

INDEPENDENT SCHOOL DISTRICT NO. 831  
Forest Lake, Minnesota  
REGULAR SCHOOL BOARD MEETING  
December 4, 2008

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A regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order at 7:00 p.m. on Thursday, December 4, 2008, at the School District Office Building. Following the Pledge of Allegiance, roll was called and the following members were present: Bill Bresin, Julie Corcoran, David Gay, Joe Grafft, Dan Kieger, Rob Rapheal, and Superintendent Lynn Steenblock, ex officio. Eric Langness was absent.

The meeting agenda was reviewed and no changes were made.

4. VISITORS:

Listening Session: Members Corcoran and Rapheal reported that two people attended the Listening Session.

5. STUDENT ACHIEVEMENT:

Early Childhood Education – Director of Special Education Deborah Wall introduced special education staff members Kelly Lessman, Loretta Monson and Heidi Muhs who gave a report on the age birth-3 and 3-5 Early Childhood Special Education program. The program currently serves about 133 children and their families.

Lino Lakes Elementary School – Principal Jan Masterson introduced ESL Teachers Mary Fortney and Lorna Larson who reported on the ESL Program at Lino Lakes Elementary School.

Positive Happenings:

Rob Rapheal attended a program at Scandia Elementary School.

Julie Corcoran announced that Central Montessori is sponsoring a craft sale at the CLC on Saturday, FFA is now selling poinsettias and Christmas trees, and the Youth Service Bureau is having a fundraising breakfast at Applebees restaurant this Saturday.

6. REPORTS:

Buildings & Grounds – no report was given.

Communications – David Gay reported that at the last meeting the Communications Committee reviewed the latest edition of *School Connections*, school web site designs, and Strategic Plan goal #7 as it relates to communication.

Finance – Julie Corcoran reported that the Finance Committee heard a report on the 2007-08 Audit, and discussed this year's budget and beyond.

Policy – Dan Kieger reported that at the last Policy Committee Meeting they discussed the policies on this meeting agenda and upcoming ones.

Staff Welfare – Bill Bresin reported that the Staff Welfare Committee discussed student representation to the School Board, the Academic Audit and Q Comp, FLAPOP negotiations, and senior high Principal Steve Massey gave a report on student grading.

City of Forest Lake – Julie Corcoran reported that she talked with Greg Ochs. He plans to continue being active in community activities after he leaves the city council.

Superintendent's Report – Superintendent Lynn Steenblock reported:

- 1) MSBA Leadership Conference is January 15-16, 2009.
- 2) Distributed a cost breakdown of the Rangerland Playground.
- 3) The FLAAA Sports Complex is having an open house December 6 from 10 a.m.-noon.
- 4) The Minnesota state budget shortfall is projected to be \$5.2 billion over the next 2.5 years.

#### 7. CONSENT AGENDA ITEMS:

Member Grafft moved, seconded by Member Gay, to approve consent agenda items 7.1, 7.3 and 7.4. All members voted aye and the motion carried.

7.1 Approved the Minutes of November 6, 2008.

7.3 Classified Personnel:

- A. Retirement: Kathleen Meyers – effective 2-14-09.
- B. Termination – Cheryl Ankoviak – eff. 11-11-08.
- C. Employment:
  1. Darcene Colling – eff. 11-10-08.
  2. Dean Kissner – eff. 11-13-08.
  3. Beth Napoli – eff. 10-30-08
  4. Jennifer Sardeson – eff. 10-20-08.
- D. Transfer:
  1. Kyle Boerem – eff. 11-17-08.
  2. Darcene Colling – eff. 11-21-08.
  3. Shayna Navara – eff. 2-4-08.
- E. Unpaid Leave of Absence:
  1. Theresa Anderson – Oct. 30 - Dec. 23, 2008.
  2. JoAnne Dornseif – Sept. 30, 2008 - March 26, 2009.
  3. Mary Ekvall – Nov. 19 - Dec. 3, 2008.
  4. Tanya Gjerstad – Nov. 3, 2008 - Jan. 5, 2009.
  5. Heather Karstens – Feb. 5-17, 2009.
  6. Karen McCurdy – Feb. 18-27, 2009.
  7. Jan Mueller – Jan. 7 - April 6, 2009.

#### 7.4 Approved Licensed Personnel:

##### A. Unpaid Leave of Absence:

Meghan Phelps - Child care leave of absence from about January 22 to March 4, 2009.

