

INDEPENDENT SCHOOL DISTRICT NO. 831  
Forest Lake, Minnesota  
REGULAR SCHOOL BOARD MEETING  
October 1, 2009

---

A regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Bill Bresin at 7:00 p.m. on Thursday, October 1, 2009 at the School District Office Building. Following the Pledge of Allegiance, roll was called and the following members were present: Bill Bresin, Julie Corcoran, David Gay, Joe Grafft, Dan Kieger, Eric Langness, Rob Rapheal, and Superintendent Dr. Linda Madsen, ex officio.

The meeting agenda was reviewed and President Bresin announced that there will be an update on H1N1 flu under the “reports” section.

4. VISITORS:

Listening Session: Members Bill Bresin and Rob Rapheal reported that four people attended the Listening Session where they discussed student math scores and college readiness, property values, and a student reported that she is receiving a good education and experience in this school district.

Former Forest Lake City Council Member Greg Ochs reported that LATV is working on expanding coverage and the local cable commission hopes to do live broadcasts by the end of the year.

5. STUDENT ACHIEVEMENT:

Community Education – Aquatics Supervisor Susan Griffin reported on activities and programs at the district pool and showed a video of aquatic activities.

Business Curriculum Review – Business Education Teachers Alan Anderson and Jamie Bullock, and two students presented an overview of the Business Education department and curriculum.

Positive Happenings:

Dan Kieger thanked Community Services for providing desk planners. He also reported that the Forest Lake Wal Mart awarded ten Forest Lake Elementary teachers with \$100 each for classroom supplies.

Joe Grafft reported that for many years the senior high wrestling team fund raises by taking out docks and they are doing it again this year.

REPORTS:

Buildings & Grounds – Member Langness reported that the Buildings and Grounds Committee reviewed the completed summer project list and discussed the facilities gap analysis.

Communications – Member Gay reported that the Communications Committee reviewed enhancing communications, initiatives in the Strategic Plan relating to communications, and reviewed the STEP brochure.

Finance – President Bresin reported that the Finance Committee reviewed the 2008-09 and 2009-10 budgets and reported that the annual audit results are expected to be presented at the December School Board Meeting. The committee also reviewed the medical insurance plan.

Policy – Dan Kieger reported that the Policy Committee reviewed the Family and Medical Leave policy #428, and reviewed an employee publications policy.

Staff Welfare – Bill Bresin reported that the Staff Welfare Committee received an update on new teacher hiring, reviewed a draft of the principal feedback form and a staff evaluation form, and discussed instructional gap analysis.

H1N1 – Director of Administration and Human Resources Ron Spies gave an update on the novel H1N1 flu and distributed a draft of the district Pandemic Flu Preparedness Plan. This report will be added to upcoming School Board Meeting agendas.

Superintendent's report – Superintendent Madsen reported that this week she attended the MASA state Superintendent's conference in Duluth, has been meeting with the University of Minnesota College of Education about professional development, and she has been appointed to the Youth Service Bureau Board of Directors. Dr. Madsen reported that in September she met with fifteen faculty groups in schools around the district, the Principal feedback project started this week, the Instructional Gap Analysis committee had their first meeting, and Columbus Elementary School has been awarded a \$4,800 Artist in Residency grant. She announced that Joel Olson has been named the 7AA Athletic Director of the Year. Fall parent conferences will be held mid-October, and homecoming is the week of October 5.

7. CONSENT AGENDA ITEMS:

Member Grafft moved to approve consent agenda items 7.1, 7.2 and 7.4. The motion was seconded by Member Gay, all members voted aye and the motion carried.

7.1 Approved the minutes of September 3 and 10, 2009.

7.2 Approved the Bills as of October 1, 2009.

7.4 Approved Licensed Personnel:

- A. Unpaid Leave of Absence: Mary Beth Higgins – Child care leave of absence on or about 1/21/10 to 5/27/10.
- B. Non-Curricular Position (paid on voucher basis):
  - 1. Ross Alm – 7/8 grade boys' Head Soccer Coach (CJH).
  - 2. Kristi Beck – 8<sup>th</sup> grade girls' Head Volleyball Coach (CJH).
  - 3. Kris Bethke – 8<sup>th</sup> grade Assistant Volleyball Coach (SW).

