledge of the incident and are aware their names will be listed on the document.

Describe the positive interventions attempted to de-escalate the behavior: *

Describe the student's post behavioral and physical status. *

[Empty rectangular box for notes or details]

Was the restrictive procedure used to protect the child or others from injury? *

- Yes
- No

Was the restrictive procedure the last resort least intrusive intervention to effectively respond to the emergency? *

Reminder, the use of restrictive procedures should only be used as a last resort when there is persistent danger to self or others, or persistent non-redirectable actions. If these conditions are not met, the team should use other behavior intervention strategies.

- Yes
- No

Was a student or an adult injured as a result of implementing a restrictive procedure? *

- No
- Yes (if yes, list the name of the injured person under "other")
- Other:

Did the team review medical and psychological records for contraindications of the restrictive procedure? *

- Yes
- No
- Other:

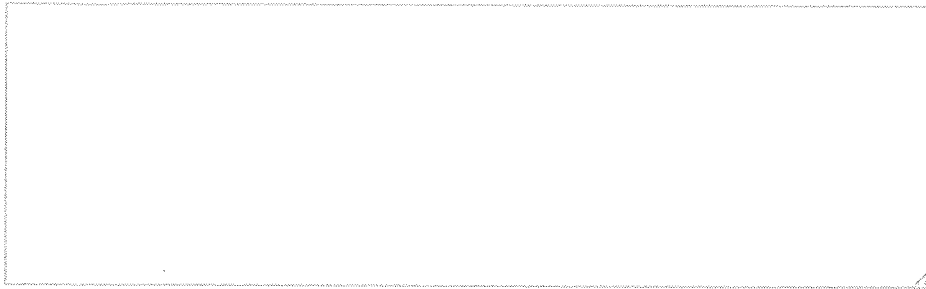
Date of the last restrictive procedure for this student: *

Hold an IEP meeting within 10 days if a restrictive procedure is not part of the student's IEP and the procedure has been used twice in 30 days.

- Student has not had a restrictive procedure before.
- Student has had a restrictive procedure before and the most recent date is listed in next section

Date of most recent restrictive procedure prior to this incident.

Please note any other relevant information regarding this incident.



Date and Time Parents Contacted:

mm/dd/yyyy, --:-- --

Example: 03/05/2013 11:30 AM

Date and Time the Principal was contacted: *

mm/dd/yyyy, --:-- --

Example: 03/05/2013 11:30 AM

First and last name of teacher completing form: *

By typing your name you are signing this form electronically. This form must be completed and signed withing 24 hours of the incident occurring.

Final Submission Steps- Must be done within 24 hours of incident occurring *

Check all boxes to ensure awareness of next steps.

- If you transitioned to a different restrictive procedure surrounding the same event (ie- moved from physical holding to seclusion, or vice versa), complete an additional form
- I will print the email and place a copy in the students sped folder
- When I submit the form I will email a copy to myself
- Send me a copy of my responses.

Never submit passwords through Google Forms.

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