##### B. Non-Curricular Position (on non-contract status):

1. Kris Bethke – 8<sup>th</sup> grade girls' Assistant Basketball Coach (SW)
2. William Coleman - .725921 girls' Assistant Hockey Coach (FLHS)
3. Tim Eckert – 8<sup>th</sup> grade Head Basketball Coach (SW)
4. Linda Hurd – Math Counts Advisor (SW)
5. Bruce Leventhal – Environmental Club Advisor (FLHS).
6. Chance Norby – 7<sup>th</sup> grade girls' Head Basketball Coach (SW)
7. Nate Reineccius – Girls' Assistant Hockey Coach (FLHS)
8. Doug Sikkink – 7<sup>th</sup> grade girls' Assistant Basketball Coach (CJH)
9. Brian Swanson – Junior High Assistant Wrestling Coach (SW)

##### C. Employment:

1. Katie Scheuring - .42 FTE Math/Reading Specialist on voucher basis.
2. Rebecca Walber – .42 FTE Math/Reading Specialist on voucher basis.
3. Don Thompson – 1.0 Long-term substitute contract 10/20/08 to 12/23/08.

7.2 Bills – Member Gay had an inquiry on one of the bills. Member Grafft moved to approve the bills as of December 4, 2008. The motion was seconded by Member Kieger, all members voted aye and the bills were approved.

8.0 Donations: Member Grafft introduced the resolution to accept with appreciation the following contributions and permit their use as designated by the donors. The motion was duly seconded by Member Kieger, by roll call vote all members voted aye and the resolution was adopted. Donations: For the secondary schools' SADD chapter programs: \$50 from Landmark Insurance Services, \$150 from the Forest Lake Area Athletic Association, \$100 from Patriot Bank Minnesota, and \$200 from Blacksmith's Auto Body. Additional donations: \$60,000 from the Forest View PTA for school activities, programs, equipment and support for Forest View Elementary; \$500 1994 Pontiac Bonneville car for the T&I program from Tracy Schoeberl; \$200 3M Volunteer Match funds from Dee Boesel for Scandia Elementary; \$225 sewing machine for the Southwest Junior High FACS program from Cliff & Colleen Holm; \$1,000 from the Wal Mart Foundation for FLHS activities and programs; and \$100 from Ann Schroeder for Ms. Rademacher's classroom at Wyoming Elementary.

#### 9. OLD BUSINESS:

9.1 Audit – Auditor Aaron Nielson from MMKR presented the 2007-2008 Financial Audit. Member Grafft moved to accept the 2007-2008 Financial Audit. The motion was seconded by Member Gay, by roll call vote all members present voted aye and the motion carried.

The meeting recessed from 8:38-8:48 pm. Member Grafft left the meeting at 8:38 p.m.

At 8:48 p.m. roll was called and all members except Grafft and Langness were present.

- 9.2 FLAPOP Contract – Member Kieger moved to ratify the 2008-2010 Forest Lake Association of Professional Office Personnel Agreement. The motion was seconded by Member Rapheal, by roll call vote all members present voted aye and the agreement was ratified.
- 9.3 Tobacco-free Policy 427 – Member Kieger moved to adopt Tobacco-Free Environment Policy 427. The motion was seconded by Member Gay, all members present voted aye and the policy was adopted.
- 9.4 Vulnerable Adults Policy 414 – Member Kieger moved to adopt the Mandated Reporting of Maltreatment of Vulnerable Adults Policy 414. The motion was seconded by Member Corcoran, all members present voted aye and the policy was adopted.
- 9.5 Abuse Policy 522 – Member Gay moved to adopt the Mandated Reporting of Child Neglect or Physical or Sexual Abuse Policy 522. The motion was seconded by Member Kieger, all members present voted aye and the policy was adopted.
- 9.6 Reductions Resolution – Director of Business Services Larry Martini gave a report on the state's projected \$5.2 billion budget shortfall over the next 2.5 years. Following discussion, Member Kieger introduced and moved for adoption, the Resolution Directing the Superintendent and Administration to Make Recommendations for Reductions in Positions, Programs, and Services and Reasons Therefor for 2009-10. The motion was seconded by Member Rapheal, by roll call vote all members present voted aye and the resolution was adopted. (Resolution in official minutes book.)

10. NEW BUSINESS:

- 10.1 Short Term Classified Substitutes Policy 434 – First reading of the Short Term Classified Substitutes Policy 434. This policy will be placed on the next agenda for Board consideration and action.
- 10.2 Tax Sheltered Annuities Policy 307 – First reading of the Tax Sheltered Annuities Policy 307. This policy will be placed on the next agenda for Board consideration and action.
- 10.3 Legislative Platform – First reading of the 2009 Legislative Platform. This item will be placed on the next agenda for Board consideration and action.

10.4 OPEB – Director of Business Services Larry Martini and DeeDee Kahring, Vice President at Springsted Inc., presented the Other Post Employments Benefits (OPEB) bond funding opportunity. This item will be placed on the next agenda for Board consideration and action.

11. COMMUNICATIONS: The School Board reviewed upcoming calendar dates. The annual Truth in Taxation Hearing will be Tuesday, December 9, 2008 in the senior high media center.

As there was no further business, Member Rapheal moved, seconded by Member Corcoran, to adjourn. All members voted aye and the meeting adjourned at 9:58 p.m.

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Bill Bresin

President

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Rob Rapheal

Clerk