

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota

REGULAR SCHOOL BOARD MEETING
June 2, 2011

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal on Thursday, June 2, 2011 at 7:00 p.m. at the Forest Lake School District Office. At roll call the following members were present: Bill Bresin, Kathy Bystrom, Joe Grafft, Dan Kieger, Rob Rapheal, Erin Turner, and Superintendent Dr. Linda Madsen, ex officio. Karen Morehead arrived at 7:05 p.m.

The meeting agenda was reviewed and unchanged.

4. VISITORS:

LATV – Tim Schingen from LATV reported on the Ranger 20 TV station's accomplishments this year. LATV taped 114 sporting events, 97 non-sporting events and edited 422 hours of film.

Listening Session: Members Dan Kieger and Erin Turner conducted the Listening Session and reported that discussion involved budgets and state finance reductions, post-employment benefits, transportation and open enrollment.

5. STUDENT ACHIEVEMENT:

ABE Volunteer Awards – Julie Ohman reported that Forest Lake Schools' Adult Basic Education (ABE) volunteers received the following Minnesota Literacy Council's awards this year: Glen and Janet Hanggi – Outstanding Volunteer, Betty Faragher – 1500-Hour Volunteer Service Award, Bob Sorman – 3,000-Hour Volunteer Service Award.

Activities Director Joel Olson introduced Synchronized Swim Coach Laura Davidson and four students who reported that they took third place at state competition this year. Play Director Andrew Waldron and students reported on the theater program and their Alliance project to make blankets for needy people. Joel Olson introduced senior Liz Peterson who has amassed 20 activity and athletic letters and is an Athena Award winner. The boys' tennis team won sections and is going to state, and the softball team is in the state tournament again this year.

Destination Imagination – Destination Imagination coach and Scandia Elementary School teacher Emily Stegmier and students reported on their trip to the DI Global Finals in Knoxville, TN last weekend.

Scandia Elementary School – Principal Julie Greiman presented a video highlighting the Olweus anti-bullying program at Scandia Elementary School.

Positive Happenings:

Joe Grafft spoke to senior high students on the dangers of the new street drug “bath salts”.

Karen Morehead attended the Symphonic Winds concert and a Shakespearean play.

Bill Bresin commented that the May 19 Retirement Recognition was well attended and the largest we have ever had.

Kathy Bystrom reported that she added up that this year’s retiring employees totaled over 1,210 years of employment. She attended the FLEA retirement party at Stellas Restaurant, and thanked everyone involved, especially ECM Publishers, for the school commemorative booklet produced this year as part of the 100th graduating class celebration.

Dan Kieger commented on the busy week coming up for the school district and community that includes Lake Fest on Saturday at Lakeside Park, the Hall of Fame Induction Monday evening, and graduation Thursday evening.

Erin Turner has been very busy on the Lake Fest and Hall of Fame planning committees.

6. REPORTS:

Buildings & Grounds – Joe Grafft reported that the Buildings & Groups committee discussed roofing, and heard about a proposed FLAAA aquatics center/dome at Fenway Park.

Communications – Kathy Bystrom reported that the Communications Committee discussed real estate ads, and the upcoming 100th graduating class, Hall of Fame, and Lake Fest events.

Finance – Rob Rapheal reported that the Finance committee heard a presentation about the proposed aquatics center/dome at Fenway Park, reviewed the proposed 2011-12 budget, the nickel increase in lunch fees, and bus leasing.

Policy – Bill Bresin reported that the Policy Committee reviewed the policies on this meeting’s agenda.

Staff Welfare – Erin Turner reported that the Staff Welfare committee discussed the Use of Student Records policy, the Community Use of Facilities policy, the LILA legislation and forming the bond committee.

City of Forest Lake – Karen Morehead reported that the city is addressing the need for more parking areas at Fenway Park, and the city’s involvement in this Saturday’s Lake Fest.

Superintendent’s report – Dr. Linda Madsen reported that negotiations with employee groups are progressing, the state budget and funding legislation are delaying decisions on our Title and ACSIS programs, Lake Fest is June 4, the Hall of Fame Induction is June 6, and thanked all retiring employees for their many years of service.

7. CONSENT AGENDA ITEMS:

Member Grafft moved to approve the following consent agenda items 7.1–7.4. The motion was seconded by Member Morehead, all members voted aye and the motion carried.

7.1 Approved the Minutes of May 5, 12, 19, 2011.

7.2 Approved the Bills as of June 2, 2011.

7.3 Classified Personnel:

A. Retirement:

1. Joann Petry – eff. 6/9/11.
2. Sharon Pults – eff. 6/9/11.

B. Resignation

1. Michael Geske – eff. 5/3/11.
2. Kris Kne – eff. 6/9/11.

C. Employment:

1. Lois Haag – eff. 5/16/11.
2. Thomas Meyer – eff. 4/21/11.

D. Transfer:

1. Tracy Friton – to Cook Helper at FLHS eff. 5/31/11.
2. Rita Hageman – to District Info. Specialist VI eff. 6/30/11.
3. Wendy Maxwell – Cook Helper at FLE eff. 5/6/11.

