

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota
REGULAR SCHOOL BOARD MEETING
March 25, 2010

A regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Bill Bresin on Thursday, March 25, 2010 at 7:00 p.m. at the District Office Building. Following the Pledge of Allegiance, roll was called and the following members were present: Bill Bresin, Kathy Bystrom, Joe Grafft, Dan Kieger, Karen Morehead, Rob Rapheal, Erin Turner and Superintendent Dr. Linda Madsen, ex officio.

The meeting agenda was reviewed and President Bresin announced that he will present the Staff Welfare Committee report, and Joe Grafft will present the report from the Finance Committee.

4. VISITORS:

Listening Session – Members Bystrom and Rapheal conducted the 6 pm Listening Session.

FLEA President Tony Harris thanked administration for the considerate way they have handled the budget reduction process in regard to teachers and those who would be laid-off.

5. STUDENT ACHIEVEMENT:

Linwood Elementary School – Principal Roche Martin and Cheri Stockinger gave a presentation on the Linwood School Forest - a 210 acre eco-forest adjoining Linwood Elementary School.

Positive Happenings:

Dan Kieger reported that Lino Lakes Elementary had a wonderful celebration program this week for being one of the five 2010 Minnesota “Schools of Excellence” this year, and commented on our boys’ varsity basketball team in the state tournament this week.

Karen Morehead commented on the recent Band o’ Rama concert and thanked the music students who wrote of their positive experiences with our music program in letters to the editor. She also thanked the Lino Lakes Elementary Polar Plunge team that raised over \$8,000 for the school.

Joe Grafft reported that he attended the Elvis concert on March 13, we had wrestlers in the state tournament, and thanked Director of Community Education Julie Ohman for the good job Community Ed serving as the “park and recreation” program for area communities.

Erin Turner commented on the many opportunities people have with our Community Education programs – especially all the offerings for summer activities.

Kathy Bystrom attended the Elvis concert, the Lino Lakes Elementary School of Excellence celebration, and the senior high music concert. She also met with the senior high student council, and reported that she serves on the Forest Lake Children’s Fund board that raised \$3,300 from school district staff alone to help buy the 193 coats for needy children this winter.

Bill Bresin reported that he also attended Lino Lakes Elementary's School of Excellence celebration.

REPORTS:

Buildings & Grounds – Rob Rapheal reported that the Buildings and Grounds Committee reviewed roofing needs - specifically the failed roof section at Southwest Junior High, improvements for the Forest View Elementary parking lot, and fire code compliance.

Communications – Kathy Bystrom reported that the Communications Committee discussed the new Spanish Immersion program, the extensive process it takes to become a “School of Excellence”, marketing ideas, and the *Connections* eNewsletter.

Finance – Joe Grafft reported that the Finance Committee heard a report from our auditor that the district's budget is “on track”, discussed budget reductions, and the need for school bus replacement. He also reported that reimbursement for the open enrollment students coming in for the new Spanish Immersion program will cover the cost of implementing the new program.

Policy – Dan Kieger reported that the Policy Committee discussed the five policies on this meeting's agenda.

Staff Welfare – Bill Bresin reported that the Staff Welfare Committee reviewed the budget reduction process and samples of community surveys.

City of Forest Lake – Karen Morehead reported that the Forest Lake City Council has formed a search committee for a new City Administrator.

Superintendent's report – Superintendent Madsen reported that the boys' varsity basketball team went to the state tournament this week, but lost the first game. She also reported that we have students participating in the Future Problem Solving state tournament, the new Spanish Immersion program continues to generate interest and phone calls, the Festival of Cultures will be April 9 at the senior high, the Forest Lake Expo will take place April 10 at the sports arena, and April 16 will be the annual music concert at the Bethel Great Hall. The Superintendent also attended Lino Lakes Elementary School's School of Excellence celebration program.

7. CONSENT AGENDA ITEMS:

Member Kieger moved to approve consent agenda items 7.2–7.4. The motion was seconded by Member Grafft, all members voted aye and the motion carried.

7.2 Approved the Bills as of March 25, 2010.

7.3 Approved Classified Personnel:

A. Resignation: Kathleen Carlson – eff. 4/12/10.

- B. Termination:
 1. Colleen Lightfoot – eff. 3/25/10.
 2. James Winters – eff. 3/25/10.
- C. Employment:
 1. Carmen Ahyai – eff. 3/1/10.
 2. Michele Bailey – eff. 3/15/10.
 3. Carol Strege – eff. 3/3/10.
- D. Transfer:
 1. Cindy Ebel – to Spec. Ed Para. II at Forest View eff. 3/17/10.
 2. Tamela Kalhagen – to SAC Aide at Lino Lakes eff. 3/15/10.
- E. Unpaid Leave of Absence:
 1. Noomie Lindahl – March 15 through 26, 2010.
 2. D’Andrea Schwartz – April 1 through May 19, 2010.
 3. Susan Wilcox – March 22 through April 6, 2010.

