

INDEPENDENT SCHOOL DISTRICT NO. 831  
Forest Lake, Minnesota  
REGULAR SCHOOL BOARD MEETING  
November 6, 2008

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A regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order at 7:00 p.m. on Thursday, November 6, 2008, at the School District Office Building. Following the Pledge of Allegiance, roll was called and the following members were present: Bill Bresin, Julie Corcoran, David Gay, Joe Grafft, Dan Kieger, Eric Langness, Rob Rapheal, and Superintendent Lynn Steenblock, ex officio.

The meeting agenda was reviewed and no changes were made.

4. VISITORS:

Listening Session: Members Bresin and Langness reported that at the Listening Session there was discussion on district costs for the new playground by Forest View and Forest Lake Elementary Schools, and the senior high Pep Band.

5. STUDENT ACHIEVEMENT:

Athletics/Activities – Joel Olson introduced students and coaches from the girls' tennis team, and boys' and girls' cross country teams that participated in fall state competitions and tournaments.

Linwood Elementary School – Principal Roche Martin and Gae Jarvis explained the AYP Improvement Plan for Linwood Elementary School.

Social Studies Curriculum Review – Jim Stromberg and David Sauer presented a review of the K-12 Social Studies curriculum.

Member Joe Grafft left the meeting at 8:17 p.m.

The meeting recessed from 8:17-8:25 p.m.

6. REPORTS:

Buildings & Grounds – Eric Langness reported that the Buildings and Grounds Committee discussed the heating system at Forest Lake Elementary School, the Columbus Elementary drain field, ADA parking needs, and indoor air quality projects.

Communications – David Gay reported that at the last meeting the Communication Committee reviewed school web sites and brochures, and discussed strategy #7 of the Strategic Plan.

Finance – Bill Bresin reported at the Finance Committee discussed financial statements, changes to the 403(b) program, and GASB reports.

Policy – Dan Kieger reported that at the last Policy Committee Meeting they discussed the policies on this meeting agenda and a policy on substitutes for classified personnel.

Staff Welfare – Bill Bresin reported that the Staff Welfare Committee discussed student representation to the School Board, employee negotiations, Q Comp, and the November 11 Veterans' Day program at the senior high.

City of Forest Lake – Julie Corcoran reported that Stev Stegner was re-elected mayor of Forest Lake and Jim DuFour and Jackie McNamara were elected to the city council.

Superintendent's Report – Superintendent Lynn Steenblock reported:

- 1) The MSBA Leadership Conference will be January 15-16, 2009 in Minneapolis.
- 2) The Forest Lake Human Rights Commission awarded Forest Lake School District Family Support Advocate Carolyn Latady with their 2008 Bridging Our Differences Human Rights Award.
- 3) Teacher Mary Guler has been named the Minnesota Adaptive Phy Ed Teacher of the Year.
- 4) The Diversity Committee and the Facilities Gap Analysis committees have begun their meetings.

7. CONSENT AGENDA ITEMS:

Member Kieger moved, seconded by Member Langness, to approve consent agenda items 7.1–7.4. All members voted aye and the motion carried.

7.1 Approved the Minutes of October 2, 2008.

7.2 Approved the bills as of November 6, 2008.

7.3 Classified Personnel:

A. Resignation:

1. Donna Abel – eff. 10-14-08.
2. David Batcheller – eff. 10-1-08.
3. Wendy Cook – eff. 10-17-08.
4. Kathie Hamernick – eff. 10-21-08.
5. Judy Peterson – eff. 10-29-08.
6. Susan Redinger – eff. 10-14-08.

B. Termination – Jill Olson – eff. 10-24-08.

C. Employment:

1. Robert Allen – eff. 10-16-08.
2. Josephine Barron – eff. 10-14-08.
3. Patricia Beise – eff. 10-6-08.

4. Heather Donelan – eff. 9-19-08.

5. Donna Escobedo – eff. 9-29-08.
6. Joseph Freberg – eff. 10-15-08.
7. Murry Humble – eff. 10-7-08.
8. Tamela Kalhagen – eff. 10-13-08.
9. Wendy MacFarlane – eff. 9-24-08.
10. Ann McMahan – eff. 9-22-08.
11. Julie O’Neill – eff. 9-26-08.
12. Jill Olson – eff. 10-13-08.
13. Sherrill Schneider – eff. 9-29-08.
14. Brianna Seekon – eff. 10-27-08.
15. Ellen Sullivan – eff. 10-6-08.
16. Timothy Tarantino – eff. 10-23-08.
17. Shannon Wohlberg – eff. 9-29-08.
18. Jeanette Wolfe – eff. 10-13-08.

