

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota
REGULAR SCHOOL BOARD MEETING
October 2, 2008

A regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order at 7:00 p.m. on Thursday, October 2, 2008, at the School District Office Building. Following the Pledge of Allegiance, roll was called and the following members were present: Bill Bresin, David Gay, Dan Kieger, Eric Langness, Rob Rapheal, and Superintendent Lynn Steenblock, ex officio. Members Julie Corcoran and Joe Grafft were absent.

The meeting agenda was reviewed and an item on the "Peaceful Bus Program" was added to "Visitors".

4. VISITORS:

Listening Session: Members Kieger and Rapheal reported that one person attended the Listening Session to talk about the recent Superintendent evaluation, and student test scores being above state average.

Dick Tschida addressed the School Board on the history of the ten-year-old Columbus Elementary School septic system said and the cost to fix it should be borne by designer and contractor.

Carolyn Latady gave an update on the "Peaceful Bus Program". This program was implemented last month and is part of the Olweus Anti-Bullying Program. The program aims to decrease inappropriate student behavior on the bus and forms a stronger connection between the bus drivers and school staff members.

Forest Lake Elementary School – Principal Jeff Ion introduced Special Education Teachers Lee Kaufman and Molly Messingham, and School Psychologist Nichelle Zimmer who then gave a report on students with autism and some of the teaching methods used in the district's Autism Program.

Phy Ed Curriculum Review – District phy ed Teachers DeeDee Anderson and Nancy Ellias reported on the district's physical education program and curriculum.

Positive Happenings:

Bill Bresin announced that the fall sports schedule posters are available in the district office lobby area. He also commented that Dr. David Walsh's talk to the community on September 22 was very good.

Dan Kieger reported that this is homecoming week and a lot of activities are going on around the school district.

6. REPORTS:

Buildings & Grounds – Eric Langness reported that the Buildings and Grounds Committee discussed signage, the summer projects, the Forest Lake Elementary roof, gap analysis, health and safety projects and the Columbus septic system problem.

Communications – David Gay reported that at the last meeting the Communication Committee reviewed the updated Community Education catalog, the strategic planning process as it relates to communications, and discussed ways to enhance communications in 2008-09.

Finance – Bill Bresin reported at the Finance Committee discussed the annual audit currently underway and the property tax levy.

Policy – Dan Kieger reported that at the last Policy Committee Meeting they discussed the policies on this meeting agenda, and reviewed the tobacco use policy.

Staff Welfare – Bill Bresin reported that the Staff Welfare Committee discussed student representation on the School Board, the Ag Advisory Committee Constitution and Bylaws, classified personnel substitute pay, and new 403(b) regulations.

Member Langness spoke his concerns regarding calculation errors in the recent Superintendent Evaluation process.

Superintendent's Report – Superintendent Lynn Steenblock reported:

- 1) The Strategic Planning Committee is meeting October 3-4.
- 2) The district Diversity Committee will begin meetings soon.
- 3) The new community ice arena has one sheet of ice ready and people were able to skate last night for the first time.

7. CONSENT AGENDA ITEMS:

Member Langness moved, seconded by Member Kieger, to approve consent agenda items 7.2–7.4. All members voted aye and the motion carried.

7.2 Approved the bills as of October 2, 2008.

7.3 Classified Personnel:

A. Retirement:

1. Janet Hardwick – eff. 1-30-09.
2. Mary Erkkila – eff. 9-8-08.

B. Resignation:

1. Julie Brookman – eff. 9-19-08.
2. Susan Davis – eff. 10-3-08.
3. Vickie Dowell – eff. 8-23-08.
4. Bonnie Houle – eff. 9-1-08.
5. Linda Jacobie – eff. 9-8-08.
6. Lisa Schwartz – eff. 9-16-08.
7. Lacey Stuber – eff. 8-1-08.