7.4 Licensed Personnel:

- A. Unpaid Leave of Absence:
 1. Geoff McLaughlin – Paternity leave of absence on or about April 19 to June 11, 2010.
 2. Christine Pietsch – Extended five-year leave of absence beginning 2010-11 and ending after the 2014-15 school year.
- B. Non-Curricular Position (paid on voucher basis):
 1. Amanda Brett – Junior High .4 Play Director and .4 Assistant Play Director
 2. Terry Burk – Elementary Music Advisor.
 3. Wendy Chelberg - .7025 Asst. Synchronized Swimming Coach (paid by boosters).
 4. Chris Fahey – Boys’ Assistant Track Coach.
 5. Diane Hipkins – Elementary Music Advisor.
 6. Deno Johnson – Boys’ Assistant Track Coach.
 7. Shawn Johnson – Girls’ Assistant Soccer Coach.
 8. Candy Kolbow – 7th grade girls’ Assistant Softball Coach.
 9. Kelly Larson – Junior High .4 Play Director and .4 Assistant Play Director.
 10. Bruce Nolden – 7th grade girls’ Head Softball Coach.
 11. Courtney Mettling – Primary Destination Imagination Leader.
 12. Elizabeth Murphy – Junior High .2 Play Director and .2 Assistant Play Director.
 13. Heidi Sapa – Elementary Music Advisor.
 14. Lisa Sauer – Elementary Music Advisor.
 15. Matt Wade – Boys’ Assistant Tennis Coach.
 16. Paul Wieland – Girls’ Assistant Track Coach.
 17. Kaity Wightman – 9th grade Head Softball Coach.
- C. Employment:
 1. Charlotte Thill – Long-term substitute contract 3/1/10 to 6/11/10.
 2. Lucinda VanDrasek-Pai - Long-term substitute contract 3/1/10 to 5/21/10.

- 7.1 Minutes – Member Kieger requested a correction in the March 4, 2010 meeting minutes that under “positive happenings” he did not attend the FFA Banquet. Member Kieger moved to approve the meeting minutes of March 23, 2010, and March 4, 2010 as corrected. The motion was seconded by Member Grafft, all members voted aye and the minutes were approved.
- 8.0 Donations: Member Grafft introduced the resolution to accept with appreciation the following contribution and permit its use as designated by the donor. The motion was duly seconded by Member Kieger, all members present voted aye and the resolution was adopted. Donation: \$2,542.16 from the Wyoming Elementary PTO for classroom grants, rewards, SMART Board scanners, and Teacher Appreciation.
9. OLD BUSINESS:
- 9.1 Budget Reductions – Superintendent Madsen reviewed the administrative recommendation for the 2010-11 budget reduction plan. Member Grafft moved to approve the 2010-11 budget reduction plan. The motion was seconded by Member Rapheal. Following discussion, members Bresin, Grafft, Kieger, Rapheal and Turner voted aye, Members Bystrom and Morehead voted no, and the motion carried.
- 9.2 Non-Renewal of Probationary Teachers – Member Kieger moved to adopt the Resolution for the Non-Renewal of Probationary Teachers. The motion was seconded by Member Rapheal, by roll call vote all members present voted aye and the motion carried. (Copy of resolution in official minutes book.)
- 9.3 Vending Services RFP – Member Grafft moved to award the proposal for vending services to the most favorable proposal from Bernicks Vending. The motion was seconded by Member Bystrom, by roll call vote all members voted aye and the motion carried. (Copy of tabulation in official minutes book.)
- 9.4 EMID Budget – Member Grafft moved to approve the budget for participation in the East Metro Integration District (EMID) for 2010-11. The motion was seconded by Member Morehead, by roll call vote all members voted aye and the motion carried. (Budget in official minutes book.)
- 9.5 Crisis Management Policy #538 – Member Grafft moved to adopt Crisis Management Policy #538. The motion was seconded by Member Kieger, all members voted aye and the motion carried.
10. NEW BUSINESS:
- 10.1 Bid Paper Supplies – Member Morehead moved to authorize administration to call for bids on district paper supplies. The motion was seconded by Member Kieger, all members voted aye and the motion carried.

- 10.2 Group Medical Insurance – Member Grafft moved to authorize receipt of proposals for employee group medical insurance. The motion was seconded by Member Kieger, all members voted aye and the motion carried.
 - 10.3 Dental Insurance – Member Kieger moved to permit the administration to request proposals for self-insured employee dental insurance. The motion was seconded by Member Grafft, all members voted aye and the motion carried.
 - 10.4 Forest View Parking Lot – Member Morehead moved to authorize administration to solicit bids for the Forest View Elementary School supplemental parking lot during 2010-11. The motion was seconded by Member Rapheal, all members voted aye and the motion carried.
 - 10.5 Policy #302 – First reading of Travel Expense Reimbursement Policy #302. This item will be placed on the next agenda for further School Board review and action.
 - 10.6 Policy #613 – First reading of Graduation Requirements Policy #613. This item will be placed on the next agenda for further School Board review and action.
 - 10.7 Policy #114 – First reading of the Code of Ethics Policy #114. This item will be placed on the next agenda for further School Board review and action.
 - 10.8 Policy #515 – First reading of Discipline Policy #515. This item will be placed on the next agenda for further School Board review and action.
11. COMMUNICATIONS: The School Board reviewed communications and upcoming calendar dates.

As there was no further business, Member Grafft moved, seconded by Member Rapheal, to adjourn. All members voted aye and the meeting was adjourned at 8:30 p.m.

Bill Bresin

President

Dan Kieger

Clerk