

INDEPENDENT SCHOOL DISTRICT NO. 831  
Forest Lake, Minnesota

REGULAR SCHOOL BOARD MEETING  
March 31, 2011

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The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal on Thursday, March 31, 2011 at 7:00 p.m. at the Forest Lake School District Office. At roll call the following members were present: Bill Bresin, Kathy Bystrom, Joe Grafft, Dan Kieger, Karen Morehead, Rob Rapheal, Erin Turner, and Superintendent Dr. Linda Madsen, ex officio.

The meeting agenda was reviewed and unchanged.

4. VISITORS:

Listening Session: Members Erin Turner and Joe Grafft conducted the Listening Session and reported that all of the discussion was on roofing.

New Forest Lake City Administrator Dan Coughlin introduced himself to the School Board.

Tim Pekron requested that the School Board table the roofing bids and reassess the roofing specifications.

Ryan Romer requested that the School Board reassess the roofing bids and consider other manufacturers' roofing materials.

5. STUDENT ACHIEVEMENT:

Winter activities – Principal Steve Massey introduced the teachers, coaches and students from music and wrestling who reported on their accomplishments this year. Mr. Massey also introduced National Merit Scholarship Finalist Charles Plant, who talked about his positive experiences at Forest Lake Senior High.

Community Education – Director of Community Education Julie Ohman introduced Community Ed staff Amy Florin, Cindy Saarela and Sue Griffin. Sue Griffin reported on a program she implemented at the pool to teach ESL students and their families how to swim.

Positive Happenings:

Dan Kieger attended a legislative meeting at the state capitol and the annual FFA banquet.

Karen Morehead has attended several EMID meetings as EMID searches for a new Superintendent, and attended the legislative breakfast at Famous Daves restaurant.

Joe Grafft attended a TIES meeting. He has been working on graduation issues with Principal Massey, and recently talked to senior high students about the new dangerous drugs out there.

Rob Rapheal enjoyed the Scandia Elementary School Carnival fundraiser.

Bill Bresin also attended the FFA Annual Banquet and reported that he was honored to become an Honorary FFA chapter member.

Kathy Bystrom also attended a meeting at the state capitol, attended the musical Beauty and The Beast, a SHIP meeting, Lino Lakes School Carnival and their STEM initiative, and acknowledged Forest Lake Senior High's Advanced Placement recognition.

Erin Turner is helping to plan the June 4 celebration at Lakeside Park of the 100<sup>th</sup> graduation class. She is also working with the Youth Service Bureau to bring back the truancy program.

6. REPORTS:

Buildings & Grounds – Bill Bresin reported that the Buildings & Groups committee went over the roofing projects and bids, Forest View Elementary School's new hot water system, and the additional 40 acres to the Linwood School Forest.

Communications – Kathy Bystrom reported that the Communications Committee discussed plans for the 100<sup>th</sup> graduating class celebration this spring.

Finance – Dan Kieger reported that the Finance committee had a year-to-date review by the auditors, discussed GASB 65 standards, fund balance policies, and budget reductions.

Policy – Bill Bresin reported that the Policy Committee reviewed the policies on this board meeting's agenda.

Staff Welfare – Rob Rapheal reported that the Staff Welfare committee was updated on the meeting with legislators at the state capital regarding the merger with LILA, the ALC principal position, and the levy referendum.

City of Forest Lake – Karen Morehead introduced City Council Member Susan Young who has been appointed as the city's liaison to the school district. Member Morehead and Ms. Young reported on the good relationship the city has with the school district and their hope for more collaboration.

Superintendent's report – Dr. Linda Madsen reported that senior high science teacher Brad Ward has been named a 2011-12 Siemens STEM Institute Fellow and will go to a summer institute in Washington DC, the College Board has placed Forest Lake Senior High on its AP Achievement List, two senior high students took third place in the ProStart Culinary Invitational competition, Forest Lake Elementary teacher Malcolm Johnson was named a KS95 radio "teacher of the week", the senior high is working on a new mascot design and hopes to have it finalized by spring, two ALC students' art work is being displayed at the state capitol, we are continuing to work on the LILA merger legislation with a hearing on April 26, and Deb Wall has been appointed to the Education Finance Working Group by Commissioner of Education Brenda Casselius.

7. CONSENT AGENDA ITEMS:

Member Bresin moved to approve the following consent agenda items 7.1–7.4. The motion was seconded by Member Grafft, all members voted aye and the motion carried.

7.1 Approved the Minutes of March 3, 14, 17, 2011.

7.2 Approved the Bills as of March 31, 2011.

7.3 Classified Personnel:

A. Retirement:

1. Jeanette Paul – eff. 7/6/11.
2. Bernadean Sausen - eff. 6/10/11.

B. Resignation

1. Kelly Dexter – eff. 3/31/11.
2. Jennifer Harshe – eff. 3/1/11.
3. Kevin Rische – eff. 3/11/11.
4. Lori Schultz – eff. 3/30/11.