C. Employment:

1. JoAnn Anderson – eff. 9-2-08.
2. Cheryl Ankoviak – eff. 8-27-08.
3. Tracy Barron – eff. 8-27-08.
4. Kathleen Boulineau – eff. 8-27-08.
5. Susan Brandt – eff. 9-8-08.
6. Cristina deSobrinno – eff. 9-2-08.
7. Gale Dunn – eff. 9-2-08.
8. Jennifer Gilbert – eff. 9-22-08.
9. Catherine Glewwe – eff. 8-22-08.
10. Michelle Ihfe – eff. 9-2-08.
11. Janeen Kasprzak – eff. 9-2-08.
12. Noomie Lindahl – eff. 9-15-08.
13. Wendy Maxwell – eff. 9-2-08.
14. Katherine Miller – eff. 9-2-08.
15. Cammille Peloquin – eff. 8-27-08.
16. Clare Proulx – eff. 9-2-08.
17. Jill Rische – eff. 9-4-08.
18. Lisa Schwartz – eff. 9-2-08.
19. Samantha Severin – eff. 8-27-08.
20. Dawn Solheid – eff. 9-2-08.
21. Karen Vaillancourt – eff. 9-19-08.
22. Krista Windisch – eff. 9-16-08.

D. Transfer:

1. Amber Anderson – eff. 9-2-08.
2. Antoninette Anderson – eff. 9-2-08.
3. Judith Anderson – eff. 9-2-08.
4. Patricia Anderson – eff. 9-2-08.
5. Emily Berg – eff. 9-2-08.
6. Julie Cartford – eff. 9-23-08.
7. Susan Cerwinske – eff. 9-2-08.
8. Bradley Christenson – eff. 9-29-08.
9. Wendy Cook – eff. 8-25-08.
10. Naomi Cordes – eff. 9-22-08.
11. Alina Divine – eff. 9-2-08.
12. Patima Enriquez – eff. 9-2-08.
13. Shannyn Fiedler – eff. 9-24-08.
14. Marlene Gross – eff. 9-2-08.
15. Katrina Haines – eff. 9-15-08.
16. Kathie Hamernick – eff. 9-15-08.
17. Angela Kroyer – eff. 9-2-08.
18. Susan Kyle – eff. 9-2-08.
19. JoAnne Larsen – eff. 9-15-08.
20. Claire Luger – eff. 9-2-08.
21. Marcella McCarthy – eff. 9-23-08.
22. Nancy McGee – eff. 9-23-08.
23. Judith Merrell – eff. 9-2-08.
24. Jason Sederholm – eff. 9-29-08.
25. Bernadean Sausen – eff. 9-2-08.
26. Debra Willcoxon – eff. 9-5-08.
27. Angela Zick – eff. 9-2-08.

E. Leave of Absence:

1. Mary Ekvall – Oct. 8-17, 2008
2. Kathy Hull – Nov. 2-14, 2008.
3. Peter Lindgren – Aug. 27 – Oct. 6, 2008.
4. Joanne Mendez – Sept. 2 – Oct. 10, 2008.
5. Nicole Noren – Sept. 2, 2008 – Feb. 2, 2009.
6. LeAnn Rodmyre – Nov. 7-14, 2008.
7. Raeann Schultz – Jan. 1-August 1, 2009.

F. Additional Position: Adult Enrichment/LINK Planner position at the CLC, 20 hrs./wk., 32 wk./yr., eff. 10-8-08.

G. Additional Hours:

1. Debra Green – increase to 7 hrs./day, 185 days/yr. eff. 9-15-08.
2. Dawn Klawitter – Increase to 6.25 hrs./day, up to 2 hr./wk training, 37 wk./year, eff. 9-24-08.
3. Deborah Schmidt – increase to 46 wk./yr.
4. SAC Asst. Site manager at FLE – increase to 24 hrs./wk., 40 wk./yr.

7.4 Approved Licensed Personnel:

A. Non-Curricular Position (on non-contract status):

1. Kristi Beck – 8th grade girls' Assistant Volleyball Coach (CJH).
2. Glen Berg – 7/8 grade boys' Head Soccer Coach (CJH).
3. Amanda Brett – Student Council co-Advisor (SW).
4. Chris Conley - .68 Assistant Soccer Coach (FLHS).
5. Rich Elliot – Concession Club – (FLHS).
6. Jaime Elseth – 8th grade girls' Head Soccer Coach (SW).
7. Rachel Welk – Student Council co-Advisor (SW).