4. Romona Bridges – 7<sup>th</sup> grade co-Assistant and co-Head Volleyball Coach (SW).
  5. Katie Corrigan – .8 Assistant Dance Coach (FLHS).
  6. Shawn Dylla – Yearbook Advisor (ALC).
  7. Chris Fahey – 7<sup>th</sup> grade Assistant Football Coach (SW).
  8. Aaron Forsythe – .25 Weight Room Advisor (FLHS).
  9. Amy Greenfield – 1/3 Elementary Student Council Advisor (Lino).
  10. Mary Beth Higgins – 1/3 Elementary Student Council Advisor (Lino).
  11. Linda Hurd – 7<sup>th</sup> grade co-Assistant and co-Head Volleyball Coach (SW).
  12. Dave Johnson – Assistant Nordic Ski Coach (FLHS).
  13. Joe Jurasin - .75 Weight Room Advisor (FLHS).
  14. Shannon Kubicek – 8<sup>th</sup> grade girls’ Assistant Volleyball Coach (CJH).
  15. Kirsten LaFean – Girls’ Assistant Soccer Coach (FLHS).
  16. Cheryl McMahan – 1/3 Elementary Student Council Advisor (Lino).
  17. Barb Penttila – 7<sup>th</sup> grade Assistant Volleyball Coach (SW).
  18. Austin Perrin – 7/8 grade boys’ Head Soccer Coach (SW).
  19. Clare Proulx – Memorybook/Yearbook Coordinator (Wyoming)
  20. Jennifer Sieracki – 7<sup>th</sup> grade girls’ Assistant Volleyball Coach (CJH).
  21. Kyle Swenson – 8<sup>th</sup> grade Assistant Football Coach (SW).
  22. Abby Wenzel – Student Council co-Advisor (SW).
  23. Barry Zumwalde – Jazz Band Director and Pep Band Director (FLHS).
- C. Employment 2009-10 school year:
1. Shelby Hicks – .5 FTE regular contract and .32 FTE Title I teacher.
  2. Jennifer Juskiewicz – Full-time regular contract.
  3. Pamela Strukel – Long-term substitute contract 8/31/09 to 12/15/09.
  4. Shannon Witte-Sommerfeld – Full-time regular contract including 6<sup>th</sup> hour assignment.
- D. Employment as Title I Teacher for 2009-10:
1. Sara Anderson - .42 FTE Title I teacher.
  2. Leslie Bergerson - .42 FTE Title I teacher.
  3. Christine Brewster - .42 FTE Title I teacher.
  4. Constance DuRei - .42 FTE Title I teacher.
  5. Linda Foster - .42 FTE Title I teacher.
  6. Joan Harms - .42 FTE Title I teacher.
  7. Patricia Hogle - .42 FTE Title I teacher.
  8. Heidi Leigh - .42 FTE Title I teacher.
  9. Krista Seipel - .42 FTE Title I teacher.
  10. Alyssa Wenberg - .42 FTE Title I teacher.
  11. Carol Young - .42 FTE Title I teacher.
- E. Additional Department Chair Position: Health Services District Department Chair position beginning 2009-10.
- F. Release from Teaching Contract: Heather Guy – release from contract effective immediately.

- 7.3 Classified Personnel: Member Corcoran moved to approve classified personnel. The motion was seconded by Member Langness, all members voted aye and the motion carried.
- A. Retirement: Annette Pankratz – retire January 15, 2010.
  - B. Resignation:
    - 1. Daryl Eastman – eff. 2/26/09.
    - 2. Catherine Glewwe – eff. 9/1/09.
    - 3. Kristin Keyes – eff. 9/25/09.
    - 4. Vicki Mendoza – eff. 8/24/09.
    - 5. Diane Peterson – eff. 9/9/09.
    - 5. Michelle Storvick – eff. 8/14/09.
  - C. Employment:
    - 1. Julie Brookman – eff. 9/21/09.
    - 2. Delores Burnell – eff. 9/14/09.
    - 3. Anna Duffy – eff. 8/31/09.
    - 4. Kay Payne – eff. 9/21/09.
    - 5. Ruth Willius – eff. 8/31/09.
  - D. Transfer:
    - 1. Elizabeth Kelley – to Cook Helper/Long Hour at FLE eff. 9/8/09.
    - 2. Sherry Miller – to temp. Custodian, B shift at Wyoming Elem., eff. 9/14/09.
  - E. Recall from FLAEP Lay-Off Status: Cathleen Siebert – eff. 9/8/09.
  - F. Leave of Absence:
    - 1. Vicki Allaman – Sept. 14 through Oct. 2, 2009.
    - 2. Amber Anderson – August 31, 2009 through Jan. 1, 2010.
    - 3. Theresa Anderson – Sept. 8 through October 26, 2009.
    - 4. Jennifer Erickson – Sept. 1 through October 1, 2009.
    - 5. Kristin Hazel – Sept. 8 through Dec. 31, 2009.
    - 6. Christine Lentz – Oct. 8-23, 2009.
    - 7. Colleen Lightfoot – Sept. 8, 2009 through Feb. 1, 2010.
    - 8. Scott Olson – Oct. 26 through April 26, 2010.
    - 9. Penney Omodt – Sept. 8 through March 7, 2010.
    - 10. Eileen Peterson – Sept. 8 through October 5, 2009.
    - 11. Sonja Ramsey – Sept. 15-22, 2009.
  - G. Additional Position:
    - 1. Adult Program Planner V at the CLC, up to 15 hr./wk., 35 wk./yr. eff. 10/1/09.
    - 2. Early Childhood Teacher – 15 hr./wk., 30 wk./yr., eff. 8/31/09.
  - H. Additional Hours:
    - 1. Karen Bernier – Increase to 6 hr./day eff. 9/8/09.
    - 2. Lisa Lenz – Increase to 4 hr./day eff. 9/8/09.
    - 3. Kara Rotramel – Increase to 35 hr.s/wk, 46 wk./yr. eff. 9/14/09.
    - 4. Pamela Rundhaug – Increase to 7 hr./day, 185 days/yr. eff. 9/8/09.
    - 5. Debra Tyson – Increase to 4.5 hr./day, 178 days/yr., eff. 9/8/09.

