

INDEPENDENT SCHOOL DISTRICT NO. 831  
Forest Lake, Minnesota  
REGULAR SCHOOL BOARD MEETING  
November 5, 2009

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President Bresin asked for a moment of silence before the meeting began to remember the victims and all affected by the shooting incidents at Fort Hood, TX this day.

A regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Bill Bresin at 7:00 p.m. on Thursday, November 5, 2009 at the School District Office Building. Following the Pledge of Allegiance, roll was called and the following members were present: Bill Bresin, Julie Corcoran, David Gay, Joe Grafft, Dan Kieger, Eric Langness, Rob Rapheal, and Superintendent Dr. Linda Madsen, ex officio.

The meeting agenda was reviewed and unchanged.

4. VISITORS:

Minnesota State Representative Bob Dettmer presented Superintendent Dr. Linda Madsen with a House Resolution honoring her commitment to excellence in education for young people.

Listening Session: Members Julie Corcoran and Eric Langness reported that people attended the Listening Session to discuss the new language immersion program, senior high sports, the H1N1 flu, and early dismissal for afternoon sports practices.

5. STUDENT ACHIEVEMENT:

Activities Director Joel Olson introduced teachers Joel-Lynn Tinklenberg and Jennifer Paulson who, along with the Special Olympic students, reported on their various activities.

FFA teachers Bob Marzolf, Mark Miron, and Veronica Ward, along with FFA students reported on their participation and awards at the national FFA Convention in Indianapolis last month.

Linwood Elementary Principal Roche Martin introduced Linwood Elementary fifth grade teacher Shelly Guptil who gave a presentation on using data to improve student achievement through differentiation at Linwood Elementary School.

Senior High student council co-Presidents Samantha Carlson and Erica Prachar reported on activities sponsored by the student council including blood drives, Homecoming and last Saturday's Halloween dance.

Positive Happenings:

Dan Kieger commented on Community Education's brochure highlighting several of their programs, and announced that Joe Grafft is the 2009 recipient of the Toward Zero Deaths Star Award in Education recognizing his efforts to increase safety and reduce accidental deaths.

Joe Grafft reported that as liaison, he has visited Columbus Elementary and Forest Lake Senior High.

REPORTS:

Buildings & Grounds – Eric Langness reported that the Buildings and Grounds Committee reviewed gap analysis and safety.

Communications – David Gay reported that the Communications Committee discussed the new Spanish Immersion program and recruiting students, and reviewed web sites.

Finance – Julie Corcoran reported that the Finance Committee discussed the budget and financial statements, and the audit presentation in December.

Policy – Dan Kieger reported that the Policy Committee reviewed the three policies on this meeting agenda and a new policy on handheld communication devices.

Staff Welfare – Julie Corcoran reported that the Staff Welfare Committee discussed the principal feedback surveys, gap analysis, and technology and instruction.

H1N1 – Director of Administration and Human Resources Ron Spies gave an update on the novel H1N1 flu. Reported cases have dropped since mid-October. Administrators continue to meet with the Washington County Health Department and are working on plans to set up a K-12 shot clinic in the district.

Superintendent's report – Superintendent Madsen reported that Century Junior High's Open Minds Club was the recipient of this year's "Bridging our Differences" Award by the Forest Lake Human Rights Commission. Director of Business Services Lawrence Martini is working with the Business Retention and Expansion program for the City of Hugo and coordinated through the University of Minnesota extension service. Superintendent Madsen is participating in the Evaluation Fellows Program at the University of Minnesota. WCCO TV aired a story on the district's Olweus bullying-prevention program that highlighted the program at Lino Lakes Elementary. Children's Dental Services is providing dental care to students at Forest Lake, Forest View, and Central Montessori Elementary Schools. Family Support Advocate Carolyn Latady is going to attend a workshop in January that focuses on supporting students whose parents are serving in the military. The Superintendent thanked Representative Bob Dettmer for coming to the meeting and presenting her with the House Resolution.

7. CONSENT AGENDA ITEMS:

Member Grafft moved to approve consent agenda items 7.1–7.5. The motion was seconded by Member Kieger, all members voted aye and the motion carried.

7.1 Approved the minutes of October 1, 2009.

7.2 Approved the Bills as of November 5, 2009.

### 7.3 Approved Classified Personnel:

#### A. Employment:

1. Juli Chapeau – eff. 10-8-09.
2. Lawrence Damico – eff. 10-13-09.
3. Kathie Hamernick – eff. 10-26-09.
4. Jennifer Harshe – eff. 9-28-09.
5. Deanna Mobeck – eff. 10-13-09.
6. Bruce Prestegaard – eff. 9-4-09.
7. Bruce Smith – eff. 9-4-09.
8. Timothy Vaughn – eff. 9-4-09.