D. Transfer:

1. Ronald Bonn – eff. 10-16-08.
2. Elsa Cummings – eff. 10-27-08.
3. Rita Dufresne – eff. 9-29-08.
4. Katy Hull – eff. 10-20-08.
5. Penny Johnson – eff. 9-29-08.
6. Angela Kroyer – eff. 10-13-08.
7. James Larter – eff. 11-24-08.
8. Lisa Lenz – eff. 9-29-08.
9. Ann McMahan – eff. 11-3-08.
10. Gina Millette – eff. 9-29-08.
11. Jennifer Route – eff. 10-27-08.

E. Leave of Absence:

1. Timothy Brown – LOA Sept. 2 through Nov. 23, 2008.
2. Chad Chelgren – LOA Oct. 20 thorough Nov. 7, 2008.
3. James Winters – LOA Sept. 29, 2008 through Jan. 19, 2009.
4. Jennifer Woolford – LOA Dec. 22, 2008 through Jan. 9, 2009.

F. Decrease in Hours: Dawn Klawitter – to 6 hrs./day, up to 2 hrs./wk. training, 37 wk./yr., eff. 9-24-08.

G. Additional Hours:

1. Erin Casey – eff. 9-24-08.
2. Betty Hawkinson – eff. 9-22-08.
3. Debra Tyson – eff. 9-22-08.

7.4 Approved Licensed Personnel:

A. Unpaid Leave of Absence:

1. Erin Burton – Child care leave of absence from about March 16, 2009 to January 18, 2010.

2. Keri Krueger – Child care leave of absence from about March 2-June 8, 2009.

3. Angela Nelson – Child care leave of absence from December 12, 2008 to January 2, 2009.
  4. Jill Nuebel – Child care leave of absence from about May 22-June 8, 2009.
- B. Non-Curricular Position (on non-contract status):
1. Jeff Beimert – 7<sup>th</sup> grade Assistant Football Coach and 9<sup>th</sup> grade girls’ Head Basketball Coach (CJH)
  2. Brenda Bey – Volunteer Assistant Swim/Diving Coach (FLSH)
  3. Kayti Bjorklund .25 Elementary Student Council Advisor (Wyo.)
  4. Ashley Brett – Assistant Gymnastics Coach (FLHS)
  5. Daniel Cremisino – .25 Elementary Student Council Advisor (Wyo.)
  6. Bree DuHamel – .25 Elementary Student Council Advisor (Wyo.)
  7. Dan Forsythe – Boys’ Assistant Hockey Coach (FLHS)
  8. Kristin Johnson – .9 Assistant Gymnastics Coach (FLHS)
  9. Maria Kaiser – Yearbook Advisor (FLHS)
  10. Dawn Klawitter – Adaptive Athletics’ Assistant Coach (FLHS)
  11. Jeff Marn – Model Rocket Club Advisor (CJH).
  12. Andrew Marrier – Head Drumline Coach and Fall Musical Director 3<sup>rd</sup> Asst. (FLHS)
  13. Mike Meier – 7<sup>th</sup> grade Girls’ Head Basketball Coach (CJH)
  14. Tim Newcomb – Fall Musical 2<sup>nd</sup> Assistant (FLHS)
  15. Shane O’Reilly - .25 Assistant Debate Coach (FLHS)
  16. Nate Peasley – 7<sup>th</sup> grade Assistant Football Coach (SW)
  17. David Pope – Assistant Wrestling Coach (FLHS)
  18. Katy Potthoff – Yearbook Advisor (CJH)
  19. Shelley Quillen - .25 Elementary Student Council Advisor (Wyo.)
  20. Sara Stout – Fall Musical Director 4<sup>th</sup> Assistant (FLHS)
  21. Carol Suess – .75 Assistant Gymnastics Coach (FLHS)
  22. Joel-Lynn Tinklenberg - .5 Assistant Gymnastics Coach (FLHS)
  23. Andrew Waldron – Fall Musical Director and Assistant Yearbook Advisor (FLHS)
  24. Boyd Weiger – Lego League Advisor and Open Minds Club Advisor (CJH)
  25. Rachel Welk – Spanish Club Advisor (SW)
  26. Maria Williams - .9 Assistant Gymnastics Coach (FLHS)
  27. Emily Ziemer – Elem. Intermediate Destination Imagination Coach (Scandia)
- C. Employment:
1. Ashley Brett – Long-term substitute contract 9/30/08 to 12/16/08.
  2. Christine Brewster – .42 FTE Title I Teacher paid on voucher basis.
  3. Ann Chelin-Anderson - .5 Long-term substitute contract 11/3/08 to 12/23/08.
  4. Linda Foster – .42 FTE Title I Teacher paid on voucher basis.
  5. Elizabeth Lenz – .2 FTE Title I Teacher paid on voucher basis.
  6. Carol Young - .42 FTE Title I Teacher paid on voucher basis.
- D. Retirement: Jim Stromberg – Retire end of day January 19, 2009 (41 yr.)