- I. Change Position/Additional Hours:
  1. Special Education Paraprofessional II at FLHS, 6 hr./day, 2 hr./wk., 37 wk./yr. eff. 9/8/09.
  2. Julie O’Neill – Teen Center/Youth Develop./LINK Planner, 40 hr./wk., 35 wk./yr., and 15 hrs./wk. for 10 wk./yr. eff. 9/21/09.

8.0 Donations: Member Grafft introduced the resolution to accept with appreciation the following contributions and permit their use as designated by the donors. The motion was duly seconded by Member Kieger, all members present voted aye and the resolution was adopted. Donations: \$3,248 from Donovan & LouAnn Bohn for a Scandia Elementary SMART Board; \$300 for backpacks and school supplies for Wyoming Elementary needy students from the Fairview Medical Center; \$50 from Dr. Anafarta to help a needy student; \$17,333.80 from Lino Lakes Elementary PTO to support student activities, programs, scholarships, and equipment at Lino Lakes Elementary School; \$495 for Dictionaries for the Scandia Elementary 3<sup>rd</sup> grade Word-a-Day program from the Scandia-Marine Lions Club; two monitors worth \$100 for the Forest Lake Teen Center from Deb Meier, and from Target Take Charge of Education: \$2,810.12 for Forest Lake Senior High, \$1,318.71 for Wyoming Elementary School, \$1,830.11 for Lino Lakes Elementary School, and \$1,622 for Scandia Elementary School.

The meeting recessed 8:21-8:30 pm.

9. OLD BUSINESS:

- 9.1 Language Immersion – Superintendent Madsen presented the recommendation of the Language Immersion Task Force. Member Grafft moved to dispense with the second reading and approve the task force’s recommendation to implement a language immersion program with a partial Spanish language immersion program beginning with first grade in two district locations: Lino Lakes Elementary School and another to-be-determined location in Forest Lake, beginning fall of 2010. The motion was seconded by Member Corcoran, by roll call vote all members voted aye and the motion carried.
- 9.2 School Board Liaisons – President Bresin reported that he received a request from FLEA President Tony Harris about how School Board Members could interact at their liaison schools in a more formal capacity. Superintendent Madsen will meet with Tony Harris to discuss how School Board Members can have additional opportunities to meet and interact with staff and parents at each building.

10. NEW BUSINESS:

- 10.1 FMLA Policy – First reading of Family and Medical Leave Policy #428. Member Kieger moved to dispense with the second reading and adopt Family and Medical Leave policy #428. The motion was seconded by Member Gay, all members voted aye and the motion carried.

10.2 MathScape 8 – Jennifer Tolzmann, Director of Teaching & Learning, presented the request to delete course MathScape 8. Member Kieger moved to dispense with the second reading and approve the deletion of “MathScape 8”. The motion was seconded by Member Gay, all members voted aye and the motion carried.

11. COMMUNICATIONS: The School Board reviewed upcoming calendar dates. Member Langness announced that there will be a School Board candidate forum sponsored by the Area Chamber of Commerce on October 13.

As there was no further business, Member Grafft moved, seconded by Member Langness, to adjourn. All members voted aye and the meeting was adjourned at 9:14 p.m.

---

Bill Bresin

President

---

Rob Rapheal

Clerk