#### B. Transfer:

1. Allyse Petroske – to Columbus/Wyoming SAC Program Aide eff. 9-28-09.
2. Jennifer Route – to Special Ed Para II at STEP eff. 10-12-09.

#### C. Recall from FLAPOP Lay-Off: Kathleen Dagastino – ECFE Office Asst. II at the CLC eff. 9-29-09.

#### D. Leave of Absence:

1. Susan Brandt – Sept. 18 - October 12, 2009.
2. JoAnne Dornseif – Sept. 26, 2009 - January 1, 2010.
3. Jennifer Erickson – Oct. 1 - November 6, 2009.
4. Heather Karstens – February 12-22, 2010.
5. Evangeline Knutson – Sept. 14, 2009 - February 28, 2010.
6. Christine Lentz – October 23-30, 2009.
7. Karen McCurdy – February 16-26, 2010.
8. Joanne Mendez – Oct. 11, 2009 – April 7, 2010.
9. Peggy Miller – Oct. 23, 2009 – Jan. 2, 2010.
10. Colleen Peterson – Sept. 28 – October 20, 2009.
11. Martha Pyle – Sept. 9 – Nov. 9, 2009.
12. Raeann Schulz – Dec. 7, 2009 – May 28, 2010.
13. Samantha Severin – Nov. 20 – Dec. 21, 2009.
14. Carolyn Suess – Oct. 26 – Nov. 20, 2009.
15. Jodie Zajac – Nov. 3, 2009 – January 31, 2010.

#### E. Additional Hours:

1. Antoninette Anderson – eff. 9-8-09.
2. Darcene Colling – eff. 9-8-09.
3. Tamela Kalhagen – eff. 9-8-09.
4. Claire Luger – eff. 10-5-09.
5. Judith Merrell – eff. 9-8-09.
6. Brianna Seekon – eff. 9-8-09.

#### F. Reduction of Hours:

1. Judith Anderson – to 5 hr./day, 40 wk./yr., eff. 9-8-09.
2. Emily Berg – to 17.5 hrs./wk., 40 wk./year, eff. 9-8-09.
3. Sandra Knutson – to 13.25 hr./wk., 40 wk./year, eff. 9-8-09.
4. Marcella McCarthy – to 2 hr./day, 40 wk./yr., eff. 9-8-09.

#### 7.4 Approved Licensed Personnel:

##### A. Unpaid Leave of Absence:

1. Laura Davison – Child care leave of absence on or about 2/4/10 to 3/3/10.
2. Courtney Gbolo – Child care leave of absence on or about 3/2/10 to 4/1/10.
3. Jill Krautkremer – Child care leave of absence on or about 5/20/10 to 6/11/10.

##### B. Non-Curricular Position paid on voucher basis:

1. Jon Brown – .5 Assistant Debate Coach (FLHS).
2. Kayti Bjorklund - .20 Student Council Advisor (Wyoming).
3. Angela Butler – Assistant Debate Coach (FLHS).
4. Bree DuHamel – .20 Student Council Advisor (Wyoming).
5. Roger Keller – Girls’ Assistant Basketball Coach (FLHS).
6. Shannon Kubicek – Girls’ Assistant Basketball Coach (FLHS).
7. Sonya Loven – .125 7<sup>th</sup> & 8<sup>th</sup> grade girls’ Assistant Tennis Coach (FLHS).
8. Shane O’Reilly – Assistant Debate Coach (FLHS).
9. Austin Perrin – 7<sup>th</sup> & 8<sup>th</sup> grade Assistant Basketball Coach (SW).
10. Shelley Quillen – .20 Student Council Advisor (Wyoming).
11. Sarah Robinson – Girls’ Assistant Hockey Coach (FLHS).
12. Sarah Stout - .33 Fall Musical 2<sup>nd</sup> Assistant (FLHS).
13. Andy Stoyke – .20 Student Council Advisor (Wyoming).
14. Kyle Swenson – 7<sup>th</sup> & 8<sup>th</sup> grade Assistant Wrestling Coach (SW).
15. Tom Trutnau – .20 Student Council Advisor (Wyoming).
16. Ron Tungseth - .2589 Assistant Soccer Coach (FLHS).

##### C. Employment:

1. Jennifer Anderl – .21 FTE Title I teacher for 76 days of 2009-10 (St. Peter’s).
2. Kathleen Cornelius – School Psychologist effective 10/1/09.
3. Angela Kautz – Full-time regular contract effective 9/14/09.

