

ADVISORY COMMITTEES

It shall be the policy of the School Board that the following basic procedures be followed regarding the establishment and the operation of Advisory Committees:

1. All committees should be Ad Hoc (established for a specific purpose) unless mandated otherwise.
2. All committees should be given a specific charge (in writing) by the School Board.
3. Time lines are important. The School Board should inform the committee as to when a report is needed. (Curriculum committees should follow curriculum change and budgeting timelines as established.)
4. All committee members shall be appointed by the School Board from a list of potential members who apply. Only residents of School District 831 will be eligible to vote.
5. Unless specific expertise is needed, it is extremely important that Advisory Committees are a representative sample of the total School District. It is important that students also be considered for membership.
6. Recommendations of such committees are advisory only. The decision-making responsibility rests with the School Board.
7. When the committee has completed its task as defined by the School Board, the committee should be disbanded.
8. If a committee cannot reach consensus in its final report to the School Board, a minority report may be presented in addition to the majority report of the committee.
9. Periodic and final reports should be presented to the School Board.
10. Collection of information and distribution of information shall be with the approval and cooperation of the School Board.
11. Funds for Advisory Committees may be appropriated either by the School Board or from private sources as approved by the School Board

ADOPTED: 07/18/77
REVISED & ADOPTED: 6/20/94