E. Leave of Absence:

1. Julie Eastman – LOA from May 2 through June 1, 2011.
2. Eva Rangitsch – LOA from Jan. 13, 2009 through Sept. 1, 2011.

F. Discontinue Positions:

1. Office Assistant III at CME, eff. 6/30/11.
2. Office Assistant IV at ALC, eff. 6/30/11.
3. Special Education Technology Support Specialist VI, eff. 6/30/11.

G. Additional Positions:

1. Office Assistant IV at the ALC/CME, eff. 7/1/11.
2. Special Education Office Assistant III at the DO, eff. immediately.

7.4 Licensed Personnel:

A. Unpaid Leave of Absence:

1. Penny Baker – Leave of absence for the 2011-12 school year.
2. Molly Christianson – Child care leave of absence on or about September 20 to October 28, 2011.
3. Sara Heckel – Child care leave of absence on or about October 20 to November 30, 2011.
4. Jeffrey Lewis – Extended 3-5 year Leave of Absence effective April 9, 2012.

B. Non-Curricular Assignment:

1. Bruce Abbe – Yearbook Advisor (FLE).
2. Matt Fenno – 7/8 grade boys' Assistant Golf Coach (FLHS).
3. Aaron Forsythe – 9th grade boys' Head Golf Coach (FLHS).
4. Jennifer Paulson – Special Olympics Assistant Coach (FLHS).
5. Heidi Sapa – Junior High Head Choir Director (CJH).
6. Joel Lynn Tinklenberg – Special Olympics Head Coach (FLHS).

C. Change of Hours:

1. Kara Rotramel – Reduce assignment to 32 hr./week, 47 weeks/year. eff. 7/1/11.
2. Kathryn Hansen – Reduce assignment to 18.5 hr./week, 46 weeks/year. eff. 7/1/11.

D. Resignation/Retirement/Release From Contract:

1. Elizabeth Bonawitz – Resign effective July 22, 2011.
2. Chuck Giorgi – Resign effective immediately.
3. Rebekah Mallinger – Release from contract effective May 20, 2011.
4. Janet E. Masterson – Terminate leave of absence and retire effective December 20, 2011.
5. Wendy Pickar – Resign effective June 30, 2011.

E. Employment effective 2011-12 school year):

1. Chad Erichsrud – Special Education Coordinator, effective 7/1/11.
2. Matthew Fenno – Regular teaching contract.
3. Katie Lorenz – Regular teaching contract.
4. Caroline Nerhus – Regular teaching contract.
5. Alyssa Prince – Regular teaching contract including 6th hour assignment.

- 8.0 Donations: Member Grafft read the list of donations and moved to accept with appreciation the following contributions and permit the use as designated by the donor. The motion was duly seconded by Member Kieger, by roll call vote all members voted aye and the resolution was adopted. Donations: \$3,933 from the Scandia Elementary Enrichment Foundation for 7 i-Pad2's for Scandia Elementary School; \$50 gift card for winner of "People's Choice" award at Lakes Area Expo Art Show from Birchwood Health Care Center; \$200 to sponsor Lakes Area Expo Art Show from Scandia Heating & Air Conditioning; \$500 and \$681.43 for Wyoming Elementary education materials from Wells Fargo Community Support; 20 pr. tickets worth \$680 for fundraising and employee appreciation events from Masquers Theatre; \$30 large white board and small message board for Columbus Elementary SAC program from Rich Rappa; \$1,000 from the Scandia Marine Lions Club for the Scandia Elementary DI team to Global Finals in Tennessee; \$500 from TEFFLA for the Scandia Elementary DI team to Global Finals in Tennessee; \$150 Xbox console, DDR pad, controllers and games for Community Education youth programming from Leann Martinson; \$1,500 from Scandia Elementary PTO for Scandia Elementary DI team's trip to Global Finals in Tennessee; \$5,200 from Scandia Elementary PTO for classroom enrichment and activities; \$456 from Steven Lafean and \$908.78 from Kelli Carlson-Jagersman from the Wells Fargo Contribution Program for Scandia Elementary student activities; and \$500 from Metropolitan Mechanical Contractors for the Scandia Elementary DI team trip to Global Finals in Tennessee.