B. Additional Assignment:

1. Joe Jurasin – One additional class assignment first semester of 2008-09.
2. Lisa Leibke – Additional .5 hr./day for 187 days of 2008-09 school year at \$27.50/hr. miscellaneous pay rate on non-contract basis.

C. Employment (effective 2008-09 school year):

1. Anne Chelin-Anderson – Long-term substitute contract 9/2/08 to 11/4/08.
2. Krisann Herseth – .42 FTE Title I paid on voucher basis.
3. Kyle Fletcher – Full-time contract effective 9/2/08 (183 days).
4. Mechelle Lund – Long-term substitute contract 9/23/08 to 12/16/08.
5. Mark Miron – Full-time contract.
6. Faye Ormseth – Long-term substitute contract 9/2/08 to 10/29/08.
7. Miranda Pogulis – Increase to full-time contract effective 9/8/08.
8. Melody Riebe – Full-time contract.
9. Carol Vetter-Lane – Long-term substitute contract 9/15/08 to 11/10/08.

- 7.1 Member Langness moved, seconded by Member Kieger, to approve the School Board Meeting Minutes of September 4 and September 11, 2008. All members voted aye and the minutes were approved.
- 8.0 Donations: Member Rapheal introduced the resolution to accept with appreciation the following contributions and permit their use as designated by the donors. The motion was duly seconded by Member Kieger, by roll call vote all members voted aye and the resolution was adopted. Donations: \$200 for Wyoming Elementary and \$50 for Scandia Elementary from Forest Lake Christian Church for backpacks and school supplies for needy students; \$500 from Herff Jones, Inc. for grades 4,5,6 Student Planners for Wyoming Elementary; \$203.55 from Kemps Nickels for Schools for educational materials for Wyoming Elementary; \$1,800 in SMART Board training and \$150 Epson Scanner from Tierney Brothers, Inc.; \$970.07 from C.P. Office Products for 4 Saflo Cava Collection seats for Lino Lakes Elementary; \$250 from Sam's Club Foundation for Columbus Elementary Guided Reading Books; \$300 from SAL American Legion Post 566 for Lino Lakes Elementary SMART Boards; \$3,378 SMART Board grant from Schwab Charitable Fund c/o Donovan and Lou Ann Bohn; and \$1,394.63 from Target Take Charge of Education for Wyoming Elementary educational materials.
9. OLD BUSINESS:
- 9.1 Bus Stop Exceptions – Member Kieger moved to approve the addition of an 8-way light exception bus stop at 9155 Lake Dr. NE. The motion was seconded by Member Langness, all members present voted aye and the motion carried.
- 9.2 House Sale – Member Kieger moved to approved the purchase agreement for the sale of the Construction Trades house to Theresa Milota for \$49,900 plus 6.5% tax of \$3,243.50 – totaling \$53,143.50. The motion was seconded by Member Rapheal, by roll call vote all members present voted aye and the motion carried.
10. NEW BUSINESS:
- 10.1 Ag Advisory Council Constitution – First reading of the Forest Lake Advisory Council Constitution and By-Laws. This item will be placed on the next agenda for Board discussion and action.
- 10.2 Employee Subpoena Policy – First reading of the Subpoena of a School District Employee Policy #439. This policy will be placed on the next meeting agenda for School Board action.
- 10.3 Acceptance of Gifts Policy – First reading of the Acceptance of Gifts Policy #708. This policy will be placed on the next meeting agenda for School Board action.

- 10.4 403(b) Changes – Director of Business Service Lawrence Martini explained changes in the 403(b) retirement plan regulations that will become effective 1-1-09. This item will be placed on the next meeting agenda for further discussion and School Board action.
- 10.5 7th grade Math Changes – First review of a request to delete MathScape 7 and provide one 7th grade course, “Math 7”. This item will be placed on the next meeting agenda for School Board action.

11. COMMUNICATIONS: The School Board reviewed upcoming calendar dates.

As there was no further business, Member Rapheal moved, seconded by Member Langness, to adjourn. All members voted aye and the meeting adjourned at 9:02 p.m.

Bill Bresin

President

Rob Rapheal

Clerk