- 8.0 Donations: Member Rapheal introduced the resolution to accept with appreciation the following contributions and permit their use as designated by the donors. The motion

was duly seconded by Member Kieger, by roll call vote all members voted aye and the resolution was adopted. Donations: For the secondary schools' SADD chapter programs: \$200 from Thomas Turry, P.A., \$100 from Dr. Jason Gerard, \$100 from 1<sup>st</sup> State Bank of Wyoming, \$10 from Rainbow Foods, and \$30 from Rapid Press Printing; \$1,108.98 from Office Max for miscellaneous office supplies for Forest View Elementary in honor of Dave Sauer; \$500 from Patrick Joyce for technology supplies for Lino Lakes Elementary; \$989 from Patriot Bank for the Lino Lakes Elementary 2008-09 school calendar; from Target Take Charge of Education: \$1,543.93 for Scandia Elementary student enrichment, \$367.24 for the Montessori student reward fund, \$117.90 for ALC field trips; and \$2,000 from Target Stores for book gifts for ECFE newborn baby welcome visits.

9. OLD BUSINESS:

9.1 Strategic Plan – Member Kieger moved to adopt the modifications of the 2008-09 Forest Lake Area Schools' Strategic Plan. The motion was seconded by Member Rapheal, and by roll call vote all members present voted aye and the motion carried.

9.2 Ag Constitution – Member Kieger moved to approve the Ag Education Advisory Council Constitution and Bylaws. The motion was seconded by Member Rapheal, by roll call vote all members present voted aye and the motion carried.

President Bresin appointed Member Dan Kieger to the Ag advisory council.

9.3 Subpoena Policy #439 – Member Gay moved to adopt the Subpoena of a School District Employee Policy #439. The motion was seconded by Member Langness, all members present voted aye and the policy was adopted.

9.4 Acceptance of Gifts Policy #708 - Member Kieger moved to adopt the Acceptance of Gifts Policy #708. The motion was seconded by Member Gay, by roll call vote all members present voted aye and the policy was adopted.

9.5 403(b) Regulation Changes – Mr. Aaron Casper from National Insurance Service answered Board Members' questions on changes to the 403(b) regulations. Member Rapheal moved to approve changes to the 403(b) program effective 1-1-09 as presented. The motion was seconded by Member Kieger, by roll call vote all members present voted aye and the motion carried.

9.6 Math Course Changes – Member Gay moved to delete course MathScape 7 and provide one course at the 7<sup>th</sup> grade level entitled "Math 7". The motion was seconded by Member Kieger, by roll call vote all members voted aye and the motion carried.

9.7 Foundation – Member Kieger moved to appoint Karen Morehead, Jeff Joyer, Jane Bona, Donley Johnson, and Sandy Chaussee to the Forest Lake Area Foundation. The motion was seconded by Member Rapheal, and by roll call vote members Bresin,

Corcoran, Rapheal, Kieger voted aye, Members Gay and Langness voted no. Motion carried.

9.8 Paraprofessionals' Contract – Member Rapheal moved to ratify the 2008-2010 Forest Lake Association of Educational Paraprofessionals Employment Agreement. The motion was seconded by Member Langness, by roll call vote Members Bresin, Corcoran, Gay, Langness and Rapheal voted aye. Member Kieger abstained. The agreement was ratified.

10. NEW BUSINESS:

10.1 Tobacco-free Policy 427 – First reading of the Tobacco-Free Environment Policy 427. This policy will be placed on the next agenda for Board consideration and action.

10.2 Vulnerable Adults Policy 414 – First reading of the Mandated Reporting of Maltreatment of Vulnerable Adults Policy 414. This policy will be placed on the next agenda for Board consideration and action.

10.3 Abuse Policy 522 - First reading of the Mandated Reporting of Child Neglect or Physical or Sexual Abuse Policy 522. This policy will be placed on the next agenda for Board consideration and action.

10.4 Student Representative to the School Board – The School Board discussed the proposal for student representation to the School Board. Members Gay and Langness suggested students could be more effective on School Board committees rather than at the board level. This item was referred back to the Staff Welfare Committee for discussion.

11. COMMUNICATIONS: The School Board reviewed upcoming calendar dates.

As there was no further business, Member Langness moved, seconded by Member Rapheal, to adjourn. All members voted aye and the meeting adjourned at 9:24 p.m.

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Bill Bresin

President

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Rob Rapheal

Clerk