##### D. Release from Contract: Edward E. Gibson – release from contract effective end of day on 10/2/09.

#### 7.5 Adopted Resolution Approving Application for Grant to Minnesota State High School League Foundation.

8.0 Donations: Member Corcoran introduced the resolution to accept with appreciation the following contributions and permit their use as designated by the donors. The motion was duly seconded by Member Kieger, all members present voted aye and the resolution was adopted. Donations: Joe & Kathy Grafft - \$100 clarinet to the FLHS Band program; \$1,000 Forest View classroom supplies from Office Max; \$955 from the Scandia Elem. PTO for printing the calendar/handbook and \$6,496 for two SMART Boards for Scandia Elem.; \$400 speakers from Jason A. Grafft for the FLHS music program; \$551.36 for Central Montessori School and \$73.14 for the ALC from Target Take Charge of Education; \$380 from the Columbus Elem. PTO to fund field trips for the Columbus Elementary kindergarten and first grade; \$100 from Cheryl & Bill

Monson and Residential Mortgage Group Refer-a-Friend program for Columbus Elem. classroom supplies; \$16.84 from Just Give for Columbus Elem. classroom supplies; \$250 from the Sam's Club Foundation for Ms. Bulinski's Columbus Elem. classroom; \$1,956.86 from the Columbus Elementary PTO for a Study Island subscription; \$46 from Linda Peisert for a SMART Board Laser pointer/clicker; \$500 from Herff Jones for Wyoming Elementary student planners; \$100 from RMG for Lino Lakes Elem. student enrichment; \$75 stereo w/CD player and speakers from Judy Liebsch for the Forest Lake Teen Center; \$50 Gateway 15" flat screen monitor, 2 speakers, keyboards, mouse and 2 microphones from Kim & John Taylor for Forest View Elem.; \$250 matching funds from the Medtronic Foundation and Richard Sandstrom for Scandia Elem. SMART Boards; and \$327.05 from Kemps Nickels for Schools for Wyoming Elem. educational materials.

9. OLD BUSINESS:

- 9.1 Canvass Election - Member Kieger moved to adopt the Resolution Canvassing Returns of Votes of the General Election. The motion was duly seconded by Member Grafft, all members voted aye, none voted no, and none were absent. Resolution adopted. (Copy in official minutes book.)

A total of 3,309 voters voted in said election with the following vote totals:

Kathleen M. Bystrom	2,113
Karen Morehead	2,073
Erin K. Turner	2,049
David Gay	1,204
Eric Michael Langness	1,157

- 9.2 Election Resolution – Member Kieger moved to adopt the Resolution Authorizing Issuance of Certificates of Election and Directing the School District Clerk to Perform Other Election-Related Duties. The motion was duly seconded by Member Langness, all members voted aye, none voted no, and none were absent. Resolution adopted. (Copy in official minutes book.) Certificates of election will be issued to: Kathleen M. Bystrom, Karen Morehead, and Erin K. Turner.
- 9.3 Summer Academy – Member Grafft moved to approve the North Suburban Summer Academy Joint Powers Agreement effective November 1, 2009 through June 30, 2013. The motion was seconded by Member Kieger, and by roll call vote all members voted aye and the motion carried.

10. NEW BUSINESS:

- 10.1 Publications Policy – First reading of the Employee Publications, Instructional Materials, Inventions, and Creations Policy 440. Member Grafft moved to dispense with the second reading and approve this policy as presented. The motion was seconded by Member Gay, all members voted aye and the policy was adopted.
- 10.2 Mandated Reporting of Vulnerable Adults Policy – First reading of the Mandated Reporting of Vulnerable Adults policy 414. Member Gay moved to dispense with the second reading and approve this policy as presented. The motion was seconded by Member Kieger, all members voted aye and the policy was adopted.
- 10.3 Mandated Reporting of Child Abuse Policy – First reading of the Mandated Reporting of Child Neglect or Physical or Sexual Abuse policy 522. Member Kieger moved to dispense with the second reading and approve this policy as presented. The motion was seconded by Member Langness, all members voted aye and the policy was adopted.
- 10.4 New Marketing Course - First reading of the administrative request to add a new course “Advanced Marketing” to the senior high Business Education curriculum. Member Grafft moved to dispense with the second reading and approve adding “Advanced Marketing” to the curriculum. The motion was seconded by Member Corcoran, by roll call vote all members voted aye and the motion carried.
- 10.5 New Course on Video Game Design – Director of Teaching and Learning Jennifer Tolzmann presented the request to add a new course “Video Game Design” to the Business Education curriculum. Member Grafft moved to dispense with the second reading and add this course as requested. The motion was seconded by Member Kieger, by roll call vote all members voted aye and the motion carried.

11. COMMUNICATIONS: The School Board reviewed upcoming calendar dates. Dan Kieger reported on a question at one of the School Board forums on the ALC graduation rate. ALC students graduate from the senior high. Member Eric Langness announced that he wanted it stated for the record that he has never voted on any issue to merely be controversial.

As there was no further business, Member Grafft moved, seconded by Member Langness, to adjourn. All members voted aye and the meeting was adjourned at 8:32 p.m.

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Bill Bresin

President

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Rob Rapheal

Clerk