C. Employment:

1. Kelli Deal – eff. 3/28/11.
2. Jennifer Halpaus – eff. 3/15/11.
3. Sandra Holte – eff. 3/21/11.

D. Transfer: Marcella McCarthy – SAC Program Aide, transfer eff. 2/22/11.

E. Leave of Absence:

1. Lisa Johanson – LOA Feb. 7 through March 24, 2011.
2. Dennis Peterson – LOA March 17 through April 1, 2011.

7.4 Licensed Personnel:

A. Unpaid Leave of Absence:

1. Jan Mrozinski – Child care LOA for the 2011-12 school year.
2. Margi Rychley – Child care LOA for the 2011-12 school year.

B. Non-Curricular Assignment:

1. Ashley Brett – 7/8<sup>th</sup> grade girls' Head Track Coach.
2. Ryan Finke – 8<sup>th</sup> grade boys' Assistant Baseball Coach.
3. Kris Bowers-Groeneweg – 7<sup>th</sup> grade girls' Head Softball Coach.
4. Kevin Hagen – 8<sup>th</sup> grade Head Baseball Coach.
5. Chris Kotys – Future Problem Solving Coach.
6. Kristin McIntosh – 7/8<sup>th</sup> grade girls' Assistant Track Coach.
7. Chris Rugar – 7<sup>th</sup> grade boys' Head Baseball Coach.
8. Kyle Swenson – 7<sup>th</sup> grade Assistant Baseball Coach.
9. Ashley Wilke – 8<sup>th</sup> grade girls' Assistant Softball Coach.

8.0 Donations: Member Grafft read the list of donations and moved to accept with appreciation the following contributions and permit the use as designated by the donor. The motion was duly seconded by Member Kieger, by roll call vote all members voted aye and the resolution was adopted. Donations: \$300 from Forest Lake Area Retired Educators (FLARE) for the senior high vocal music department, \$286 from Kemps Nickels for Schools for Wyoming Elementary educational materials, and \$2,957.21 from the Wyoming Elementary PTA for Wyoming Elementary School educational materials, classroom grants, lyceums, Family Appreciation, and Teacher Appreciations.

9. OLD BUSINESS:

9.1 2011-12 Budget Reductions – Superintendent Madsen reviewed administration’s \$2 million budget reduction plan for 2011-12. Member Bresin moved, seconded by Member Grafft, to adopt the \$2 million budget reduction plan for 2011-12. Member Morehead moved to amend the budget reduction plan that instead of charging a \$35 fee for participation in each service group, to place a \$35/school year total fee for a student’s participation in all service groups. Member Morehead’s motion for the budget plan amendment was seconded by Member Bresin and by roll call vote members Bresin, Rapheal, Bystrom, Grafft, Kieger and Morehead voted aye. Member Turner voted no.

On Member Bresin’s motion to adopt the budget reduction plan, roll call was taken and all members voted aye. The 2011-12 budget reduction plan was adopted as amended.

9.2 Non-Renewal Teacher Contracts – Member Bresin moved to adopt the Resolution for the Non-Renewal of Probationary Teachers as presented. The motion was seconded by Member Kieger, by roll call vote all members present voted aye and the motion carried. (Copy of resolution in official minutes book.)

9.3 Unrequested Leave – Member Bresin moved to Adopt the Resolution for the Proposed Placement of Laura Davison on .67 Unrequested Leave of Absence. The motion was seconded by Member Bystrom, by roll call vote all members present voted aye and the motion carried. (Copy of resolution in official minutes book.)

9.4 Levy/Bond Referendum – The School Board continued their discussion from previous meetings on a levy referendum in November 2011. Member Turner moved to have one question on the ballot to renew the current \$6.2 million levy for a 10-year term with no inflationary factor, and no second question. The motion was seconded by Member Grafft. Following discussion, Member Turner moved to amend her motion and ask for an 8-year referendum term instead of 10. Member Grafft agreed to amend his second of the original motion. By roll call vote, all members voted aye for an 8-year levy. On Member Turner’s original motion, roll was called and all members voted aye on the amended motion.

Bond issue – Member Bresin moved, seconded by Member Grafft, to hold a bond election on March 13, 2012 with two questions that are not contingent. One question would be for STEM that would provide for renovations for science, math, industrial technology, family and consumer science and agriculture at the high school, Century Junior High, Southwest Junior High and/or the Area Learning Center in the amount of \$7.5 million. The other question would be for safety and security at all buildings that would provide for additional front entrance security, replacement of exterior doors, installation of a card key system, installation of additional security cameras, auditorium lighting and rigging improvements, replacing loading docks at Columbus and Wyoming Elementary Schools, installing fencing at Scandia and installing a fire ring road, drainage and a sidewalk at Wyoming Elementary School in the amount of \$3.4 million.