9. OLD BUSINESS:

- 9.1 FLAPOP - Member Bresin moved to approve the 2010-2012 Employment Agreement with the Forest Lake Association of Professional Office Personnel. The motion was seconded by Member Kieger, by roll call vote all members voted aye and the motion carried.
- 9.2 Harassment Policy #425 – Member Bresin moved to adopt Harassment and Violence Policy #425. The motion was seconded by Member Grafft, all members voted aye and the motion carried.
- 9.3 Discipline Policy #515 – Member Bresin moved to adopt Discipline Policy #515. The motion was seconded by Member Grafft, all members voted aye and the motion carried.
- 9.4 Award Paper Bid – Member Kieger moved to award the paper supply bids to the lowest bidders: Pyramid School Products \$11,486.65; Contract Company Group, Inc. \$29,416.10; and Wilcox Paper \$70,922.95. The motion was seconded by Member Grafft, by roll call vote all members voted aye and the motion carried. (Bid tabulation in official minutes book.)
- 9.5 Award Milk Bid – Member Bresin moved to award the milk products bid to the lowest bidder, Dean Foods, based on the Federal Market Escalator pricing. The motion was seconded by Member Kieger, by roll call vote all members voted aye and the motion carried. (Bid tabulation in official minutes book.)
- 9.6 2011-12 Budget – Director of Business Services Lawrence Martini presented the proposed 2011-12 budget. Following discussion and questions, Member Grafft moved, seconded by Member Bystrom, to approve the 2011-12 Budget. By roll call vote all members voted aye and the motion carried. **(See attached budget.)**
- 9.7 Levy Questions – The School Board discussed putting a second referendum question on the November ballot. The majority of School Board Members stated that their preference is to have only one question on the ballot to renew the current levy.

The meeting recessed 9:16-9:21 p.m.

10. NEW BUSINESS:

- 10.1 Insurance RFP's – Member Bresin moved to authorize administration to request proposals (RFP's) for employee group LTD and life insurance. The motion was seconded by Member Grafft, all members voted aye and the motion carried.

- 10.2 School Bus Lease – Member Grafft moved to approve leasing ten (10) 71-passenger school buses and five (5) wheelchair lift buses from Hogle Bus Co. for two years using the State Bid process. The motion was seconded by Member Bresin, all members voted aye and the motion carried.
- 10.3 Staff Reduction Policy 401 – Following discussion, Member Grafft moved to discontinue Staff Reduction Policy 401. The motion was seconded by Member Bresin, all members voted aye and the motion carried.
- 10.4 Discontinuance of Policy 511 – Following discussion, Member Grafft moved to discontinue Evacuation of Building Policy 511. The motion was seconded by Member Turner, all members voted aye and the motion carried.
- 10.5 Substitute Teachers 417 – First reading of Substitute Teachers Policy 417. This item will be placed on the next agenda for further consideration and action.
- 10.6 Interrogation Policy 504 - First reading of Interrogation of Students by Non-School Personnel Policy 504 to be replaced by MSBA model policy: “Interviews of Students By Outside Agencies”. This item will be placed on the next agenda for further consideration and action.
- 10.7 Student Retention Policy 520 – First reading of Student Retention Policy 520. This item will be placed on the next agenda for further consideration and action.
11. COMMUNICATIONS: The School Board reviewed communications and upcoming calendar dates.

As there was no further business, Member Bresin moved, seconded by Member Grafft, to adjourn. All members voted aye and the meeting was adjourned at 9:35 p.m.

Rob Rapheal

President

Karen Morehead

Clerk

Proposed Districtwide Budgets for 2011-2012

Forest Lake Area Schools

June 2, 2011

- SUMMARY OF ALL FUNDS -

	<u>General Fund</u>	<u>Food Service</u>	<u>Community Ed</u>	<u>Debt Service</u>	<u>Trust</u>	<u>Total All Funds</u>
Sources of Funds:						
Revenue	\$ 63,776,534	\$ 3,846,949	\$ 4,418,192	\$ 4,298,000	\$ 5,000	\$ 76,344,675
Fund balance reduction	-	-	-	362,000	7,577	369,577
Total Sources of Funds:	\$ 63,776,534	\$ 3,846,949	\$ 4,418,192	\$ 4,660,000	\$ 12,577	\$ 76,714,252
Uses of Funds:						
Expenditures	\$ 63,776,534	\$ 3,840,417	\$ 4,215,722	\$ 4,660,000	\$ 12,577	\$ 76,505,250
Fund balance increase	-	6,532	202,470	-	-	209,002
Total Uses of Funds:	\$ 63,776,534	\$ 3,846,949	\$ 4,418,192	\$ 4,660,000	\$ 12,577	\$ 76,714,252
Estimated End of Year Fund Balance	\$ 4,048,450	\$ 956,532	\$ 618,170	\$ 875,000	\$ 129,423	\$ 6,627,575

Prepared by the Business Office