In addition, the School Board will review the date of the election, specific questions, and amounts in November 2011 before final approval is requested from the Minnesota Department of Education. Following discussion, Member Bresin removed his motion from the floor, and Member Grafft agreed to remove his second. This item will be placed on the May 5<sup>th</sup> School Board Meeting agenda for further discussion and consideration.

The meeting recessed from 8:50-9:00 p.m. When the regular meeting reconvened, roll was called and all members were present.

- 9.5 School Forest – Member Grafft moved to approve the Linwood Community Park and School Forest Amended Agreement. The motion was seconded by Member Kieger, all members present voted aye and the agreement was adopted. This agreement was amended due to the addition of 40 acres to the park.
- 9.6 Custodial Agreement 2010-12 – Member Bresin moved to ratify the 2010-12 Custodial, Maintenance, and Laundry Employment Agreement. The motion was seconded by Member Grafft, and by roll call vote all members voted aye and the agreement was ratified.
- 9.7 SAC Agreement 2010-12 – Member Bresin moved to ratify the 2010-12 School Age Care Employment Agreement. The motion was seconded by Member Grafft, and by roll call vote all members voted aye and the agreement was ratified.
- 9.8 Mechanic’s Agreement 2010-12 – Member Bresin moved to ratify the 2010-12 Mechanic’s Employment Agreement. The motion was seconded by Member Kieger, and by roll call vote all members voted aye and the agreement was ratified.
- 9.9 EMID Budget – Member Kieger moved to approve the East Metro Integration (EMID) Budget for 2011-12. The motion was seconded by Member Bresin, all members present voted aye and the budget was adopted.

- 9.10 Discontinue Policy 513 – Member Bresin moved, seconded by Member Bystrom, to discontinue Student Pregnancies Policy 513 (it is covered by Policy 530). All members present voted aye and the policy was discontinued.
  - 9.11 Policy 530 – Member Bresin moved to adopt Student Parental, Family, and Marital Status Nondiscrimination Policy 530. The motion was seconded by Member Grafft, all members present voted aye and the policy was adopted.
  - 9.12 Policy 535 – Member Bresin moved to adopt Equal Educational Opportunity Policy 535. This item was seconded by Member Grafft, all members present voted aye and the policy was adopted.
  - 9.13 Policy 538 – Member Bresin moved to adopt Crisis Management Policy 538. This item was seconded by Member Bystrom, all members present voted aye and the policy was adopted.
  - 9.14 Bid Milk – Member Kieger moved, seconded by Member Grafft, to grant administration permission to bid for milk products for the 2011-12 school year. All members present voted aye and the motion carried.
  - 9.15 Bid Paper – Member Bresin moved, seconded by Member Morehead, to grant administration permission to bid for paper products for the 2011-12 school year. All members present voted aye and the motion carried.
  - 9.16 Roofing Bids – Director of Business Affairs Lawrence Martini gave a report on the history of poorly done roofing projects and the Building & Ground committee’s decision to require quality materials for 30-year roofs. Following discussion on this issue, Member Morehead moved to award the reroofing bids to lowest bidder John A. Dalsin for \$363,489.00. The motion was seconded by Member Bresin. By roll call vote Member Bresin, Bystrom, Turner, Morehead, Grafft and Rapheal voted aye. Member Kieger voted no. (Bid tabulation in official minutes book.)
  - 9.17 2010-11 Budget Adjustments – Member Kieger moved to approve the revisions to the general fund budget as presented. The motion was seconded by Member Bresin, by roll call vote all members voted aye and the motion carried.
10. NEW BUSINESS:
- 10.1 New Biology Course - First reading of new course “Biology At the Extremes”. This item will be placed on the next agenda for further consideration and action.
  - 10.2 Code of Ethics Policy 114 – First reading of School Board Member Code of Ethics Policy 114. This item will be placed on the next agenda for further consideration and action.

10.3 Leave of Absence Policy 415 – First reading of Leave of Absence Policy 415. This item will be placed on the next agenda for further consideration and action.

10.4 Student Records Policy 505 – First reading of Use of Student Records Policy 505. This item will be placed on the next agenda for further consideration and action.

11. COMMUNICATIONS: The School Board reviewed communications and upcoming calendar dates. The committee meetings will be April 14<sup>th</sup>.

As there was no further business, Member Bresin moved, seconded by Member Turner, to adjourn. All members voted aye and the meeting was adjourned at 10:12 p.m.

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Rob Rapheal

President

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Karen Morehead

Clerk